

MINUTES OF MEETING
POINCIANA
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, June 19, 2019 at 11:00 a.m. in the Starlight Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Lita Epstein	Chairman
Michael Luddy	Vice Chairman
Robert Zimbardi	Assistant Secretary
Tony Reed	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Also present were:

George Flint	District Manager
Jan Carpenter	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Clarke Representative	
Residents	

The following is a summary of the discussions and actions taken at the June 19, 2019 Poinciana Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Epstein called the meeting to order and all Board Members identified themselves. A quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comment Period on Agenda Items

Ms. Epstein asked for any public comments. There being no other comments, the public comment period was closed.

FOURTH ORDER OF BUSINESS**Approval of Minutes of the May 15, 2019**

Ms. Epstein presented the minutes of the May 15, 2019 meeting and asked for any changes, comments, or deletions.

Ms. Carpenter advised on page two the word “plot” should be “plat” and gave a couple changes to Mr. Flint to incorporate into the final minutes.

Ms. Epstein clarified the sentence on page five, which should be, “I did not feel comfortable making a decision on a settlement of \$35,000 without the full Board present.”

On MOTION by Mr. Reed seconded by Mr. Zimbardi with all in favor, the minutes of the May 15, 2019 meeting were approved, as amended.

FIFTH ORDER OF BUSINESS**Review and Acceptance of Draft Fiscal Year 2018 Audit Report**

Mr. Flint discussed the draft Fiscal Year 2018 Audit Report. The report needs to be sent to the State of Florida by June 30th of each year. There were no current year or prior year findings or recommendations. They have concluded that we have complied with all of the provisions of the Auditor General of the State of Florida. It is a clean audit.

On MOTION by Mr. Reed seconded by Mr. Luddy all in favor the Draft Fiscal Year 2018 Audit Report was accepted.

SIXTH ORDER OF BUSINESS**Consideration of Renewed Offer of Settlement of Motion to Tax Costs**

Ms. Carpenter discussed the background information for the case. They have sent in a new offer of \$54,146.66 and they are looking at 70% under the interlocal agreement, which is \$38,178.81. It may be smart for the Board to wait until we get the discovery. You can turn this down and see what the actual invoices are first.

On MOTION by Ms. Lambrides seconded by Mr. Reed with all in favor, to turn down the renewed offer of settlement of Motion to Tax Costs, was approved.

On MOTION by Ms. Lambrides seconded by Mr. Luddy with all in favor, to not consider any settlement until discovery responses are received was approved.

SEVENTH ORDER OF BUSINESS**Consideration of Proposal from Clarke Environmental to Provide Additional Aquatic Midge Control Services**

Mr. Smith presented the proposal from Clarke Environmental to provide aquatic midge control services on pond B5 for a cost of \$600 per month. He advised that there is currently no midge treatment on pond B5. A resident complained on the customer complaint log about the midges. Clarke Environmental came out and did two courtesy treatments about two weeks apart. No other complaints have been made since the treatments. Mr. Zimbardi believes the condition of the pond is the reason why the midges are there. Staff will first verify whether pond B5 is a CDD pond or not and whether a quit claim deed was received for it or not. A representative from Clarke Environmental advised the pond is on the aquatic weed contract but not the midge contract. The representative and Tony will take a closer look at the midge problem with this pond and this item will be brought back for discussion at the next Board meeting.

EIGHTH ORDER OF BUSINESS**Discussion of Proposed Fiscal Year 2020 Budget**

The proposed Fiscal Year 2020 budget was discussed at the last meeting, but it was put back on the agenda in case anyone had additional questions, comments or concerns. Mr. Flint revised the budget since the last meeting and emailed it to everyone. An adjustment was made to eliminate the Developer subsidy and to remove any carry forward surplus and adding anticipated expenses in regard to the 10 additional ponds. The current assessment is \$151.18 but because of the adjustments being made, there would be an increase of \$32.86. There was a lot of discussion about establishing a capital reserve fund to start saving for future capital replacements. Mr. Flint will get a quote from Florida Insurance Alliance for public risk insurance. The narrative section for District Counsel should be amended to reflect the new firm. Engineering fees were discussed. The District Manager recommended amending the proposed budget to incorporate the changes discussed. A mailed notice will be sent to all residents, along with a separate letter explaining the changes being proposed in the budget.

On MOTION by Mr. Zimbardi seconded by Mr. Reed with all in favor to Resolution 2019-10 Amending the Proposed Budget for Fiscal Year 2020 was approved.

NINTH ORDER OF BUSINESS**Staff Reports**

A. Attorney

Ms. Carpenter discussed the settlement of the funding agreement. At the last meeting the Board agreed to pay the cost through which is December 31, 2018. Documentation was sent to them supporting those costs and changes were received back from them. They have agreed to pay the costs and they have also agreed to pay the construction costs. GMS will provide an updated invoice to them.

B. Engineer

Ms. Leo discussed a follow up about the plat from the last meeting. There were a couple of errors in it where the tract ownership was not appropriate. Those corrections were made, and the Chair signed off on the plat.

C. District Manager**i. Approval of Check Register**

Mr. Flint presented the Check Register from May 8th through June 11th in the amount of \$48,150.53. The Board had no questions.

On MOTION by Mr. Zimbardi seconded by Mr. Reed with all in favor the check register, was approved.

ii. Balance Sheet and Income Statement

Mr. Flint presented the unaudited financial statements through May 31, 2019. The Board had no questions. Mr. Zimbardi asked about the difference between landscape maintenance and repairs and maintenance plant replacement. Mr. Flint explained the landscape maintenance line item is for a contract with a specified scope with a vendor but in addition to that, if we choose to do any plant replacement, we budget that under a separate line item. Mr. Zimbardi asked if the \$143,000 line item was the same amount as last year. Mr. Flint advised there is \$155,000 in the budget for next year.

On MOTION by Mr. Luddy seconded by Mr. Reed with all in favor, the balance sheet and income statement, was accepted.

D. Field Manager**i. Field Manager's Report**

Mr. Smith gave a brief report to the Board. There was discussion on why the fuses keep blowing. Clayton will get with the manufacturer on the issue.

ii. Customer Complaint Log

Mr. Smith discussed the customer complaint log. There were a couple of algae complaints, but they have been addressed.

TENTH ORDER OF BUSINESS

Supervisor's Requests

Ms. Epstein suggested having a blog on the District's website. Mr. Flint advised that because of ADA guidelines on the websites, that cannot be done. Ms. Carpenter explained the District would run into Sunshine Law issues, a lot of maintenance and expense. Staff will look into adding an email address link next to the announcement of the next meeting for people that may have comments or concerns.

Mr. Reed suggested Taylor Morrison attend the Board meetings and make presentations on what they are asking the Board to approve. Mr. Flint sent an email to Taylor Morrison about someone attending the meetings and they agreed they would attend but a follow up will be done to see why a representative didn't attend.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

General Audience Comments

Ms. Main (377 Acadia Drive) expressed concern about the algae in the pond by her house. The Board clarified for a homeowner that CDD meeting dates are announced on the District's website. Homeowners should also be receiving email notifications of the Board meetings.

THIRTEENTH ORDER OF BUSINESS

Next Meeting Date – July 17, 2019


The next meeting is scheduled to be held on July 17, 2019 at 11:00 a.m.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Reed seconded by Mr. Zimbardi with all in favor the meeting was adjourned.



Secretary/Assistant Secretary

Chairman/Vice Chairman