

Poinciana
Community Development District

Agenda Package

December 21, 2022

AGENDA

Poinciana

Community Development District

Revised Meeting Agenda

**Wednesday
December 21, 2022
11:00 AM**

**Starlite Ballroom
384 Village Drive
Poinciana, Florida**

1. Roll Call
2. Pledge of Allegiance
3. Public Comment Period on Agenda Items
4. **Organizational Matters - Added**
 - A. **Administration of Oaths of Office to Newly Elected Board Members**
 - B. **Election of Officers**
 - C. **Consideration of Resolution 2023-01 Electing Officers**
5. Approval of Minutes of the November 16, 2022 Meeting
6. Discussion of Florida Retirement System – Opportunity to Join as Elected Officer Class
7. Consideration of Polk County Contract Agreement
8. Consideration of Data Sharing and Usage Agreement
9. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager
 - i. Action Items List
 - ii. Approval of Check Register
 - iii. Balance Sheet and Income Statement
 - D. Field Manager
 - i. Field Manager's Report
 - ii. Discussion of Condition of Shorehaven Pond
 - iii. Customer Complaint Log
10. Supervisor's Requests
11. Other Business
12. General Audience Comments
13. Next Meeting Date – January 18th, 2023
14. Adjournment

SECTION IV

SECTION C

RESOLUTION 2023-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
POINCIANA COMMUNITY DEVELOPMENT DISTRICT
ELECTING THE OFFICERS OF THE DISTRICT AND
PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, the Poinciana Community Development District (the “District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District (“Board”) desires to elect the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE POINCIANA COMMUNITY
DEVELOPMENT DISTRICT:**

Section 1. _____ is elected Chairperson.

Section 2. _____ is elected Vice-Chairperson.

Section 3. _____ is elected Secretary.

Section 4. _____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.

Section 5. _____ is elected Treasurer.

Section 6. _____ is elected Assistant Treasurer.

Section 7. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 21st day of December 2022.

ATTEST:

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson/Vice-Chairperson

SECTION V

**MINUTES OF MEETING
POINCIANA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, **November 16, 2022** at 11:00 a.m. via Zoom Communication Media Technology and in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Tony Reed	Vice Chair
Robert Zimbardi	Assistant Secretary
Anita Nelson	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Jan Carpenter	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Sheri Wollschlager	Evergreen Lifestyles
Residents	

The following is a summary of the discussions and actions taken at the November 16, 2022 Poinciana Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll at 11:01 a.m. All Supervisors were present with the exception of Ms. Epstein.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS**Public Comment Period on Agenda Items**

Ms. Adams opened the public comment period. Residents were asked to state their name and limit their comments to three minutes. Resident Mr. Robinson Morales of 113 Amalfi Lane complained about the midges on Pond E3. Five years ago, after he complained, the county, UF and Board Members inspected the pond and decided to place fish, an aerator and spray once a week. Since then, the influx of midges was controlled. In September, he contacted GMS regarding damage caused to solar panels and water not flowing as it should be. Mr. Smith verified that the lights were addressed and the solar panels would be addressed. When he contacted GMS in October, he was told that it was not cost effective to replace the solar panels, which he disagreed with because of the midge problem. There being no further comments, Ms. Adams closed the public comment period.

FOURTH ORDER OF BUSINESS**Approval of Minutes of the September 21, 2022 Meeting**

Ms. Adams presented the draft minutes from September 21, 2022 meeting, which were included in the agenda package. Ms. Nelson and Mr. Reed submitted corrections which were incorporated.

On MOTION by Mr. Reed seconded by Ms. Nelson with all in favor the Minutes of the September 21, 2022 Meeting were approved as amended.

FIFTH ORDER OF BUSINESS**Consideration of Fiscal Year 2022 Audit Engagement Letter**

Ms. Adams stated that the District was required to undergo an independent annual audit and presented an Audit Engagement Letter from Grau & Associates (Grau) to provide auditing services for Fiscal Year 2022, which was included in the agenda package. Staff preferred to proceed with the audits as early in the year as possible because the District was required to file an audit with the State of Florida by June 30th of each year. The proposed fee was \$3,500, which was consistent with the multi-year audit agreement that the Board approved previously, which runs through 2024.

On MOTION by Mr. Zimbardi seconded by Ms. Nelson with all in favor the Agreement with Grau & Associates to provide auditing services for Fiscal Year 2022 in the amount of \$3,500 was approved.

SIXTH ORDER OF BUSINESS

Overview of Stormwater System Operation

Ms. Leo presented an overview of the District's stormwater management system, which was prepared by the South Florida Water Management District (SFWMD) and included in the agenda package. The following was highlighted:

- Poinciana was at the northern edge of the SFWMD. Before the area was developed, there was marshy area.
- With Hurricane Ian, some areas received 15 inches of rain. It was considered a 500-year storm, which Poinciana was not designed to handle.
- Poinciana did not have any pump stations but had a system of ponds that discharged to canals. The system of ponds does not require pumping water.

Ms. Nelson asked if the water from Poinciana flowed into the south. Ms. Leo explained that ultimately their system of ponds and canals flowed into the wetland stream and into the Kissimmee River.

- Poinciana was designed with a Master Plan that was approved before any development so that the wetland system did not flood any homes or roads. With the current system, it takes time for water to drain. The District did not have a pump station, but it had ponds and a network of pipes that connected the ponds and discharge.
- In 4 to 6 inches of rain in a 24-hour period, there would be standing water in yards, swales and ditches, but the crowns of the road should remain passable. With 7 to 10 inches of rain in a 72-hour period, roads, swales and ditches flood, but buildings would remain dry. With 10 to 20 inches of rain in a 72-hour period, which was what occurred with Hurricane Ian, there was an expectation of flooding. Areas that had no experience with floods, up and down the St. Johns River and in downtown Orlando, experienced flooding for the first time.
- The District had minor issues over the years with the stormwater system, but in Ms. Leo's opinion, the system functioned well; however, with Hurricane Nicole,

the community reached the point of saturation, with a high-water table in the ponds. There must be several dry months before the water recedes.

- There was shared responsibility to maintain the facilities between the HOA and the Poinciana and Poinciana West CDDs and everyone did a good job of ensuring that the neighborhoods function well.
- There was an annual inspection to ensure that there were no blockages in the system and year-round maintenance to ensure that areas were mowed and accessible.
- The amount of wind that the District received with both hurricanes, exacerbated the erosion on the side slopes. She spoke with Mr. Smith about management practices, such as mowing and edging around the water's edge and keeping canals clean.

Ms. Nelson questioned what caused the flooding by the parkway gate. Mr. Reed explained that the Parkway was in the upper Kissimmee basin and when the road structure was changed, it increased the flow during these events. The issue on Cypress Parkway needed to be further investigated as it was a violation of the Florida Code for drainage since more water was sent to the District than it was designed for. In Ms. Leo's opinion, it was a temporary situation exacerbated by the extreme amount of rain. Mr. Reed stated that CFX was providing new calculations and requested that Ms. Leo review them. Ms. Leo pointed out that the only work that was occurring was the expansion of Poinciana Parkway from two lanes to four lanes. Mr. Reed stated there would be re-calculations based on what transpired.

SEVENTH ORDER OF BUSINESS

Review of Flooding on Public Roadways Outside of Poinciana CDD

Ms. Adams stated that Mr. Reed requested a review on the flooding on public roadways out of the District. Mr. Reed stated that CFX was reviewing the calculations and would provide a report on the situation. They were not maintaining the ditch system along Cypress Parkway, but they intended to widen the road and restore the ditch system to full functionality. The second hurricane tested the District's storm drain system and it held up exceptionally well, but there were a couple of weak spots. The weakest spot in Solivita was the southern canal running from north to south through Solivita. The road flooding was a result of the wetlands being saturated

due to a large amount of rainfall in a short period of time, but it quickly dissipated over 24 hours and there were no major issues. The Board did not need to take action at this time.

EIGHTH ORDER OF BUSINESS

Consideration of Temporary Access Agreement with Avatar for Pool Drain Maintenance

Ms. Adams reported that the District was contacted by Avatar regarding the installation of a pool drain. Over the years, the drains collapsed and needed to be reinstalled. Avatar would need to access the District property in order for Floralawn to install the pool drain. They were ready to start as soon as there was Board approval and it should take a day or two. District Counsel prepared the Temporary Access Agreement with protections for the District. Ms. Carpenter stated that this was a standard temporary construction instrument and requested that the Board delegate authority to the District Manager on behalf of the District. Ms. Adams was notified by Solivita Club that this type of drain work was occurring in several pools this season and would present future agreements each time that they needed to access property, so it would not impede the installation of the drain. Ms. Lambrides asked if there must be a separate agreement for each property. Ms. Adams stated that the separate agreements will identify the exact parcel. A map was attached to the agreement included in the agenda packet. Each project would be assessed by the Club to determine whether or not they would need to access District property. Ms. Carpenter noted that that her paralegal would prepare the document to keep fees down.

On MOTION by Mr. Reed seconded by Mr. Zimbardi with all in favor the Temporary Access Agreement with Avatar for pool drain maintenance was approved.

Ms. Adams thanked Ms. Sheri Wollschlager for attending this meeting on behalf of the Club to answer questions. Mr. Reed asked if all of neighborhood pools drained into a pond. Ms. Wollschlager replied affirmatively.

NINTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. District Manager

Ms. Adams recognized that today was Ms. Lambrides last day as a Board Member as her seat expired on November 22nd and thanked her for her service. Ms. Lambrides thanked everyone for this opportunity. She enjoyed it and learned so much.

Ms. Adams reported that staff was reviewing the District's finances in terms of opportunities for investing any surplus funds. The District adopted an Investment Policy, allowing for certain investment classification per Florida Statute such as money market accounts and a shared fund administered by the State Board Administration. After the first of the year, staff would be providing a recommendation for the surplus funds. The State Board of Administration option was most likely the best option under the current policy guidelines.

i. Action Items List

Ms. Adams presented the Action Items List, which was included in the agenda packet and reported on the following:

1. Parcel Conveyance from Taylor Morrison to CDD: In July, staff requested documentation to continue the review process, but Taylor Morrison staff was busy with other projects. District Counsel had spreadsheets that were previously used, which were helpful to identify each parcel, provide a working sheet on any field work and any other work that need to be completed before it was ready to be recommended for conveyance.
2. Aerator Removal Experiment: This item had been on the Action Items List since last December. The aerators were not working properly and it was determined that the best course was to continue to operate the aerators to the extent that there were available parts, but not to invest any additional funding in the aerators.

3. Monitor Central Florida Expressway – Poinciana Parkway Projects: Parkway Connector: In Process. CFXWay.com Project #599-233. At the September meeting, there was a presentation from Central Florida Expressway and the Chairman was delegated the authority to work with CFX.
4. Erosion Repairs: As a result of a presentation from Clark regarding the benefits of shoreline plantings, there was discussion about littoral shelf plantings and erosion repairs.

ii. Approval of Check Register

Ms. Adams presented the Check Register from September 13, 2022 through November, 2022 in the amount of \$110,257.98. Ms. Lambrides apologized for the re-issuance of her checks, which was due to the Post Office losing her mail when it was forwarded to West Virginia.

On MOTION by Ms. Lambrides seconded by Mr. Zimbardi with all in favor the September 13, 2022 through November, 2022 Check Register in the amount of \$110,257.98 was approved.

iii. Balance Sheet and Income Statement

Ms. Adams presented the Unaudited Financial Statements through September 30, 2022, which were included in the agenda package. No action was required by the Board. The Board did a great job controlling expenses. Ms. Nelson questioned where the additional money from people paying their fees upfront go in the budget. Ms. Adams explained that there was a transfer from the General Fund to the trustee account. In the early part of the fiscal year, the trustee's account was with the US Bank, but once that bond was refunded, it was then with Hancock Whitney Bank. Ms. Nelson asked if the money was used to pay down the debt service. Ms. Adams stated that part of the Adopted Budget included the schedule for the bond payments. On Page 4 of the financials, there were scheduled payments for principal and interest each year. Interest payments were due twice a year, on November 1st and May 1st and the principal payment was due on May 1st. An Amortization Schedule was attached to the budget, showing the principal and interest payments. If the District received additional pre-payments on the bonds, from a resident paying off their bonds, the Trustee had an opportunity to do a special call.

D. Field Manager**i. Field Manager's Report**

Mr. Smith presented the Field Manager Report, which was included in the agenda package. One of the major activities was landscape and pond maintenance. There were no major maintenance issues as all algae issues were under control. The storms caused a great deal of water flowing through the District's stormwater system. He and Ms. Leo discussed some opportunity to spray some of the edges. The ponds were at a reasonable level, not necessarily high, but there was saturation everywhere. As soon as the storm hit, staff was out inspecting the property and going through the complaints. The water had gone up in some areas, more on the Poinciana West side, but it receded by Friday. Some areas had high water and other major issues, but with Solivita being essentially a swamp, the community did well. He did not have any concerns from a maintenance perspective. They continued to look at resident concerns and documented them. Most residents were just scared and worried. Staff was reviewing every pond, but it does take time as they were assessing the erosion and plantings. There was some wind erosion. They could not do anything right now because the water was very high. A few skimmers were damaged, having been made entirely of fiberglass. They did not have any metal components other than the anchors going into the concrete. If they get enough wind or water going through there, they tend to collapse. Staff were currently assessing and documenting which ones needed immediate repair, but with some of them, the water was too high to drill on the structures and they had to wait for the water to go down so anchors could be added. When they make repairs, aluminum brackets were typically used. They would be working on them after the holidays when everything was dried out. Mr. Smith reported that two ponds were planted and were looking at 12 ponds to address erosion issues, weighing the cost against the impact to those areas. He hoped to have more information in the future.

Mr. Smith presented the Aquatic Monthly Treatment Report from Clarke, which was included in the agenda package. The vast majority of ponds were clean, but a small percentage were treated for some shoreline grasses and algae. The shoreline grasses were always there, but they had to monitor the algae. A few ponds were treated for algae and only two were treated for hydrilla. A report for the Midge Management Program was also included. Last year, Clarke implemented a different system due to the change in some products. At this time, every pond was covered. The higher priority ones were treated every week. The other ponds were sprayed as needed and anytime that they received a complaint. They could spray a larvicide one time as

needed. This program worked well for the District, but midges were a natural product of the environment and could spawn in any area holding water; however, many areas could not be treated such as the wetland areas. They placed 90 acres of fish into the ponds this year and restocked Pond E3 with specific fish that targeted midge and mosquito larva as the prior fish that were stocked were full grown and did not eat midge larva any more. This year, they had midges in ponds towards the northwest edge of the property and only one pond had aerators. In all of his communities, only 20 to 25 ponds had aerators as they were expensive to maintain and broke down a lot. They used solar to save on the cost of electricity. They had five aerators in the District, which were constantly breaking and staff made the decision to not replace them and would remove them in the next six months. He did not believe that there would be an increase or influx of midges by not having aerators. No matter what they did, they would not have complete control over them. Having Clarke's Midge Management Program in place was the most cost-effective solution.

Mr. Reed requested that Mr. Smith closely monitor Pond E3 based on Mr. Robinson's concern and asked whether the District had the most aggressive midge control program. Mr. Smith confirmed that it was the most aggressive program that he ever worked with. Ms. Nelson read that spraying did not affect the midges, like it affected the mosquitoes. Mr. Smith noted that they used a fogger that released fog into the air, killing the midges and mosquitoes. Ms. Nelson pointed out that it killed the lives ones, but not the larva. Mr. Smith explained that in order to treat the larvae, they applied a barrier spray to try to keep them off of the water. Residents should keep their lights off at night and have their own pest control company come out to treat their house with barrier sprays.

ii. Customer Complaint Log

Mr. Smith presented the complaint log, which was included in the agenda package. Some were forwarded to the HOA. There were some midge complaints. One resident was concerned about the fish going down the drain due to a damaged skimmer. He spoke to the resident and it was dealt with. Mr. Reed recalled an open item two months ago about contacting Polk County regarding mosquito treatments. Ms. Adams recalled that someone asked at a Board Meeting who was responsible for mosquito control. She did not know the answer at that time but did confirm that Polk County was responsible for mosquito control. Ms. Sheri Wollschlager had the schedule.

Mr. Reed assumed if there were issues, they could notify the County and the County would come out to deal with it. Ms. Adams stated that there was mosquito hotline with the County, which any resident of Polk County could call. The County could do certain testing and routine sprays. Mr. Reed felt that it was working well.

TENTH ORDER OF BUSINESS**Supervisor's Requests**

Mr. Reed was working on documents for the reclaimed water. The latest one was the Florida Governmental Utility Authority (FGUA) with Avatar. There were four pages of comments and questions, but he had no one to get answers from. After January, when everybody was in position, he requested a meeting with all of the HOA and CDD elected representatives of Solivita to get to know each other and exchange ideas and information.

ELEVENTH ORDER OF BUSINESS**Other Business**

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS**General Audience Comments**

Ms. Adams opened the general comment period. Residents were asked to state their name and limit their comments to three minutes. Resident Diane Jorio (Tapatio Lane) asked if there was any hope of combining the two Boards. Ms. Carpenter stated that it was discussed and it was up to the Poinciana West CDD to come back to the Board. Ms. Jorio thanked Ms. Lambrides for her years of service and asked if the drainage from the pool into the pond hurt the fish. Ms. Lambrides believed that the runoff was from the deck.

Resident Mr. Robinson Morales of 113 Amalfi Lane asked if the District would repair the aerator on Pond E3. Mr. Clayton explained that the aerator was bumped by a tractor, but it did not affect the operation of it. Since it was not cost effective to repair the aerator, it needed to be removed. Mr. Reed was not in favor of spending money to repair the aerators. Mr. Morales believed that there was an issue with the water in the pond and requested a fountain. Mr. Smith recalled that proposals for fountains were provided to the Board for consideration, but it was between \$35,000 to \$50,000 per pond and recommended that the Board allow them to manage the midges as they had one of the most comprehensive programs in place. Aerators would not contribute to the overall midge management and fish and treatments would do more. Ms.

Lambrides asked when fish were added to Pond E3. Mr. Smith stated that 11,000 gambusia and 5,500 shrimp were placed into the pond in July or August. The shrimp targeted deep water midges and gambusia targeted the edge midges. Mr. Morales questioned the length of the season for midges. Mr. Smith stated that it was usually two or three months. There being no further comments, Ms. Adams closed the general audience comment period.

THIRTEENTH ORDER OF BUSINESS**Next Meeting Date – December 21st, 2022**

Ms. Adams stated that the next meeting was scheduled for December 21, 2022 at 11:00 a.m. Mr. Jon Cameron, Supervisor-Elect, would be sworn in.


FOURTEENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Ms. Lambrides seconded by Mr. Zimbardi with all in favor the meeting was adjourned.

Secretary / Assistant Secretary

Chair/Vice Chairman

SECTION VI

From: agency join agencyjoin@dms.fl.gov 
Subject: Joining the FRS - Poinciana Community Development District
Date: October 12, 2022 at 4:28 PM
To: tadams@gmscfl.com
Cc: agency join agencyjoin@dms.fl.gov

AJ

Good afternoon,

Thank you for contacting the Division of Retirement. The Poinciana Community Development District is currently investigating the possibility of joining the Florida Retirement System (FRS). The process of joining the FRS begins with filling out an application through the agency join module. Links and useful information are provided below.

Joining the FRS

Below is the link to the FRS Agency Join page:

https://employer.frs.fl.gov/agency_join/general_info.aspx

By using the provided link, you may begin the joining process into the FRS, though there are no obligations to enter information if simply satisfying curiosity.

The first page offers a general overview of the FRS.

The first step in the joining process is entering agency information. Once this information is entered and submitted, the Division will send a user name and password to access the Agency's online join account. This important correspondence has, on occasion, ended up in the junk or spam folders of applying agencies. Please check those locations before contacting the Division about missing communications.

The next step is for the applying Agency to send a copy of its signed establishing document (charter, creation documents, contracts, etc.) to the Division of Retirement. This may be accomplished via e-mail or fax. In addition to the establishing document, please provide a copy of your contract for services.

When an agency joins the FRS, all eligible employees of the agency and its dependent entities (such as dependent special districts) will become compulsory FRS members. If an agency has questions regarding these dependent entities and the eligibility of those employees, the agency should contact the Division of Retirement.

Helpful Information for the Prospective Applicant Agency

[Comparing the Plans](#) provides a side-by-side comparison of the two FRS plans offered. Please note that the Agency does not choose which plan to offer. It is the member's individual choice in which plan they would like to participate.

[Chapter 121](#), Florida Statutes, discuss and govern the Florida Retirement System.

Chapter 121, [Section 121.051](#), specifically discusses participation in the FRS.

The prospective applicant can also visit the Division of Retirement's [Contribution Rates](#)

The prospective applicant can also visit the Division of Retirement's [Contribution Rates](#) page to view both current and previous contribution rates.

The FRS is employee and employer funded. Employees are required to contribute 3 percent to their FRS retirement at this time. The contribution rates are reviewed and determined yearly by the Florida Legislature.

If an Agency decides to join the FRS, there are no provisions to opt out. Joining should be looked upon as a lifelong decision. The only way to get out of the FRS is through Legislature relief, and that has only happened once since the establishment of the FRS in 1970.

[Chapter 1](#) and [Chapter 2](#) of the FRS Employer Handbook will give the prospective applicant an idea of who is eligible to participate in the FRS and what/how contributions are reported.

The [FRS Pension Plan Member Handbook](#) contains helpful information for prospective members.

If you have any other questions or concerns, please contact us.

Thank you,

Samantha Starks-Harrison, MBA, MATLT, FCCM | Benefits Administrator
Retirement
850-907-6540 (office)
Florida Department of Management Services
We Serve Those Who Serve Florida



How Are We Doing? Click Here to Take the [DMS Customer Satisfaction Survey](#).

SECTION VII

CONTRACT AGREEMENT

This Agreement made and entered into on Tuesday, December 6, 2022 by and between the Poinciana Community Development District, a local unit of special purpose government of the State of Florida hereinafter referred to as the 'Special District', and Marsha M. Faux, Polk County Property Appraiser, a Constitutional Officer of the State of Florida, whose address is 255 North Wilson Ave., Bartow, FL 33830, hereinafter referred to as the 'Property Appraiser'.

1. Section [197.3632](#) Florida Statutes, provides that special assessments of non-ad valorem taxes levied by the Special District may be included in the assessment rolls of the County and collected in conjunction with ad valorem taxes as assessed by the Property Appraiser. Pursuant to that option, the Property Appraiser and the Special District shall enter into an agreement providing for reimbursement to the Property Appraiser of administrative costs, including costs of inception and maintenance, incurred as a result of such inclusion.
2. The parties herein agree that, for the 2023 tax year assessment roll, the Property Appraiser will include on the assessment rolls such special assessments as are certified to her by the Poinciana Community Development District.
3. The term of this Agreement shall commence on January 1, 2023 or the date signed below, whichever is later, and shall run until December 31, 2023, the date of signature by the parties notwithstanding. This Agreement shall not automatically renew.
4. The Special District shall meet all relevant requirements of Section [197.3632](#) & [190.021](#) Florida Statutes.
5. The Special District shall furnish the Property Appraiser with up-to-date data concerning its boundaries and proposed assessments, and other information as requested by the Property Appraiser to facilitate in administering the non-ad valorem assessment in question. Specifically, if assessments will be included on the 2023 TRIM Notice, the Special District shall provide **proposed assessments no later than Friday, July 14, 2023**. The Special District's assessments shall, as far as practicable, be uniform (e.g. one uniform assessment for maintenance, etc.) to facilitate the making of the assessments by the mass data techniques utilized by the Property Appraiser.
6. The Special District shall certify to the Property Appraiser the Special District's annual installment and levy **no later than Friday, September 15, 2023**. The Property Appraiser shall, using the information provided by the Special District, place the Special District's non ad-valorem special assessments on properties within the district for inclusion on the 2023 tax roll.
7. The Property Appraiser shall be compensated by the Special District for the administrative costs incurred in carrying out this Agreement at the rate of 1% of the amount levied on the TRIM Notice or if the TRIM Notice is not used, the rate shall be 1% of the amount levied on the 2023 tax roll. For the TRIM Notice, the Property Appraiser will require **payment on or before Friday, September 15, 2023** for processing within the Property Appraiser budget year (October 1st – September 30th).
8. If the actual costs of performing the services under this agreement exceed the compensation provided for in Paragraph 7, the amount of compensation shall be the actual costs of performing the services under this agreement.
9. If tax roll corrections are requested by the Special District, the Property Appraiser shall be compensated by the Special District for the administrative costs incurred at the rate of \$5.00 for each tax roll correction exceeding ten (10) corrections per tax year.

The Special District shall indemnify and hold harmless, to the extent permitted by Florida law and without waiving its right of any applicable sovereign immunity, the Property Appraiser and all respective officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Property Appraiser and all respective officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the negligent or intentional acts or omissions of the Special District or its employees, agents, servants, partners, principals, or subcontractors arising out of, relating to, or resulting from the performance of the Agreement. The Special District shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Property Appraiser where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

EXECUTED By:

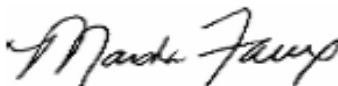
Special District Representative

Print name

Title

Date

Marsha M. Faux, CFA, ASA
Polk County Property Appraiser
By:



Marsha M. Faux, Property Appraiser

SECTION VIII



Marsha M. Faux, CFA, ASA
POLK COUNTY PROPERTY APPRAISER
2023 Data Sharing and Usage Agreement

POINCIANA CDD

This Data Sharing and Usage Agreement, hereinafter referred to as “**Agreement**,” establishes the terms and conditions under which the **POINCIANA CDD**, hereinafter referred to as “**agency**,” can acquire and use Polk County Property Appraiser data that is exempt from Public Records disclosure as defined in [FS 119.071](#).

As of July 1, 2021, the Florida Public Records Exemptions Statute was amended as it relates to the publicly available records maintained by the county property appraiser and tax collector. As a result, exempt (aka confidential) parcels and accounts have been added back to our website and FTP data files. No owner names, mailing addresses, or official records (OR) books and pages of recorded documents related to these parcels/accounts, appear on the Property Appraiser’s website or in FTP data files. In addition, the Polk County Property Appraiser’s mapping site has been modified to accommodate the statutory change. See Senate Bill 781 for additional information.

For the purposes of this Agreement, all data is provided. It is the responsibility of the agency to apply all statutory guidelines relative to confidentiality.

The confidentiality of personal identifying information including: names, mailing address and OR Book and Pages owned by individuals that have received exempt / confidential status, hereinafter referred to as “**confidential data**,” **will be protected as follows:**

1. The **agency** will not release **confidential data** that may reveal identifying information of individuals exempted from Public Records disclosure.
2. The **agency** will not present the **confidential data** in the results of data analysis (including maps) in any manner that would reveal personal identifying information of individuals exempted from Public Records disclosure.
3. The **agency** shall comply with all state laws and regulations governing the confidentiality and exempt status of personal identifying and location information that is the subject of this Agreement.
4. The **agency** shall ensure any employee granted access to **confidential data** is subject to the terms and conditions of this Agreement.
5. The **agency** shall ensure any third party granted access to **confidential data** is subject to the terms and conditions of this Agreement. Acceptance of these terms must be provided in writing to the **agency** by the third party before personal identifying information is released.

The term of this Agreement shall commence on **January 1, 2023** and shall run until **December 31, 2023**, the date of signature by the parties notwithstanding. **This Agreement shall not automatically renew.** A new agreement will be provided annually to ensure all responsible parties are aware of and maintain the terms and conditions of this Data Sharing and Usage Agreement.

In witness of their agreement to the terms above, the parties or their authorized agents hereby affix their signatures.

POLK COUNTY PROPERTY APPRAISER

POINCIANA CDD

Signature: 

Signature: _____

Print: Marsha M. Faux CFA, ASA

Print: _____

Title: Polk County Property Appraiser

Title: _____

Date: December 1, 2022

Date: _____

Please email the signed agreement to pataxroll@polk-county.net.

SECTION IX

SECTION C

SECTION 1

Poinciana Community Development District
Action Items December 2022

Meeting Assigned	Action Item	Assigned To:	Status	Comments
Ongoing	Parcel Conveyance from TM to CDD	Staff	In Process	Application and fee received 01.11.2022 and initial document review by staff completed. District Counsel to create conveyance spreadsheet.
12/15/21	Aerator Removal Experiment	Field Manager	In Process	There are only two aerators operating as of June 2022.
Ongoing	Monitor Central Florida Expressway - Poinciana Parkway Project: Parkway Connector	Chairman	In Process	CFXWay.com Project #599-233;
8/17/22	Erosion Repairs	District Engineer and Field Manager	In Process	Staff to identify needed repairs, develop scope and gather proposals to present to BOS.
8/17/22	Shoreline/Littoral Plantings	Field Manager	In Process	Once erosion repairs are completed, staff will provide proposals for Board consideration.

SECTION 2

Poinciana

Community Development District

Summary of Check Register

November 9, 2022 to December 13, 2022

Fund	Date	Check No.'s	Amount
General Fund			
	11/17/22	40-44	\$ 10,035.31
	12/2/22	45-48	\$ 22,899.69
	12/8/22	49-50	\$ 14,385.83
			<hr/>
			\$ 47,320.83
Payroll	<u>November 2022</u>		
	Anita Nelson	50189	\$ 184.70
	Anthony Reed	50190	\$ 84.70
	Elizabeth Lambrides	50191	\$ 184.70
	Robert Zimbardi	50192	\$ 184.70
			<hr/>
			\$ 638.80
			<hr/>
			\$ 47,959.63

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/17/22	00001	11/01/22 216	202211 310-51300-34000		*	3,500.00	
			MANAGEMENT FEES NOV 22				
11/01/22		216	202211 310-51300-35200		*	68.75	
			WEBSITE ADMIN NOV 22				
11/01/22		216	202211 310-51300-35100		*	103.17	
			INFORMATION TECH NOV 22				
11/01/22		216	202211 310-51300-31300		*	291.67	
			DISSEMINATION SVC NOV 22				
11/01/22		216	202211 310-51300-51000		*	.36	
			OFFICE SUPPLIES NOV 22				
11/01/22		216	202211 310-51300-42000		*	6.96	
			POSTAGE NOV 22				
11/01/22		217	202211 320-53800-12000		*	858.33	
			FIELD MANAGEMENT NOV 22				
			GOVERNMENTAL MANAGEMENT SERVICES				4,829.24 000040
11/17/22	00017	11/07/22 2181009	202210 310-51300-31100		*	495.00	
			ENGINEER SVCS OCT 22				
			GAI CONSULTANTS, INC				495.00 000041
11/17/22	00027	11/10/22 106668	202210 310-51300-31500		*	1,397.75	
			GENERAL COUNSEL OCT 22				
		11/10/22 106669	202210 310-51300-31500		*	53.00	
			CONVEYANCE OCT 22				
			LATHAM, LUNA, EDEN & BEAUDINE				1,450.75 000042
11/17/22	00013	11/17/22 11172022	202211 300-20700-10000		*	448.66	
			ASSESSMENT TSFR SER 2022				
			POINCIANA CDD				448.66 000043
11/17/22	00013	11/17/22 11172022	202211 300-20700-10000		*	2,811.66	
			PREPAYMENT SHOCK #925808				
			POINCIANA CDD				2,811.66 000044
12/02/22	00009	11/15/22 00001428	202211 320-53800-47000		*	9,054.64	
			AQUATIC MAINT NOV 22				
			CLARKE AQUATIC SERVICES, INC.				9,054.64 000045
12/02/22	00011	11/15/22 00102745	202211 320-53800-47100		*	13,220.05	
			MOSQUITO MAINT NOV 22				
			CLARKE ENVIRONMENTAL MOSQUITO				13,220.05 000046
12/02/22	00020	11/23/22 9	202211 310-51300-31300		*	500.00	
			AMORT SCHEDULE SER2022				
			DISCLOSURE SERVICES, LLC				500.00 000047
			POIN POIN CDD	KCOSTA			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/02/22	00041	11/16/22 1009	202211 310-51300-49000		*	125.00	
		BALLROOM CHARGE		SOLIVITA CLUB-AVATAR PROPERTIES			125.00 000048
12/08/22	00004	12/01/22 8688	202212 320-53800-46200		*	12,514.58	
		LANDSCAPE MAINT DEC 22		FLORALAWN 2, LLC			12,514.58 000049
12/08/22	00017	12/01/22 2181904	202211 310-51300-31100		*	1,871.25	
		ENGINEER SVCS NOV 22		GAI CONSULTANTS, INC			1,871.25 000050
TOTAL FOR BANK C						47,320.83	
TOTAL FOR REGISTER						47,320.83	

POIN POIN CDD KCOSTA

SECTION 3

Poinciana
Community Development District

Unaudited Financial Reporting
October 31, 2022



Table of Contents

1	<u>Balance Sheet</u>
2-3	<u>General Fund</u>
4	<u>Debt Service Fund - Series 2012/2022</u>
5-6	<u>Month to Month</u>

Poinciana
Community Development District
Combined Balance Sheet
October 31, 2022

	General Fund	Debt Service Fund	Totals Governmental Funds
Assets:			
<u>Cash</u>			
Operating - South State	\$ 12,933	\$ -	\$ 12,933
Operating - Hancock Whitney	\$ 99,980	\$ -	\$ 99,980
Operating - Truist	\$ 462,021	\$ -	\$ 462,021
Money Market - Bank United	\$ 53,134	\$ -	\$ 53,134
<u>Investments</u>			
<u>Series 2022</u>			
Reserve	\$ -	\$ 134,387	\$ 134,387
Revenue	\$ -	\$ 296,515	\$ 296,515
Interest	\$ -	\$ 121,582	\$ 121,582
Prepayment	\$ -	\$ 448,470	\$ 448,470
Assessment Receivable	\$ 4,347	\$ -	\$ 4,347
Due from General Fund	\$ -	\$ 3,260	\$ 3,260
Total Assets	\$ 632,415	\$ 1,004,215	\$ 1,636,630
Liabilities:			
Accounts Payable	\$ 2,121	\$ -	\$ 2,121
Due to Debt Service	\$ 3,260	\$ -	\$ 3,260
Total Liabilities	\$ 5,381	\$ -	\$ 5,381
Fund Balance:			
Nonspendable:			
Prepaid Items	\$ -	\$ -	\$ -
Restricted for:			
Debt Service	\$ -	\$ 1,004,215	\$ 1,004,215
Unassigned	\$ 627,034	\$ -	\$ 627,034
Total Fund Balances	\$ 627,034	\$ 1,004,215	\$ 1,631,249
Total Liabilities & Fund Balance	\$ 632,415	\$ 1,004,215	\$ 1,636,630

Poinciana
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/22	Thru 10/31/22	Variance
<u>Revenues:</u>				
Assessments - Tax Roll	\$ 649,840	\$ -	\$ -	\$ -
Assessments - Direct Bill	\$ 17,458	\$ -	\$ -	\$ -
Interest	\$ 2,000	\$ 167	\$ 5	\$ (162)
Total Revenues	\$ 669,298	\$ 167	\$ 5	\$ (162)
<u>Expenditures:</u>				
<u>General & Administrative:</u>				
Supervisors Fees	\$ 12,000	\$ 1,000	\$ -	\$ 1,000
FICA Expense	\$ 918	\$ 77	\$ -	\$ 77
Engineering	\$ 20,000	\$ 1,667	\$ 495	\$ 1,172
Attorney	\$ 30,000	\$ 2,500	\$ 1,451	\$ 1,049
Arbitrage	\$ 450	\$ -	\$ -	\$ -
Dissemination	\$ 3,500	\$ 292	\$ 292	\$ (0)
Annual Audit	\$ 3,500	\$ -	\$ -	\$ -
Trustee Fees	\$ 4,000	\$ -	\$ -	\$ -
Assessment Administration	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Management Fees	\$ 42,000	\$ 3,500	\$ 3,500	\$ -
Information Technology	\$ 1,238	\$ 103	\$ 103	\$ (0)
Website Maintenance	\$ 825	\$ 69	\$ 69	\$ -
Telephone	\$ 100	\$ 8	\$ -	\$ 8
Postage	\$ 2,600	\$ 217	\$ 5	\$ 212
Printing & Binding	\$ 1,000	\$ 83	\$ -	\$ 83
Insurance	\$ 7,825	\$ 7,825	\$ 7,010	\$ 815
Legal Advertising	\$ 5,500	\$ 458	\$ -	\$ 458
Other Current Charges	\$ 2,400	\$ 336	\$ 336	\$ -
Office Supplies	\$ 400	\$ 33	\$ 0	\$ 33
Property Appraiser	\$ 7,000	\$ -	\$ -	\$ -
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
Total General & Administrative:	\$ 150,431	\$ 23,343	\$ 18,436	\$ 4,907

Poinciana
Community Development District
General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/22	Thru 10/31/22	Variance
<u>Operations & Maintenance</u>				
Field Services	\$ 10,300	\$ 858	\$ 858	\$ 0
Property Insurance	\$ 10,038	\$ 10,038	\$ 8,744	\$ 1,294
Electric	\$ 2,640	\$ 220	\$ 154	\$ 66
Landscape Maintenance	\$ 170,352	\$ 14,196	\$ 12,514	\$ 1,682
Aquatic Control Maintenance	\$ 127,403	\$ 10,617	\$ 9,255	\$ 1,362
Aquatic Midge Management	\$ 176,721	\$ 14,727	\$ 13,220	\$ 1,507
R&M - Mulch	\$ 3,500	\$ 292	\$ -	\$ 292
R&M - Plant Replacement	\$ 3,500	\$ 292	\$ -	\$ 292
R&M - Aerators	\$ 3,500	\$ 292	\$ -	\$ 292
Storm Structure Repairs	\$ 50,000	\$ 4,167	\$ -	\$ 4,167
Contingency	\$ 18,876	\$ -	\$ -	\$ -
Total Operations & Maintenance:	\$ 576,830	\$ 55,698	\$ 44,746	\$ 10,952
Total Expenditures	\$ 727,261	\$ 79,041	\$ 63,182	\$ 15,859
Excess (Deficiency) of Revenues over Expenditures	\$ (57,962)		\$ (63,178)	
<u>Other Financing Sources/(Uses):</u>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (57,962)		\$ (63,178)	
Fund Balance - Beginning	\$ 57,962		\$ 690,211	
Fund Balance - Ending	\$ (0)		\$ 627,034	

Poinciana
Community Development District
Debt Service Fund - Series 2012/2022
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending October 31, 2022

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/22	Thru 10/31/22	Variance
Revenues:				
Assessments - Tax Roll	\$ 1,250,679	\$ -	\$ -	\$ -
Assessments - Direct Bill	\$ 35,474	\$ -	\$ -	\$ -
Interest	\$ -	\$ -	\$ 1,810	\$ 1,810
Total Revenues	\$ 1,286,153	\$ -	\$ 1,810	\$ 1,810
Expenditures:				
Property Appraiser	\$ 15,500	\$ -	\$ -	\$ -
Series 2022				
Interest - 11/1	\$ 121,844	\$ -	\$ -	\$ -
Special Call -11/1	\$ 410,000	\$ -	\$ -	\$ -
Principal - 5/1	\$ 1,065,000	\$ -	\$ -	\$ -
Interest - 5/1	\$ 117,240	\$ -	\$ -	\$ -
Total Expenditures	\$ 1,729,584	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ (443,431)		\$ 1,810	
Fund Balance - Beginning	\$ 827,848		\$ 1,002,405	
Fund Balance - Ending	\$ 384,417		\$ 1,004,215	

Poinciana
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:													
Assessments - Tax Roll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Assessments - Direct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Interest	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5
Miscellaneous Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Revenues	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5

Expenditures:													
<u>General & Administrative:</u>													
Supervisors Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
FICA Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Engineering	\$ 495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	495
Attorney	\$ 1,451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,451
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Dissemination	\$ 292	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	292
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Trustee Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Assessment Administration	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5,000
Management Fees	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,500
Information Technology	\$ 103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	103
Website Maintenance	\$ 69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	69
Telephone	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Postage	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5
Printing & Binding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Insurance	\$ 7,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7,010
Legal Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Other Current Charges	\$ 336	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	336
Office Supplies	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
Property Appraiser	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	175
Total General & Administrative:	\$ 18,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18,436

Poinciana
Community Development District
Month to Month

	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<u>Operation and Maintenance</u>													
Field Services	\$ 858	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	858
Property Insurance	\$ 8,744	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8,744
Electric	\$ 154	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	154
Landscape Maintenance	\$ 12,514	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12,514
Aquatic Control Maintenance	\$ 9,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9,255
Aquatic Midge Management	\$ 13,220	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13,220
R&M - Mulch	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
R&M - Plant Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
R&M - Aerators	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Storm Structure Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Operations & Maintenance:	\$ 44,746	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	44,746
Total Expenditures	\$ 63,182	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	63,182
Excess (Deficiency) of Revenues over Expenditures	\$ (63,178)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(63,178)
Other Financing Sources/(Uses):													
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Net Change in Fund Balance	\$ (63,178)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(63,178)

SECTION D

SECTION 1

Poinciana Community Development District



December 21, 2022

Clayton Smith - Field Services Manager

GMS

Completed

A-8 Grate Clearing



- ✚ Control structure in pond A-8 was cleared of accumulated debris.
- ✚ Debris Accumulated after the storm and had been inaccessible due to high water levels. The debris was cleared and removed offsite.

Tunnel Lighting

- ✚ Tunnel Lighting was checked due to a complaint.
- ✚ A few bulbs were changed, but overall lighting is in good working order.



Completed

Wildlife Warning Signage



- + Vandalized Wildlife warning signs were replaced.
- + Additional signss on hand for an further issues.

In Progress

Pond Maintenance Review

- + Performing inventory of all ponds to generate action item list for any repairs.
- + Some items noted including a missing grate.
- + Additionally, several outfall skimmers were damaged during the storm.
- + These have been inventoried and we are beginning repairs as water levels allow.
- + Additionally review ponds for erosion



Pond Erosion Repairs

- + Pond banks reviewed for erosion damage.
- + Finalizing scope and gathering proposals.
- + Mainly priorities would be E-3 and some small repairs on D-2.
- + E-3 was assessed for erosion areas approximately 3ft which are marked in red.
- + Green areas indicate areas to plant.



Site Items

Pond Plantings

- + In the process of collecting bids for 10 ponds for additional plantings.
- + E-3 is a top target pond as well as several others.
- + Recommended to only plant portions of E-3 rather than the entire pond to save costs.
- + Working with the vendor on additional planting proposals.
- + Ponds A-3/A-4 are also good options.
- + Ponds that have been planted are in great condition.



Site Items

Shorehaven Ponds – Fire flag



- + Fire flag is a beneficial aquatic plant.
- + It is present on several ponds in Solivita mainly along the ponds on Shorehaven and in Venezia.
- + Each year it sheds and then regrows.
- + Over-maintenance can damage the plants.
- + Collecting a proposal for one time clean-up from aquatic vendor.

Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at csmith@gmscfl.com Thank you.

Respectfully,
Clayton Smith



PCDD Monthly Treatment Report

Date between : 11/01/2022 and 11/30/2022

Customer Site ID	Treatment Date	Condition/Weeds Treated
A-1	11/30/22	Clean
A-2	11/30/22	Clean
A-3	11/8/22	Shoreline Grasses
A-4	11/8/22	Shoreline Grasses
A-5	11/8/22	Shoreline Grasses
A-6	11/1/22	Clean
A-7	11/1/22	Clean
A-8	11/1/22	Clean
A-9	11/30/22	Clean
A-10A	11/1/22	Clean
A-10B	11/1/22	Clean
A-11	11/30/22	Clean
A-12	11/1/22	Clean
A-13	11/1/22	Clean
A-20	11/30/22	Clean
A-21	11/30/22	Clean
A-22	11/30/22	Clean
B-1	11/30/22	Clean
B-5	11/30/22	Clean
B-6	11/30/22	Clean
B-11	11/8/22	Clean
B-15	11/8/22	Shoreline Grasses
B-16	11/15/22	Shoreline Grasses
C-1	11/8/22	Hydrilla
C-2	11/30/22	Clean
C-3	11/30/22	Clean
C-6A	11/1/22	Duckweed
C-6A	11/1/22	Filamentous
C-6A	11/1/22	Spike Rush
C-6B	11/1/22	Filamentous
C-6B	11/1/22	Planktonic
C-6B	11/1/22	Spike Rush
C-8	11/30/22	Clean
C-9	11/30/22	Clean
C-10	11/30/22	Clean
C-11	11/1/22	Clean
C-12	11/15/22	Shoreline Grasses
C-13	11/1/22	Clean
C-14	11/1/22	Clean
C-15	11/15/22	Clean
C-16	11/1/22	Clean
C-17	11/15/22	Shoreline Grasses
C-18	11/15/22	Shoreline Grasses
C-19	11/15/22	Shoreline Grasses

C-20	11/15/22	Clean
D-1	11/14/22	Shoreline Grasses
D-2	11/14/22	Shoreline Grasses
D-3	11/15/22	Shoreline Grasses
D-4	11/15/22	Clean
D-5	11/15/22	Shoreline Grasses
D-6	11/15/22	Shoreline Grasses
D-7	11/15/22	Shoreline Grasses
D-8	11/15/22	Shoreline Grasses
D-9	11/15/22	Shoreline Grasses
D-10	11/15/22	Shoreline Grasses
D-11	11/15/22	Shoreline Grasses
E-1	11/30/22	Clean
E-2	11/30/22	Clean
E-3	11/30/22	Clean
E-5	11/30/22	Clean
E-6	11/30/22	Clean
E-8	11/30/22	Clean
E-11	11/30/22	Clean
E-18	11/30/22	Clean
E-19	11/30/22	Clean
E-21	11/30/22	Clean
E-31	11/30/22	Clean
F-7	11/30/22	Clean



All Services By Customer Summary

Poinciana Community Development Dist (S07800)

Filter Date between 11/01/2022 and 11/30/2022

Customer	Work Type	Service Item	Start Date	End Date	Used Quantity	Unit Of Measure
S07800 - Poinciana Community Development Dist	Municipal Back Pack	KIS1768 - Nat G30 12 lbs per acre	11/17/2022	11/17/2022	9.80	acr
S07800 - Poinciana Community Development Dist	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	11/01/2022	11/01/2022	10.50	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	11/03/2022	11/03/2022	9.40	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	11/07/2022	11/07/2022	10.70	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	11/14/2022	11/14/2022	9.50	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	11/14/2022	11/14/2022	10.50	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	11/18/2022	11/18/2022	9.60	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	11/21/2022	11/21/2022	10.50	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2715 - Biomist 4+4 ATV/ULV	11/23/2022	11/23/2022	9.50	mi
S07800 - Poinciana Community Development Dist	Night Truck	KIS2827 - Biomist 4+4 Truck ULV	11/28/2022	11/28/2022	10.60	mi
					90.80	

SECTION 3

Customer Complaint Log Poinciana CDD

[illegible]