# POINCIANA COMMUNITY DEVELOPMENT DISTRICT AUDIT COMMITTEE AND REGULAR BOARD MEETING AGENDA PACKAGE

**JANUARY 17, 2018** 

### **Poinciana Community Development District**

Inframark, Infrastructure Management Services

210 N. University Drive, #702, Coral Springs, FL 33071 Tel: 954-603-0033; Fax 954-345-1292

January 10, 2018

Board of Supervisors Poinciana Community Development District

Dear Board Members:

The Audit Committee meeting and regular meeting of the Board of Supervisors of Poinciana CDD will be held at 11:00 a.m. on January 17, 2018 in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida. Following are the advance agendas for the meetings:

### **Audit Committee Meeting**

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments
- 4. Approval of January 3, 2018 Meeting Minutes
- 5. Consideration of Audit RFP Submissions
- 6. Adjournment

### **Board Meeting**

- 1. Call to Order and Roll Call
- 2. Pledge of Allegiance
- 3. Audience Comments
- 4. Approval of December 13, 2017 Meeting Minutes
- 5. Consideration of Engineering RFQ Submissions
- 6. Consideration of Audit Committee Recommendation
- 7. Consideration of Addendum to GMS District Management Agreement for Website and Dissemination Agent Services
- 8. Discussion of Two Pond Conveyances and Maintenance Responsibility
- 9. District Manager's Report
  - A. Presentation of Financial Statements
  - B. Follow Up Items
    - i. Reconciliation of AV Homes Invoices
    - ii. Inframark Monthly Invoice (October, November and December)
    - iii. Floralawn Invoice
    - iv. Labor Staffing Invoices
- 10. Staff Reports
  - A. Attorney
    - i. Litigation Update
  - B. Engineer
  - C. Field Manager
- 11. Supervisor Comments
- 12. Audience Comment
- 13. Adjournment

I look forward to seeing you at the meeting. If you need anything in the meantime, please do not hesitate to contact me.

Sincerely, Robert Koncar Robert Koncar District Manager

# Audit Committee Meeting

# **Fourth Order of Business**

# MINUTES OF THE AUDIT SELECTION COMMITTEE MEETING POINCIANA COMMUNITY DEVELOPMENT DISTRICT

The audit selection committee meeting of the Poinciana Community Development District was held on Wednesday, January 3, 2018 at 11:00 a.m. at the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Robert Zimbardi Chairman
LeRue Stellfox Vice Chairman
Lita Epstein Assistant Secretary
David Lane Assistant Secretary

Also present were:

Bob Nanni District Manager, Inframark Lindsay Whelan District Counsel (via telephone)

Residents

The following is a summary of the discussions and actions taken at the January 3, 2018 Poinciana Community Development District's Audit Selection Committee Meeting.

### FIRST ORDER OF BUSINESS

### Call to Order and Roll Call

Mr. Zimbardi called the meeting to order and called the roll. A quorum was established.

### SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

### THIRD ORDER OF BUSINESS

**Audience Comments** 

Hearing no comments from the audience, the next order of business followed.

### FOURTH ORDER OF BUSINESS

### **Establishment of RFP Evaluation Criteria**

- Discussion ensued and the following changes were requested to the Evaluation Criteria:
  - ➤ Ability of Personnel increased to 25 Points
  - > Proposer's Experience increased to 25 Points

- ➤ Understanding of Scope of Work increased to 25 Points
- ➤ Ability to Furnish the Required Services reduced to 15 Points
- ➤ Price reduced to 10 Points

On MOTION by Mr. Lane seconded by Ms. Epstein with all in favor the evaluation criteria was accepted as amended.

### FIFTH ORDER OF BUSINESS

### **Authorization to Proceed with RFP**

Mr. Lane MOVED to proceed with the RFP process and Mr. Stellfox seconded the motion.

- Discussion ensued and the following changes were requested to the Instructions to Proposers:
  - Amend Section 4 to include a statement the proposer should provide an affirmative statement that they have not defaulted on any previous contract.
  - ➤ Response time was addressed and it was requested the potential list of auditors be notified regarding the quick turnaround date of January 12, 2018.
  - Amend verbiage in Section 12D from *lump sum* to *fixed fee*.

On VOICE vote with all in favor the prior motion was approved with the changes as discussed.

Hearing no comments from the audience, the next order of business followed.

### SIXTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Mr. Zimbardi seconded by Ms. Epstein with all in favor the audit selection committee meeting was adjourned.

	Robert Zimbardi
Secretary	Chairman

# **Fifth Order of Business**

### **Poinciana Community Development District**

Ranking Sheet for Auditing Proposals

Firm Name <sup>(1)</sup>	Ability of Personnel (25 points)	Proposer's Experience (25 points)	Understanding of Scope of Work (25 points)	Ability to Furnish the Required Services (15 points)	Price (10 points)	Total Score (100 points)	Ranking

### AUDITOR SELECTION EVALUATION CRITERIA

### 1. Ability of Personnel.

(25 Points)

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

### 2. Proposer's Experience.

(25 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

### 3. Understanding of Scope of Work.

(25 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

### 4. Ability to Furnish the Required Services.

(15 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g., the existence of any natural disaster plan for business operations).

5 Price. (10 Points)

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

### POINCIANA COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS

### District Auditing Services for Fiscal Year 2017, 2018 and 2019

Polk County, Florida

### INSTRUCTIONS TO PROPOSERS

- **SECTION 1. DUE DATE.** Sealed proposals must be received no later than noon on January 12, 2018, at the offices of the District Manager, located at 210 North University Drive, Suite 702, Coral Springs, FL 33071. Proposals will be publicly opened at that time.
- **SECTION 2. FAMILIARITY WITH THE LAW.** By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.
- **SECTION 3. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.
- SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization. A Proposer shall provide an affirmative statement in its proposal that it has not colluded with any of the Proposers, the Proposer has not defaulted on any previous contract, it is not in arrears on any previous or existing contract, and that it has demonstrated proper licensure and business organization.
- **SECTION 5. SUBMISSION OF PROPOSAL.** Submit seven (7) copies of the Proposal Documents as well as one (1) electronic copy on a flash drive, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services "Poinciana Community Development District" on the face of it.
- **SECTION 6. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.
- **SECTION 7. PROPOSAL DOCUMENTS.** The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").
- **SECTION 8. PROPOSAL.** In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

- **SECTION 9. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.
- **SECTION 10. CONTRACT AWARD.** Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.
- **SECTION 11. LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.
- **SECTION 12. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the proposal documents.
  - A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed; list years of experience in present position for each party listed and years of related experience.
  - B. Describe proposed staffing levels, including resumes with applicable certifications.
  - C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
  - D. The fixed fee of the provision of the services under the proposal
  - E. Must perform the audit fieldwork at the office where the District records are maintained.

**SECTION 13. PROTESTS.** Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the proposed contract documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid contract award.

**SECTION 14. EVALUATION OF PROPOSALS.** The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

# AUDIT RFP SUBMISSIONS WILL BE PROVIDED UNDER SEPARATE COVER

# Regular Meeting

# **Fourth Order of Business**

# MINUTES OF MEETING POINCIANA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Poinciana Community Development District was held Wednesday, December 13, 2017 at 11:00 a.m. at the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Robert Zimbardi Chairman
LeRue Stellfox Vice Chairman
Lita Epstein Assistant Secretary
David Lane Assistant Secretary

Also present were:

Robert Koncar District Manager
Michael Eckert District Counsel
Michael Dell'Isola District Engineer
Russell Simmons Field Manager

Residents

The following is a summary of the discussions and actions taken at the December 13, 2017 Poinciana Community Development District's Board of Supervisors Meeting.

### FIRST ORDER OF BUSINESS

### Call to Order and Roll Call

Mr. Zimbardi called the meeting to order. The Supervisors introduced themselves and a quorum was established.

### SECOND ORDER OF BUSINESS

**Pledge of Allegiance** 

The Pledge of Allegiance was recited.

### THIRD ORDER OF BUSINESS

**Audience Comments** 

Hearing no comments from the audience, the next order of business followed.

FOURTH ORDER OF BUSINESS

Approval of October 18, 2017 Meeting

Minutes

Mr. Zimbardi stated each Board member received a copy of the Minutes of the October 18, 2017 Meeting and requested any additions, corrections or deletions.

There not being any,

On MOTION by Mr. Stellfox seconded by Ms. Epstein with all in favor the Minutes of the October 18, 2017 Meeting were approved.

### FIFTH ORDER OF BUSINESS

Ratification of Agreement with Clarke Environmental Mosquito Management, Inc. for Midge Control Services

• No changes have been made since last year.

On MOTION by Mr. Stellfox seconded by Ms. Epstein with all in favor the Agreement with Clarke Environmental Mosquito Management, Inc. for Midge Control Services was ratified.

### SIXTH ORDER OF BUSINESS

Ratification of Agreement with Clarke Aquatic Services, Inc. for Aquatic Maintenance Services

There being no changes,

On MOTION by Mr. Zimbardi seconded by Ms. Epstein with all in favor the Agreement with Clarke Aquatic Services, Inc. for Aquatic Maintenance Services was ratified.

### SEVENTH ORDER OF BUSINESS

Consideration of Agreement with Floralawn, Inc. for Landscape Maintenance Services

- Floralawn, Inc. did not attend the meeting.
- The pricing has remained the same at \$11,970 per month.

On MOTION by Mr. Lane seconded by Mr. Stellfox with all in favor, the Agreement with Floralawn, Inc. for Landscape Maintenance Services was approved.

### EIGHTH ORDER OF BUSINESS

Consideration of District Management Agreement with Governmental Management Services – Central Florida, LLC

Mr. Eckert addressed two items that are not in the agreement. The Website Administration in the amount of \$1,500 per year and the Dissemination Agent Services in the amount of \$5,000 per year. Both fees were consistent with the proposal. The addenda will be brought back in the next meeting for ratification.

- Mr. Zimbardi inquired about a list of Action Items and Action Items Completion date.
- A discussion on the timeliness to follow up on the Agenda Packet ensued.
- No changes to the Agreement were noted.

On MOTION by Ms. Epstein seconded by Mr. Stellfox with all in favor the District Management Agreement with Governmental Management Services – Central Florida, LLC was approved.

On MOTION by Mr. Stellfox seconded by Ms. Epstein with all in favor the Addenda for Website Management in the amount of \$1,500 and Dissemination of Agent Services in the amount of \$5,000 were approved.

### NINTH ORDER OF BUSINESS

Consideration of Resolution 2018-08, Removing and Appointment of Officers of the District

There being no questions,

On MOTION by Ms. Epstein seconded by Mr. Lane with all in favor Resolution 2018-08, Removing and Appointment of Officers of the District was adopted.

### TENTH ORDER OF BUSINESS

### **District Manager's Report**

- A. Presentation of Financial Statements
- The Financial Report for the period ending October 31, 2017 was reviewed.
  - It was requested stamped Invoices be brought to the next meeting.
  - Provide AV Homes Account Receivables.

- ➤ Mr. Koncar reported unlimited amounts of items may be included in the Tax Bill. However, each Item can only be 23 letters. Resolutions will be needed to inform the tax collector what the District wants.
- ➤ Clarification of Check #2511.
- Financials will be approved at the next meeting pending additional information.

# B. Appointment of an Audit Committee and Scheduling of Initial Audit Committee Meeting

• A discussion ensued on the meeting date to appoint the Audit Committee.

On MOTION by Mr. Stellfox seconded by Mr. Lane with all in favor the Appointment of Mr. LeRue Stellfox, Ms. Lita Epstein, Mr. David Lane, Mr. Richard Kellogg and Mr. Robert Zimbardi to the Audit Committee was approved.

On MOTION by Mr. Stellfox seconded by Ms. Epstein with all in favor the Scheduling of Initial Audit Committee Meeting for January 3, 2018 at 11:00 a.m. in the Ballroom was approved.

### **ELEVENTH ORDER OF BUSINESS** Staff Reports

### A. Attorney

- Mr. Eckert noted he is working with the District Manager and the new Manager to ensure coordination between them.
- Mr. Koncar will research the two Quarterly Reports not apparent. Payment on those reports will be withheld until the issue is resolved.

### B. Engineer

- Michael Dell'Isola will distribute an updated list of the Ponds and map within the next week.
- An additional Pond was added this year and will be updated.
- A list of Ponds and their coverage under various contracts was also requested.
- Aerator pricing has increased. An Easement has been requested.

### C. Field Manager

- The Board requested a more detailed Field Manager's report.
- A clarification on the Floralawn, Inc. Report was also requested.
- No questions or comments on the Clarke Report.

### TWELFTH ORDER OF BUSINESS

### **Supervisor Comments**

Hearing no comments from the Supervisors, the next order of business followed.

### THIRTEENTH ORDER OF BUSINESS Audience Comments

- A Resident commented on the payment of engineering costs associated with amenities.

  There have been no amendments or deletions in the contract.
- The Board informed him that the Financials have not yet been approved pending additional information.

### FOURTEENTH ORDER OF BUSINESS Adjournment

There being no further business,

On MOTION by Ms. Epstein seconded by Ms. Lane with all in favor the meeting was adjourned at approximately 12:05 p.m.

	Robert Zimbardi
Assistant Secretary	Chairman

# **Fifth Order of Business**

### REQUEST FOR QUALIFICATIONS ("RFQ") FOR ENGINEERING SERVICES FOR THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT

The Poinciana Community Development District ("**District**"), located in Polk County, Florida, announces that professional engineering services will be required on a continuing basis for the District. The engineering firm selected will act in the general capacity of District Engineer and, if so authorized, may provide general engineering services as well as engineering services for the design and construction administration associated with the District's existing and future capital improvement plan.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualification Statement") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with Polk County; e) the geographic location of the Applicant's headquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual affiliated with the Applicant who would be handling District meetings, construction services, and other engineering tasks.

The District will review all Applicants and will comply with Florida law, including the Consultant's Competitive Negotiations Act, Chapter 287, *Florida Statutes* ("CCNA"). All Applicants must submit eight (8) copies of Standard Form No. 330 and Qualification Statement by 12:00 p.m. on <u>December 4, 2017</u>, to the attention of Severn Trent Management Services, Attn: Chuck Walter, 313 Campus Street, Celebration, Florida 34747 ("**District Manager's Office**").

The Board of Supervisors shall select and rank the Applicants using the requirements set forth in the CCNA and the evaluation criteria on file with the District Manager's Office, and the highest ranked Applicant will be requested to enter into contract negotiations. If an agreement cannot be reached between the District and the highest ranked Applicant, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant. The District reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the District to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager's Office, must be filed in writing with the District Manager's Office, within seventy-two (72) hours after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the amount of Ten Thousand

Dollars (\$10,000.00). Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager's Office.

Any and all questions relative to this RFQ shall be directed in writing by e-mail only to Chuck Walter at <a href="mailto:Chuck.Walter@stservices.com">Chuck.Walter@stservices.com</a> with e-mail copies to Lindsay Whelan at LWhelan@hgslaw.com.

Chuck Walter District Manager

Publish on November 16, 2017, (must be published at least 14 days prior to submittal deadline)

### POINCIANA COMMUNITY DEVELOPMENT DISTRICT

### DISTRICT ENGINEER REQUEST FOR QUALIFICATIONS

### COMPETITIVE SELECTION CRITERIA

### 1) Ability and Adequacy of Professional Personnel

Consider the capabilities and experience of key personnel within the firm including certification, training, and education; affiliations and memberships with professional organizations; etc.

### 2) Consultant's Past Performance

Past performance for other Community Development Districts in other contracts; amount of experience on similar projects; character, integrity, reputation of respondent; etc.

### 3) Geographic Location

Consider the geographic location of the firm's headquarters, offices and personnel in relation to the project.

### 4) Willingness to Meet Time and Budget Requirements

Consider the consultant's ability and desire to meet time and budget requirements including rates, staffing levels and past performance on previous projects; etc.

### 5) Certified Minority Business Enterprise

Consider whether the firm is a Certified Minority Business Enterprise. Award either all eligible points or none.

### 6) Recent, Current and Projected Workloads

Consider the recent, current and projected workloads of the firm.

### 7) Volume of Work Previously Awarded to Consultant by District

Consider the desire to diversify the firms that receive work from the District; etc.

(Weight: 5 Points)

(Weight: 25 Points)

(Weight: 25 Points)

(Weight: 20 Points)

(Weight: 15 Points)

(Weight: 5 Points)

(Weight: 5 Points)

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT SCORING MATRIX FOR DISTRICT ENGNEER

	GAI Consultants, Inc.	Hanson Walter and Associates, Inc.
Ability and Adequacy of Professional Personnel (Weight 25 Points)	,	
Consultants Past Performance (Weight 35 Points)		
Geographic Location (Weight 10 Points)		
Willingness to Meet Time and Budget Requirements (Weight 15 Points)		
Certified Minority Business Enterprise (Weight 5 Points)		
Recent, Current, and Projected Workloads (Weight 5 Points)		
Volume of Work Previously Awarded to Consultant by District (Weight 5 Points)		
TOTAL POINTS		

# THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT December 4, 2017





GAI Consultants, Inc. 618 E. South Street Suite 700 Orlando, FL 32801 407.423.8398 | gaiconsultants.com December 4, 2017

Severn Trent Management Services Attn: District Manager's Office 313 Campus Street Celebration, Florida 34747

### **District Engineer Request for Qualifications**

Dear Board of Supervisors:

GAI understands that Poinciana Community Development District (PCDD) is seeking a firm that can be proactive in stormwater maintenance and has the capability to support the amenity acquisition process and potentially those facilities in the future. GAI will serve as your advocate, and has been providing professional engineering services for nearly 60 years.

### **Uniquely Qualified Team**

GAI has assembled a team with the specific knowledge of the project and experience working with CDDs. This team will provide continuity and efficiency, to make quality of life in Solivita a priority. The team consists of:

- Kathy Leo, PE, Lead District Engineer she will provide support directly to you, the Board of Supervisors, and leadership for the GAI team.
- Anthony Call, PE, Civil Engineer served as design engineer for many portions of Solivita with a previous employer, he can provide helpful maintenance insight with the ponds.
- Kristen Caborn, CPRE, FCP Amenity Support as former Parks Director for the City of St. Cloud, will provide hand-on, operational experience
  to the PCDD for the pending acquisitions.

### Looking to the Future

In a changing world, we understand that the way things have been done in the past may not be good enough looking forward. As the CDD matures we will adapt to those needs.

- We are committed to servicing the needs of the PCDD in a timely manner. We have worked closely with the Severn Trent staff in the past, and know this role will soon change. GAI has worked together successfully the incoming District Manager, George Flint, from Governmental Management Services. As our locations are located merely blocks from each other, we look forward to being able to coordinate projects efficiently with you.
- We will work together with Brian Smith, Field Manager from Governmental Management Services, and closely coordinate the field maintenance activities. In the last month, I have organized field maintenance conference calls—and expanded them to include those who manage the HOA contracts—to take a more holistic approach to stormwater management and, specifically, midge control. These calls would become a regular occurrence.
- We look forward to making more of the stormwater pond information digitally available and providing linkages on the PCDD website.

In addition to our qualifications and for a smooth transition, Atkins has agreed to support GAI as a subconsultant, if necessary. This amicable working relationship will give the PCDD the continuity needed while many matters are still in progress

The GAI team is fully committed to performing the work in accordance with the terms of this proposal, and looks forward to the opportunity to be part of the PCDD staff. We will be committed resources whenever necessary throughout the duration of this contract. We stand ready to help you find innovative solutions for stormwater maintenance and management; articulate a vision for success; and anticipate varied requirements of designing, permitting, and constructing with the potential amenity acquisition.

You have my personnel commitment that GAI will serve the PCDD with the utmost respect and professionalism, while seamlessly performing the required duties of the District Engineer.

Sincerely,

GAI Consultants, Inc.

Kathleen Leo, PE Principal in Charge

# Firm License and Statement Firm state license and authorized to do business in Florida

GAI Consultants, Inc., is a corporation organized under the laws of the State of Pennsylvania since 1958, and has been licensed to conduct business in the State of Florida since 1974.

# State of Florida Department of State

I certify from the records of this office that G-A-I CONSULTANTS, INC. is a Pennsylvania corporation authorized to transact business in the State of Florida, qualified on December 11, 1974.

The document number of this corporation is 833525.

I further certify that said corporation has paid all fees due this office through December 31, 2017, that its most recent annual report/uniform business report was filed on February 10, 2017, and that its status is active.

I further certify that said corporation has not filed a Certificate of Withdrawal.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Tenth day of February, 2017



Ken Detran Secretary of State

Tracking Number: CC5744803885

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

### Licenses

### Professional Certification/Licenses

### GAI Consultants, Inc. - Engineering

# State of Florida

Board of Professional Engineers

Attento their CAl Constitute, Inc.

Is authorized under the pe 10 the public through a P ter 471, Florida Statutes. Expiration: 2/29/2019 228201902893 R Audit No:

CA Lic. No 9951

FBPE

### Anthony Call, PE

### State of Florida

Board of Professional Engineers

Anthony S. Call, P.E.

Is licensed as a Professional Engineer wither Chapter 471, Florida Statutes Expiration: 2/28/2019
Andit No: 228281925513 R

### Kathy Leo, PE

### State of Florida

Board of Professional Engineers

Kathleen S. Leo, P.E.



Is licensed as a Professional Engineer upder Chapter 471, Florida Statutes Expiration: 2/28/2019 Audit No: 228201909555 R P.E. Lie, No: 51419

### Kristin Caborn, CPRE, FCP



### Kristin Caborn, CPRE, FCP



### G. Nick Leyva, PE

## State of Florida

Board of Professional Engineers

Gabriel N. Leyye, P.E.



Is licensed as a Professional Engineer under Chapter 471, Florida Statutes Expiration: 2/28/2819

Andit No: 228201930458 ki P.E. Lic. No:

### Keith Haugdahl, PE

# State of Florida

Board of Professional Engineers

Abrests that

Keith Sigurd Haugdahl , P.E.



Is licensed as a Professional Engineer and Chapter 471, Florida Statutes Expiration: 2/28/2019 Audi No: 228101930407 R

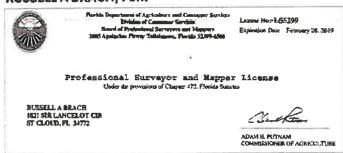
### Ryan Seacrist, LA

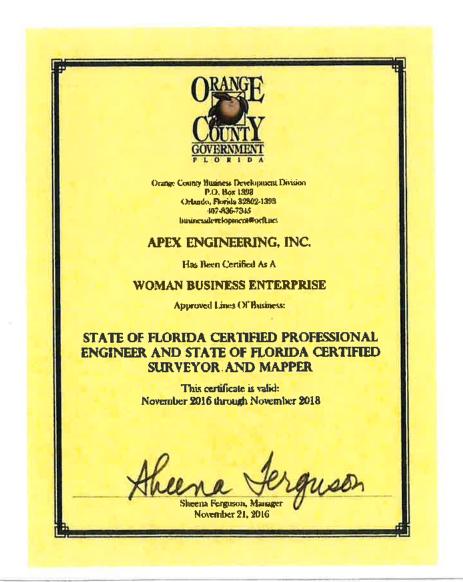


# Subconsultants Information and Licenses Certification/License ( M/WBE)

GAI relies on the professional services of various firms, and we select subconsultants on the basis of their talent and ability to contribute to the project effort. We have included Apex Engineering Inc., a certified **WBE** firm, to provide survey services. Apex was established in March 1994 and opened its surveying department in June 1999. The proposed staff is Apex's very own survey department manager, Russell A Brach, PSM, with over 28 years experience in the surveying field, including topographic, boundary, ALTA, utility, GIS, GPS, records research, review of title work, CADD. (Resume included in the SF330 section)

### RUSSELL A BRACH, PSM







gai consultants

### **ARCHITECT - ENGINEER QUALIFICATIONS**

### PART I - CONTRACT-SPECIFIC QUALIFICATIONS

				A. C	ONTRACT INFORMATION	
LE A	ND LO	Ser	ON (City and State) vices for The Poincia	ana Community Deve	lopment	
		ÇE D	ATE		3. SOLICITATION OR PROJECT NO N/A	JMBER
				B. ARCHITEC	T-ENGINEER POINT OF CONTACT	
			ce President			
ME	OF FIF	RM				
6. TELEPHONE NUMBER 7. FAX NUMBER 8. E-MAIL ADDRESS				2.5 5010		
						5)
(4	CHEC	к)				
PRIME	J.V PARTNER	SUBCON- TRACTOR	9 FIRM	INAME	10 ADDRESS	11. ROLE IN THIS CONTRACT
~					618 E. South Street, Suite 700 Orlando, FL 32801	Civil Engineering Services
		1			PO Box 568891 Orlando, Florida 32856	Survey Services
	ME A hiee	ME AND The heen Leman Le	ME AND TITLE higen Leo, Vime of FIRM Consultants. LEPHONE NUME -423-8398	BLIC NOTICE DATE  16/2017  ME AND TITLE hieen Leo, Vice President  ME OF FIRM 1 Consultants, Inc.  LEPHONE NUMBER 1-423-8398  (CHECK)  STANDARD TO THE CHECK IF BRANC  Apex Eng	LE AND LOCATION (City and State) gineering Services for The Poinciana Community Deve BLIC NOTICE DATE 16/2017  B. ARCHITEC ME AND TITLE hieen Leo, Vice President ME OF FIRM 1 Consultants, Inc. LEPHONE NUMBER 1-423-8398  7. FAX NUMBER 407-843-1070  (Complete this section (CHECK)  9 FIRM NAME  GAI Consultants  GAI Consultants  CHECK IF BRANCH OFFICE  Apay Engineering	### Services for The Poinciana Community Development  ### BLIC NOTICE DATE ### 16/2017    B. ARCHITECT-ENGINEER POINT OF CONTACT    ME AND TITLE

AUTHORIZED FOR LOCAL REPRODUCTION

### Organizational Chart

The Poinciana West Community Development District

> Kathleen Leo, PE Lead District Engineer Principal-In-Charge

### INFRASTRUCTURE/STORMWATER

Civil - Stormwater

Anthony Call, PE

**Civil - Permitting** 

Keith Haugdahl, PE

Landscape Architect - Park Planning and Design

Ryan A. Seacrist, LA

**Civil - Construction Services** 

Nick Leyva, PE

**Ecology and Environmental** 

DJ Silverberg, MS, PWS, REP

Survey

Russell A Brach, PSM\*

### AMENITIES OPERATION/MAINTENANCE

Parks and Recreation Kristin Caborn, CPRE, FCP

<sup>\*</sup>Subconsultant - Apex Engineering (MWBE)



### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

		(Complete the Section E for each key person)			
	AME	13. ROLE IN THIS CONTRACT			YEARS EXPERIENCE
Ka	thleen Leo, PE	Lead District Manager	8. 1	OTAL 24	b. WITH CURRENT FIRM
		Principal in Charge		24	
	IRM NAME AND LOCATION (City and State)				
-	I Consultants, Orlando, FL				1.00
	EDUCATION (Degree and Specialization)	17. CURRENT PROFES		ION (Stat	e and Discipline)
	6, Environmental Engineering,	FL, Professional	Engineer (PE)		
	, Environmental Engineering OTHER PROFESSIONAL QUALIFICATIONS (Publications,	Constitution Training Assessed			
ed nas of i Va Ve	Leo is part of GAI's Infrastructure group. With eral markets. Ms. Leo is well versed in tradition been involved in over a dozen CDDs in Floric infrastructure by a CDD. She has authored nur nager. FILIATIONS: ASCE, Regional Vice President, twork (CREW), Member; East Central Florida I gineering Society (FES); Lake County Bicycle	nal, design-build, and integrated project to throughout her career. She understain nerous Engineer's Reports and has wo 2002; Association of Florida Communit Branch, Past-President, 2001; East Cer	delivery (IPD) co nds the process fi rked closely with y Developers; Co	entractin rom con District / mmerci	g methods. Ms. Leo truction to acceptance Attorneys and District al Real Estate Women'
_		40 BELEVANT BROJECTS			
-	CONTROL SANDA CONTROL (CIT	19. RELEVANT PROJECTS	i		
	(1) TITLE AND LOCATION (City and State)  Poinciana Community Development District (PCDD), Poinciana, FL				OMPLETED
	Poinciana Community Development Dis	trict (PCDD), Pointiana, PC	PROFESSIONAL SE		CONSTRUCTION (If application
			2000-201	<i>-</i>	N/A
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) At	ND SPECIFIC ROLE	☐ Check if project	performed	with current firm
	PCDD.  (1) TITLE AND LOCATION (City and State)  Poinciana West Community Development District (PWCDD), Poinciana, FL		(2) YEAR COMPLETED		
			PROFESSIONAL SERVICES   CONSTRUCTION		CONSTRUCTION (If applical
			2006-201	7	N/A
).	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) At	ND SPECIFIC ROLE	Check if project	performed	with current firm
	District Engineer for continuing professional e construction requisitions, processing and accume prepared the engineering reports, which p PCDD.	eptance of utilities and stormwater system	ems, and budget	<b>assi</b> star	nce. As District Enginee
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Enterprise Community Development Dis	stricts (ECDD), Celebration, FL	PROFESSIONAL SE	RVICES	CONSTRUCTION (If applical
			2000-201	7	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	ND SPECIFIC ROLE	Check if project	performed	with current firm
<b>&gt;</b> .	Project Manager for services including prepar proposed improvements within the districts, a facilities. This project involved providing inforr before the Florida Land and Water Adjudicato Chapter 190, "Community Development Distri	ing the engineering report that presentend for district engineering services, openation, maps, graphics, legal descriptions Commission in accordance with Cha	rations assistanc ns, and sketches	e, and r in supp	naintenance of district ort of the petition filed
	(1) TITLE AND LOCATION (City and State)			YEAR O	OMPLETED
	Urban Orlando CDD, Orlando, FL		PROFESSIONAL SE		CONSTRUCTION (If applicat
	,		2008-2010		N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	ND SPECIFIC ROLE	☐ Check if project		
I.	l ·		_		
	As Civil Engineer, worked with the CDD as pa disaster recovery work completed following the Emergency Management Agency (FEMA) for related to funding denials.	e 2004 hurricane season. Almost \$2 m	illion of funding w	as requ	ested from the Federa



2. N	AME	13. ROLE IN THIS CONTRACT		YEARS EXPERIENCE			
Kri	istin Caborn, CPRE, FCP	Project Manager	a. TOTAL	b. WITH CURRENT FIRM			
5 F	FIRM NAME AND LOCATION (City and State)	1	10				
	Al Consultants, Orlando, FL						
	EDUCATION (Degree and Specialization)	17. CURRENT PROFES	SIONAL REGISTRATION (Stat	e and Discipline)			
MS	S, Recreational Studies, BS, Recreation		Crime Prevention Trai				
			ion and Park Associat	ion			
	OTHER PROFESSIONAL QUALIFICATIONS (Publications), Caborn has 16 years of extensive parks are						
doll Cal who Par nar (FF Par	llar parks and recreation projects, and provider thoroughly understands the municipal sere she was actively involved in all aspects rk and Recreation Executive (CPRE), Florid med to Engineering News-Record's Souther RPA) Foundation Trustee, President, 2013—this Liaison, Florida Design Out Crime Assocactitioner, CPRE, National Recreation and Provided President, 2013—the Liaison, Florida Design Out Crime Assocactitioner, CPRE, National Recreation and Presidents.	iding master plan implementation and pha park planning process through her experie t of park planning, including extensive pub- da Crime Prevention Through Environment east Top 20 under 40 in 2015. AFFILIAT 201,4 Member of the first class of Certified intion, a Crime Prevention Through Enviror	asing plans services for ince as a previous Parks dic involvement and facil Ital Design (CPTED) Pra IONS Florida Recreation I Park and Recreation E.	public sector clients. Mand Recreation Director itation. She is a Certified actitioner (FCP), and wan and Parks Association executives through NRP/			
_		19. RELEVANT PROJECTS					
	(1) TITLE AND LOCATION (City and State)		(2) YEAR (	COMPLETED			
	Conceptual Plan, Construction Docum	nents, and Construction	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable			
	Administration for Poinciana Commu	nity Park, Polk County, FL	2012	2015			
а.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	J AND SPECIFIC ROLE	Check if project performed	with current firm			
	Project Manager. Design services for a conceptual plan of Poinciana Park, located in Polk County. Tasks included a site visit, meeting with Poinciana residents, a draft conceptual plan, development of a final, rendered conceptual plan, and park standard list for the 29-acre Poinciana Park.						
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED				
	Parks, Recreation, Pathways and Op	en Spaces Master Plan, Casselberry,	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable			
	FL		2017	N/A			
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	) AND SPECIFIC ROLE	✓ Check if project performed	with current firm			
	Project Manager/Park Planner. GAI's Com recreation planning services to prepare a C Scope of services included master plannin Recreation Master Plan Final Report.	comprehensive Parks, Recreation, Pathwa	ys, and Open Spaces Ma	aster Plan for the City.			
	(1) TITLE AND LOCATION (City and State)		(2) YEAR (	COMPLETED			
	Parks and Recreation Continuing Serv	rices Contract, Osceola County, FL	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable			
			2016	N/A			
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	) AND SPECIFIC ROLE	Check if project performed	with current firm			
	Project Manager for this continuing service support services for the County's Park and designs, landscape designs, architecture a management planning, and construction management.	Recreation Department, Service included and engineering, environmental planning a	system master or section	nal planning, site			
	(1) TITLE AND LOCATION (City and State)		(2) YEAR (	COMPLETED			
	Mary Jane Arrington Gym and Aqu	atic Center - Vance Harmon Park,	PROFESSIONAL SERVICES	CONSTRUCTION (# applicable			
	Poinciana, FL		2014	2016			
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	) AND SPECIFIC ROLE	Check if project performed	) with current firm			
ų,	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Park Planner. The new 16,000-square-foot (sf) indoor facility includes a gym, fitness room, meeting rooms, locker rooms, and a warming kitchen. Outside features include a competition pool, fitness trail around the pond, a multi-use lawn for sports and outdoor activities, an event lawn, and an outdoor pavilion. High school swimmers in Poinciana will be able to compete at "home", thanks to the						

### gai consultants

### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

y		(Complete one Section E for each key p	orayıı.)		TARO EVRENIENZE		
12. N		13 ROLE IN THIS CONTRACT	a	, TOTAL	b. WITH CURRENT FIRM		
An	thony Call, PE, LEED AP	Site/Civil Design		24	4		
15. F	IRM NAME AND LOCATION (City and State)						
	I Consultants, Orlando, FL						
	DUCATION (Degree and Specialization)		PROFESSIONAL REGISTR		and Discipline)		
BS	i, Civil Engineering Water Resources N , Civil Engineering		sional Engineer (PE	=)			
	THER PROFESSIONAL QUALIFICATIONS (Publicational Call Specializes in civil engineering for land		d normitting for large	ecale recir	lential developments. He		
ove a u pro He acti folk	ersees the design, plan production, and per tility designer for residential and commerci- jects. Additionally, Mr. Call has been respo is a capable client representative at mee ivities. Mr. Call also performs shop drawing owing areas: residential roadways, earthwo archised utility design, and lot layout. AFFIL	mitting for commercial/retail property al sites includes: conceptual design, ensible for design and permitting, as tings, develops proposals and ame reviews and approvals and site walk- rk and mass grading, stormwater, po	/ development and ot civil engineer services well as staff managendments, and leads -through, and prepare table water, reclaimed	her design es, and co pement, bu design, er es plan pac d/reuse wa	projects. His abilities as at estimates for planning dgeting, and schedules titlement and permitting kages. He is adept in the ler, wastewater systems		
	22.	19. RELEVANT PROJECTS	5				
	(1) TITLE AND LOCATION (City and State)		1	(2) YEAR C	OMPLETED		
	Solivita West, Polk County, FL		PROFESSIONAL		CONSTRUCTION (If applicable		
		2000	2000				
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	Check if proje	Check if project performed with current firm				
	and interconnecting ponds, stormwater co area. The project was permitted through P	olk County, SFWMD, and USACE.	ition systems, as we		10.		
	(1) TITLE AND LOCATION (City and State)	atv El	PROFESSIONAL		OMPLETED  CONSTRUCTION (If applicable)		
	Wildlight Development, Nassua County, FL		2017		2018		
		LAND ORFOLFIO BOLF	✓ Check if proje				
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.						
	Project Manager for a 2,900-acre master pand commercial / retail. Services included design, mass grading, stormwater design	l: site planning, conceptual master p	lanning, master utility	design, lo	t grading, roadway		
	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	OMPLETED		
	Sereno Phase 2, Poinciana, FL		PROFESSIONAL	PROFESSIONAL SERVICES   CONSTRUCTION			
			2005	5	2006		
¢.					with current firm		
. Bá	Project Manager for services including, pla water systems. The realignment of previous	anning access roadways, stormwate	r collection systems, t nt residential and indu	water, sani Istrial tracts	tary, and reclaimed s was also required.		
	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	OMPLETED		
	Maitland West - Wright PD Concept F	lanning, Maitland, FL	PROFESSIONAL		CONSTRUCTION (if applicable		
			2014	1	ongoing		
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	J AND SPECIFIC ROLE	Check if proje	ect performed	with current firm		
u.	Project Manager for a 34-acre mixed use included: site planning, conceptual master design.	development including commercial/r	etaii, multi-family resi design, utility design.	dential, an grading, a	d mini storage. Services nd roadway access		



### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)

12. N	IAME	13. ROLE IN THIS CONTRACT		14,	YEARS EXPERIENCE
	ith Haugdahl, PE	Design/Permitting		a TOTAL	b. WITH CURRENT FIRM
	TIDLY NAME AND A CONTION OF THE			15	15
	FIRM NAME AND LOCATION (City and State)				
	EDUCATION (Degree and Specialization)	17 CURRENT PR	OFESSIONAL REGIS	TRATION /Stat	e and Discipline
	i, Civil Engineering		onal Engineer (I		- and Discipliney
	OTHER PROFESSIONAL QUALIFICATIONS (Publications		mai Liigineei (i		
ent mo spe pre Mr. Orl	Haugdahl specializes in engineering design tertainment, retail, and real estate clients. He is defing and design, grading design, horizont edification writing, shop drawing review, conseparation.  Haugdahl assists with permitting for SJRWM ando and Orange County, state government printiting.	s experienced in the following discipting all layout and control, utility coordinated truction monitoring, permitting, exfilted and SFWMD. He also assists with	nes: stormwater r ation, quantity ta ration design, tra th local governm	nanagement ake-offs, cos ffic control, a ent permittin	t, water, sanitary analysi t estimating, scheduling and construction drawing ag required by the City
	- D1	19. RELEVANT PROJECTS			
_	(1) TITLE AND LOCATION (City and State)	13. NELL VANT PROJECTS	1	/A\\	COMPLETED.
	Eustis Master Stormwater Plan, Eustis,	F1	DEGERGIA		CONSTRUCTION
	Lustis master stormwater Fiant, Edaus,			AL SERVICES	CONSTRUCTION (if applicable
			20		2012
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE	Check if pr	oject performed	with current firm
	(1) TITLE AND LOCATION (City and State) Victory Pointe Park, Clermont, FL		PROFESSION	(2) YEAR C AL SERVICES	COMPLETED  CONSTRUCTION (If applicable)
			20	16	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A	AND SPECIFIC ROLE	Check if pr	oject performed	with current firm
b.	Project Manager. One of the initial key cataly Solutions Group was Victory Pointe Park. The re-envisioned the typical stormwater pond a signature address for adjacent future developments and will include a series of cascading series of innovative stormwater strategies be opportunities downtown.	ne project is rooted in the need for a approach to create a community ame clopment. The new park will receive a filter marsh treatment areas designed	new stormwater enity that will pro stormwater from ed to mimic nativ	facility on the vide recreat a significant e Florida env	he west side of the city. ion, a wildlife habitat art t portion of the downtow vironments—just part of
T.	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	OMPLETED
	City of DeBary General Engineering Se	rvices, DeBary, FL	PROFESSION	AL SERVICES	CONSTRUCTION (If applicable
			20	14	N/A
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) A	AND SPECIFIC ROLE	Check if pr	oject performed	with current firm
	Lead Project Engineer. GAI provided general permitting, and construction services), and g			), civil engine	ering (design,
	(1) TITLE AND LOCATION (City and State)		1	(2) YEAR C	OMPLETED
	Bonnet Creek Resort, Orange County, F	1. ·	PROFESSION		CONSTRUCTION (If applicable
			20		2011
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) I	AND SPECIFIC ROLE			with current firm
	Project Engineer. Provided civil engineering 500-room Waldorf-Astoria Resort and Spa, or	services for a 40+-acre 5-star resort	site that included	d one 1,000-	room Hilton Resort, one



### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

4		(Complete one Section E for each key person	.)		
	NAME	13, ROLE IN THIS CONTRACT		14. YEARS EX	
Ry	ran A. Seacrist, PLA	Park Planning and Design	a. TOTA	5 0. WIT	H CURRENT FIRM
5. 1	FIRM NAME AND LOCATION (City and State)				
G/	Al Consultants, Orlando, FŁ				
16.	EDUCATION (Degree and Specialization)	17, CURRENT PROF	ESSIONAL REGISTRATION	(State and Disc	ipline)
	S, Civil Engineering		al Engineer (PE)		
	OTHER PROFESSIONAL QUALIFICATIONS (Publication)				
urb site of life cor gra to a	Seacrist specializes in landscape architect can design. His skill set and experience incelorities and experience incelorities are projects from the initial master planning a span of a project, he is involved, hands-on, estruction administration. Mr. Seacrist is his aphics software, including Adobe Photoshop artfully express design intent. Relevant Training Course. Affiliations:	cludes, but is not limited to, master plann nd environmental assessment. Mr. Seacr and design phase through final site/civil in the proposal process, master planning ghly skilled in graphics and visualizations of InDesign and Illustrator, Google Sketch ning/Courses: GAI University Advanced F	ing, comprehensive p ist has been an integr design and constructi , construction plans, pr s. He utilizes his profic hUp, 3DS Max Design,	lanning studi al team men on drawings, ermitting, cos ciency in nun AutoCAD, a	ies, site analysis inber on a variet . Throughout th st estimation, an nerous compute ind ESRI ArcMa
	23478.8976	19. RELEVANT PROJECTS	=======================================		
	(1) TITLE AND LOCATION (City and State)		(2) YE	AR COMPLETE	ED .
	Wildlight Development, Nassua County, FL		PROFESSIONAL SERVI	CES CONSTR	RUCTION (If applicable
			2017		2018
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	) AND SPECIFIC ROLE	Check if project perfo	rmed with curre	nt firm
	Landscape Architect for a 2,900-acre mas office, and commercial/retail.	ter planned community. Project includes	single-family residenti	al, multi-fami	ily residential,
	(1) TITLE AND LOCATION (City and State)		(2) YEAR COMPLETED		
	Victory Pointe Park, Clermont, FL		PROFESSIONAL SERVI	CES CONSTR	RUCTION (If applicable
			2016	RVICES CONSTRUCT	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	:) AND SPECIFIC ROLE	Check if project perfo	rmed with curre	nt firm
b.	Project Manager. Landscape Architect for restoration and a constructed stormwater also includes substantial recreational ame areas from which Clermont can stage its warms.	filter marsh that will treat stormwater for the nities, ranging from passive trails and obs	he entire downtown ba servation areas to acti	isin in Clermo ve lakefront o	ont. The park
	(1) TITLE AND LOCATION (City and State)		(2) YE	AR COMPLETE	D
	Whispering Pines Park, Inverness, FL		PROFESSIONAL SERVI		RUCTION (If applicable
			2016	sive planning studies, sintegral team member struction drawings. This ins, permitting, cost estimates proficiency in numerous esign, AutoCAD, and Elent Training: 36-Hour lent Performed with current firm at the park includes element	N/A
¢.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	) AND SPECIFIC ROLE	Check if project perfo	med with curre	nt firm
	Landscape Architect, GAI's CSG assisted park wayfinding system for Whispering Pir	the City of Inverness on the preparation	of a park master plan,		
	(1) TITLE AND LOCATION (City and State)  Parks, Recreation, Pathways and Open Spaces Master Plan,		(2) YEAR COMPLETED		
			PROFESSIONAL SERVI		UCTION (if applicable
	Casselberry, FL		2016		N/A
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.	AND SPECIFIC ROLE		med with curre	
4			_		



# E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section & for each key person.)

12. N	IAME	13. ROLE IN THIS CONTRACT	,	14.	YEARS EXPERIENCE
Ni	colas Leyva, PE	Construction Services		a TOTAL	b. WITH CURRENT FIRM
5 1	FIRM NAME AND LOCATION (City and State)	k-5-		16	14
	Consultants, Orlando, FL				
_	EDUCATION (Degree and Specialization)	17. CURRENT PRO	FESSIONAL REGIS	TRATION (State	e and Discipline)
	, Civil Engineering; BS, Architectural Engil				
AS	, Architecture				VI TO THE RESERVE TO
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, C		da aaaaa afaaa:		
to i in d me pro pro	Leyva specializes in civil, structural and utility in nstitutional projects, for private developers as a designs for the food and hospitality industry. He mber for design build projects. Mr. Leyva has jects. He has been project coordinator of Coordinator of Coordinator of Coordinator as well as federal and state projects fundations), and FDOT.	well as healthcare, education and me has been a field representative, ins experience in the planning and sit mmunity Development Block Grant	unicipal clients. spector, code co ie development s (CDBG), mun	Mr. Leyva h impliance re of public, a icipal utilitie	as extensive experience viewer, and design team nd public-private funded s, roadway and building
		19. RELEVANT PROJECTS			
	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	OMPLETED
	Eustis Master Stormwater Plan, Eustis, Fl	-	PROFESSIONA		CONSTRUCTION (If applicable)
			20	12	2012
а.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	D SPECIFIC ROLE	Check if pro	pject performed	with current firm
	Project Engineer. Prepared construction documengineering design for wet detention pond, stowetland mitigation, maintenance of traffic, graduation.	ments for a wet detention pond to se irmwater drainage system, water ma	rve 38.67-acre ain relocation, sa	drainage bas anitary sewe	sin. Provided r main relocation,
	(1) TITLE AND LOCATION (City and State)			(2) YEAR C	OMPLETED
	Victory Pointe Park, Clermont, FL		PROFESSIONA	AL SERVICES	CONSTRUCTION (if applicable)
	¥i,		20	16	N/A
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI	D SPECIFIC ROLE	✓ Check if pro	ect performed	with current firm
b.	Project Engineer. One of the initial key catalyst Solutions Group was Victory Pointe Park. The re-envisioned the typical stormwater pond apparaisonature address for adjacent future developments and will include a series of cascading five series of innovative stormwater strategies being opportunities downtown.	project is rooted in the need for a roroach to create a community amen prenent. The new park will receive state marsh treatment areas designed	new stormwater ity that will prov tormwater from I to mimic native	facility on the ride recreation in a significant of Florida environments.	ne west side of the city. It on, a wildlife habitat, and portion of the downtown pronments—just part of a
	(1) TITLE AND LOCATION (City and State)		1	(2) YEAR C	DMPI FTFD
	City of DeBary General Engineering Serv	ices, DeBary, FL	PROFESSIONA		CONSTRUCTION (If applicable)
		•	201	14	N/A
<b>).</b>	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI	D SPECIFIC BOLE	✓ Check if pro		
	Project Engineer. GAI provided general engine construction services), and growth manageme	eering services, including survey (to		•	
	(1) TITLE AND LOCATION (City and State)			(2) YEAR CO	OMPLETED
	Streetscape Improvements, City of Invers	ness, FL	PROFESSIONA		CONSTRUCTION (if applicable)
			201	6	N/A
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost. etc.) ANI	D SPECIFIC ROLE	✓ Check if pro	ject performed	with current firm
	Lead Project Engineer. Provided professional e street parking, pavement restoration, lighting fi storm sewer inlets, exfiltiration piping, and utilit	engineering services for various stre xtures, sidewalks and brick stamped	etscape improve	ements. GAI	designed



	NAME	13. ROLE IN THIS CONTRACT		4. YEARS EXPERIENCE
D.	J Silverberg, PWS, REP	Ecology and Environmental	a. TOTAL	b. WITH CURRENT FIRM 21
5.	FIRM NAME AND LOCATION (City and State)			
G	Al Consultants, Orlando, FL			
6.	EDUCATION (Degree and Specialization)		ESSIONAL REGISTRATION (S	
	S, Biological Sciences (Ecology);			): Environmental Pro-
3	S,Biological Sciences (Marine)		<del>-</del>	ironmental Professions
		* * * * * * * * * * * * * * * * * * * *	zed Gopher Tortoise A rvation Commission	gent, Florida Fish &
8.	OTHER PROFESSIONAL QUALIFICATIONS (Publications,		vadon commission	
co Fle U. Wint	: Silverberg, a Professional Wetland Scientist inducted preliminary land use assessments, we brida; and wetland jurisdictional delineations for S. Army Corps of Engineers (USACE) Permit Peter Management District Environmental Reson eraction, technical writing, wetland delineation, immunities, including seagrasses, through photo	etland delineations, and listed speci or local, state, and federal regulatory rogram, the Florida Department of Er urce Permit (ERP) programs. Mr. Sil plant identification, and project man	es evaluations for more programs. Permit appli ivironmental Protection ( verberg specializes in cl agement. He has also i	than 600 sites throughd cations for all levels of t FDEP), and various Flori ent and regulatory agen
-		19. RELEVANT PROJECTS		
_	(1) TITLE AND LOCATION (City and State)	10.1122.07.017.17.1002.010	(2) VEA	R COMPLETED
	Eustis Master Stormwater Plan, Eustis, F	L	PROFESSIONAL SERVICE	
	, ,		2012	2012
		real location		
-	Ecological Project Manager. Prepared constru	uction documents for a wet detention		e drainage basin. Provid
		uction documents for a wet detention ormwater drainage system, water mai	pond to serve 38.67-ac r relocation, sanitary sev FDEP, CSX Railroad, a	e drainage basin. Provider main relocation, wetland Lake County.
	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and	uction documents for a wet detention ormwater drainage system, water mai of permitting through SJRWMD, FDOT	pond to serve 38.67-ac r relocation, sanitary sev FDEP, CSX Railroad, a	e drainage basin. Provider main relocation, wetland Lake County.
_	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and	uction documents for a wet detention ormwater drainage system, water mai of permitting through SJRWMD, FDOT	pond to serve 38.67-ac n relocation, sanitary sev FDEP, CSX Railroad, a (2) YEAL PROFESSIONAL SERVICE	e drainage basin. Provider main relocation, wetland Lake County.  COMPLETED  CONSTRUCTION (if applicable)
<b>а</b> .	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serv	uction documents for a wet detention ormwater drainage system, water mail of permitting through SJRWMD, FDOT vices, DeBary, FL	pond to serve 38.67-acm relocation, sanitary sever, FDEP, CSX Railroad, a (2) YEAR PROFESSIONAL SERVICE 2014	e drainage basin. Provide rer main relocation, wetland Lake County.  R COMPLETED  S CONSTRUCTION (if applicable N/A
	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and	uction documents for a wet detention or mwater drainage system, water main permitting through SJRWMD, FDOT vices, DeBary, FL  D SPECIFIC ROLE engineering services, including surve	pond to serve 38.67-act relocation, sanitary seven relocation relocation, sanitary seven relocation	e drainage basin. Provider main relocation, wetland Lake County.  COMPLETED  CONSTRUCTION (# applicab)  N/A
	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serve  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general	uction documents for a wet detention or mwater drainage system, water main permitting through SJRWMD, FDOT vices, DeBary, FL  D SPECIFIC ROLE engineering services, including surve	pond to serve 38.67-act relocation, sanitary seven relocation, sanitary seven relocation, sanitary seven relocation, sanitary seven relocation, and relocation reloca	e drainage basin. Provide rer main relocation, wetland Lake County.  COMPLETED  CONSTRUCTION (# applicab)  N/A
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э.	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Services (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general permitting and construction services), and gro	uction documents for a wet detention formwater drainage system, water main permitting through SJRWMD, FDOT vices, DeBary, FL  ID SPECIFIC ROLE engineering services, including survey with management (land development)	pond to serve 38.67-act relocation, sanitary seven relocation, sanitary seven relocation, sanitary seven relocation, sanitary seven relocation, and relocation relocation, sanitary seven relocation	e drainage basin. Provider main relocation, wetland Lake County.  COMPLETED S CONSTRUCTION (if application) N/A ed with current firm. Spineering (design, COMPLETED S COMPLETED S COMPLETED S COMPLETED N/A
	Ecological Project Manager. Prepared construengineering design for wet detention pond, stormitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serv.  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general permitting and construction services), and ground TITLE AND LOCATION (City and State)  Victory Pointe Park, Clermont, FL	uction documents for a wet detention ormwater drainage system, water main to permitting through SJRWMD, FDOT vices, DeBary, FL  D SPECIFIC ROLE engineering services, including survive with management (land development) of SPECIFIC ROLE dies and regulatory permitting support	pond to serve 38.67-act relocation, sanitary seven relocation, and relocation relationship (2) YEAL PROFESSIONAL SERVICE 2016  Check if project perform for the new double boats	e drainage basin. Provide for main relocation, wetland Lake County.  COMPLETED S CONSTRUCTION (If applicate N/A) ed with current firm gineering (design, COMPLETED S CONSTRUCTION (If applicate N/A) ed with current firm ramp and associated
<b>b</b> .	Ecological Project Manager. Prepared construengineering design for wet detention pond, stormitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serve  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general permitting and construction services), and gro  (1) TITLE AND LOCATION (City and State)  Victory Pointe Park, Clermont, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager for ecological studdriveways, county road improvements, and both	uction documents for a wet detention ormwater drainage system, water main to permitting through SJRWMD, FDOT vices, DeBary, FL  D SPECIFIC ROLE engineering services, including survive with management (land development) of SPECIFIC ROLE dies and regulatory permitting support	pond to serve 38.67-act relocation, sanitary seven relocation and relocation relocation for the new double board approximately 3.5 acres	e drainage basin. Provide for main relocation, wetland Lake County.  COMPLETED S CONSTRUCTION (If applicate N/A) ed with current firm gineering (design, COMPLETED S COMPLETED S COMPLETED S CONSTRUCTION (If applicate N/A) ed with current firm ramp and associated s. Services included design
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э.	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serve  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general permitting and construction services), and ground the permitting and construction services.  (1) TITLE AND LOCATION (City and State)  Victory Pointe Park, Clermont, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager for ecological studdriveways, county road improvements, and both permitting, and environmental.	uction documents for a wet detention or mater drainage system, water main to permitting through SJRWMD, FDOT vices, DeBary, FL  TO SPECIFIC ROLE engineering services, including survey with management (land development) and specific Role dies and regulatory permitting support at/trailer parking facility encompassing	pond to serve 38.67-act relocation, sanitary seven relocation for the new double board approximately 3.5 acres	e drainage basin. Provider main relocation, wetland Lake County.  COMPLETED S CONSTRUCTION (# applicate N/A)  ed with current firm gineering (design,  COMPLETED S CONSTRUCTION (# applicate N/A)  ed with current firm ramp and associated as Services included design
<b>b</b> .	Ecological Project Manager. Prepared construengineering design for wet detention pond, stomitigation, maintenance of traffic, grading, and  (1) TITLE AND LOCATION (City and State)  City of DeBary General Engineering Serve  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager. Provided general permitting and construction services), and ground the permitting and construction services.  (1) TITLE AND LOCATION (City and State)  Victory Pointe Park, Clermont, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN Ecological Project Manager for ecological studdriveways, county road improvements, and both permitting, and environmental.	action documents for a wet detention or mater drainage system, water main to permitting through SJRWMD, FDOT vices, DeBary, FL  D SPECIFIC ROLE engineering services, including survey with management (land development) and specific ROLE dies and regulatory permitting supportat/trailer parking facility encompassing strailer parking facility encompassing cility Apopka, FL	pond to serve 38.67-acm relocation, sanitary seven relocation, and control of the seven relation relation relation relations and relationship re	e drainage basin. Provider main relocation, wetland Lake County.  COMPLETED S CONSTRUCTION (if application) N/A ed with current firm spineering (design, COMPLETED S CONSTRUCTION (if application) N/A ed with current firm ramp and associated S. Services included design COMPLETED S COMPLETED

#### E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

A	rex Eligineering, the		(Complete one Section E for each key person.)		
12.1	NAME		13. ROLE IN THIS CONTRACT	× 14	YEARS EXPERIENCE
RI	JSSELL A BRACH, PSI	M	Surveying	a. TOTAL	b. WITH CURRENT FIRM
15	FIRM NAME AND LOCATION (Cit	tv and State)		30	18
	ex Engineering, Orland	•			
	EDUCATION (Degree and Specie.		17, CURRENT PROFE	SSIONAL REGISTRATION (Sta	ite and Discipline)
AA	AS, Construction Techno	ology	Professional La	nd Surveyor and Mapp	рег,
			Florida Registra		,
			Organizations, Training, Awards, etc.)		
as he bec	a principal in the firm direc was involved with the desi came one of the first to use ote legal descriptions for ea	ting the survey depaign of water and sewi e RTK GPS equipme esements and City-ov	e in the Surveying and Engineering field rtment. In 1990, the City of Kissimmee d er lines and the City's GIS. The City re- ent in surveying and GIS data collection whed property. His professional experie Brach is a Registered Land Surveyor a	employed him as an Engi cognized his surveying can. He also performed nur ence not only includes lan	ineering Technician where apabilities, and in 1993 he merous title searches and
			19. RELEVANT PROJECTS	The state of the s	
	(1) TITLE AND LOCATION (City	and Statel	10.112227.11111.11002010	I COLVEAG	COMPLETED
	Toho Water Authority,	•		PROFESSIONAL SERVICES	COMPLETED  CONSTRUCTION (if applicable)
	,	-		2016	N/A
a.	(3) BRIEF DESCRIPTION (Brief	Leenna eiza maet ate l.Ah	ID SPECIFIC BOLE	✓ Check if project performer	
	Surveyor. Completed topo	ographic/route surve	y for all of the roads in the Marydia Sul yas a level A survey. (Approximately 21	bdivision in Kissimmee, F	
	(1) TITLE AND LOCATION (City	- A - Andrida		(2) YEAR COMPLETED	
	Toho Water Authority,	FL		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
				2015	N/A
b.	(3) BRIEF DESCRIPTION (Brief	scope, size, cost, etc.) AN	ID SPECIFIC ROLE	✓ Check if project performed	with current firm
	Surveyor. Completed topo This was a level A survey.		y for Osceola Parkway, from Centervie 30 feet)	w Blvd to Thacker Ave fo	r sanitary force main.
	(1) TITLE AND LOCATION (City	and State)		(2) YEAR (	COMPLETED
	Orange County Public	Works, FL		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
C.				2014	N/A
<b>U.</b>	(3) BRIEF DESCRIPTION (Brief	scope, size, cost, etc.) AN	ID SPECIFIC ROLE	✓ Check if project performed	I with current firm
	Completed the asbuilts ar coordinated the machine		or Clarcona-Ocoee Rd. West Segment the project.	. Approximately 13,700 t	eet in length, Also
	(1) TITLE AND LOCATION (City	and State)		(2) YEAR (	COMPLETED
	Toho Water Authority,	FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
				2013	N/A
d.	(3) SRIEF DESCRIPTION (Brief	scope, size, cost, etc.) AN	D SPECIFIC ROLE	✓ Check if project performed	with current firm
			y along Pleasant Hill Rd. for a water n (Approximately 4,800 feet).	nain interconnection. Als	o coordinated subsurface
	(1) TITLE AND LOCATION (City	and State)		(2) YEAR (	COMPLETED
	Orange County Utilitie	s, FL		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
				2013	N/A
e.	(3) BRIEF DESCRIPTION (Brief	scope, size, cost, etc.) AN	D SPECIFIC ROLE	✓ Check if project performed	
	· ·	topographic/route su	rvey for the replacement of a force m		



(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

Agenda Page #40
20 EXAMPLE PROJECT KEY
NUMBER

1

21. TITLE AND LOCATION (City and State)	22, YEAR O	COMPLETED
- 1 1 A A A A A A A A A A A A A A A A A	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Poinciana Community Development District (PCDD), Poinciana, Florida	2000-2017	N/A

23. PROJECT OWNER'S INFORMATION

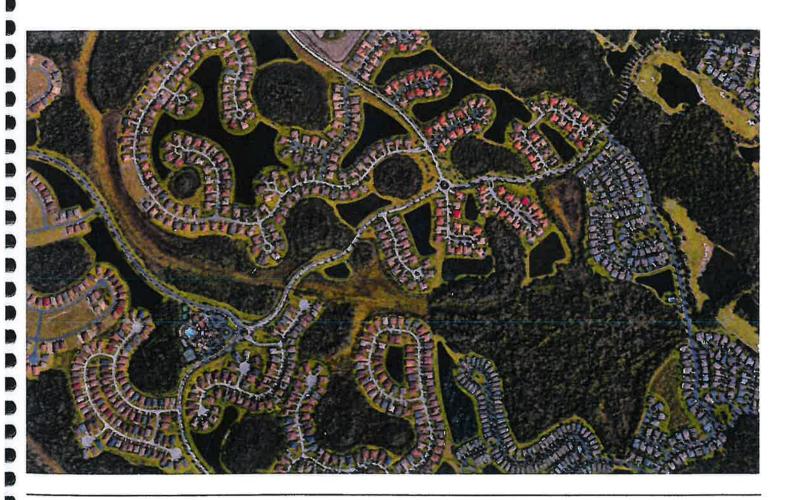
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
PCDD	District Bob Zimbardi, Chairman	N/A

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided continuing professional engineering services for the Poinciana Community Development District (PCDD). These services include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. She prepared numerous engineering reports, which presented information pertinent to the financing of proposed improvements within the PCDD.

Note: GAI currently holds a contract with the PCDD to provide interim engineering services.



- 25 FIRMS FROM SECTION C INVOLVED WITH THIS I	DDO IECT

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

(3) ROLE

a. Individual experience of previous

Orlando, FL

Civil Engineering



(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20 EXAMPLE PROJECT KEY NUMBÉR

2

21. TITLE AND LOCATION (City and State)	22, YEAR (	OMPLETED
and the second of the second o	PROFESSIONAL SERVICES	CONSTRUCTION (# applicable)
Poinciana West Community Development District (PWCDD), Poinciana, Florida.	2006-2017	N/A

23. PROJECT OWNER'S INFORMATION

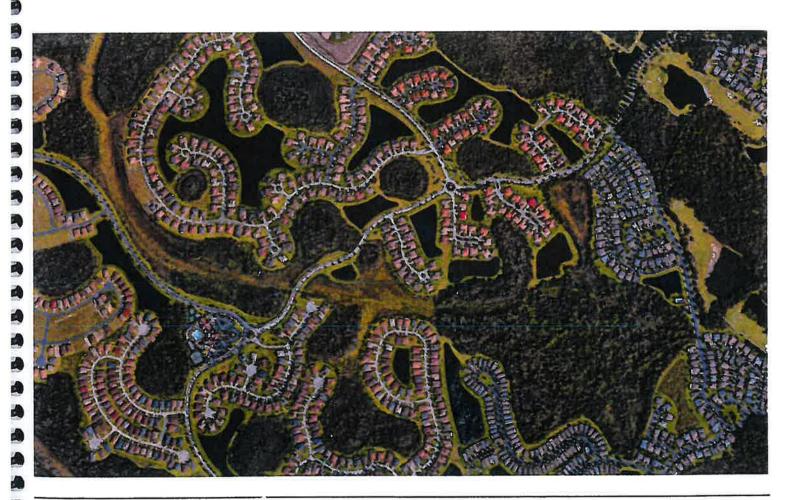
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c POINT OF CONTACT TELEPHONE NUMBER
PWCDD	Charles Case, Chairman	N/A

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided continuing professional engineering services for the Poinciana West Community Development District (PWCDD). These services include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, and budget assistance. She prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PWCDD.

Note: GAI currently holds a contract with the PCDD to provide interim engineering services.



25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
Individual experience of previous     Firm	Orlando, FL	Civil Engineering		



(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.)

20 EXAMPLE PROJECT KEY NUMBER

3

Outside and additional formation of the state of the stat		
21. TITLE AND LOCATION (City and State)	22. YEAR 0	COMPLETED
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Enterprise Community Development District (ECDD), Celebration, Florida.	2000-2017	N/A

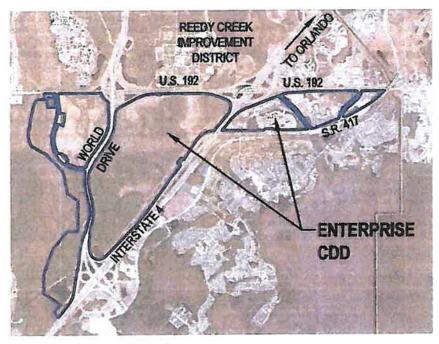
#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Enterprise Community Development	Gary Moyer	407.566.1935
Districts		No. of the second secon

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Kathleen Leo, PE

While at a previous firm, Kathy Leo provided supporting information, maps, graphics, legal descriptions, and sketches in support of the petition filed before the Florida Land and Water Adjudicatory Commission in accordance with Chapter 120, "Administrative Procedures Act" and Chapter 190, "Community Development Districts." She prepared the engineering report that presented information pertinent to the financing of proposed improvements within the districts. She provided district engineering services, operations assistance, and maintenance of district facilities. The Enterprise Community Development District has owned and maintained the utility system that serviced the entire town of Celebration and it's commercial corridors. Ms. Leo managed engineering functions including utility acquisition, easement requirements and stormwater management for the ECDD.



25. FIRM	S FROM SECTION C INVOLVED WITH	THIS PROJECT	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a. Individual experience of previous  Firm	Orlando, FL	Civil Engineering	



20 EXAMPLE PROJECT KEY NUMBER

Agenda Page #43

(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.) 4

21. TITLE AND LOCATION (City and State)	EAND LOCATION (City and State) 22. YEAR COMPLETED	
ti han Odaada CDD Odaada Fladda	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Urban Orlando CDD, Orlando, Florida.	2008-2016	N/A

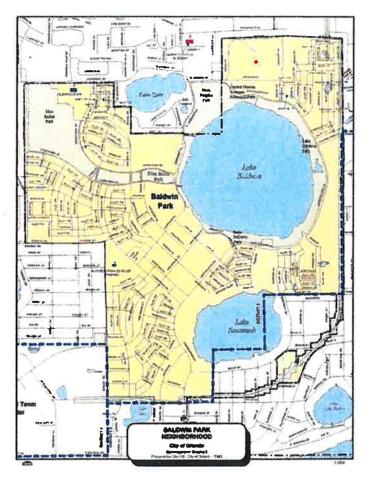
#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER	b, POINT OF CONTACT NAME	G POINT OF CONTACT TELEPHONE NUMBER
UOCDD	Gary Moyer	407.566.1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Kathleen Leo, PE

Kathy Leo, as District Engineer, supported the CDD for many years. In this capacity, she was responsible for the acquisition of District facilities while the community was under construction as infrastructure was conveyed from the developer to the CDD. In later years as the CDD became more of an operational entity, she supported the District staff with preparation of the annual budgets and preparation for monthly board meetings. The CDD owns and maintains several parks and alleyways. Support was provided to the field maintenance team for engineering issues and a unique pavement management system for long-term maintenance budgeting was implemented to save the district. In the 2004 hurricane season, Ms. Leo worked with the CDD to seek nearly \$2M in funding from the Federal Emergency Management Agency for disaster work with the CDD. A series of appeals was required, but funding was ultimately secured.



25. FIF	MS FROM SECTION C INVOLVED WITH	THIS PROJECT	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a. Individual experience of previous  Firm	Orlando, FL	Civil Engineering	





#### F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S

QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
Laba Ashtan CDD Laba Malaa Flashia	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
Lake Ashton CDD, Lake Wales, Florida	2010-2014	N/A

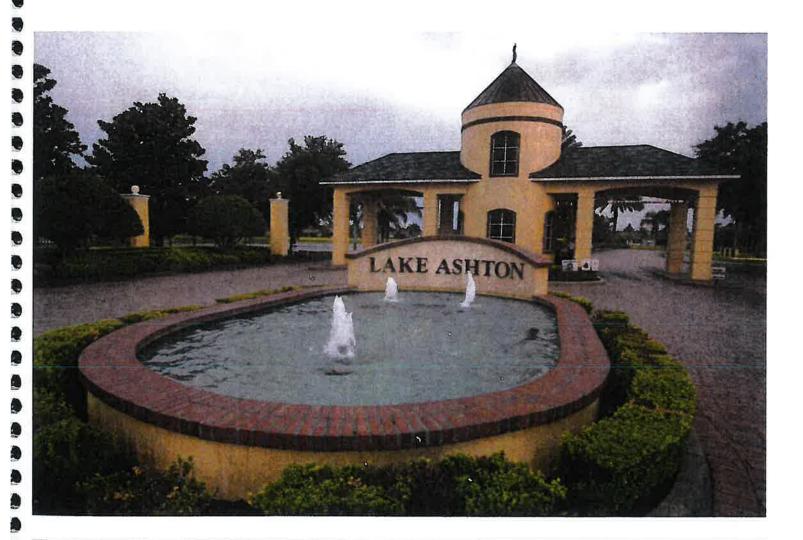
23. PROJEC	FOWNER'S IN	FORMATION -
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a PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Lake Ashton CDD	George Flint – Government Management Services	407.841.5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Kathleen Leo, PE

The Lake Ashton CDD was established in August 2000 as a special purpose district. The CDD is responsible for maintaining the buildings and roads within the CDD. As District engineer for several years, Ms. Leo's responsibilities included inspection and reporting on the District facilities, assisting in the preparation of the annual maintenance budget, attendance at all Board of Supervisors meetings, implementing the policies of the Board, and additional duties as directed by the Board. In this community, the CDD's responsibilities included roadway infrastructure, amenities, clubhouse, restaurants, etc.



#### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME

a. Individual experience of previous

(2) FIRM LOCATION (City and State)

Orlando, FL

Civil Engineering



(1) FIRM NAME

#### F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.)

20 EXAMPLE PROJECT KEY NUMBER

21 TITLE AND LOCATION (City and State)	22. YEAR (	22. YEAR COMPLETED	
Cally the Committee Committee Charita	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)	
Solivita Community, Osceola and Polk Counties, Florida	2010	in progress	

#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
Avatar Properties, Inc.	Tony Iorio	407.933.5000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Individual experience of Anthony Call, PE.

Mr. Call served as the design engineer for Solivita Property, Solivita East, Solivita Westm and Phase 1A of Solivita Grand. Solivita is an active adult community located in Poinciana. There are 16 residential neighborhoods, with approximately 6,100 residential units, a 36-hole golf course, and a village center. The project included extensive wetlands permitting, a stormwater system of lakes and interconnected ponds, internal and external roadway design, and full master utility infrastructure design. Additional phases of the project included Solivita Grand, with approximately 850 acres of land and 3,000-plus units; and Solivita West, with approximately 950 acres of land and 1,650 residential units. This project has spanned 17+ years in design, development, and construction.

Solivita Grand was to contain the design of a 3,000-plus unit active adult community. Phase 1A of the project consisted of 800 residential units, a stormwater management system, and a 15-acre village center. The project involved roadway design, stormwater design, water, sewer and reclaimed water system design, grading, and wetlands permitting.



#### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT. (2) FIRM LOCATION (City and State) (3) ROLE Individual experience of previous Orlando, FL Civil Engineer



Agenda Page #46 20 EXAMPLE PROJECT KEY NUMBER

7

(Present as many projects as requested by the agency, or 10 projects, if not specified

Complete one Section F for each project.)

21. TITLE AND LOCATION (City and State)	22. YEAR COMPLETED	
and the second s	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Bay Laurel Center Community Development District, Marion County, Florida	2009	N/A
	<del></del>	

#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER	b. POINT OF CONTACT NAME	c POINT OF CONTACT TELEPHONE NUMBER
Bay Laurel Center Community Development District	George Flint	407.841.5524
	EVANCE TO THIS CONTRACT (Include scope, size, and	d cost)

The Bay Laurel Center Community Development District (BLCCDD) in Marion County, Florida, retained GAI to provide numerous professional utility consulting services related to the water, wastewater, and reclaimed water utility. These services involved GAI reviewing and evaluating the facilities, operations, financial performance, and revenue generation system. as well as providing recommendations for strengthening each area. Since 2008, GAI has worked to achieve funding stability and a rate structure to continue success, along with evaluation for a utility acquisition. More recently, GAI has continued to provide rate studies, financial updates, and annual system inspections/bond report development for the Utility.

PROJECT HIGHLIGHTS	
RATE STUDY	√
MISCELLANEOUS CHARGE STUDY	✓
CAPITAL LINE CHARGE STUDY	✓
DUE DILIGENCE	✓
FINANCIAL CONDITION EVALUATION	✓
CONSULTING ENGINEER'S BOND REPORTS	✓

GAI previously completed a Comprehensive Utility Rate Study that provided rate structure and multi-year rate adjustment recommendations to maintain revenue sufficiency in support of the operations and maintenance and capital improvement initiatives of the Utility with respect to water, wastewater, and reclaimed water. Resulting recommendations by GAI included escalating user rates and charges by 4% for the subsequent 3 fiscal years, introducing a bulk water rate, and designing a new rate structure and rates for reclaimed water similar in structure to that of potable water.

Since, GAI has remained as the on-call engineer for all financial and rate related work, including routine reviews and updates to the rates and finances. This has included water, wastewater, reclaimed, miscellaneous and AFPI charges. By providing an appropriate rate structure and updated rates for the Utility-taking into account both current operations and planned future capital improvement projects—GAI has helped the Utility to ensure continued financial health and successful operation while meeting its internal goals over the five year projection period.

Additionally, as part of the annual Bondholder compliance, GAI staff conduct annual site inspections, collect and review of operational data, and financial reviews to ensure the facility remains within performance and proper operation/maintenance.

Fee Cost \$206,500

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a. GAI Consultants	Orlando, FL	Civil Engineering



(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY

8

21. TITLE AND LOCATION (City and State)	22 YEAR O	OMPLETED
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Victory Pointe Park, Florida	2016	N/A

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
b. POINT OF CONTACT NAME
c POINT OF CONTACT TELEPHONE NUMBER
James Kinzler, CPM, EA
352.241.7339

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

One of the initial key catalyst projects identified in the City of Clermont's Downtown Master Plan process completed by GAt's CSG was Victory Pointe Park.

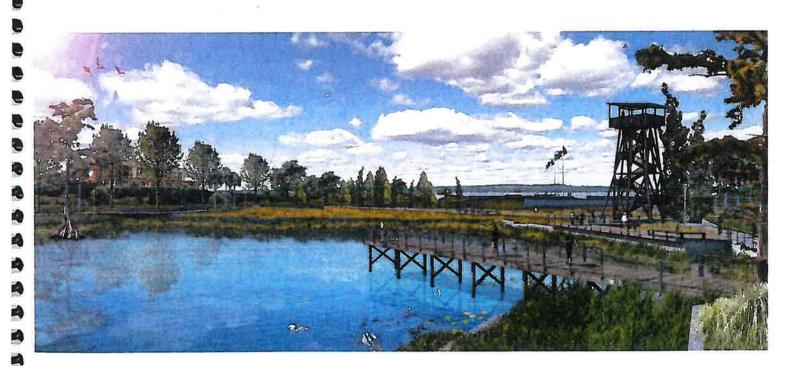
The project is rooted in the need for a new stormwater facility on the west side of the city. It re-envisioned the typical stormwater pond approach to create a community amenity that will provide recreation, a wildlife habitat, and a signature address for adjacent future development.

The new park will receive stormwater from a significant portion of the downtown streets, and will include a series of cascading filter marsh treatment areas designed to reference native Florida environments—just part of a series of innovative stormwater strategies being developed to help improve water quality within Lake Minneola and expand development opportunities downtown. In addition to providing environmental improvements and serving as a development catalyst, the project establishes the adjacent lakefront as the location for the myriad special events hosted by the city, creating economic opportunities for merchants and restaurants not presently realized.

Construction Cost: \$8 M

(1) FIRM NAME

GAI Consultants



25. FII	RMS FROM SECTION C INVOLVED WITH	THIS PROJECT
	(2) FIRM LOCATION (City and State)	(3) ROLE
	Orlando, FL	Civil Engineering/ Landscape Architecture



(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.) 20 EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (City and State)	22 YEAR O	OMPLETED
PROFESSION	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
Eustis Master Stormwater Plan and Downtown Streetscape, Eustis, FL	2012	2012

#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER	b. POINT OF CONTACT NAME	c POINT OF CONTACT TELEPHONE NUMBER
City of Eustis	Rick Gierok, PE, Director of Public Works/ City Engineer	352.551.0265

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)

#### Downtown Stormwater Master Plan

The City of Eustis constructed a wet detention stormwater management facility for the downtown area. The stormwater is discharged into Lake Eustis with minimal treatment and attenuation. One of the main objectives of the project was to "clean up" downtown stormwater runoff, including drainage flows from city, state, and county roads. This reduced pollutants entering Lake Eustis, reduced localized street flooding, and established a proactive approach to meeting future state-imposed regulations for stormwater management pollutant removal and water quality.

Generally, the system's 39.70-acre drainage basin conveys stormwater via storm sewer systems consisting of approximately 3,400 linear feet of 36- to 96-inch RCP storm sewer pipe and associated manholes and inlet structures. Drainage flows run along SR 19, Grove Street; CR 44, Orange Avenue; and multiple city streets. A new 66-inch storm sewer outfall pipe was constructed to discharge the treated and attenuated stormwater runoff into Lake Eustis from the proposed pond.

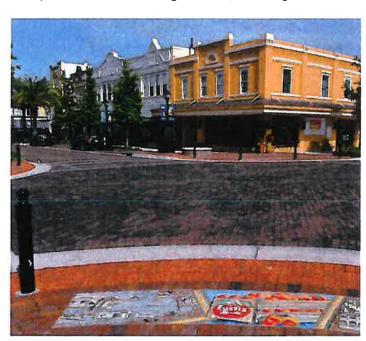
**Downtown Streetscape** 

GAI designed the streetscape along Magnolia Avenue and Eustis Street in the heart of the downtown section of the City of Eustis. Working with the City of Eustis's staff and the residents of Eustis, GAI's team studied each existing utility and the business entrances for site conditions. Extensive measures were developed and enacted to minimize impacts to the revenue stream of the adjacent businesses.

The streetscape encompasses four city blocks along the main shopping corridor of Downtown Eustis. In order to increase business and create a pedestrian-friendly corridor through downtown, the streetscape converted Magnolia Avenue and Eustis Street to two-way traffic, while increasing the pedestrian sidewalk areas. GAI performed the following services, including:

- Civil Engineering Design and Permitting Stormwater Management Design, Master Stormwater Plans, Roadway Design, Street Improvement Master Plans
- Surveying Topographic, Tree, and Field Locations
- Landscape Architecture Pond Wetland Planting Plan
- Environmental Endangered Species, Wetland Determination and Mitigation
- Utilities Water System Planning, Design, and Permitting
- Permitting and Construction Phase Services

Construction Cost: \$5.7M



		25. FIRMS FROM SECTION C INVOLVED WITH	THIS PROJECT
_	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
а.	GAI Consultants	Orlando, FL	Civil Engineering



(Present as many projects as requested by the agency, or 10 projects, if not specified Complete one Section F for each project.) Agenda Page #49

20 EXAMPLE PROJECT KEY

NUMBER

10

21. TITLE AND LOCATION (City and State)	22 YEAR (	COMPLETED
Darks Bassastian Bathway and Oney Cuerca Martin Black Carelland Fl	PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
Parks, Recreation, Pathways and Open Spaces Master Plan, Casselberry, FL	2016	N/A

#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER	b. POINT OF CONTACT NAME	c POINT OF CONTACT TELEPHONE NUMBER
City of Casselberry	Linda Moore, Recreation Manager	407.262.7700, ext. 1301

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (include scope, size, and cost)

GAI's CSG, as a subconsultant, is providing professional parks and recreation planning services to prepare a comprehensive Parks, Recreation, Pathways and Open Spaces Master Plan for the City. Scope of services included master planning, inventory and analysis, needs assessment, visioning, implementation, and the Parks and Recreation Master Plan.

Fee Cost: \$30K

PROJECT HIGHLIGHTS	
SITE DESIGN	✓
UTILITIES DESIGN/COORDINATION	1
STORMWATER MANAGEMENT	4
ACCESSIBILITY	✓
SUSTAINABILITY	V
PERMITTING	✓
CONSTRUCTION ADMINISTRATION	✓
STRUCTURAL ENGINEERING	<b>~</b>
LANDSCAPE ARCHITECTURE	1



#### 25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT

(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a. GAI Consultants	Orlando, FL	Sub- Master Planning	



#### G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS

26. NAMES OF KEY 27. ROLE IN THIS PERSONNEL CONTRACT			28 EXAMPLE PROJECTS LISTED IN SECTION F (Fill in "Example Projects Key" section below before completing fable. Place "X" under project key number for participation in same or similar role.)								
(From Section E, Block 12)	(From Section E, Block 13)	1	2	3	4	5	6	7	8	9	10
Name	Role										
Kathy Leo, PE.	Lead District Engineer, Principal in Charge	1	✓	✓	1	<b>✓</b>					
Kristin Caborn, CPRE, FCP	Amenities Operation/ Maintenance										✓
Anthony Call, PE	Civil - Stormwater						✓		✓	✓	
Keith Haugdahl, PE	Civil - Permitting							✓	1	✓	✓
Ryan Seacrist, PLA	Landscape Architect - Park Plan- ning and Design										1
Nick Leyva, PE	Civil - Construction/ Cost Estimating							1	1	✓	1
									li li		
	111										
2.											

#### 29. EXAMPLE PROJECTS KEY

NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)	NUMBER	TITLE OF EXAMPLE PROJECT (From Section F)
1	Poinciana Community Development District (PCDD), Poinciana, Florida	6	Solivita Community, Osceola and Polk Counties, Florida
2	Poinciana West Community Development District (PCDD), Poinciana, Florida.	7	Bay Laurel Center Community Development District, Marion County, Florida
3	Enterprise Community Development Districts (ECDD), Celebration, Florida.	8	Victory Pointe Park, Clermont, FL.
4	Urban Orlando CDD, Orlando, Florida.	9	Eustis Master Stormwater Plan, Eustis, FL
5	Lake Ashton CDD, Lake Wales, Florida.	10	Parks, Recreation, Pathways and Open Spaces Master Plan, Casselberry, FL



#### H. ADDITIONAL INFORMATION

30. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY ATTACH ADDITIONAL SHEETS AS NEEDED.

See the following Tab -Additional Information.

I. AUTHORIZED REPRESENTATIVE The foregoing is a statement of facts.

31 SIGNATURE

32. DATE

December 4, 2017

33 NAME AND TITLE

Kathleen Leo, PE, Vice President

#### 1) Ability and Adequacy of Professional Personnel

We have established deep trusting relationships by performing on several long-term continuing contracts similar to this request. GAI has learned through working as an extension of staff for numerous municipalities that communication is essential to gaining consensus and project buy-in, resulting in cost-savings and schedule adherence for the clients.

GAI has a team of respected professionals with an excellent history in producing results for this effort. **On section SF330- Standard Form 330 page D5**, you will see our organizational chart that shows our staff. The team consists of:

- **Kathy Leo, PE Lead District Engineer -** she will provide support directly to you, the Board of Supervisors, and leadership for the GAI team.
- Anthony Call, PE, Civil Engineer served as design engineer for many portions of Solivita at a previous employer and can provide helpful
  maintenance insight with the ponds.
- Kristen Caborn, CPRE, FCP Amenity Support as former Parks Director for the City of St. Cloud, will provide hand-on, operational experience to the PCDD for the pending acquisitions.

#### 2) Consultant's Past Performance

GAI team prides itself on our ability to listen and work together as one team with our clients. We will connect all project aspects to creatively think and communicate with a holistic approach to the PCDD. As shown in this proposal, GAI has the capabilities to provide multi-discipline professional services to support the engineering and planning projects that PCDD requires. As Principal in Charge, Kathy Leo will be the point of initial contact, receiving tasks and direction from the PCDD, and keeping the PCDD continuously informed of the project's progress. She will be supported by our team whose history of working experience will ensure seamless coordination as the project progresses. Ms. Leo currently is under contract with the PCDD to provide support on an interim basis as the district engineer. Additionally, she has held the previous contract providing services to include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, budget assistance, and prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PCDD. Ms. Leo also assisted in the original procedures of the PCDD and is well versed on all procedures and regulations pertaining to CDD.

#### 3) Geographic Location

Established in 1958 in Pittsburgh, Pennsylvania, we currently serves our clients from 24 office locations throughout the Eastern, Midwestern, and Southern United States. GAI has been serving municipal clients in Florida for the past 33 years.

GAI offices are strategically located to meet the needs of our clients. GAI's Orlando office will serve as the primary location through which all professional engineering services will be coordinated. We have additional Florida offices to provide support to the PCDD, including Tampa, Jacksonville and Palm Beach Gardens. All staff proposed are located in the Orlando office.



#### 4) Willingness to Meet Time and Budget Requirements

Time is money! GAI understands that the ability to achieve successful projects is based on factors such as cost control, work quality, and schedule adherence. A project only meets a schedule if the work to be completed is carefully scoped, planned, budgeted, scheduled, and controlled. We will work with the PCDD to ensure tasks are completed in an efficient and timely manner.

GAI proposes holding a workshop with PCDD staff and the District Manager at the inception of th contract to develop new ways to run the various functions of the PCDD—as well as ensure that the GAI team will work most efficiently withing the allocated budget.



#### **Staffing Rates**

#### **Staff Hourly Rates**

Below is GAI's rate schedule. Rates in the below table are "loaded" hourly rates and include all overhead, costs, and benefits per hourly unit rate.

Name Role		Invoice Rate (hourly)
Kathy Leo, PE	Principal-In-Charge, Lead District Engineer	\$315.00
Kristin Cabom, CPRE, FCP	Parks and Recreation	\$195.00
Anthony Call, PE	Civil- Stormwater	\$230.00
Keith Haugdahl, PE	ahl, PE Civil- Permitting	
Ryan Seacrist, LA	Landscape Architect	\$105.00
Nicolas Layva, PE Civil- Construction Services		\$185.00
DJ Silverberg, MS, PWS, REP Environmental		\$140.00
Russell A Brach, PSM*	Survey	\$161.46

<sup>\*</sup>Subconsultant - Apex Engineering (MWBE)

Rates are consistent with GAI's current interim engineering services contract. We will seek ways to find efficiency in district engineering services.

#### 5) Certified Minority Business Enterprise

GAI Consultants, Inc., works in partnership with our clients to support their Disadvantaged Business Enterprise (DBE) programs. We advocate for minority- and woman owned business participation in our project work, and maintain strong relationships with a large number of DBE and W/MBE professional service firms. These firms complement our services by providing auxiliary resources, specialty services, and assistance in a variety of engineering, environmental, geotechnical, electrical, and public relations disciplines, ultimately allowing us to better serve our clients.

We have included Apex Engineering Inc. a certified **WBE** firm to provide survey services. Apex was established in March 1994 and opened their surveying department in June 1999, a small firm comprised of professionals who together represent more than 50 years experience in the civil, environmental, and surveying fields.

#### 6) Recent, Current and Projected Workloads

GAI As a multi-disciplined national firm, GAI has many projects which are currently or scheduled to be in process. The project list below provides a summary of our current significant known projects which are most applicable to the team proposed.

Workload						
GAI Staff	Roles	Projected Commitment	Projected Availability			
Kathleen Leo, PE	Lead District Engineer, Principal-In-Charge	40%	60%			
Kristin Caborn, CPRE, FCP	Parks and Recreation	50%	50%			
Anthony Call, PE	Civil - Stormwater	50%	50%			
Keith Haugdahl, PE	Civil - Permitting	75%	25%			
Ryan A. Seacrist, LA	Landscape Architect - Park Planning and Design	75%	25%			
Nick Leyva, PE	Civil - Construction Services	75%	25%			
DJ Silverberg, MS, PWS, REP	Ecology and Environmental	75%	25%			

#### 7 ) Volume of Work Previously Awarded to Consultant by District

GAI, led by Kathy Leo, PE, is currently is under contract with the PCDD to provide support on an interim basis as the district engineer. Additionally, she has held the previous contract providing services to include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, budget assistance, and prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PCDD. Ms. Leo also assisted in the original procedures of the PCDD and is well adept on all procedures and regulation pertaining to CDD.

#### **ARCHITECT-ENGINEER QUALIFICATIONS**

1 SOLICITATION NUMBER (if any)

PART II - GENE	RAL QUALIFICATIONS

(If a firm has branch offices, complete for each specific branch office seeking work.) a FIRM (or Branch Office) NAME 3 YEAR ESTABLISHED 4. UNIQUE ENTITY IDENTIFIER 1958 04-721-1677 GAI Consultants, Inc. (Orlando office) b STREET 5. OWNERSHIP a TYPE 618 E. South Street, Suite 700 2d STATE 2e. ZIP CODE 'C CITY Corporation FL 32801 Orlando b. SMALL BUSINESS STATUS a POINT OF CONTACT NAME AND TITLE 7. NAME OF FIRM (If Block 2a is a Branch Office) Robert A. Schanck, PE, Vice President b. TELEPHONE NUMBER 6c. E-MAIL ADDRESS GAI Consultants, Inc. r.schanck@gaiconsultants.com 407.423.8398 8a. FORMER FIRM NAMES (If any) 86. YEAR ESTABLISHED 8c. UNIQUE ENTITY IDENTIFIER 1958 General Analytics, Inc. 10 PROFILE OF FIRM'S EXPERIENCE

	9. EMPLOYEES BY DISCIPLIN	ΙE		AN	D ANNUAL AVERAGE REVENUE FOR LAS	50-450
. Function	_	c, No. at		a, Profile		c Revenue Index
Code	b. Discipline	(1) FIRM	(2) BRANCH		b Experience	Number (see below)
05	Archeologist	16		A06	Airports, Terminals and Hangars, Freight Handling	5
07	Biologist	19		B02	Bridges	6
DB	CADD Technician	59	7	C15	Construction Management	7
12	Civil Engineer	108	20	Ç16	Construction Surveying	6
15	Construction Inspector	36	7	E01	Ecological & Archeological Investigations	6
19	Ecologist	8	1	E09	Environmental Impact Studies, Assessments or Statements	5
21	Electrical Engineer	9		E11	Environmental Planning	6
23	Environmental Engineer	29	2	E12	Environmental Remediation	4
24	Environmental Scientist	45	1	G02	Gas Systems (Propane; Natural, Etc.)	5
27	Foundation/Geotechnical Engineer	11		H07	Highways; Streets; Airfield Paving; Parking Lots	8
29	Geographic Information System Specialist	14		103	Industrial Waste Treatment	6
30	Geologist	12		N03	Nuclear Facilities; Nuclear Shielding	7
38	Land Surveyor	14		P04	Pipelines (Cross-Country - Liquid & Gas)	8
39	Landscape Architect	8	6	P06	Planning (Site, Installation, and Project)	5
42	Mechanical Engineer	15	1	P12	Power Generation, Transmission, Distribution	8
47	Planner: Urban/Regional	15	12	R03	Railroad; Rapid Transit	5
51	Safety/Occupational Health Engineer	1		S05	Solls & Geologic Studies; Foundations	6
57	Structural Engineer	18	4	\$07	Solid Wastes; Incineration; Landfill	5
58	Technician/Analyst	201	13	S10	Surveying; Platting; Mapping; Flood Plain Studies	6
60	Transportation Engineer	36	7	\$13	Storm Water Handling & Facilities	5
62	Water Resources Engineer	7		T02	Testing & Inspection Services	5
	Other Employees	181	47	VV02	Water Resources; Hydrology; Ground Water	5
	Total	863	128	W03	Water Supply: Treatment and Distribution	6

#### 11. ANNUAL AVERAGE PROFESSIONAL SERVICES REVENUES OF FIRM FOR LAST 3 YEARS

(Insert revenue index number shown at right)

#### PROFESSIONAL SERVICES REVENUE INDEX NUMBER

- 1. Less than \$100,000
- 2. \$100,00 to less than \$250,000
- 3. \$250,000 to less than \$500,000
- 4. \$500,000 to less than \$1 million
- 5. \$1 million to less than \$2 million
- 6. \$2 million to less than \$5 million
- 7. \$5 million to less than \$10 million
- 8: \$10 million to less than \$25 million
- 9. \$25 million to less than \$50 million
- 10. \$50 million or greater

#### 12. AUTHORIZED REPRESENTATIVE

The foregoing is a statement of facts.

signature Int 7 Malin

b. DATE March 13, 2017

NAME AND TITLE

Anthony F. Morrocco, PE, PLS, Executive Vice President

# Statement of Qualifications for Engineering Services



Submitted to:

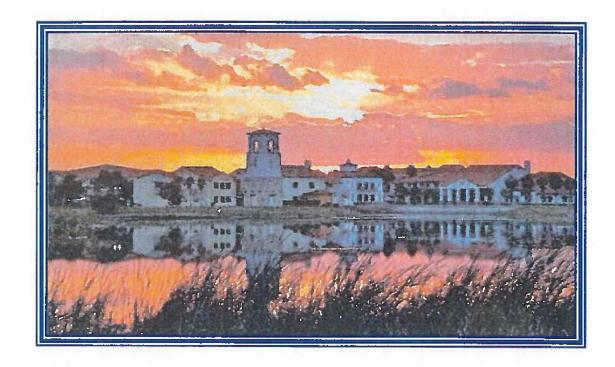
**Poinciana Community Development District** 

Submitted by:

Hanson, Walter & Associates, Inc.

**Engineering • Surveying • Planning** 

# HANSON, WALTER & ASSOCIATES, INC.



District Engineering Services
for
THE POINCIANA
COMMUNITY
DEVELOPMENT DISTRICT



# HANSON, WALTER & ASSOCIATES, INC.

# PROFESSIONAL ENGINEERING, SURVEYING & PLANNING

December 4, 2017

Severn Trent Management Services Attn: Mr. Bob Koncar The Poinciana Community Development District 313 Campus Street Celebration, FL 34747

RE: Engineering Services

Dear Selection Committee:

Hanson, Walter & Associates, Inc. is pleased to submit our Statement of Qualifications to provide Professional Engineering Services to the Poinciana Development District project. We have provided quality and comprehensive Civil Engineering Services to various Central Florida private and public clients, including many residential subdivisions and a number of CDDs, for over 36 years and wish to continue being a part of the area's Growth and Progress as we continuously strive for Excellence in Client Care.

Our HWA Team offers the Poinciana Community Development District the benefits of:

- Knowledge and experience with an outstanding track record of success with local projects
- State-of-the-art expertise for efficient and cost-effective services
- Available manpower to provide responsive service
- Project insight acquired from previous experience with similar projects,
   utilized to provide a more timely completion, due to effective project management

I will serve as Principal in Charge, with Mark Vincutonis, P.E. as Contract Manager. Mark will oversee the contract and manage each assignment to ensure its successful completion. Santiago Machado, P.E., Craig Zetwo, P.E. and Robert Newberry, P.E. will all assist under Mark's direction. Combined, our management team assigned to this contract has over 140 years of experience in Civil Engineering Design and Permitting to ensure the essential Quality Control. They will be assisted by our other experienced Engineers/Designers, CAD Technicians and Administrative Staff. Our firm information and comprehensive approach to projects is provided under Section H of the attached SF330. Randy Hanson, P.S.M. and Caroll Castleberry, P.S.M. will direct and manage any Survey work required.

In summary, Hanson, Walter & Associates, Inc. is committed to the Poinciana Community Development District as we strive to improve the Quality of Life for Your Community. The selection of the HWA Team will ensure successful completion of the assigned project in a timely and cost-effective manner and ensures an exceptionally comprehensive work product for the Poinciana Community Development District.

Sincerely.

HANSON WALTER & ASSOCIATES, INC.

Shawa D. Rindle, P.E. Sr. Vice President

8 Broadway, Suite 104 • Kissimmee, Florida 34741 • Phone 407-847-9433 Engineering Fax: 321-442-1045 • Surveying Fax: 407-847-2499 • Email: hwa@hansonwalter.com Website: www.hansonwalter.com

### **ARCHITECT - ENGINEER QUALIFICATIONS**



#### PART 1 - CONTRACT-SPECIFIC QUALIFICATIONS

	dele			A. CONTRAC	r Information	
1. TITLE	AND LOCA	ATION (City and State)	1			
The	Poinci	ana Community Deve	elopement Disti	rict	3. SOLICITATION OR PR	OJECT NUMBER
2. PUBLIC NOTICE DATE 11-16-2017  3. SOLIGITATION OR PROJECT NUMBER						
			B. ARCHI	TECT-ENGIN	EER POINT OF CON	TACT
4, NAME	AND TITL	e Hindle, P.E. / Sr. Vice	e President			
5 NAME	OF FIRM					
	SOIL, W	alter & Associates, In	7. FAX NUMBER		8. E-MAIL ADDRESS	
407	-847-94	433	321-442-10		Shindle@hans	onwalter.com
		(Сотр	plete this section	for the prime of	OSED TEAM Contractor and all key	subcontractors.)
PRIME	Check)	9. FIRM NAM	E	1	0. ADDRESS	11, ROLE IN THIS CONTRACT
a.	36 00	Hanson, Walter & . Inc.	Associates,		y, Suite 104 e, FL 34741	Civil Engineer (and Land Surveying if required)
		CHECK IF BRANCH OF	FFICE			
b.		CHECK (F BRANCH O	FEIOE			
		CHECK IF BRANCH O	FFIOL		100000000000000000000000000000000000000	
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D. OI	RGANIZ	ATIONAL CHART OF F	ROPOSED TEA	M		X (Attached)

#### D. ORGANIZATIONAL CHART OF PROPOSED TEAM

Hanson, Walter & Associates, Inc. The Poinciana Community Development District **Engineering Services Team** Poinciana CDD **Bob Koncar - District Manager** Contract Manager QA/QC Principal-in-Charge Mark Vincutonis, P.E. Mark Vincutonis, P.E. Shawn D. Hindle, P.E. **Public Community Awareness** Peer Review - Survey Mark Vincutonis, P.E. Randy Hanson, P.S.M. HWA LAND SURVEY TEAM **HWA ENGINEERING TEAM** Santiago Machado, P.E. Randy Hanson, P.S.M. Craig Zetwo, P.E. Caroll Castleberry, P.S.M. Robert Newberry, P.E. John Hughes, P.S.M. **Assigned Engineers Assigned Field Crews** and **CAD Technicians** 

		ES OF KEY PERSONNEL PROI (Complete one Section E for eac						
12.1	2. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE							
	Shawn D. Hindle, P.E.	P.E. Principal in Charge			b. WITH CURRENT FIRM			
15. F	5. FIRM NAME AND LOCATION (City and State)							
	Hanson, Walter & Associates, Inc.,							
	DUCATION (DEGREE AND SPECIALIZATION) 3SE/1989/ Engineering			sional registration (statessional Engineer - 1	-			
	North Carolina State University			bbiointi Engineer	707 (110100)			
1	Votin Carolina Blate Silversity							
18. C	OTHER PROFESSIONAL QUALIFICATIONS (Publications Mr. Shawn Hindle brings over 29 years	of Civil Engineering experie	nce provi	ding a depth of Service	es to clients in the			
r	utblic and private sectors. His experien-	ce includes serving as Project	t Manager	r for projects in civil s	ite design,			
t	ransportion, drainage including 6 major	r drainage studies, design/per	mitting fo	or roadway projects in	Central FL.			
		19. RELEVANT PROJ	ECTS					
	(1) TITLE AND LOCATION (City and State) Osceola County Continuing Engineeri	ing Sarvinas Oceania Courity	Florida		AR COMPLETED  CONSTRUCTION (If applicable)			
	Osceola County Continuing Engineeri	ing Services-Osceola County	, Florida	1998	Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		X Check if project performe	<b>— —</b>			
a.	Project Manager for Civil Design & P	ermitting numerous Roadway		ıg and Realignments, i				
	Blvd Ph 1 & 3, Old Lake Wilson Rd,							
	1 & 2 Pleasant Hill Rd; numerous Dra	ainage Studies & Basin Impro	vements;	Shingle Creek Shoaling	ng.			
	(1) TITLE AND LOCATION (City and State)			(2) VE	AR COMPLETED			
	City of Kissimmee Continuing Engine	ering Sevices- City of Kissin	ımee.	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)			
	Florida			2009	Ongoing			
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE  Project Manager for Civil Design & Permitting numerous roadway widenings and realignments, including Tohopekaliga							
	Ave, MLK Blvd Ph 3; Drainage Studi							
	Management System, Stormwater Mo			on, columbia reve, Re	gionai Dioiniwaici			
	(1) TITLE AND LOCATION (City and State)		I I I I I I I I I I I I I I I I I I I		AR COMPLETED			
	School District of Osceola County Co Osceola County, Florida	ntinuing Engineering Service	es-	PROFESSIONAL SERVICES 2012	CONSTRUCTION (If applicable) Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		X   Check if project performe				
C.	In addition to being the Project Manag		tting for E					
	Osceola and Polk Counties; continuing	g services for Design of num						
	Traffic Studies, Bus Loop Modification	ons, etc.						
	(1) TITLE AND LOCATION (Gity and State) Sunrise City Plaza, - Osceola County,	Elonida		(2) YE PROFESSIONAL SERVICES	AR COMPLETED CONSTRUCTION (If applicable)			
	Sumise City Flaza, - Osceola County,	riorida		2015	2017			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		X Check if project performe	d with current firm			
d.	Project Manager providing Civil Engi	neering services for this Com	mercial r	etail project which inc	luded the drainage			
	study and permitting of 5 master storm	nwater ponds for the 237.51 a	acre proje	ct, and the design and	permitting the public			
	lift station and the extension of the res modification for the existing traffic sig	spective water, sewer and reus	se system.	. This project also pro	vided for the signal			
-	(1) TITLE AND LOCATION (City and State)	gnai at SK 333 and Pomeiana	DIVU.					
1	Hoagland Boulevard Phase 3 Widenin	ng/Realignment- Osceola Cor	entsy	(2) YE PROFESSIONAL SERVICES	AR COMPLETED  CONSTRUCTION (If applicable)			
	Flomda		mty,	2016				
0.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.)	AND SPECIFIC ROLE		X Check if project performe	d with current firm			
	Project Manager of Civil Design and	Permitting for proposed road	lway to be	designed as a four-la	ne urban typical			
1	accuon. The project includes construct	tion documents and ROW ma	ans neces	sary permits for const	ruction of approx08			
100	miles of Pleasant Hill Rd for the intersection at US 17-92 to 1,200 ft N of Shingle Creek Bridge.							

			NEL PROPOSED FO E for each key perso		
12.	NAME	13. ROLE IN THIS CO			14. YEARS EXPERIENCE
]	Mark Vincutonis, P.E.	Contract Manager / QA/QC		a. TOTAL	b. WITH CURRENT FIRM
	firm name and location <i>(City and State)</i> Hanson, Walter & Associates, Inc., Ki	issimmee. Florid	า๋ล		
	EDUCATION (DEGREE AND SPECIALIZATION)	10011111100, 1 10111		IONAL REGISTRATION (STA	TE AMO DISCIDI INFI
1	University of Central Florida - BS in C Enginecring 1994	Civil	1	sional Engineer (#	
	other professional qualifications (Publications, On American Society of Civil Engineers -				
		19. RELEVA	NT PROJECTS		
	(1) TITLE AND LOCATION (City and State)				EAR COMPLETED
	Celebration CDD Celebration, Osceola County, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI			PROFESSIONAL SERVICES 2015	Ongoing
a.	Serves as District Engineer. Improve maintenance facility, milling and resu	ments have inclurfacing project	uded design, perr s, stormwater por	X  Check If project perform nitting and constru 1d and overflow w	ection of a New CDD
	(1) TITLE AND LOCATION (City and State)				EAR COMPLETED
	Eagle Lakes - Osceola County, Florid	da		PROFESSIONAL SERVICES 2011	CONSTRUCTION (If applicable) 2011
	Project Manager in charge of the civacre, 700 unit, 4 phase single-family area. Processed permits for community of the Osceola County, SFWMD and (1) TITLE AND LOCATION (City and State)	y residential pro unity roadways,	oject included in	a significant envi ater management	ronmentally sensitive system and utilities
	Remington CDD - Osceola County, F	Clarida	1,01		EAR COMPLETED  CONSTRUCTION (If applicable)
	Remington CDD - Osceola County, F	Florida		Ongoing	Ongoing
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	D SPECIFIC ROLE		X Check if project perform	
c.	Serves as District Engineer. Improved onsite inspections of the roadway rectemperatures, and directed the Contra	ments have included i	vities including le	resurfacing project	ets. Provided daily
	(1) TITLE AND LOCATION (City and State)				EAR COMPLETED
	Brighton Lakes Phases 1 & 2 - Osceo		ida	PROFESSIONAL SERVICES Ongoing for CDD	CONSTRUCTION (if applicable)
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND Project Manager for the civil enginee 500+/- acre residential development integrated around several large wetland Lakes CDD.	ering design & p with 750 lots, a	clubhouse and po	ol and satellite red	hases 1 & 2 of this creation areas
	(1) TITLE AND LOCATION (City and State)			(2) YE	EAR COMPLETED
	River Ranch DRI - Polk County, Flor	rida			CONSTRUCTION (If applicable) Ongoing
е.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	D SPECIFIC ROLE		X Check if project perform	
	Project Manager, responsible for con- engineering studies, for this 1,700+/- design and permitting for the project's and permitted remedial options for flo	sulting team coo acre DRI in Pol	lk County. Also i	ernative design op esponsible for the	etion civil civil engineering sins. Also designed

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)						
	12. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE						
Santiago Machado, P.E. Project En		oject Engineer	a. TOTAL	b. WITH CURRENT FIRM			
			18	16			
	15. FIRM NAME AND LOCATION (City and State) Hanson, Walter & Associates, Inc., Kissimmee, Florida						
	EDUCATION (DEGREE AND SPECIALIZATION)			SIONAL REGISTRATION (STA	TE AND DISCIPLINE)		
	University of Miami - BS in Civil Engir	neering -		ssional Engineer (#			
	2000	10011119	1 101144 1 1010	ooronar Digineer ("	02372)		
1 -		1					
	University of Miami - BS in Architectur	ral					
1	Engineering - 2000						
18-4	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Orga	mizations, Training, Awar	ds, etc.)				
]	Professional Associations: American So	ociety of Civil 1	Engineers and C	hi Epsilon (Honor)	Society)		
			•				
		19. RELEVA	NT PROJECTS				
	(1) TITLE AND LOCATION (City end State)			(2) Y	EAR COMPLETED		
	Westside DRI and Westside CDD - O	sceola County.	Florida	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)		
				Ongoing for CDD	Ongoing for CDD		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform			
a.	Project Manager responsible for the ci		design and nen				
	DRI, including extensive roadway imp						
	Also designed and permitted the infras						
	as District Engineer for the Westside		venients for var	ious acveropment p	atcels. Also serves		
		CDD.					
	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Shingle Creek Reserve at The Oaks ar	nd Overoaks CI	DD -		CONSTRUCTION (If applicable)		
	Kissimmee, Florida			Ongoing for CDD	2007		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE		X Check if project perform	ed with current firm		
b.	Project Manager, responsible for the d	lesign and nern	nitting of a storn				
1	acre pond and boat lift to access Shing						
4	single family subdivision. Also serves				VI VC3 & 333-101		
	shighe failing subdivision. Also serves	s as District En	gineer for the O	verbaks CDD.			
	(1) TITLE AND LOCATION (City and State)						
		T T 1 1 1		PROFESSIONAL SERVICES	EAR COMPLETED		
	Gramercy Farms, St Cloud, Osceola C	ounty, Florida			CONSTRUCTION (If applicable)		
				Ongoing			
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND			X Check if project perform	ed with current firm		
1.	Submitted a LOMR application to FEI	MA for review	and approval fo	r Phase 1 of the Gra	amercy Farms		
	project consisting of 66 single-family	lots. The subm	ittal included dr	ainage calculations	for the site and		
	surrounding basins draining through th	he site. Ccordi	nated with HWA	I's Survey departme	ent for land		
	surveying services for the developmen	it in support of	the LOMR appl	ication.			
	(1) TITLE AND LOCATION (City and State)						
1	St. Cloud DRI Master Utility Planning	· Occasio Cou	mer Thadda		AR COMPLETED [If applicable]		
	St. Cloud DRI Master Ounty Flamming	g - Osceola Col	шку, гюпаа		CONSTRUCTION (if applicable)		
	AND AND	ADDOMES BALL		2008			
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost. etc.) AND			X Check if project perform			
u.	Project Engineer, responsible for the M	Master Utility N	Model and Desig	n to serve 5 DRIs o	consisting of 26,800		
	residential units, 4.8 million sq.ft. of c	commercial spa-	ce, and 9 school	S.			
-	(1) TITLE AND LOCATION (City and State)			(B) 5/6	AR COMPLETED		
	Analysis of Flooded Roadways (for th	e City of Kissin	mmee) -	PROFESSIONAL SERVICES	AR COMPLETED  CONSTRUCTION (If applicable)		
	Kissimmee, Florida	or o	annec) -	2011	2013		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND	SPECIFIC ROLE					
e.	(3) BRIEF DESCRIPTION (Brief Scope, size, coat, etc.) 7815	acting and 1-1-1	J.,	X Check if project perform	ed with current firm		
	Project Engineer, responsible for colle	n alternati	uata to determin	ne the cause of loca	llized flooding on		
	designated roadways. Provided design	anternatives a	na cost estimate	s for the most econ	omical solution to		
	minimize flooding and prepared final	boomstruction pl	ans. Provided P	hase 1 Construction	n Management		
	services including but not limited to observation, addressing contractor RAIs, and close-out certifications.						

	E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT (Complete one Section E for each key person.)					
12. N		13. ROLE IN THIS COI		J17.)	14	YEARS EXPERIENCE
	Craig Zetwo, P.E.	1	oject Engineer	1	a. TOTAL	b. WITH CURRENT FIRM
					- 20	9
	IRM NAME AND LOCATION (City and State)	issimmaa Elorid	2			
	Hanson, Walter & Associates, Inc., K. DUCATION (DEGREE AND SPECIALIZATION)	issimmee, Florid	a 17. CURRENT PROFES:	SIONAL DEGIS	TDATION (STAT	E AND DISCUIDI INIE!
	SE/ 1998/Civil Engineering		Florida Profes			•
	Iniversity Of Central Florida		11011		,	(,,010,0)
	myorony or called					
10 0	THER PROFESSIONAL QUALIFICATIONS (Publications, O	rganizations, Training, Awar	ds. etc.)			
N	Ar. Craig Zetwo, P.E. has over 20 years of	of diverse engineeri	ng experience, in	both the p	rivate and p	oublic sector. His
е	xpertise includes roadway design and tra	ffic engineering as	well as stormwate	er manage	ment.	
						-
		19. RELEVAL	NT PROJECTS		LEVEL IN	
	(1) TITLE AND LOCATION (City and State) MLK Blvd. /Thacker Ave. Mast Arm Si	ional Decion City	of Vissimmes	PROFESSIO	(2) YE. NAL SERVICES	AR COMPLETED  CONSTRUCTION (If applicable)
	Florida	Rugi Desiku - Cità	or Kissimitee,	2015		2016
1	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	ND SPECIFIC ROLE			if project seriors	d with current firm
8.	Project Engineer responsible for the civi		en and permitting			
	intersection of MLK Blvd. at Thacker A					
	signal.	•		•		
	(1) TITLE AND LOCATION (City and State)				(2) YE	AR COMPLETED
	City of Kissimmee Humana Basin Drain	nage Analysis - City	of Kissimmee,	PROFESSIO	NAL SERVICES	CONSTRUCTION (If applicable)
191	Florida			2	014	2015
ь.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al					d with current firm
ъ.	Project Engineer responsible for providi					
	FEMA Guidelines for processing FEMA					
	existing topographic/contour maps in or FEMA guidelines.	der to evacuate the	extent of needing	g m me as	sociated dra	mage basins per the
					-	
	(1) TITLE AND LOCATION (City and State) Tuscan Isle, Poinciana - Osceola County	r Florida		PROFESSIO	(2) YE NAL SERVICES	AR COMPLETED  CONSTRUCTION (If applicable)
	Tuscairiste, Tomerana - Osceola County	y, Florida		2014	- W - W - W - W - W - W - W - W - W - W	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	ND SPECIFIC ROLE		X Check	if project performe	d with current firm
C.	Project Engineer responsible for the Ci-	vil Design and Pero	nitting for a Senio	or Living (	Center locate	ed on 11 +/- acres on
	Marigold Ave in Poinciana, consisting of	of 92 /Assisted Livi	ng Units and 120	Independe	ent Living U	nits.
			-	•		
	(1) TITLE AND LOCATION (City and State)				(2) YE	AR COMPLETED
	Storey Lake Phases 1, 2, 3 and 3B-Osco	eola County, Florid	a	I	NAL SERVICES	CONSTRUCTION (If applicable)
				2	015	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) At	ND SPECIFIC ROLE		X Check	if project performe	d with current firm
	Project Engineer, responsible for the City	vil Engineering De	sign and Permittin	ig services	for a 0.225	mile of urban
	roadway within a 61.47 acre residential	development consi	sting of over 2,00	0 dwelling	g units (both	resort and primary) in
	multiple phases. Design services also include a sales center, and amenity center with the develop. HWA also provided Post Design and Construction Certification Services including final Inspection.					
	(a) TITLE AND LOCATION (City and State)  Creekside @Rogon Creeks Set. 4:	D 0 1 2 1	1	PROFESSIO		AR COMPLETED
	Creekside @Boggy Creek Subdivision, County, Florida	Boggy Creek Road	, Osceola	1	NAL SERVICES	CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	No encolate pour		L		
e.	Floject Engineer responsible for the Civi	all Danion and Dam	nitting for a 212 C	ingle Fee	if project performe	d with current firm
	drainage analysis and LOMR processing	u resign ann e cui	numig tot a 313 3	måie Lain	nia omoniais	ion, to menute
	processing	<del>o</del> -				

			E for each key pers	OR THIS CONTRACT	
12.	NAME	13, ROLE IN THIS CO	NTRACT		14. YEARS EXPERIENCE
Robert Newberry, P.E. Project Engineer			oject Engineer	a. TOTAL	b. WITH CURRENT FIRM
15. FIRM NAME AND LOCATION (City and State)				10	6   16
15.	Hanson, Walter & Associates, Inc., Kissi	mmee, Florid	la		
16	EDUCATION (DEGREE AND SPECIALIZATION)			SIONAL REGISTRATION (	STATE AND DISCIPLINE)
	University of South Florida - BS in Civil Engineering (2003) and Graduate Certific Transportation System Analysis (2010)	cate in	Florida Profe	essional Engineer	(#73104)
	OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organiz	alian Total			
18.	OTHER PROFESSIONAL MONLING FOR BURNINGS, Organiz	estons, Training, Awar	os, aic.)		
	NAVE DE LE COMMUNICATION DE LA COMMUNICACION D	19. RELEVA	NT PROJECTS		
	(1) TITLE AND LOCATION (City and State)				2) YEAR COMPLETED
	Bellalago PUD/DRI - Poinciana, Osceo	la County, Fl	orida	1	CES CONSTRUCTION (If applicable)
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SF			Ongoing  X Check if project per	Ongoing
a.	reuse systems, community roadways an (primarily residential) community.	vil engineerin d stormwater	g design and pe management sy	rmitting of the w	ater, wastewater and
	(1) TITLE AND LOCATION (City and State)		~		2) YEAR COMPLETED
	Isles of Bellalago, Poinciana, Osceola C	County, Florid	la	PROFESSIONAL SERVICE 2007	CES CONSTRUCTION (If applicable) 2006
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SP	PECIFIC ROLE	100000	X Check if project per	formed with current firm
	Project Engineer, responsible for the civing improvements including utility systems, 400+/- acre residential community.  (1) TITLE AND LOCATION (City and State)	, stormwater i	management sys	stem and commun	nity roadways, for this  2) YEAR COMPLETED  DES   CONSTRUCTION (If applicable)
	Shoppes at Celebration Mixed Use Dev	eiopment, Os	ceola County,	2013	2013
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SP	ECIFIC ROLE		X Check if project per	formed with current firm
c.	Project Engineer, responsible for the civimprovements including the paving, gra and adjacent commercial development a	iding and drai	nage, and utiliti	rmitting of the in es for this 438 ur ourist corridor in	frastructure nit apartment complex n Osceola County.
	(1) TITLE AND LOCATION (City and State)	1	DI . / 1		2) YEAR COMPLETED
	Publix at Partin Village - St. Cloud, Osc	cota County,	riorida	PROFESSIONAL SERVICE 2011	CES CONSTRUCTION (if applicable) 2012
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SP	ECIFIC ROLE		X Check if project perf	
ď.	Project Engineer, responsible for the uti wastewater design including onsite lift s the build-out of this Publix shopping ce	ility design in station, and p	cluding potable ermitting of the	water modeling	and permitting.
	(1) TITLE AND LOCATION (City and State)	S KORWINE		13	2) YEAR COMPLETED
	C.R. 545 (Old Lake Wilson Road) Wide	ening - Osceo	la County,	PROFESSIONAL SERVICE	CES CONSTRUCTION (If applicable)
		ECIEIC DOLE		2011	2012
e.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SP Project Engineer, responsible for the po widening of this roadway from 2 lanes t	nd siting and	permitting, and led.	X Check if project performing drainage infrastr	formed with current firm ructure for the

		OF KEY PERSONN implete one Section	E for each key perso		RACT		
	NAME DE M	13. ROLE IN THIS COL		a. TO		YEARS EXPERIENCE	
Randy Hanson, P.S.M. Survey Principal in Charge			cipai in Charge	8.10	41	b. WITH CURRENT FIRM	
	5. FIRM NAME AND LOCATION (City and State)  Hanson, Walter & Associates, Inc., Kissimmee, Florida						
16. E	DUCATION (DEGREE AND SPECIALIZATION)		17. CURRENT PROFESS	SIONAL REGISTRAT	TION (STATE	AND DISCIPLINE)	
	Valencia Community College		Professional S	Surveyor & N	Mapper i	in the State of	
I	and Surveying Technology		Florida (#L46	529)			
	THER PROFESSIONAL QUALIFICATIONS (Publications, Or		ds, etc.)				
	American Congress of Surveying & M						
1	Florida Society of Professional Survey	yors					
		19. RELEVA	NT PROJECTS			Morning Photos	
	(1) TITLE AND LOCATION (City and State)					R COMPLETED	
	Bellalago DRI - Poinciana, Oscoela	Countý, Florida		PROFESSIONAL S		CONSTRUCTION (If applicable)	
				Ongoi		Ongoing	
a.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN		1 1 (	X Check if proje	ect performed	with current firm	
	Surveyor of Record for this 1,312+/- Services have included boundary, to	nographic tree	e, mixed-use (pr	imarily resid	lential) d	levelopment.	
	subdivision platting and processing f	for approval nist,	recording crea	suictional iii.	scription	ys, route surveys,	
	construction layout, and as-built surv	veving.	. recording, crea	tillg regat de	semption.	is and casements,	
	(1) TITLE AND LOCATION (City and State)				(a) Metal	a acura e Tina	
	Westside DRI and CDD - Osceola C	ounty Florida		PROFESSIONAL S		COMPLETED CONSTRUCTION (If applicable)	
	Westside Dig and CDD - Osceola C	ounty, I forfua		Ongoing for		on the total (in the parties)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	D SPECIFIC ROLE		X Check if proje		with current from	
b.	Principal in Charge of Surveying	Services for the	his 1,031+/- ac	re property	. Servi	ices have included	
	topographic, tree, and wetland jurisc	dictional line sur	veys, route surv	evs. subdivi	sion pla	tting and recording.	
	creating legal descriptions and east	sements, constru	iction layout, a	and as-built	surveyi	ng. Provided legal	
	descriptions for conservation easeme	ents, ponds and o	ther parcels dee	ded to the Cl	DD.		
	(1) TITLE AND LOCATION (City and State)					R COMPLETED	
	Eagle Lakes - Osceola County, Floric	da				CONSTRUCTION (If applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AN	D SECULIC DOLE		2011		2011	
c.			AL: 2651/			with current linn	
	Principal in Charge of Surveying						
	single-family residential project .	Prepared subd	ivision platting	and process	ing for a	approval	
	and plat recording.						
	(1) TITLE AND LOCATION (City and State)				(2) YEAF	RICOMPLETED	
	Poinciana PUD - Osceola & Polk Co	unties, Florida		PROFESSIONAL S		CONSTRUCTION (If applicable)	
				Ongoir	ng	Ongoing	
d.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI			X Check if proje			
	Principal in Charge of Surveying Ser	vices, including	but not limited t	o preparing	boundar	y, topographic and	
	tree surveys, to include wetland juris	dictional lines as	necessary, and	subdivision	re-platti:	ng for this	
	48,000+/- acre development in Osceo	ola and Polk Cou	inties.				
	(A) FIT FAMILY						
	(1) TITLE AND LOCATION (City and State)			PROFESSIONAL S		R COMPLETED	
	ChampionsGate DRI, ChampionsGat	ie, Florida		Ongoin		CONSTRUCTION (if applicable)	
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) ANI	D SOCCIEIC POLE		X Check if proje		udth access of	
e.	Principal in Charge of Surveying Ser		a houndary ton				
	subdivison platting for a Hampton In	vices, providing	a countary, top	County and	a hound	fary topographia	
	and tree survey for a 100 acre, 8 ball	field enorte com	nley in Polk Co.	nntv	a count	7, ropograpine	
1	Tota too acte, 8 ball	ttern shous com	hier in Lore Co.	uniy.			

	E. RESUMES	S OF KEY PERSONN Complete one Section	E for each key pers	OR THIS CONTRACT			
	2. NAME 13. ROLE IN THIS CONTRACT 14. YEARS EXPERIENCE						
	Caroll Castleberry, P.S.M.	Survey Proje	ect Manager	a. TOTAL	b. WITH CURRENT FIRM		
]	FIRM NAME AND LOCATION (City and State) Hanson, Walter & Associates, Inc., K	Cissimmee, Florid	a				
	EDUCATION (DEGREE AND SPECIALIZATION)			SIONAL REGISTRATION (STAT			
	Moultrie Technical School Architectural Design Technology  Professional Surveyor & Mapper in the State of Florida (#L4226)						
I	other professional qualifications (Publications, of Florida Society of Professional Surve Home Builders Association		ds, etc.)				
		19. RELEVAN	NT PROJECTS				
	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Bellalago DRI - Poinciana, Osceola	County, Florida			CONSTRUCTION (If applicable)		
				Ongoing	Ongoing		
a	a. Project Manager for Surveying Services for this 1,312+/- acre multi-phase, mixed-use (primarily residential) development. Services have included boundary, topographic, tree, and wetland jurisdictional line surveys, route surveys, subdivision platting and processing for approval, plat recording, creating legal descriptions and easements, construction layout, and as-built surveying.						
	(1) TITLE AND LOCATION (City and State)				AR COMPLETED		
	Westside DRI and CDD - Osceola C		_	PROFESSIONAL SERVICES 2008	CONSTRUCTION (If applicable) Ongoing		
b.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) All Project Manager for Surveying topographic, tree, and wetland juriscreating legal descriptions and eadescriptions for conservation easem	Services for this sdictional line sur asements, constru	veys, route surviction layout, a	eys, subdivision pl and as-built surve	vices have included atting and recording.		
	(1) TITLE AND LOCATION (City and State)			(2) YE	AR COMPLETED		
	Remington CDD - Osceola County,	Florida			CONSTRUCTION (If applicable) Ongoing		
C.	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) All Project Manger for Surveying Serv with an 18-hole golf course. Proventrance at Lakeshore Blvd. and for	vices for the CDE	vevs, as needed	d, including for Re	idential development mington Blvd, at the		
		171			AR COMPLETED		
	ChampionsGate DRI, ChampionsGa	ate, Florida			CONSTRUCTION (If applicable)		
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) Al	ND SPECIFIC POLE		Ongoing	Ongoing		
d.	Project Manager responsible for providing Surveying Services, including prepring a boundary, topographic and tree survey and providing final subdivison platting for a Hampton Inn development parcel and preparing a boundary, topographic and tree survey for a 100 acre, 8 ball field sports complex.						
	(1) TITLE AND LOCATION (City and State) Spring Lake at Celebration Phases 2	2.0.2			AR COMPLETED		
	Celebration, Osceola County, Florid	da		PROFESSIONAL SERVICES Ongoing	CONSTRUCTION (If applicable) Ongoing		
е.	(3) BRIEF DESCRIPTION (Prief scope, size, cost, etc.) AND SPECIEUS POLE				velonment in		

# F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT (Present as many projects as requested by the egency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

Westside DRI and Community Development District Osceola County, Florida

22. YEAR COMPLETED Ongoing

PROFESSIONAL SERVICES | CONSTRUCTION (If applicable, 2008

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Maesbury Homes / Westside CDD

b. POINT OF CONTACT Paul Oxley / George Flint (G.M.S.) c. POINT OF CONTACT TELEPHONE NUMBER 407-361-0698 / 407-841-5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Westside is a 1,031+/- acre, multi-phase, mixed use Development of Regional Impact property. In addition to improvements for individual parcels (both residential and commercial), master improvements have included the following:

- > Westside Blvd. (4,200 feet of 4-lane divided arterial), Florence Villa Grove Road, Goodman Road and the widening of Funie Steed Road
- > master stormwater management system
- > master utility system

#### Nature and Extent of Work:

**HWA** provided civil engineering design & permitting, consulting and land surveying services for Maesbury Homes, the developer of the property. HWA processed permits for approval with Osceola County, SFWMD, ACOE, FDEP and FDOT. HWA also provided coordination with the developer's other consultants, including its geotechnical engineer, environmental consultant, landscape architect, and attorney. HWA provided post design services including bid preparation & review and construction management.



HWA also acts in the capacity of District Engineer for the Westside CDD and has provided engineering design, permitting, bidding and construction management services for all CDD improvements. **HWA** provided the CDD with a District Engineer's Report summarizing the status of all permit approvals and construction to facilitate the CDD's bond financing, and has also provided construction progress reports.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT						
a.		(2) FIRM LOCATION (City and State) Kissimmee, Florida	(3) ROLE Civil engineering and land surveying				
b	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
¢	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
d	DEFIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
0	IN FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

Bellalago Poinciana, Osceola County, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER AV Homes Inc.

b. POINT OF CONTACT Anthony Iorio, Jr. c. POINT OF CONTACT TELEPHONE NUMBER 863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Bellalago is a 1,312+/- acre multi-phase, mixed-use (primarily residential) Development of Regional Impact property with extensive recreational facilities including a series of lakes connecting via a boat lift to Lake Tohopekaliga.

#### Nature and Extent of Work:

HWA provided Civil Engineering Design and Permitting of all infrastructure improvements. including the community roadways, master water management system, water, wastewater and reuse utility improvements and recreational facilities.

HWA processed permits through Osceola County. the South Florida Water Management District, the Florida Department of Environmental Protection, and the Florida Department of Transportation, and coordinated with the client's environmental consultant for permitting through the U.S. Army Corps of Engineers, Florida Fish & Wildlife Conservation Commission and the U.S. Fish & Wildlife Service.



HWA has also provided Post Design services. including but not limited to construction observation, addressing contactor requests for additional information, review of pay requests, as-built review and close-out certifications.

HWA is the Surveyor of Record for the property and has prepared boundary, topographic, tree, wetland jurisdictional line surveys as necessary for the design of the project, as well as other survey services.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
	(1) FIRM NAME  Hanson, Walter & Associates, Inc.  (1) FIRM NAME  (1) FIRM NAME  (1) FIRM NAME	(1) FIRM NAME Hanson, Walter & Associates, Inc.  (2) FIRM LOCATION (City and State)  Kissimmee, Florida  (1) FIRM NAME  (2) FIRM LOCATION (City and State)  (1) FIRM NAME  (2) FIRM LOCATION (City and State)  (1) FIRM NAME  (2) FIRM LOCATION (City and State)  (1) FIRM NAME  (2) FIRM LOCATION (City and State)		

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State) ChampionsGate and ChampionsGate CDD ChampionsGate, Osceola and Polk Counties, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing

Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a PROJECT OWNER RIDA Associates / ChampionsGate CDD

b. POINT OF CONTACT Marc Reicher / George Flint- GMS

c. POINT OF CONTACT TELEPHONE NUMBER 407-397-2500 / 407-841-5524

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

ChampionsGate is a 1,000+ acre mixed use Development of Regional Impact property within Osceola and Polk Counties, containing a Omni Hotel, two 18-hole golf courses, residential areas, commercial areas, and office space.

#### Nature and Extent of Work:

HWA has provided civil engineering design and permitting services for projects within the ChampionsGate development including a regional sports complex in Polk County that contains 8 baseball fields that will serve a nationwide baseball organization; a 55,000 s.f. convention center building in Osceola County adjacent to the existing Omni hotel; and a 150 room Hampton Inn in Osceola County adjacent to I-4. HWA has also provided land surveying services for the development, as needed

**HWA** also serves as the ChampionsGate CDD's District Engineer. Projects have included the milling & resurfacing of 2,800 LF of ChampionsGate Blvd which involved preparing



construction plans for this 4 lane divided roadway from I-4 to the County line including Maintenance of Traffic at the intersection with I-4, as well as paver replacement at crosswalks and intersection emblems. HWA also prepared a project bid manual, assisted with selecting a contractor and provided construction inpsection services. HWA has also provided annual sitewide inspections and certification services for the CDD and regularly attends CDD Board meetings.

(2) FIRM LOCATION (City and State)	(3) ROLE
. Kissimmee, Florida	Civil engineering and land surveying
(2) FIRM LOCATION (City and State)	(3) ROLE
(2) FIRM LOCATION (City and State)	(3) ROLE
(2) FIRM LOCATION (City and State)	(3) ROLE
(2) FIRM LOCATION (City and State)	(3) ROLE
(2) FIRM LOCATION (City and State)	(3) ROLE
	(2) FIRM LOCATION (City and State)  (2) FIRM LOCATION (City and State)  (2) FIRM LOCATION (City and State)  (2) FIRM LOCATION (City and State)

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

21. TITLE AND LOCATION (City and State)

Brighton Lakes PUD and CDD Osceola County, Florida

22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (If applicable) Ongoing for CDD

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER Engineered Homes / Brighton Lakes CDD

b. POINT OF CONTACT Igor Teplitsky / Gary Moyer-Severn Trent c. POINT OF CONTACT TELEPHONE NUMBER 407-678-1661 / 407-566-1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Brighton Lakes is a 500+/- acre residential development in Osceola County, with approximately 750 lots, a clubhouse and pool and satellite recreation areas integrated around several large wetland areas.

In addition to being the original design engineer for both phases of the project, HWA also acts in the capacity of District Engineer for the Brighton Lakes CDD.

#### Nature and Extent of Work:

HWA designed and permitted the community's roadway, utility and stormwater infrastructure improvements serving the residential lots, permitting the project through Osceola County, SFWMD and the FDEP. HWA also coordinated with the client's environmental consultant for permitting through ACOE, the Florida Fish & Wildlife Conservation Commission and the U.S. Fish & Wildlife Service.

HWA has also provided various surveying services including BT&T surveys, as-built surveys, LOMR processing, legal descriptions and platting services.



Currently, HWA also serves as the CDD District Engineer and provides engineering and surveying support to the CDD Board and CDD Manager as well as attending CDD Board meetings upon request. More recent CDD projects have included annual sitewide inspections of CDD owned facilities, evaluating the guardhouse re-location. installation of speed humps, installation of an entrance feature flag pole, and evaluation of roadway flooding during the hurricanes and October 2011's extreme near 100-year rainfall event.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying	
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
Э.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

5

21, TITLE AND LOCATION (City and State)

Spring Lake @ Celebration and Celebration CDD Celebration, Osceola County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)

Ongoing

RUCTION (If applicable)
Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER

David Weekley Homes / Celebration CDD

b. POINT OF CONTACT

Jeff Barrett / Gary Moyer (Severn Trent)

POINT OF CONTACT TELEPHONE NUMBER
 678-812-2051 / 407-566-1935

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Spring Lake at Celebration Phases 2 & 3 is a 30 +/-acre residential development in the Town of Celebration, consisting of 101 single family lots and 74 attached multi-family lots, open space mews, rear lot access alley-ways, and stormwater management ponds. In addition to being the design engineer for phases 2 and 3 of this project, *HWA* also serves in the capacity of District Engineer for the Celebration Community Development District.



HWA designed and permitted the project's infrastructure including the roadways, alley-ways, stormwater systems, water, sewer and reclaimed water systems, and on-street parking serving the residential lots. In addition, services included permitting the construction plans through Osceola County, FDEP, Reedy Creek Improvement District, The Celebration Company, and the South Florida Water Management District as well as preparing and processing the Final Subdivision Plats through Osceola County.



For the Celebration CDD, *HWA* has provided alley-way resurfacing plan preparation, bidding, and construction inspection services, and has also provided coordination and negotiation of the necessary repairs with Osceola County for the public roadways' acceptance years after they were built, but forgotten to be turned over by the original development team. Ongoing services include topographic surveying services, annual inspections, drainage structure and overflow weir repair plans and inspections as well as special requests or projects as directed by the Board.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT				
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
a. Hanson, Walter & Associate	es, Inc. Kissimmee, Florida	Civil engineering and land surveying		
(1) FIRM NAME b.	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME e.	(2) FIRM LOCATION (City and State)	(3) ROLE		
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE		

## F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.) 20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION (City and State)

Overoaks Community Development District Kissimmee, Osceola County, Florida 22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)
Ongoing

23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER
OVEROAKS CDD c/o Severn Trent

c. POINT OF CONTACT TELEPHONE NUMBER 407-566-1935

### Description of the Project:

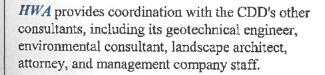
The Oaks is a 535-lot single-family residential community with an 18-hole golf course. In addition to having provided the civil engineering design and permitting for the project, **HWA** acts in the capacity of District Engineer for the CDD, providing engineering design, bidding and construction

management services for various improvements.

#### Nature and Extent of Work:

Improvements have included but are not limited to thr following:

- > community roads
- > stormwater management system
- > civil engineering improvements for a boat ramp and boat lift



**HWA** prepared a District Engineer's Report outlining the cost of all improvements.



(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	-x-x112
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) RÖLE	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	
(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE	

## F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION (City and State)
River Ranch DRI
Polk County, Florida

22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)
Ongoing

#### 23. PROJECT OWNER'S INFORMATION

PROJECT OWNER
Central Florida Investments

b. Point of contact
Bryon Smith

c. POINT OF CONTACT TELEPHONE NUMBER 407-351-3350 Ext. 187

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

River Ranch is a 1,700+ acre Development of Regional Impact property in Polk County, that includes a vacation "dude ranch" with cabins, recreational facilities and extensive open space. Plans also include a marina and the Aviation Club Estates, a fly-in residential community.

#### Nature and Extent of Work:

**HWA** coordinated with the client, planner, attorney, and various sub-consultants in preparation of the original Master Plan for the entire site.

Subsequently, *HWA* has provided civil engineering design and permitting through Polk County, South Florida Water Management District, the Florida Department of Environmental Protection and the Polk County Health Department for the construction of the Aviation Club Estates and the cabins and has also coordinated with the client's environmental consultant for permiting through the U.S. Army Corps of Engineers. *HWA* has recently completed plans and permitting for a modification to the skeet range and levee removal from State owned lands.



**HWA** also provided post design services, including the certification of construction completion documentation.

**HWA**'s land surveying services have included boundary, topographic, tree and wetland jurisdictional line surveys, route surveys, creating legal descriptions for easements, construction layout, and as-built surveying.

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT							
8	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
В.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying					
Ь.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE					

#### F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT 20. EXAMPLE PROJECT KEY NUMBER (Present as many projects as requested by the egency, or 10 projects, if not specified. Complete one Section F for each project.) 21 TITLE AND LOCATION (City and State) 22. YEAR COMPLETED PROFESSIONAL SERVICES | CONSTRUCTION (if applicable) Poinciana PUD Poinciana, Osceola and Polk Counties, Florida Ongoing Ongoing 23. PROJECT OWNER'S INFORMATION

a. PROJECT OWNER b. POINT OF CONTACT c. POINT OF CONTACT TELEPHONE NUMBER AV Homes, Inc. Anthony Iorio, Jr. 863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Poinciana is a 48,000+/- acre mixed-use PUD, including single-family and multi-family developments, commerical and industrial sites, recreational facilities, and public facilities including a K-8 school and a hospital.

#### Nature and Extent of Work:

**HWA** has provided Civil Engineering Services for many of these developments over the past 36 years, with design and permitting through Osceola County, Polk County, South Florida Water Management District, the Florida Department of Environmental Protection, the Florida Department of Transportation, the U.S. Army Corps of Engineers, and the Florida Fish & Wildlife Conservation Commission. A very small sampling of the many projects within Poinciana on which HWA has worked include:



- > Isles of Bellalago (residential)
- > Solivita Marketplace
- > Deerwood Park (recreation)
- > Bellalago Academy
- > Fieldstone (residential)
- > The Point (commercial)
- > Poinciana Industrial Park
- > Crescent Lakes (residential)
- > Promenade Office Park
- > Shoppes at Bellalago > Association of Poinciana Villages Maintenance Facility
- HWA has also provided Land Surveying Services including boundary, topographic, tree, and wetland jurisdictional line surveys, route surveys, subdivision platting and processing for approval, subdivision plat recording, creating legal descriptions and easements, construction layout, and as-built surveying.

	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying
Ь.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
1.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
1.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

## F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION (City and State)

TerraLargo Lakeland, Florida 22. YEAR COMPLETED
PROFESSIONAL SERVICES | CONSTRUCTION (If applicable)
Ongoing

#### 23. PROJECT OWNER'S INFORMATION

. PROJECT OWNER	b. POINT OF CONTACT
AV Homes, Inc.	Anthony Iorio, Jr.

c. POINT OF CONTACT TELEPHONE NUMBER 863-427-7000

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### **Description of the Project:**

TerraLargo is a 614-unit, multi-phase single-family community, in the City of Lakeland.

#### Nature and Extent of Work:

**HWA** provided the civil engineering design of the infrastructure, including streets, stormwater management system and water and wastewater utility systems, supporting the 293-unit 3rd phase of the development. The project was placed on hold by the developer prior to permit submittal. **HWA** provided a breakdown of cut/fill quantities for each of 4 pods within the phase 3 area.

**HWA** provided land surveying services, including ALTA boundary, topographic and wetland jurisdictional line surveys and construction staking for mitigation areas.

Under a separate contract with a prospective purchaser of the property, **HWA** provided a due diligence report which included the results of document reviews and meetings with City of Lakeland and Polk County staff to address the following:

- > City of Lakeland Water and Wastewater Agreement and its impacts on the property
- > Status of Master Utility Plan



- > Work to be completed under the bond issued by the property's owner to the City for Phase 2 improvements
- > Status of ERP-related mitigation work to be performed
- Status of flood study and any anticipated issues
- > Status of Phase 1 Plat requirements
- > Status of concurrency related to Phases 3 and 4
- Status of utility capacity for not-yet permitted lots
- > Portion of property under Conservation FLUM category

	25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT						
a.	(1) FIRM NAME Hanson, Walter & Associates, Inc.	(2) FIRM LOCATION (City and State) Kissimmee, Florida	(3) ROLE Civil engineering and land surveying				
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
c.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
e.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE				

## F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT

(Present as many projects as requested by the agency, or 10 projects, if not specified.

Complete one Section F for each project.)

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION (City and State)

Remington Community Development District Osceola County, Florida

22. YEAR COMPLETED

PROFESSIONAL'SERVICES | CONSTRUCTION (If applicable) Ongoing

Ongoing

#### 23. PROJECT OWNER'S INFORMATION

a.	PROJECT OWNER
	Remington CDD

b. POINT OF CONTACT George Flint (Govt. Mgmt. Services) c. POINT OF CONTACT TELEPHONE NUMBER 407-841-5524

24, BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT

#### Description of the Project:

Remington is a 734+/- Development of Regional Impact property consisting of primarily residential development with an 18-hole golf course. HWA acts in the capacity of District Engineer for the CDD and has provided engineering design, bidding and construction management services for various improvements.

#### Nature and Extent of Work:

Improvements for which civil engineering services have been provided include but are not limited to the following:

- > roadway renewal and resurfacing for Remington Blvd. and other streets within several neighborhoods
- > the addition of a guard shack
- > stormwater pond reshaping modifications
- > stormwater pond certifications with SFWMD

HWA provides coordination with other consultants, including the CDD's geotechnical consultant, landscape architect, attorney, and management company staff.



HWA prepared a report for the CDD outlining the condition of all roads within the development, and has provided construction inspection services.

HWA has also provided as-built surveys, as needed, including for Remington Blvd. at the entrance at Lakeshore Blvd. and for the roadways within the Water's Edge neighborhood.

	25. F	IRMS FROM SECTION C INVOLVED	WITH THIS PROJECT
T	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	Hanson, Walter & Associates, Inc.	Kissimmee, Florida	Civil engineering and land surveying
b.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
c	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
d.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
9.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
f.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE

	G. KEY PERSONNEL PA	RTICIPA	ATION	IN EXA	MPLE	PROJE	CTS				
26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECTS LISTED I (Fill in "Example Projects Key" section below be Place "X" under project key number for participation		ow befor	e compl	eting tat	ole. role.)				
		1	2	3	4	5	6	7	8	9	10
Larry W. Walter, P.E.	Principal in Charge	X	X	X	Х	X	Х	X	X	X	X
Mark Vincutonis, P.E.	Contract Mgr. / QA/QC			х	х	Х		x	X		X
Santiago Machado, P.E.	Project Engineer	Х	Х	х			X	Х	Х		
Craig Zetwo, P.E.	Project Engineer					Х		х	X		
Robert Newberry, P.E.	Project Engineer		х							X	
Randy Hanson, P.S.M.	Survey Principal	X	х	Х	X.	X	ï	Х	Х	Х	X
Caroll Castleberry, P.S.M.	Survey Project Manager	Х	Х	х	x	Х		х	Х	X	X
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318											
	*										
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	29. EXAMI	PLE PR	OJECT	S KEY							
NO. TITLE OF EXAMPLE PRO  1 Westside DRI and (	West-id- STILL PROJECT (FROM SECTION F)			E OF E	KAMPLE CDD	PROJE	CT (FR	OM SEC	TION F		
2 Bellalago PUD/DRI		7	Rive	r Ranc	h DRI	ſ			_		
3 ChampionsGate DRI	and CDD	8	Poin	ciana l	PUD					- let <u>i</u>	
4 Brighton Lakes PUD		9	Terr	aLargo	)						
5 Spring Lakes @ Cele	bration and Celebration	10	Rem	ington	CDD					_	

#### H. ADDITIONAL INFORMATION

30, PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH SHEETS AS NEEDED.

## Firm Information

Hanson, Walter & Associates, Inc. has a 36-year history of successfully providing professional civil engineering and land surveying services to private and government clients in Central Florida, including many multi-phase mixed-use developments. HWA takes great pride as an established and stable consulting firm producing cost effective, timely products and services to both the public and private sectors. HWA has demonstrated an extensive, successful record of designing, permitting and securing approvals for in excess of 4,800 projects throughout Central Florida, with excellent project management.

We pride ourselves on the high degree of technical competence that we possess and our employees strive to achieve the ultimate degree in *Excellence in Client Care*. Our staff is comprised of associates who have extensive experience in performing engineering analysis, design and permitting, with innovative solutions. Our unique knowledge of the Central Florida area including the several CDD's we serve as a CDD Engineer for, combined with our comprehensive, diverse experience and the technical qualifications of our Staff will allow the *HWA* Team to provide reliable, quality, professional Civil Engineering Services (and Land Surveying Services if required) to the Poinciana Community Development District and to respond professionally, effectively, and efficiently.

Shawn D. Hindle, P.E. will serve as our Principal in Charge for this contract and Mark Vincutonis, P.E. will serve as Contract Manager. Both have an in-depth understanding of the requirements of working for a CDD, having previously been the Principal in Charge and/or Project Manager for six (8) and four (5) CDD District Engineer contracts respectively. They have also served as Principal in Charge and/or Project Manager for Continuing Engineering Services contracts with multiple jurisdictions, for numerous residential subdivisions and for more than 20 county, city and state roadways.

**HWA** continues to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accuracy in getting the job done in our Engineering teams, Survey department, and Administrative support staff. All of our engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

The *Hanson, Walter & Associates, Inc.* Team will provide all necessary resources for each project as assigned and is committed to providing our services to the Poinciana Community Development District with the highest level of integrity and professional excellence. All services will meet or exceed the current accepted standards of practice and all project-related decisions will be based on sound engineering judgment. Our current workload is such that we can start this project immediately. We will strive to not just meet, but exceed the District's expectations.

Copies of *Hanson, Walter & Associates, Inc.*'s licenses and tax receipts are provided on the following pages. Copies of individual licenses are available upon request.

#### H. ADDITIONAL INFORMATION

30, PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH SHEETS AS NEEDED.

## Firm Information (cont'd)

# State of Florida

Board of Professional Engineers

Attests that

Hanson, Walter & Associates, Inc.



Is authorized under the provisions of Section 471.023. Florida Statutes, to offer engineering services to the public through a Professional Engineer, daily licensed under Chapter 471, Florida Statutes.

Expiration: 2/28/2019

Audit No: 228201901443 R

CA Lic. No:

3265



Florida Department of Agriculture and Consumer Services
Division of Consumer Services
Board of Professional Surveyors and Mappers
2005 Apalachee Pkway Tallahassee, Florida 32399-6500

License No.: LB3270

Expiration Date: February 28, 2019

## Professional Surveyor and Mapper Business License

Under the provisions of Chapter 472, Florida Statutes

HANSON, WALTER & ASSOC, INC 8 BROADWAY STE 104 KISSIMMEE, FL 34741-5708

Dan Whateren

ADAM H. PUTNAM COMMISSIONER OF AGRICULTURE

This is to certify that the professional surveyor and mapper whose name and address are shown above is licensed as required by Chapter 472, Florida Statutes.

#### H. ADDITIONAL INFORMATION (continued)

#### BRUCE VICKERS, TAX COLLECTOR

**EXPIRATION** SEPTEMBER 30, 2018 OSCEOLA COUNTY, STATE OF FLORIDA LOCAL BUSINESS TAX RECEIPT

ACCOUNT NO.

435

BUSINESSTYPE 9100 ENGINEER (DBPR)

10/04/2017 Oper JAD Till 90 Paid 30,00 Rcpt.#9005314 9100-435 TRANSFER OBIGINAL TAX 30.00 AMOUNT

Hanson, Walter & Associates,

Location:

PENALTY 0.00 COLLECTION COST 0.00 TOTAL 30.00

Kissimmee, FL 34741

CITY OF KISSIMMEE

20685 - Lavry W. Walte

B.Broadway, Ste. 104

PO. BOX 422105, KISSIMMEE FL 34782-2105

### BRUCE VICKERS, TAX COLLECTOR

OSCEOLA COUNTY, STATE OF FLORIDA EXPIRATION LOCAL BUSINESS TAX RECEIPT

ACCOUNT NO.

SEPTEMBER 30, 2018

SUSINESTYPE SZAU SURVEYOR (DBPR)

BUSINESS

8 Broadway, Ste. 104 Klasiminas, FL 34741

10/04/2017 Paid 0.00 Rept. 9005314

PENALTY COLLECTION COST TOTAL

AMOUNT

9240-435 TRANSFER ORIGINAL TAX

0,00

ocuston: CITY OF KISSIMMEE

0000

AND DOCUMENT OF THE PLANT COLLECTOR

A 483 270

# 101 North Church Street

Kissimmee, FL 34741

## **BUSINESS TAX RECEIPT**

BUSINESS TAX RECEIPT VALID FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018

LIC# CODE

OUX

BTR-07076

CONTACT LARRY W WALTER CATEGORY PROFESSIONS

Mailing Address

HANSON WALTER & ASSOC. INC. 8 BROADWAY STERTON Kissimmee, FL 34741

VALIDATION FEE PENALTY TOTAL \$60.00 \$60,00 09/28/2017 \$0.00

**Business Address** 

HANSON WALTER & ASSOC. INC. 8 BROADWAY STE#104 Kissimmee, FL 34741

LATE PENALTIES: AS OF OCTOBER 1-105. AS OF NOVEMBER 1-105. AS OF DECEMBER 1-205. AS OF JANUARY 1-25%
OPERATING A BUSINESS WITHOUT A BUSINESS TAX RECEIPT IS SUBJECT TO CEAR ACTIONS AND A PENALTY OF UP TO \$250

## Project Approach

The HWA Team, led by Mark Vincutonis, P.E., as Contract Manger, has extensive experience working with different private developers and public Community Development Districts and understands the requirements of such work. HWA has worked with both during a project's initial construction by the developer and subsequent to the majority of the development being in place, and understands the delicate balance between developer and CDD interests. This experience, an emphasis on identifying potential problems up front and finding effective solutions, and providing leadership in communications between all stakeholders are the elements that have led to HWA's success in managing residential development projects with and without CDD involvement.

Although *HWA* has not been previously awarded work by the Poinciana CDD, we are excited to be able to submit the request Request for Qualifications for your consideration. *HWA* has the manpower and resources to be able to provide to meet the needs of the District as *HWA's* current and projected workloads are manageable and running in the 75% to 85% range with key personnal always available to assist the Contract Manager when needed. *HWA's* geographic location in downtown Kissimmee, FL provides an office location which is in close proximity to the project location and the District's Management offices.

**Project Definition:** The assignment will be approached with an initial Definition of the **Project** including any potential **Problems**, a clear understanding of the **Goals** of the District, review of the project **Schedule** and **Budget** and preparation of a concise **Scope of Services**. Upon completion of the **Project Definition** phase of the assignment, we will gather the appropriate staff and begin the **Discovery Phase** of the project.

**Discovery Phase:** Discovery involves the accurate collection, filtering, and interpretation of all existing data associated with the project area. All projects must be approached on a Macro platform with solutions to challenges and opportunities integrating the external influences on the problem and/or solution. **HWA** and our team members are experienced in data collection and will evaluate both the internal and external influences and constraints utilizing the following conduits of information:

- Poinciana CDD As requested by the CDD manager and in cooperation with the Developer's
   Engineer. The current approvals and construction status and any problematic concerns. We will
   provide the necessary inspections of the new construction as part of the infrastructure turnover
   process for the CDD.
- Polk County The Public Works Departments will be researched to review all construction plans
  associated with residential subdivisions, commercial/private properties, roadways, stormwater
  facilities, or recreational facilities within the project area. Public works representatives will also be
  contacted regarding flooding complaints or other problematic conditions. The County will be
  contacted for development information regarding any off-site influences on County maintained
  facilities, including roads and other public works projects.
- Water Management District The water management district will be contacted for available water
  quality data watershed analysis assignments. Also, lake level and control data will be gathered for use
  in establishing model boundary conditions, if needed for the project. Available wetlands and other
  environmental and natural resource data will also be reviewed. The local office will also be contacted
  and files reviewed for all environmental resource permits issued for residential and commercial
  developments within the project area.

#### H. ADDITIONAL INFORMATION (continued)

- **FEMA** The current County Flood Insurance Study (FIS) will be reviewed along with the applicable Flood Insurance Rate Map (FIRM) panels to serve as a baseline for hydraulic model evaluations.
- **FDOT** The FDOT will be contacted for roadway plans and reports regarding any roads under their jurisdiction that are affected by the project.
- USGS / USACOE These agencies will be contacted for any water quality or stream flow data and
  also with regard to any current or future projects in the vicinity which may impact the basin or
  watershed being evaluated.
- FFWCC / USFWS These agencies will be contacted with regard to the presence of sensitive wildlife and fish.

Land Surveying: HWA's team of professional and qualified land surveyors have extensive knowledge and experience in the area. If requested by the District, HWA can prepare boundary and topographic surveys to be incorporated into the engineering design. Existing survey control would be established in accordance with the state plane coordinate system. Legal descriptions would be prepared as necessary. The data inventory would be translated to GIS for graphical representation. The field inventory would be aided using handheld field GPS/GIS units entering data directly into a format for ready import into the office's GIS system. This semi-automated method of data collection saves time and budget by eliminating one step in the data translation process. More data is able to be collected more quickly and accurately than using traditional techniques. At the appropriate time, construction staking (route, form-board, foundation and final as-built surveys) would occur in a timely manner to align with necessary inspections.

**Preliminary Engineering:** Our team will develop a comprehensive alternative analysis, addressing issues identified in project research and stakeholder interviews. We will consider the full range of options when making our evaluations and document our activities in a Project Analysis Technical Memorandum. We will compare the initial analysis to the goals, schedule and budget of the project to ensure that the most efficient approach to a given assignment is being pursued. We will employ our eminent domain expertise and public project experience, to evaluate the proposed improvements, with a goal of identifying project inhibitors, delays and cost exposure. We will also identify alternative funding sources for specific types of projects and work with the District to define the efforts and schedule required to seek alternative funding sources.

Environmental analysis, preliminary geotechnical investigations, drainage analysis, alternative solutions, etc. will be considered and reported in the preliminary engineering report for each assignment, which will serve as a design guideline for final design. Initial thoughts regarding landscape elements will also be discussed during this phase.

Final Design: Through our successful completion of numerous design projects, HWA has developed principles of quality work, commitment, delivery and follow up to ensure that our clients and their constituents are delivered a final product that exceeds their expectations. Communication is a key element in minimizing impact to District personnel and resources, and developing a successful project. Therefore, the first order of communication will be the development and implementation of our Schedule of Professional Services and Completion – and we will execute all elements of the Scope of Work meeting key milestones within schedule and budget.

#### H. ADDITIONAL INFORMATION (continued)

Clear Assignment of Tasks and Responsibilities: After an extensive on-location field review of the project site by the Project Manager, we hold Team meetings with HWA staff and sub-consultants as necessary, to define the project scope, preferred techniques and to determine the necessary manpower requirements. Each Team member understands his/her responsibility in ensuring we meet client expectations regarding all aspects of the project including quality.

Meeting or Exceeding Project Established Standards: To ensure that we meet or exceed established standards if higher, HWA maintains the most current equipment and software. We continue to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accuracy in getting the job done. All HWA engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

Meeting or Exceeding Project Established Standards: To ensure that we meet or exceed established standards if higher, HWA maintains the most current equipment and software. We continue to invest in the latest, state-of-the-art equipment technology to facilitate efficiency and accurance in getting the job done. All HWA engineers, designers and CAD technicians have been trained on AutoCAD Civil 3D.

**Tracking and Documentation:** Work is reviewed by a number of different professional staff members. A quality control check list is used at each level of review, first by the Project Engineer, then the Project Manager, and then the person responsible for the project's overall QA/QC, in this case **Mark Vincutonis, P.E.**, who ensures that HWA's quality standards are maintained. In addition to holding individual project meetings with assigned staff, **HWA**'s Management Team holds regular meetings to review all projects, schedules and work assignments, to ensure quality control and effective project management.

To ensure the safe retention of project information, all correspondence and meeting notes, etc. are scanned and maintained in the job file, with daily back-up of all data.

Quality Staff: Quality control is not possible without an experienced, technically qualified staff.

HWA's staff have developed their Civil Engineering expertise over many years of study, diligence and real world experience. We promote continuing education and sponsor both external and in-house seminars, to ensure that our personal are current on the latest rules and regulations, techniques, and quality control prodecures.

Mark Vincutonis, P.E., who has over 23 years civil engineering experience and a keen eye for detail, will serve as HWA's QA/QC Manager for this contract. Randy Hanson, P.S.M., who has over 41 years of land surveying experience, will provide peer review where surveying elements are involved. This comprehensive approach to quality assurance and control will ensure that the Poinciana Community Development District is provided a quality construction package.

I. AUTHORIZED REPRES The foregoing is a statement	
31. SIGNATURE	32. DATE 12-04-2017
Shawn D. Hindle, P.E Sr. Vice President	

	ARCHITECT-ENG	INEER QU	ALIFICAT	IONS		1. SOLICITATION NUMBER	R (If any)	
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	F CONTACT NAME AND TITLE D Hindle, P.E.	Sr. V	ice Presiden	t	-	7. NAME OF FIRM (If bloc	k 2a is a bri	anch office)
		AIL ADDRESS dle@hansonw	valtar com					
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# **Seventh Order of Business**

# FIRST AMENDMENT TO AGREEMENT BETWEEN POINCIANA COMMUNITY DEVELOPMENT DISTRICT AND GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLC REGARDING THE PROVISION OF DISTRICT MANAGEMENT SERVICES

**This Amendment** (the "Amendment") is made and entered into this 17<sup>th</sup> day of January, 2018, by and between:

**Poinciana Community Development District,** a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, being situated in Polk County, Florida, and whose mailing address is 135 West Central Boulevard, Suite 320, Orlando, Florida 32801 (the "District"); and

Governmental Management Services - Central Florida, LLC, whose address is 135 West Central Boulevard, Suite 320, Orlando, Florida 32801 (the "Manager," and together with the District, the "Parties").

#### **RECITALS**

**WHEREAS**, the District was established pursuant to Chapter 190, *Florida Statutes*, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscape improvements and other public infrastructure; and

WHEREAS, the District and the Manager previously entered into that certain *Agreement for District Management Services*, dated December 13, 2017 (the "Agreement") whereby the Manager shall provide certain general management, administrative, accounting and financial services to the District (the "District Management Services"); and

WHEREAS, the General Terms and Conditions of the Agreement provide that any amendment or change to the Agreement shall be in writing and executed by both the District and the Manager; and

WHEREAS, on April 19, 2012, the District issued its Poinciana Community Development District Senior Special Assessment Refunding Bonds, Series 2012A-1 and Subordinate Special Assessment Refunding Bonds, Series 2012A-2 (collectively, the "Series 2012 Refunding Bonds") and, in connection with such issuance, entered that certain *Continuing Disclosure Agreement* (the "CDA"), a copy of which is attached as Appendix D to the District's *Official Statement* related to such issuance; and

**WHEREAS,** pursuant to the CDA, the District desires to appoint the Manager as Dissemination Agent (as defined in the CDA); and

WHEREAS, the Manager desires to accept the responsibilities and obligations of the Dissemination Agent as detailed in the CDA in order to provide the continuing disclosure services with respect to the Series 2012 Refunding Bonds in accordance with the CDA and Rule

15c2-12 of the United States Securities and Exchange Commission under the Securities Exchange Act of 1934 (the "Rule"), as the same may be amended from time to time; and

**WHEREAS,** the District additionally desires for the Manager to provide website administration services to ensure that the District remains compliant with Section 189.069, *Florida Statutes* and other Florida law, and the Manager desires to undertake the same; and

WHEREAS, the Parties accordingly have a need to enter into this Amendment to provide for the provision of the continuing disclosure dissemination services and the website administration services by the Manager.

**Now, Therefore,** in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

**SECTION 1. RECITALS.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Amendment.

**SECTION 2. AMENDMENT OF AGREEMENT.** In addition to the scope of services set forth in the Agreement, the Manager shall additionally provide the continuing disclosure dissemination services and website administration services (hereinafter, the "Additional Services") as set forth in more detail in the attached **Composite Exhibit A**, which is incorporated herein by reference. Consistent with the Agreement, the continuing disclosure dissemination services shall be provided at an annual cost of Five Thousand Dollars (\$5,000.00), and the website administration services shall be provided at an annual cost of One Thousand Five Hundred Dollars (\$1,500.00). Such amounts shall be remitted to the Manager in accordance with the terms of the Agreement.

SECTION 3. TERMINATION OF ADDITIONAL SERVICES. The District may elect to terminate all or any portion of the provision of the Additional Services by the Manager with thirty (30) days notice without cause, or immediately with cause. The District's termination of the Manager's provision of the Additional Services provided hereunder shall have no impact on the Manager's provision of the District Management Services provided pursuant to the Agreement. Any termination of the District Management Services shall be separately effectuated in the manner set forth in the Agreement.

**SECTION 4. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Amendment shall not affect the validity or enforceability of the remaining portions of this Amendment or the Agreement, or any part of this Amendment not held to be invalid or unenforceable.

**SECTION 5. ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Amendment.

**IN WITNESS WHEREOF,** the Parties execute this Amendment to be effective the day and year first written above.

Attest:	POINCIANA COMMUNITY DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chairman, Board of Supervisors
Witness:	GOVERNMENTAL MANAGEMENT SERVICES - CENTRAL FLORIDA, LLO
(Signature of Witness)	By: Its:
(Print Name of Witness)	

Composite Exhibit A: Additional Services

#### **Composite Exhibit A**

#### **Additional Services**

#### Dissemination Agent Services

The Manager, as Dissemination Agent, shall have such duties and obligations as are specifically set forth in the CDA. The District (or Avatar Properties Inc., as applicable) will timely supply all information requested by the Manager in order to allow the Manager to comply with the requirements of the CDA. The information to be collected and disseminated by the Manager will be produced by the District or Avatar Properties Inc., as applicable. The Manager's duties are those of collection, collation, and dissemination, and not of authorship or creation. Consequently, the Manager shall have no responsibility for the content of the information disseminated by it, except to the extent that such information is authored, created, or maintained by the Manager while under contract to provide the District Management Services to the District.

#### Website Services

The Manager shall provide for the design or redesign, development, and implementation of a website for the District to comply with Florida law, including, but not limited to, section 189.069, *Florida Statutes*, requiring that special districts operate and maintain an official internet website. The Manager shall register (or have transferred to it, as applicable) a domain name in the District's name for the purposes of establishing the website. The District shall at all times remain the sole owner of the website and the content posted thereon. The District's website shall be accessible to members of the public and shall include, at a minimum, all information and other documentation required to be included on such website pursuant to section 189.069, *Florida Statutes*, which may be amended from time to time. The website's content shall at all times remain compliant with the terms of section 189.069, *Florida Statutes*, and other applicable Florida law. The Manager shall be solely responsible for ensuring such compliance and monitoring statutory changes to maintain compliance.

Additionally, the Manager shall provide website hosting and backup of District information, including but not limited to website content and data, in accordance with the District's Records Retention Policy and Florida law. The Manager shall further provide ongoing website maintenance services and content updating services for the District, including the posting of minutes, agenda packages, financial statements and other documents on a monthly basis, or otherwise within the timeframes required by law or requested by the Board of Supervisors.

# **Eighth Order of Business**

#### BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS that AVATAR PROPERTIES INC., a Florida corporation, d/b/a AV HOMES, ("Developer"), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), lawful money of the United States, to it paid by the POINCIANA WEST COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes ("District"), the receipt of which is hereby acknowledged, has granted, bargained, sold, transferred, and delivered, and by these presents does grant, bargain, sell, transfer, and deliver unto the District, its legal representatives, successors and assigns, the following described property, assets and rights to wit:

Stormwater Management Facilities comprised of:

Tract P-1F of SOLIVITA PHASE 1-F UNIT 1, according to the plat thereof, as recorded in Plat Book 158 at Page 46, of the Public Records of Polk County, Florida; and

Tract P-1 of SOLIVITA PHASE 5I, according to the plat thereof, as recorded in Plat Book 158 at Page 1, of the Public Records of Polk County, Florida

Together with master drainage pipes, structures, inlets, manholes, mitered end sections, headwalls and control structures between said Ponds and in any Drainage Easements as may be contained in the above referenced plats.

TO HAVE AND TO HOLD all of the foregoing unto the District, its successors and assigns, for its own use forever, free and clear and discharged of and from any and all obligations, claims or liens.

AND the Seller does hereby covenant to and with the District, its successors and assigns, that it is the lawful owner of the above-described personal property and assets; that said personal property and assets are free from all encumbrances; that Seller has good right to sell said personal property and assets and that Seller will warrant and defend the sale of said personal property and assets hereby made, unto the District, its successors and assigns, against the lawful claims and demands of all persons whosoever.

IN WITNESS WHEREOF, the Developer has caused this Bill of Sale to be executed this day of December, 2017.

DEVELOPER:

AVATAR PROPERTIES INC., a Florida corporation d/b/a AV Homes

Anthony S. Iorio, Vice Presiden

[Notary acknowledgment on following page]

#### STATE OF FLORIDA COUNTY OF ORANGE

The foregoing instrument was acknowledged before me this UT day of December, 2017, by Anthony S. Iorio, as Vice President of Avatar Properties Inc., a Florida corporation, d/b/a AV Homes, who is personally known to me and did not take an oath.

William Swinney Morgen
NOTARY PUBLIC
STATE OF FLORIDA
Commit FF907390

Notary Public

Print Name: WILLIAM MORGAN

My commission expires: ALGUST 219

THIS INSTRUMENT PREPARED BY: Melisa Boross Konderik, Esq. AV Homes 8601 N. Scottsdale Road, Suite 225 Scottsdale, AZ 85253

Grantee's Tax Identification No.:

Property Folio Numbers: 28.27.14.933550.002100 28.27.15.933576.006240

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED, is made as of the day of December, 2017, between AVATAR PROPERTIES INC., a Florida corporation d/b/a AV Homes ("Grantor") having offices at 2420 S. Lakemont Avenue, Suite 450, Orlando, FL 32814 and POINCIANA COMMUNITY DEVELOPMENT DISTRICT, a local unit of special purpose government (the "District"), having an address at 610 Sycamore Street, Suite 140, Celebration, FL 34747.

#### WITNESSETH:

Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), lawful money of the United States of America, to it in had paid by District, the receipt of which is hereby acknowledged, has granted, bargained, sold, aliened, remised, released, conveyed and confirmed and by these present does grant, bargain, sell, convey and confirm unto District and District's successors and assigns forever, the parcel of land described as follows, situate, lying and being in County of Polk and State of Florida (the "Property").

Tract P-1F, of Solivita Phase 1-F Unit 1, according to the Plat thereof, as recorded in Plat Book 158 at Pages 46 through 49, of the Public Records of Polk County, Florida; and

Tract P-1 of Solivita Phase 5I, according to the Plat thereof, as recorded in Plat Book 158 at Page 1, of the Public Records of Polk County, Florida.

This conveyance is subject to the following:

- a) Real estate taxes and assessments for the year 2017 and subsequent years;
- b) Conditions, restrictions, limitations, easements, reservations, covenants and other matters of record, which references shall not serve to reimpose them; and
- c) Grantor hereby reserves the right and privilege to use the Property to construct any District Improvements and any future improvements to such Property for any related purposes (including, but not limited to, construction traffic relating to the construction of the Development) not inconsistent with the District's use, occupation or enjoyment thereof.

TOGETHER, with all the tenements, hereditaments, easements and appurtenances thereto belonging or in any way appertaining.

TO HAVE AND TO HOLD, the same in fee simple forever.

AND, Grantor hereby specially warrants the title to the Property and will defend the same against the lawful claims of all persons claiming by, through or under Grantor, but against none other.

IN WITNESS WHEREOF, Grantor has hereto set its hand and seal the day and year first above written.

WITNESSES:	AVATAR PROPERTIES INC., a Florida corporation d/b/a AV Homes
Print Name: Daniel Coung	By:
(Lea	Title: Vice President
Print Name: William Moroson	{SEAL}
by ANTHONY S. IORIO, as Vice Presider	edged before me this day of December, 2017, at of AVATAR PROPERTIES INC., a Florida rsonally known to me or who has produced dentification.
My commission expires: 28AU5219	Unz
William Swinney Morgan NOTARY PUBLIC	NOTARY PUBLIC, State of Florida at Large  Print Name Will Am Mollown



INSTR # 2015097422
BK 158 Pgs 1-4 PG(s)4
RECORDED 05/29/2015 12:07:00 PM
STACY M. BUTTERFIELD,
CLERK OF COURT POLK COUNTY
RECORDING FEES \$75.00
RECORDED BY terrdavi

Plat Name: SOLIVITA PHASE 5I

Section

15

Township Range

27 South

28 East

STATE OF FLORIDA COUNTY OF POLK

FILED FOR RECORD this 29th day of May 2015

Recorded in Plat Book: 158

Page(s) ----- 1-4

Record verified 5/29/15

Stacy M. Butterfield

Clerk of Circuit Court

∕Erin Valle

Marcella Perkins

R-micrographics

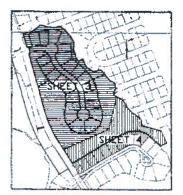
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#### SOLIVITA PHASE 51

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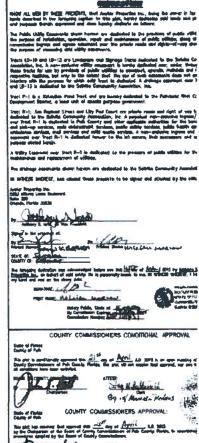
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PLAT

BOOK 158



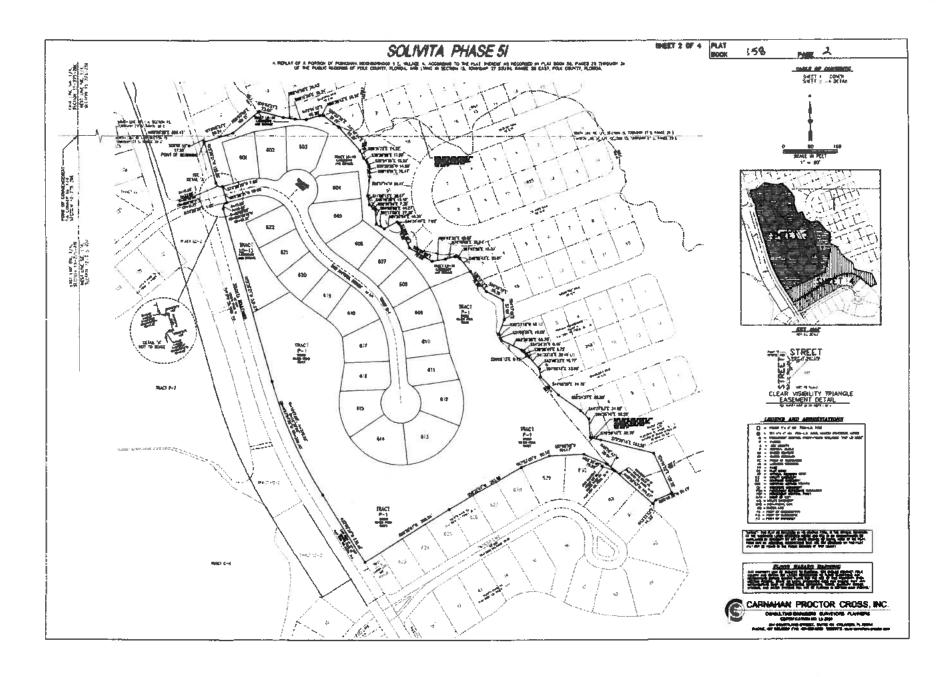


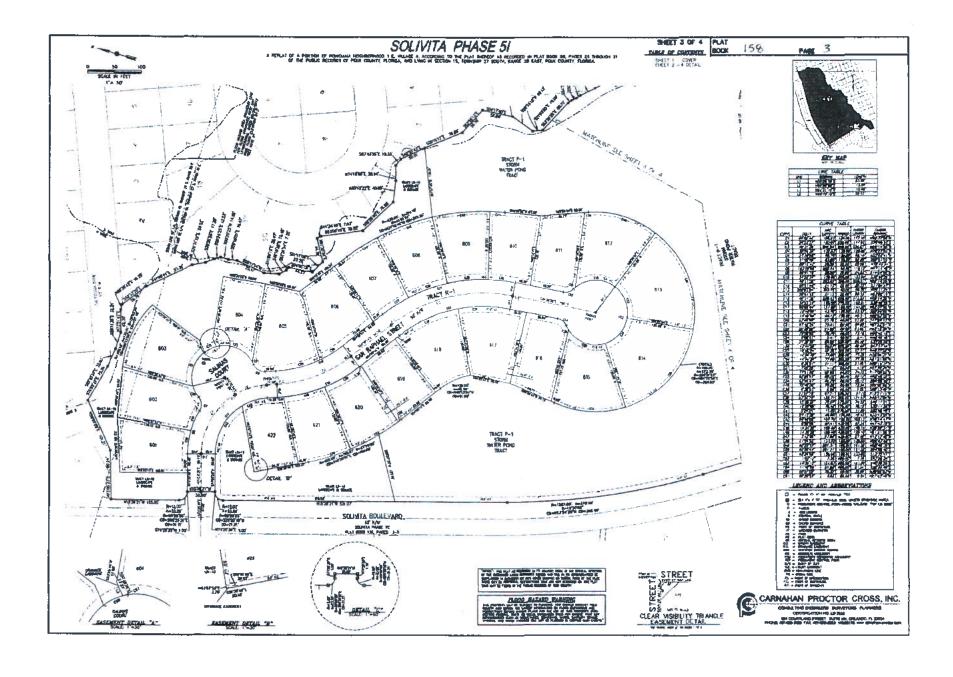
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CLERK OF THE CIRCUIT COURT

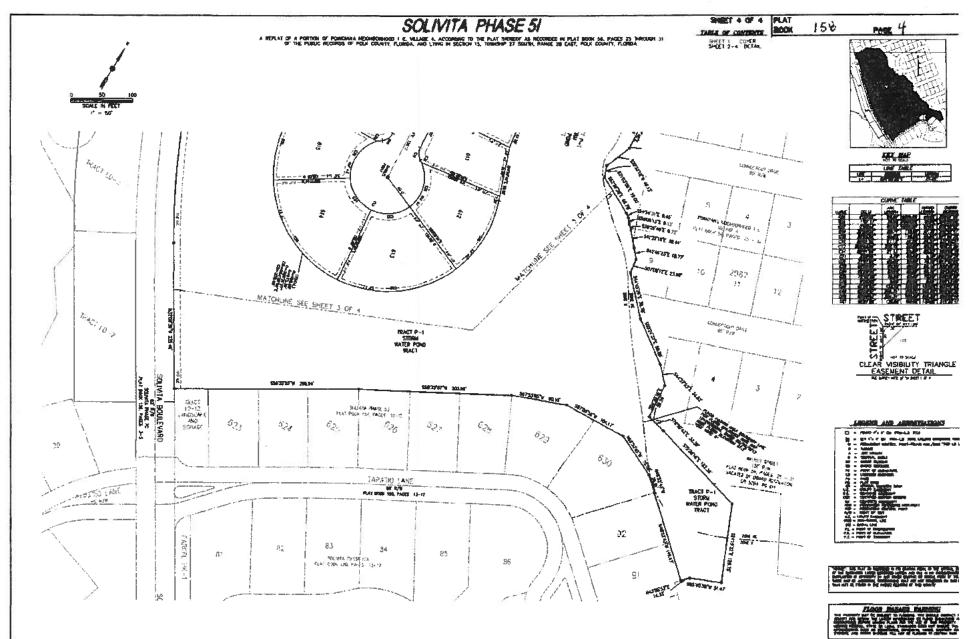
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STACY M. BUTTERFIELD,
CLERK OF COURT POLK COUNTY
RECORDING FEES \$75.00
RECORDED BY ambezing

Plat Name: SOLIVITA PHASE 1-F UNIT 1

Section 14 and 23 Township 27 South Range 28 East

STATE OF FLORIDA COUNTY OF POLK

FILED FOR RECORD this 18th day of November 2015

Recorded in Plat Book: 158
Page(s) ------ 46-49

Record verified 11/1815

Stacy M. Butterfield Clerk of Circuit Court

οу. .

Marcella Perkins
Deputy Clerk

#### SOLIVITA PHASE 1-F UNIT 1

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COUNTY COMMISSIONERS CONDITIONAL APPROVAL

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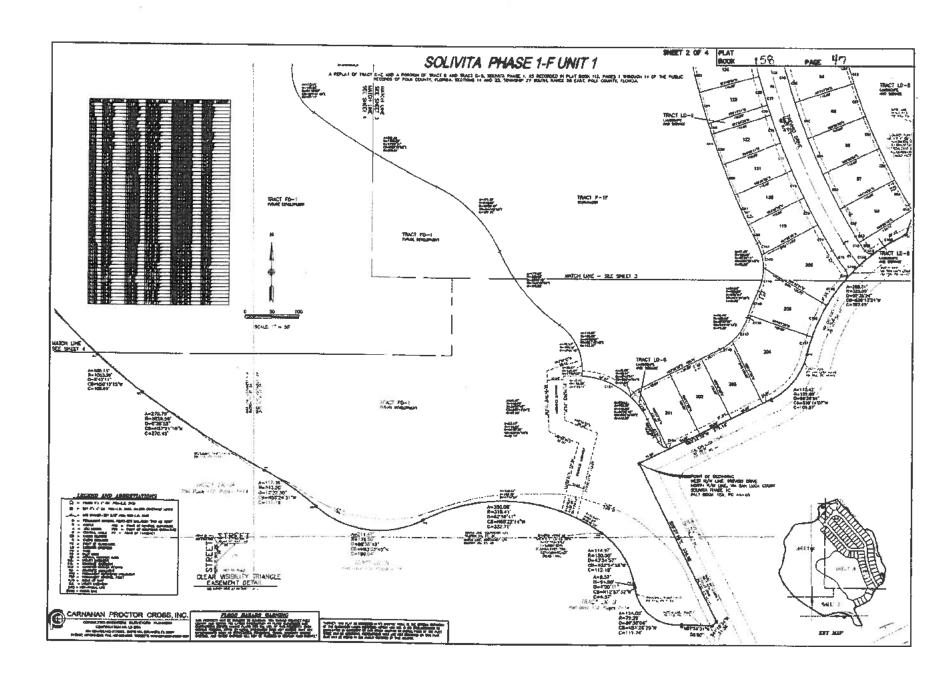
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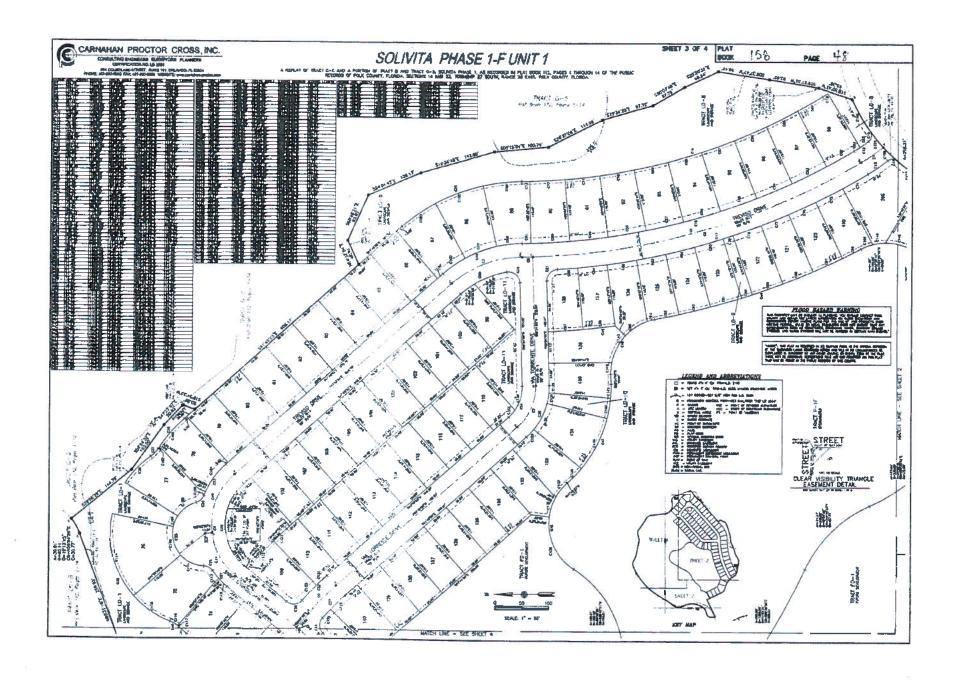


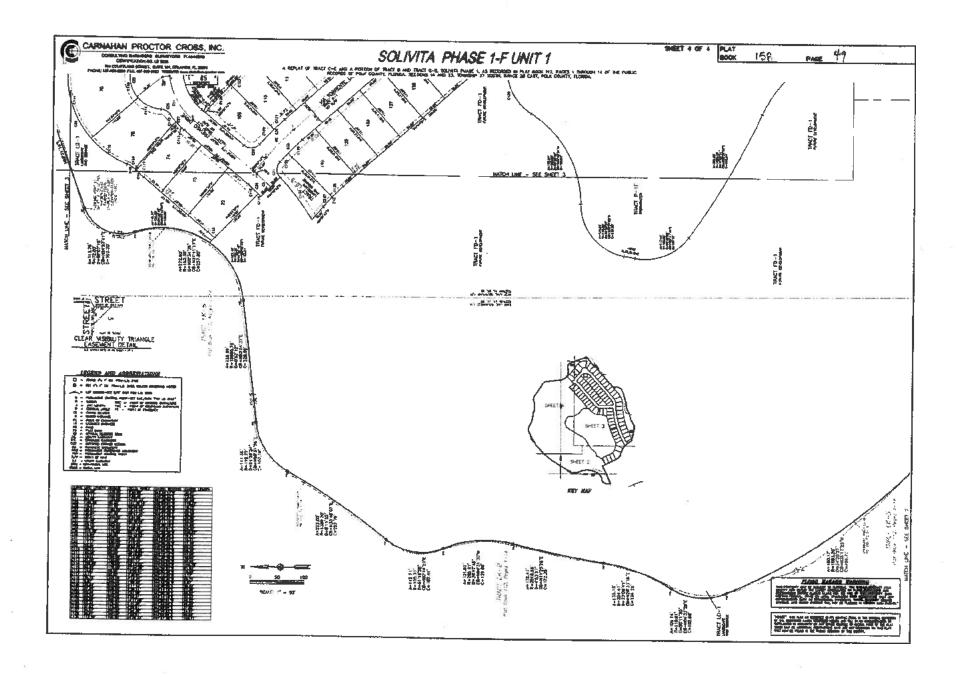




COUNTY SURVEYOR'S APPROVAL







## **Ninth Order of Business**

## 9A.

#### **MEMORANDUM**

**TO:** Board of Supervisors

FROM: Sergio Inguanzo, District Accountant

CC: District Manager DATE: January 17, 2018

**SUBJECT:** December Financial Report

Please find enclosed the December 2017 financials for Poinciana CDD. For your review assistance, below is some top-level information on the District's current financial position.

#### **Finance Report**

#### General Fund

- Total revenues through December were approximately 85% collected.
- Total expenditures through December were approximately 27% of the annual budget.
  - o P/R-Board of Supervisors October-December meetings. Verified.
  - o FICA Taxes October-December meetings. Verified.
  - o ProfServ-Trustee Fees U.S. Bank fees to-date.
  - o Postage and Freight FedEx and Inframark charges to-date.
  - o Insurance-General Liability Public Risk Insurance paid in full.
  - o Printing and Binding Inframark charges to-date.
  - o Legal Advertising Notice of meetings in November \$3,502.
  - o Office Supplies Inframark charges to-date.
  - o Annual District Filing Fee Dept of Economic Opportunity fees.
  - o Contracts-Aquatic Midge Management Budget higher than actual.

#### **Debt Service Fund**

- Total revenues through December were approximately 80%.
  - o Interest Expense Series A-1 & A2 11/1/17 Debt Service payments made, per amortization schedule.

### **POINCIANA**

Community Development District

Financial Report

December 31, 2017

### **Table of Contents**

	Page #
FINANCIAL STATEMENTS	
Balance Sheet - All Funds	1
Statement of Revenues, Expenditures and Changes in Fund Balance	
General Fund	2-3
Debt Service Fund	4
SUPPORTING SCHEDULES	
Non Ad Valorem Assessments - Schedule	5-6
Cash and Investment Report	7
Bank Reconciliation	8
Payment Register by Bank Account	9-10

### **POINCIANA**

Community Development District

**Financial Statements** 

(Unaudited)

December 31, 2017

### **Balance Sheet**

December 31, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2012A DEBT SERVICE FUND	TOTAL
<u>ASSETS</u>			
Cash - Checking Account	\$ 1,827,866	\$ -	\$ 1,827,866
Due From Developer	91,461	-	91,461
Due From Other Funds	-	1,096,478	1,096,478
Investments:			
Certificates of Deposit - 36 Months	107,731	-	107,731
Money Market Account	51,924	-	51,924
Redemption Fund (A-1)	-	4,534	4,534
Redemption Fund (A-2)	-	23,426	23,426
Reserve Fund (A-1)	-	535,748	535,748
Reserve Fund (A-2)	-	322,618	322,618
Revenue Fund	-	397,258	397,258
TOTAL ASSETS	\$ 2,076,476	\$ 2,382,568	\$ 4,459,044
<u>LIABILITIES</u>			
Accounts Payable	\$ 95,393	\$ -	\$ 95,393
Due To Other Funds	1,096,478	-	1,096,478
TOTAL LIABILITIES	1,191,871	-	1,191,871
FUND BALANCES			
Restricted for:			
Debt Service	-	2,382,568	2,382,568
Assigned to:			
Operating Reserves	155,224	-	155,224
Unassigned:	729,381	-	729,381
TOTAL FUND BALANCES	\$ 884,605	\$ 2,382,568	\$ 3,267,173
TOTAL LIABILITIES & FUND BALANCES	\$ 2,076,476	\$ 2,382,568	\$ 4,459,044

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2017

ACCOUNT DESCRIPTION	AI	ANNUAL ADOPTED BUDGET		YEAR TO DATE BUDGET		YEAR TO DATE ACTUAL		RIANCE (\$) V(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES										
Interest - Investments	\$	3,500	\$	875	\$	523	\$	(352)	14.94%	
Interest - Tax Collector		-		-		3		3	0.00%	
Special Assmnts- Tax Collector		481,383		418,803	2	125,548		6,745	88.40%	
Special Assmnts- CDD Collected		71,073		35,537		35,537		-	50.00%	
Special Assmnts- Developer		84,960		84,960		84,960		-	100.00%	
Special Assmnts- Discounts		(19,255)		(16,752)		(17,126)		(374)	88.94%	
TOTAL REVENUES		621,661		523,423	Ę	529,445		6,022	85.17%	
EXPENDITURES										
<u>Administration</u>										
P/R-Board of Supervisors		12,000		3,000		4,400		(1,400)	36.67%	
FICA Taxes		918		230		337		(107)	36.71%	
ProfServ-Arbitrage Rebate		600		-		-		-	0.00%	
ProfServ-Dissemination Agent		5,000		-		-		-	0.00%	
ProfServ-Engineering		18,000		4,500		1,387		3,113	7.71%	
ProfServ-Legal Services		30,000		7,500		3,720		3,780	12.40%	
ProfServ-Mgmt Consulting Serv		55,341		13,836		13,835		1	25.00%	
ProfServ-Property Appraiser		9,628		-		-		-	0.00%	
ProfServ-Special Assessment		11,365		11,365		11,365		-	100.00%	
ProfServ-Trustee Fees		7,000		3,391		3,391		-	48.44%	
ProfServ-Web Site Development		16		-		-		-	0.00%	
Auditing Services		4,250		-		-		-	0.00%	
Postage and Freight		1,200		1,200		3,285		(2,085)	273.75%	
Insurance - General Liability		15,447		15,447		14,151		1,296	91.61%	
Printing and Binding		2,700		1,851		1,851		-	68.56%	
Legal Advertising		2,000		2,000		4,092		(2,092)	204.60%	
Misc-Assessmnt Collection Cost		9,628		8,376		8,168		208	84.84%	
Office Supplies		300		127		127		-	42.33%	
Annual District Filing Fee		175		175		200		(25)	114.29%	
Total Administration		185,568		72,998		70,309		2,689	37.89%	

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2017

ACCOUNT DESCRIPTION	AD	INUAL OPTED JDGET	R TO DATE		R TO DATE	ANCE (\$) UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
<u>Field</u>							
ProfServ-Field Management		14,000	3,500		3,500	-	25.00%
Contracts-Landscape		143,645	35,911		35,911	-	25.00%
Contracts-Aquatic Control		98,000	24,498		24,500	(2)	25.00%
Contracts-Aquatic Midge Mgmt		152,800	38,200		35,250	2,950	23.07%
Electricity - General		1,500	375		450	(75)	30.00%
R&M-Drainage		3,000	-		-	-	0.00%
R&M-Mulch		4,500	-		-	-	0.00%
R&M-Plant Replacement		4,060	-		-	-	0.00%
Misc-Contingency		14,588	250		248	 2	1.70%
Total Field		436,093	 102,734		99,859	 2,875	22.90%
TOTAL EXPENDITURES		621,661	175,732		170,168	5,564	27.37%
Excess (deficiency) of revenues							
Over (under) expenditures			 347,691	-	359,277	11,586	0.00%
Net change in fund balance	\$	-	\$ 347,691	\$	359,277	\$ 11,586	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2017)		525,328	525,328		525,328		
FUND BALANCE, ENDING	\$	525,328	\$ 873,019	\$	884,605		

### Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending December 31, 2017

ACCOUNT DESCRIPTION		ANNUAL ADOPTED BUDGET		YEAR TO DATE BUDGET		YEAR TO DATE ACTUAL		RIANCE (\$) AV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES										
Interest - Investments	\$	500	\$	125	\$	680	\$	555	136.00%	
Interest - Tax Collector		=		=		8		8	0.00%	
Special Assmnts- Tax Collector		1,418,978		1,234,511		1,253,880		19,369	88.37%	
Special Assmnts- CDD Collected		382,908		191,454		191,454		-	50.00%	
Special Assmnts- Discounts		(56,759)		(49,380)		(50,427)		(1,047)	88.84%	
TOTAL REVENUES		1,745,627		1,376,710		1,395,595		18,885	79.95%	
EXPENDITURES										
Administration										
ProfServ-Property Appraiser		28,379		-		-		-	0.00%	
Misc-Assessmnt Collection Cost		28,380		24,691		24,069		622	84.81%	
Total Administration		56,759		24,691		24,069		622	42.41%	
Debt Service										
Principal Debt Retirement A-1		580,000		=		-		=	0.00%	
Principal Debt Retirement A-2		270,000		=		=		=	0.00%	
Interest Expense Series A-1		437,100		218,550		218,550		=	50.00%	
Interest Expense Series A-2		337,563		168,782		168,781		11	50.00%	
Total Debt Service		1,624,663		387,332		387,331		1_	23.84%	
TOTAL EXPENDITURES		1,681,422		412,023		411,400		623	24.47%	
Excess (deficiency) of revenues										
Over (under) expenditures		64,205		964,687		984,195		19,508	n/a	
OTHER FINANCING SOURCES (USES)										
Contribution to (Use of) Fund Balance		64,205		-		-		-	0.00%	
TOTAL FINANCING SOURCES (USES)		64,205		-		-		-	0.00%	
Net change in fund balance	\$	64,205	\$	964,687	\$	984,195	\$	19,508	n/a	
FUND BALANCE, BEGINNING (OCT 1, 2017)		1,398,373		1,398,373		1,398,373				
FUND BALANCE, ENDING	\$	1,462,578	\$	2,363,060	\$	2,382,568				

### **POINCIANA**

**Community Development District** 

**Supporting Schedules** 

December 31, 2017

# Non-Ad Valorem Special Assessments - Imperial Polk County Tax Collector (Monthly Collection Distributions) For the Fiscal Year Ending September 30, 2018

					Allocatio	n by Fund
		Discount		Gross		Series 2012A
Date	Net Amount	(Penalty)	Collection	Amount	General	Debt Service
Received	Received	Amount	Cost	Received	Fund	Fund
ASSESSMENTS LEV	/IFD FY 2018			\$ 2,380,862	\$ 481,380	\$ 1,899,482
ALLOCATION %				100%	- ,	80%
11/15/17	23,747	1,010	485	25,242	6,652	18,590
11/17/17	87,889	3,737	1,794	93,420	23,886	69,534
11/22/17	32,566	1,809	665	35,040	9,076	25,935
12/06/17	220,782	9,387	4,506	234,676	61,379	173,297
12/13/17	363,937	15,473	7,427	386,837	99,515	287,322
12/20/17	850,716	36,165	17,362	904,243	225,039	679,204
TOTAL	1,579,638	67,582	32,238	1,679,457	425,548	1,253,880
% COLLECTED				70.54%	88.40%	66.01%
TOTAL OUTSTAND	ING			\$ 701,405	\$ 55,832	\$ 645,602

Report Date: 1/9/2018 Page 5

# Non-Ad Valorem Special Assessments - District Collected (Monthly Assessment Collection Distributions) For the Fiscal Year Ending September 30, 2018

			Allocation	n by Fund
		Gross		Debt Service
Date	Net Amount	Amount	General	Series 2012A
Received	Received	Received	Fund	Fund
DISTRICT COLLE ALLOCATION %	CTED ASSESSMENTS FY 2018	\$ 538,941 100%	\$ 156,033 29%	\$ 382,908 71%
10/13/17		278,959	120,497	191,454
TOTAL \$	-	\$ 278,959	\$ 120,497	\$ 191,454

% COLLECTED 52% 77% 50%

Report Date: 1/4/2018 Page 6

#### Cash and Investment Report December 31, 2017

Account Name	Bank Name	CD Issuer/Investment Type	<u>Maturity</u>	<u>Yield</u>	<u> </u>	<u>Balance</u>	
GENERAL FUND							
Checking Account - Operating	CenterState Bank	Checking account	n/a	0.25%	\$	1,827,866	(1)
				Subtotal	\$	1,827,866	-
36 month CD	CenterState Bank	CD 7/6/20 1.00%			107,731		
Money Market Account	BankUnited	kUnited MMA n/a 0.78% _		\$	51,924		
				Subtotal	\$	51,924	-
							_
			General Fund	Sub-total	\$	1,987,521	-
DEBT SERVICE AND CAPITAL PRO	JECT FUNDS						
Series 2012A-1 Redemption	US BANK	First American Government Obligation	n/a	0.00%	\$	4,534	
Series 2012A-2 Redemption	US BANK	First American Government Obligation	n/a	0.00%	\$	23,426	
Series 2012 A-1 Reserve Fund	US BANK	First American Government Obligation	n/a	0.00%	\$	535,748	
Series 2012 A-2 Reserve Fund	US BANK	First American Government Obligation	n/a	0.00%	\$	322,618	
Series 2012 A Revenue Fund	US BANK	First American Government Obligation	n/a	0.00%	\$	397,258	
		Debt Service	and Capital Funds S	Sub-Total	\$	1,283,584	-
				Total	\$	3,271,105	•

<sup>(1)</sup> In January 2018, \$1,096,478 of this balance was transferred to the trustee for Debt Service.

Report Date: 1/10/2018 Page 7

Bank Reconciliation

Bank Account No. 3173 CenterState Bank - GF

 Statement No.
 12-17

 Statement Date
 12/31/2017

G/L Balance (LCY) 1,827,866.20 Statement Balance 1,852,033.05 G/L Balance 1,827,866.20 **Outstanding Deposits** 0.00 Positive Adjustments 0.00 Subtotal 1,852,033.05 **Outstanding Checks** 24,166.85 Subtotal 1,827,866.20 **Negative Adjustments** 0.00 Differences 0.00 Ending G/L Balance 1,827,866.20 **Ending Balance** 1,827,866.20

Difference 0.00

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstandin	g Checks					
11/9/2017	Payment	2532	CLARKE ENVIRONMENTAL MOSQUITO	11,750.00	0.00	11,750.00
12/14/2017	Payment	2547	ROBERT W. ZIMBARDI	184.70	0.00	184.70
12/21/2017	Payment	2556	DEPT OF ECONOMIC OPPORTUNITY	200.00	0.00	200.00
12/21/2017	Payment	2557	DAVID LANE	184.70	0.00	184.70
12/21/2017	Payment	2558	ROBERT W. ZIMBARDI	184.70	0.00	184.70
12/21/2017	Payment	2559	LERUE M. STELLFOX	184.70	0.00	184.70
12/22/2017	Payment	2561	FEDEX	113.05	0.00	113.05
12/29/2017	Payment	2562	INFRAMARK, LLC	11,365.00	0.00	11,365.00
Tota	l Outstanding	Checks		24,166.85		24,166.85

# POINCIANA Community Development District

#### Payment Register by Bank Account

For the Period from 11/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTER	RSTATE BAN	IK - GF - (A	CCT# XXX	(XX3173)					
Check	2530	11/07/17	Vendor	FEDEX	5-970-64432	OCT POSTAGE	Postage and Freight	001-541006-51301	\$11.52
Check	2531	11/07/17	Vendor	HOPPING, GREEN & SAMS	96105	AUG GEN COUNSEL	Due From Developer	001-130000-51401	\$35,840.05
Check	2532	11/09/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6364957	10/31/17: MOSQUITO MGMT OCT	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2533	11/09/17	Vendor	FLORALAWN 2, LLC.	2121	LAWN MAINTENANCE NOV 2017	Contracts-Landscape	001-534050-53901	\$11,970.42
Check	2534	11/14/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6364974	MOSQUITO MGMT NOV	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2535	11/21/17	Vendor	CLARKE AQUATIC SERVICE, INC.	3231480	NOV AQUATIC WEED/ALGAE SVC	Contracts-Aquatic Control	001-534067-53901	\$8,166.66
Check	2536	11/22/17	Employee	DAVID LANE	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2537	11/22/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2538	11/22/17	Employee	LERUE M. STELLFOX	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2539	11/22/17	Employee	RICHARD W. KELLOGG	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2540	12/11/17	Vendor	FEDEX	6-000-36124	NOV POSTAGE	Postage and Freight	001-541006-51301	\$89.40
Check	2540	12/11/17	Vendor	FEDEX	6-008-23952	NOV POSTAGE	Postage and Freight	001-541006-51301	\$11.55
Check	2541	12/11/17	Vendor	FLORALAWN 2, LLC.	2209-1	DEC LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$11,970.42
Check	2542	12/11/17	Vendor	HOPPING, GREEN & SAMS	96632	9/19-9/29/17 GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$861.43
Check	2542	12/11/17	Vendor	HOPPING, GREEN & SAMS	97088	OCT GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$3,720.20
Check	2543	12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.		***Voided Voided****	Ç		\$0.00
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	CM23466	TO CORRECT DUPLICATE BILLING ON 23466 & 22487	ProfServ-Field Management	001-531016-53901	(\$7,665.30)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611.75
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	Postage and Freight	001-541006-51301	\$18.41
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	Printing and Binding	001-547001-51301	\$68.60
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509628	001-549900-53901	(\$24.84)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509712	001-549900-53901	(\$21.53)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93510065	001-549900-53901	(\$24.84)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611,75
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Postage and Freight	001-541006-51301	\$8.46
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Printing and Binding	001-547001-51301	\$1,105.20
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Dissemination Agent	001-531012-51301	\$5,000.00
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Misc-Contingency	001-549900-53901	\$248.31
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Office Supplies	001-551002-51301	\$88.00
Check	2545	12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.	112817	TRSF ASSESSMENTS	Due From Other Funds	131000	\$82,920.61
Check	2546	12/11/17	Employee	DAVID LANE	PAYROLL	December 14, 2017 Payroll Posting	200 From Other Funds	.5.000	\$184.70
Check	2547	12/14/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	December 14, 2017 Payroll Posting			\$184.70
Check	2548	12/14/17	Employee	LERUE M. STELLFOX	PAYROLL	December 14, 2017 Payroll Posting			\$184.70 \$184.70
Check	2549	12/14/17	' '	LITA B. EPSTEIN	PAYROLL	December 14, 2017 Payroll Posting			\$184.70 \$184.70
CHECK	2049	12/14/1/	Employee	LITA D. EPSTEIN	FATRULL	December 14, 2017 Payroll Positing			\$164.70

### POINCIANA

### **Community Development District**

#### Payment Register by Bank Account

For the Period from 11/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	2550	12/14/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6365047	DEC MOSQUITO MGMNT	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2551	12/18/17	Vendor	ATKINS NORTH AMERICA, INC	1870839	OCT 2017 FEES; REC AMENITIES	GENERAL ENGINEERING	001-531013-51501	\$1,225.25
Check	2551	12/18/17	Vendor	ATKINS NORTH AMERICA, INC	1870839	OCT 2017 FEES; REC AMENITIES	RECREATIONAL AMENITIES	001-130000-51501	\$760.50
Check	2552	12/18/17	Vendor	THE LEDGER	L060G0I82G	ENGINEERING PROPOSAL REQUEST	Legal Advertising	001-548002-51301	\$673.17
Check	2553	12/18/17	Vendor	THE LEDGER	1006707	***Voided Voided****			\$0.00
Check	2554	12/15/17	Vendor	THE LEDGER	1006707	MEETINGS 11/8, 11/16, 11/21/17	Legal Advertising	001-548002-51301	\$3,502.10
Check	2554	12/15/17	Vendor	THE LEDGER	CM1006707	TO CLEAR DUPLICATE PAYMENT ON INV L060G0I82G	Legal Advertising	001-548002-51301	(\$673.17)
Check	2555	12/21/17	Vendor	CLARKE AQUATIC SERVICE, INC.	3231596	AQUATIC WEED/ALGAE SERVICE	Contracts-Aquatic Control	001-534067-53901	\$8,166.66
Check	2556	12/21/17	Vendor	DEPT OF ECONOMIC OPPORTUNITY	70267	2017/2018 DISTRICT FILING FEE	Annual District Filing Fee	001-554007-51301	\$175.00
Check	2556	12/21/17	Vendor	DEPT OF ECONOMIC OPPORTUNITY	70267	2017/2018 DISTRICT FILING FEE	Accounts Receivable	115000	\$25.00
Check	2557	12/21/17	Employee	DAVID LANE	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2558	12/21/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2559	12/21/17	Employee	LERUE M. STELLFOX	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2560	12/21/17	Employee	LITA B. EPSTEIN	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2561	12/22/17	Vendor	FEDEX	6-021-74406	POSTAGE 12/12/17	Postage and Freight	001-541006-51301	\$113.05
Check	2562	12/29/17	Vendor	INFRAMARK, LLC	26146	ASSESSMENT ROLL SVC	ProfServ-Special Assessment	001-531038-51301	\$11,365.00
ACH	DD115	11/21/17	Vendor	DUKE ENERGY	08008-103017	9/28-10/30/17 ELEC	Electricity - General	001-543006-53901	\$136.45
ACH	DD116	11/21/17	Vendor	DUKE ENERGY	103017-9182	9/28-10/30/17 ELEC	Electricity - General	001-543006-53901	\$29.63
ACH	DD117	12/21/17	Vendor	DUKE ENERGY	112917-ACH	10/30-11/29/17 ELEC ACH	87555-08008	001-543006-53901	\$117.69
ACH	DD118	12/21/17	Vendor	DUKE ENERGY	112917-39182 ACH	10/30-11/29/17 ELEC ACH	48750-39182	001-543006-53901	\$28.07
								Account Total	\$229,030.37

Total Amount Paid	\$229,030.37

Total Amount Paid - Brea	kdown by Fun	d
Fund		Amount
General Fund - 001		146,109.76
Series 2012A Debt Service Fund - 202		82,920.61
	Total	229,030.37

# 9Bi

# POINCIANA CDD Developer Billings

DATE	INV	ΑN	MOUNT	FUNDING REQ#	DESCRIPTION	VENDOR
11/20/2015	84986	\$	4,876.00	n/a	REC FACILITIES	HG&S
12/17/2015	85416	\$	5,207.78	n/a	REC FACILITIES	HG&S
		\$	10,083.78			
10/21/2015	84504	\$	665.50	Inv #7	REC FACILITIES	HG&S
1/25/2016	85991	\$	9,024.39	Inv #7	REC FACILITIES	HG&S
2/12/2016	86281	\$	1,529.50	Inv #7	REC FACILITIES	HG&S
3/18/2016	86868	\$	4,064.00	Inv #7	REC FACILITIES	HG&S
4/27/2016	87209	\$	16,653.43	Inv #7	REC FACILITIES	HG&S
		\$	31,936.82			
5/20/2016	87842	\$	10,179.57	Inv #8	REC FACILITIES	HG&S
		\$	10,179.57			
6/22/2016	88317	\$	7,940.37	Inv #9	REC FACILITIES	HG&S
		\$	7,940.37			
7/15/2016	14337	\$	41,500.00	14337	PROPERTY CONDIMTION	DELTA ENGINEERING
		\$	41,500.00	NOT AVAILABLE		
7/30/2016	8888	\$	17,303.13	Inv #10	REC FACILITIES	HG&S
		\$	17,303.13			
8/3/2016	2904	\$	48,988.68			ENVIRONMENTAL FINANCIAL GRP
		\$	48,988.68			
8/15/2016	1843236	\$	6,295.52		AMENITIES ACQUISITION	ATKINS
		\$	6,295.52	NOT AVAILABLE		
8/31/2016	89249	\$	35,643.45		?	HG&S
		\$	35,643.45	NOT AVAILABLE		
9/6/2016	2909	\$	40,937.50	#091516	AMENITY ASSET EVAL PHASE 2	ENVIRONMENTAL FINANCIAL GRP
		\$	40,937.50			
9/12/2016	1844766	\$	362.77	#092916	AMENITIES ACQUISITION	ATKINS
		\$	362.77			
9/30/2016	90035	\$	30,268.35	#100516	REC FACILITIES	HG&S
		\$	30,268.35			
10/1/2016	2913	\$	11,900.00	#100416	AMENITY ASSET EVAL PHASE 1	ENVIRONMENTAL FINANCIAL GRP
		\$	11,900.00			
10/25/2016	90318		35,541.63	#103116	REC FACILITIES	HG&S
		\$	35,541.63			
11/2/2016	2916		30,089.22	#110816	AMENITY ASSET EVAL PHASE 2	ENVIRONMENTAL FINANCIAL GRP
		\$	30,089.22			
11/30/2016	90905	\$	41,838.07	#120516	REC FACILITIES	HG&S
		\$	41,838.07			
12/8/2016	1850247	\$	3,288.60	#121616	AMENITIES ACQUISITION	ATKINS
		\$	3,288.60			
12/22/2016	91297	\$	26,408.54	#010417	REC FACILITIES	HG&S
		\$	26,408.54			
1/13/2017	92409		58,031.18	#032417	REC FACILITIES	HG&S
1/13/2017	92410		10,303.50	#032417	PUBLIC REC REQ	HG&S
		\$	68,334.68			
1/19/2017	1852418	\$	6,733.50	#012517	AMENITIES ACQUISITION	ATKINS
		\$	6,733.50			
1/20/2017	91790		40,760.88	#012517-A	REC FACILITIES	HG&S
		\$	40,760.88			
2/20/2017	1853974		14,664.50	#022017	AMENITIES ACQUISITION	ATKINS
		\$	14,664.50			

# POINCIANA CDD Developer Billings

DATE	INV	Αľ	MOUNT	FUNDING REQ #	DESCRIPTION	VENDOR
1/31/2017	92409	\$	58,031.18	#032417	REC FACILITIES	HG&S
1/31/2017	92410	\$	10,303.50	#032417	PUBLIC REC REQ	HG&S
		\$	68,334.68			
3/22/2017	1856132	\$	12,801.00	#032917	AMENITIES ACQUISITION	ATKINS
		\$	12,801.00			
3/24/2017	92758	\$	40,851.75	#040517	REC FACILITIES	HG&S
3/24/2017	92759	\$	12,237.50	#040517	PUBLIC REC REQ	HG&S
		\$	53,089.25			
3/6/2017	17-0106	\$	10,500.00	#042417	PHASE 1 ENVIRO SITE ASSESS	EAC
3/6/2017	17-0107	\$	4,500.00	#042417	MOLD SURVEY	EAC
		\$	15,000.00			
4/24/2017	93264	\$	60,022.92	#050917	REC FACILITIES	HG&S
4/19/2017	1857959	\$	8,484.25	#050917	AMENITIES ACQUISITION	ATKINS
		\$	68,507.17			
5/9/2017	1859243	\$	5,114.50	#051917	AMENITY ACQUISITION	ATKINS
		\$	5,114.50			
5/30/2017	93924	\$	43,586.69	#060217	VALIDATION HEARING	EFG
3/10/2017	32853	\$	2,272.50	#060217	CONSULTING FEES	VESTA
5/23/2017	30661	\$	3,260.00	#060217	CONSULTING FEES	VESTA
5/30/2017	2947	\$	10,125.00	#060217	REC FACILITIES	HG&S
		\$	59,244.19			
6/6/2017	1860703	\$	4,996.50	#061517	AMENITY ACQUISITION	ATKINS
6/2/2017	15610	\$	21,500.00	#061517	REINSPECT DEFECT MATRIX	DELTA ENGINEERING
		\$	26,496.50			
7/1/2017	94506	\$	89,996.35	#072117	REC FACILITIES	HG&S
		\$	89,996.35			
7/31/2017	1864031	\$	6,093.00	#081117	ENG'G SVC THRU JULY 2017	ATKINS
7/31/2017	95144		139,151.26	#081117	REC FACILITIES	HG&S
		\$	145,244.26			
8/11/2017		\$	10,363.50		ENG'G SVC THRU JULY 2017	ATKINS
8/16/2017	2958		12,031.25	#083117	VALIDATION HEARING	EFG
		\$	22,394.75			
8/29/2017	95621		150,426.79	#09182017	REC FACILITIES	HG&S
		\$	150,426.79			
8/31/2017			35,840.05		REC FACILITIES	HG&S
7/13/2017	20930		7,150.00		REC FACILITIES	FISHKIND & ASSOCIATES
2/28/2017	92757	-	215.50	#100517	PROJECT CONSTRUCTION	HG&S
3/31/2017			3,431.25		VALIDATION HEARING	EFG
7/6/2017			9,968.75		VALIDATION HEARING	EFG
7/31/2017			5,200.00		VALIDATION HEARING	FISHKIND & ASSOCIATES
10/19/2016	1847085		2,695.00	#100517	AMENITY ACQUISITION	ATKINS
- 4 4		\$	64,500.55			
9/14/2017			1,418.00		AMENITY ACQUISITION	ATKINS
10/19/2017	1847085		2,695.00	#102517	AMENITY ACQUISITION	ATKINS
		\$	4,113.00			_
11/22/2017			248.00		PROJECT CONSTRUCTION	HG&S
10/27/2017			190.00		PROJECT CONSTRUCTION	HG&S
11/22/2017			35,844.15		REC FACILITIES	HG&S
11/16/2017	1870876		2,160.00	#121117	AMENITY ACQUISITION	ATKINS
0/04/22:=	0.51.5	\$	38,442.15		PD 015 07 00 105 7 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1	
8/31/2017	96104	\$	145.00	#010918	PROJECT CONSTRUCTION	HG&S

# POINCIANA CDD Developer Billings

DATE	INV	AMC	UNT	FUNDING REQ#	DESCRIPTION	VENDOR
11/16/2017	1870839	\$	760.50	#010918	AMENITY ACQUISITION	ATKINS
12/4/2017	1871725	\$	169.00	#010918	AMENITY ACQUISITION	ATKINS
		\$	1,074.50			

Total \$1,385,779.20

210 N University Dr, Suite 702 Coral Springs, FL 33071 954.753.5841

March 4, 2016

due upon receipt

Corinne Jackson
C.Jackson@avhomesinc.com
Carol Grant
C.Grant@avhomesinc.com
Catherine Gerald
Catherine\_Gerald@avatarholdings.com

Date	Invoice # Vendor	Description	Amount
11/20/15 12/17/15	84986 Hopping Green Sams 85416 Hopping Green Sams	Recreation Facilities Recreation Facilities	4,876.00 5,207.78
		Total	\$ 10,083.78
		Due Poinciana CDD	\$ 10,083.78

210 N University Dr, Sulte 702 Coral Springs, FL 33071 954.753.5841

> May 5, 2016 Invoice #7 due upon receipt

Corinne Jackson

C.Jackson@avhomesinc.com

Carol Grant

C.Grant@avhomesinc.com

Catherine Gerald

Catherine\_Gerald@avatarholdings.com

Date	Invoice #	Vendor	Description	Amount
10/21/15	84504	Hopping Green Sams	Recreation Facilities	665.50
01/25/16	65991	Hopping Green Sams	Recreation Facilities	9,024.39
02/12/16	86281	Hopping Green Sams	Recreation Facilities	1,529.50
03/18/16	86868	Hopping Green Sams	Recreation Facilities	4,064.00
04/27/16	87209	Hopping Green Sams	Recreation Facilities	16,653.43
			Total	\$ 31,936.82
			Due Poinciana CDD	\$ 31,936.82

210 N University Dr, Suite 702 Coral Springs, FL 33071 954.753.5841

> May 25, 2016 Invoice #8 due upon receipt

Corinne Jackson

C.Jackson@avhomesinc.com

Carol Grant

C.Grant@avhomesinc.com

Catherine Gerald

Catherine\_Gerald@avetarholdings.com

Date	Invoice # Vendor	Description	Amount
05/20/16	87842 Hopping Green Sams	Recreation Facilities	10,179.57
		Total	\$ 10,179.57
		Due Poinciana CDD	\$ 10,179.57

210 N University Dr, Suite 702 Coral Springs, FL 33071 954.753.5841

> July 6, 2016 Invoice #9 due upon receipt

Corinne Jackson
C.Jackson@avhomesinc.com
Carol Grant
C.Grant@avhomesinc.com
Catherine Gerald
Catherine\_Gerald@avatarholdings.com

Date	Invoice # Vendor	Description	Amount
06/22/16	88317 Hopping Green Sams	Recreation Facilities	7,940.37
		Total	\$ 7,940.37
		Due Poinciana CDD	\$ 7,940.37

210 N University Dr, Suite 702 Coral Springs, FL 33071 954.753.5841

> September 8, 2016 Invoice #10 due upon receipt

Corinne Jackson

C.Jackson @ avhornesinc.com

Carol Grant

C.Grant@avhornesinc.com

Catherine Gerald

Catherine\_Gerald@avatarholdings.com

Date	Invoice #	Vendor	Description	Amount
07/30/16	8888	Hopping Green Sams	Recreation Facilities	17,303.13
			Total	\$ 17,303.13
			Due Poinciana CDD	\$ 17,303.13

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

9/2/2016

Due upon Receipt

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com:

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
8/3/16	2904	Environmental Financial Group	80% Phase 1 Services	48,988.68

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

### **Environmental Financial Group, Inc.**

Invoice

120 Hazel Avenue Mill Valley, CA 94941

Date:

8/3/2016

1,415.629.4344 direct 1,312.278.0259 fax

Invoice #:

2904

seharder@efg.com

Billing Period:

thru 8/2016

To:

EFG File No.:

Poinciana Community Development District attn: District Manager

313 Campus Street Celebration, FL 34747

Project:

Amenity Asset Valuation - Phase 1

P.O. Number:	Client Tax I.D:	Contact/Buyer: Clien	t Project Number:
Billing Period End Date	Descri	ption of Services	Amount
-	80% Phase 1 Services		47,600.0
8/3/2016	Mileage - 6/8/16 Board Meeting to Poinciana)	and Site Tour 166@\$0.54 (West Palm Beach	89.
		and Site Tour 166@\$0.54 [Poinciana to	89.
	Mileage - 7/28/16 Board Meetin	gs and Presentation 151@\$0.54 (Palm Beach	81.
0		gs and Presentation 12@\$0.54 (MCO to	6.
	Mileage - 7/28/16 Board Meetin	gs and Presentation 27@\$0.54 (Hotel to	14.
	Mileage - 7/28/16 Board Meetin Hotel)	ngs and Presentation 27@\$0.54 (Poinciana to	14.
	Mileage - 7/29/16 Board Meetin	igs and Presentation 27@\$0.54 (Hotel to	14.
	Mileage - 7/29/16 Board Meetin	ngs and Presentation 27@\$0.54 (Poinclana to	14
	Mileage - 7/29/16 Board Meetin	ngs and Presentation 12@\$0.54 (Hotel to	6
	Mileage - 7/30/16 Board Meeting to Palm Beach Gardens)	ngs and Presentation 151@\$0.54 (Poinciana	81
	Scott Harder Lodging (see attac	hed receipt)	326.
	Howard Osterman Lodging (see	attached receipt)	648
	Lotal	Digitally signed by Scott Harder DN: cn=Scott Harder, o, ou, email=seharder@efg.com, c=US Date: 2016.08.10 14:01:46 -08'00'	

TOTAL

USD 48988.68

p.1



IW Marriott® Ollando Granda Lakes • 4040 Central Florida Parkway, Oriando, Florida 32837 • 407, 206, 2300 • marriott.com/mcojw

A30 4621 BONTIA DR	V\$XXXXXXXXXXXXX4699	RWD#:	XX
W Marriotte Oslando Granda Lakes : 4040 Cantrol Florida 24011 HARDER/SCOTT/MR/VV/ Ragom Name NKNL	Cale 07/27/16 09:37		
MIRCE FOLIO			

8		PALM		DR IN FL 3341867	VSXXXXXXXX 28 Payment	(XXXX4699	XXXXX4281
	07/2	RFOO ROOM ROOM OCC VAL B ROOM B ROOM B ROOM B RF	T FEE. TTAX CTAX A TAX TAX ET BYBAR M TR M TAX TAX	#4399 07/27/16 07/27/16 07/27/16 24011, 1 24011, 1 #0578 49784011 24011, 1 24011, 1 24011, 1 07/28/16 07/28/16 07/28/16	7.46 25.00 1.63 1.50 110.00 7.15 6.60 7.45 43.01 110.00 7.16 6.60 25.00 1.63 1.50 7.46	THE RESERVE	369.14 LED TO:

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO:

CASINO9720AOL.COM

SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

p.2

GUEST FOLIO

JW MARRIOTE ORLANDO GRANDE LAKES!

JW Marriott® Orlando Grande Lakes • 4040 Central Florida Parkway, Orlando, Florida 32837 • 407 205.2300 • marriott.com/mcojw 110.00 07/29/16 09:02 11618 21011 OSTERMAN/HOWARD/MR/ ACCT# ROPIT 07/26/16 16:53

Type 4621 BONTIA DR 430

**V\$XXXXXXXXXXX**4699

RND#: XXXXX4281

PALM BCH GDN FL 334186728 Room Clerk REDITS. DALANCE OUT DATE 07/26 11811011 #0394 134.76 PRIMO 14.91 07/26 07/26 07/26 VALET RSRT FEE RF STIAX 7/26/16 7/26/16 7/26/16 7/26/16 21011, 1 25,00 1.53 07/26 RFOCCTAX 1.50 07/26 ROOM TR 07/26 ROOM TAX 07/26 OCC TAX 110.00 21011, 7,15 6.60 21011. 1869101 84-23 GITRON\_B 07/27 07/27 BODEGA 07/27 RSRT F 07/27 RF STT 85301011 28.69 07/27/16 07/27/16 07/27/16 21011, 1 25.00 RSRT FEE RF STTAX 07/27 RFOCCTAX 07/27 ROOM TR 07/27 ROOM TAX 07/27 OCC TAX 1,50 110.00 7.15 6.60 21011, OCC TAX 21011, 1 #0491 7.46 07/27 VALET 07/28 WG KITCH 135.96 19001011 07/28 ROOM TR 07/28 ROOM TAX 07/28 OCC TAX 07/28 RSRT FEE 07/28 RF STTAX 21011, 1 110.00 7,15 21011, 1 21011, 1 07/28/16 07/28/16 07/28/16 07/28/16 #0685 6.60 25.00 1.50 07/28 RFOCC 07/28 VALET 07/29 CCARD REOCCTAX 869.10 CCARD-VS XXXXXXXXXXXX4699 PAYMENT RECEIVED BY VISA

.00

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO: CASINO9720AOL.COM SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement for updated activity. Marriott & A Woman's Nation appreciate housekeepers

(Rev. Docomber 2014)

### **Request for Taxpayer Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Internal Roy	enue Service	1																			-	
	Name (as shown	on your in	come ta	x relum).	Namo is r	raquired	on this lin	io, do n	ol leave	o this	ilne bla	nk,										
	vironmental																_					
7.4	Business name/o	lluregardec	d entity n	iame, If d	illorent fro	om abov	/6															
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you, or other amount reportable on an information return. Examples of information return, Examples of information return, examples of information return, examples of information returns include, but are not limited to, the following:

- Form 1099-INT (Interest earned or paid)
- Form 1099-DIV (dividends, Including those from slocks or mutual funds)
- Form 1099-MISC (various types of Income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- 2. Certify that you are not subject to backup withholding, or
- 2. Certify that you are the sought to believe withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. porson, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- 4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

9/7/2016

Due upon Receipt

Catherine Gerald
Catherine\_gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesine.com
Jeffrey S. Mitchem
J.Mitchem@avhomesine.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFI. finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
9/6/16	2909	Environmental Financial Group	Amenity Asset Valuation - Phase 2	\$40,937.50

Regards,

Anna Golovan Accounts Payables Specialist 954-753-5841 ext. 40524

**ENVIRONMENTAL** 

120 Hazel Avenue

+1 415 629 4344 T

+1 312 278 0259 F seharder@efg.com

Mill Valley, CA 94941

FINANCIAL GROUP

INC

### **INVOICE**

Date:

9/6/2016

Invoice #:

2909

EFG File No

To:

Poinciana Community Development District attn: District Manager

313 Campus Street Celebration, FL 34747

Project:

Amenity Asset Valuation - Phase 2

**Billing Period:** 

thru 8/31/2016

P.O. Nu	imber:	Client Tax I.D:	Contact/Buyer	Client Proje	ct Number:
Date	Hours	Description of Ser	vices	Hourly Rate	Amount
8/1/2016	1.75	Review valuation methods and estimates		250.00	437.5
8/2/2016	2	Review valuation methods and estimates		250.00	500.0
8/3/2016	2	Review valuation methods and estimates		250,00	500,0
8/4/2016	3.25	Review valuation methods and estimates		250.00	812.
8/5/2016	0.5	Review valuation methods and estimates		250.00	125.0
8/8/2016	2	Review valuation methods and revisions		250.00	500.
8/9/2016	4.75	Review valuation methods and revisions		250.00	1,187.
8/10/2016	1	Review valuation methods and revisions		250.00	250.
8/11/2016	1.5	Review valuation methods and revisions		250.00	375.
8/12/2016	0.5	Telecon M. Eckert, H. Osterman		250.00	125.
8/12/2016	6.5	Review valuation methods and revisions		250.00	1,625.
8/15/2016	4	Prepare for pricing negotiations		250.00	1,000.
8/16/2016	4	Prepare for pricing negotiations		250.00	1,000.
8/17/2016	8	Prepare for pricing negotiations		250.00	2,000.
8/18/2015	8	Prepare for pricing negotiations		250.00	2,000.
8/19/2016	5,25	Prepare for pricing negotiations		250,00	1,312.
8/19/2016	2.75	Review AV reserve study and O&M budget		250.00	687
8/22/2016	0.5	Telecon with M. Eckert		250.00	125.
8/22/2016	3.75	Prepare for AV Homes telecon		250.00	937.
8/23/2016	2	Telecon with AV Homes		250.00	500.
8/23/2016	4	Valuation analysis revisions		250.00	1,000
8/24/2016	5.75	Valuation analysis revisions		250.00	1,437.
8/25/2016	8	Valuation analysis revisions		250.00	2,000.
8/26/2016	3.75	Valuation analysis revisions		250.00	937.
8/27/2016	1.25	Valuation analysis revisions		250.00	312
8/29/2016	4	Valuation analysis revisions		250.00	1,000
8/30/2016	0.5	Teleconference H. Osterman		250.00	125
8/30/2016	4	Valuation analysis revisions		250.00	1,000
8/31/2016	8	Valuation analysis revisions		250.00	2,000

Respectfully submitted,

Digitally signed by Scott Harder DN: cn=Scott Harder, o, ou, email=seharder@efg.com, c=US Date: 2016.09.06 \ 15:41:54 \ -08'00'

Scott E. Harder, President/CEO

Total

Make Checks Payable to: Environmental Financial Group, Inc.
U.S. Federal TIN 32-0480408

JP Morgan Chase: RTN-071000013 ACCT-833255482

Page 1

**ENVIRONMENTAL** 

120 Hazel Avenue

+1 415 629 4344 T

+1 312 278 0259 F seharder@efg.com

Mill Valley, CA 94941

FINANCIAL GROUP

INC

**INVOICE** 

Date:

9/6/2016

invoice #:

2909

EFG File No

To:

Poinciana Community Development District attn: District Manager

313 Campus Street
Celebration, FL 34747

Project:

Amenity Asset Valuation - Phase 2

**Billing Period:** 

thru 8/31/2016

P.O. Nu	ımber:	Client Tax I.D:	Contact/Buyer	Client Proje	ct Number:
Date	Hours	Description o	f Services	Hourly Rate	Amount
9/6/2016		Howard Osterman Services Invoice #0615		15,125.00	15,125.0
		F			

Respectfully submitted,

Total

USD 40,937.50

Scott E. Harder, President/CEO

### Howard Osterman, Inc.

31-Aug-16

4621 Bontia Dr Palm Beach Gardens, FL 33418

IMN	/Ol	C	F
114	W X /	1	_

# 0615

To:

Environmental Financial Group, Inc.

120 Hazel Avenue

Mill Valley, California 94941

Project:

Poinciana CDD and Poinciana West CDD

Recreational Amenity Asset Valuation Study - Phase 2

Period:

through 8/31/2016

<u>Date</u>	Work Activity	Hours
8/4/18	Valuation analysis and concept development	4.50
8/10/16	Valuation analysis and concept development	6.00
8/11/16	Valuation enalysis and concept development	4.25
8/12/16	Telecon with Mike E., Scott H.	0.50
8/13/16	Valuation analysis and concept development	5.25
8/16/16	Valuation analysis and concept development	5.75
8/17/16	Valuation analysis and concept development	6.00
8/19/16	Valuation analysis and concept development	5.25
8/22/16	Telecon with Mike E., Scott H.	1.50
8/24/16	Valuation analysis and concept development	5.00
8/25/16	Valuation analysis and concept development	8.00
8/29/16	Telecan with Mike E., Scott H.	0.50
8/31/16	Valuation analysis and concept development	8.00
TOTALH	ours	60.50
Hourly R	ate	\$ 250.00
TOTAL IN	VOICE	\$ 15,125.00

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

1/10/2018 FUNDING# 092916

Catherine Gerald
Catherine\_gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
9/12/16	1844766	ATKINS	Amenity Acquisitions	362.77

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524



RECEIVED CORAL SPRINGS, FL

SEP 1 5 2016

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

Poinciana Community Development District

Attn: Gary Moyer

210 North University Drive

Suite 702

Coral Springs FL 33071

Invoice Date:

September 12, 2016

Project #:

100047654

Invoice #:

1844766

Poinciana CDD Amenity Acquisition

Project Description:

**Amenity Acquisition** 

Invoice Comments:

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124. Thank you.

Invoicing Period:

August 1, 2016 through August 31, 2016

H	Basic Services	Current	ye:
	Rate Labor	\$	245.00
	Direct Expenses	\$	117.77
	Total Invoice	\$	362.77
	Total Due this Invoice	\$	362.77

Remit to:
Atkins North America, Inc.
PO Box 409357
Atlanta GA 30384-9357
Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY15-16

**Project Number** Invoice Number Date

100047654 1844766

September 12, 2016

				Current	
Name	Category	Hou	rs	Bill Rate	Total
TASK: 00.1-General Admin				0.45.00	245.00
Leo, Kathleen S. (Kathy)	Principal		1.00	245.00	245.00
TASK TOTAL			1.00		245.00
TOTAL		8	1.00		245.00

RECEIVED CORAL SPRINGS, FL

SEP 15 2016

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

Poinciana Community Development District PCDD District Engineer FY15-16

100047654 1844766 September 12, 2016

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	og G	Rate	Base	Markup	Amount
TASK: 00.X - General Admin	_						
Mileage	Jul 20, 2016	LEO, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Only	90.00	0.540	48.60	0.00%	48.60
Postage and Courier	Aug 01, 2016	SPEEDY COURIER SERVICE, INC1044/Courier			69.17	0.00%	69.17
		Task Total - 00.X	90.000		117.77	0.00	11.71
Total			90.000		117.77	0.00	117.77

RECEIVED CORAL SPRINGS, FL

SEP 1 5 2016

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

#### Confirmation

Expense report number 1594372 was previously submitted for approval.

#### Expense Report 1594372

TIP Hint: Print in landscape formal to include all displayed information. Use your browser Back button to exit the crintable page view.

#### Submission Instructions

\* Please scan all receipts, create a PDF file and attach it to your expense report in Oracle,
\*Do not send original receipts to Tampa AP. They are to be maintained in the employee's office with a copy of the expense report for a minimum of one year.

Once you submit your expense report, your supervisor will receive an e-mail notification to approve. Once your supervisor has approved the expense report, a notification e-mail will be sant to both you and Accounts Payable. The expense report will be paid after Accounts Payable verifies the receipts.

If you aren't already getting your expense reimbursements by direct deposit, you can obtain an enrollment form by contacting directdeposit.na@aikinsglobal.com. Whenever a deposit is made, you'll receive an e-mail notification.

Questions about expense reports can be sent to expensereport.na@atkinsglobal.com.

General Information

Name Leo, Kathleen S. (Kathy) (10662) Expense Dates 14-JUL-2016 - 25-JUL-2016

Cost Center Purpose Paried Ending July 27, 2016 Approver Burns Jr., Kerneth J. (Ken) Receipts Status Received

Report Submit Date 27-JUL-2016 Attachments View Report Total 745.49 USD Reimbursement Amount 48.60 USD

RECEIVED CORAL SPRINGS, FL

SEP 1 5 2016

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

Expense Lines

Expense Allocations Weekly Summary Approval Notes [2]

#### Project Allocations

Expand All | Collepse All

⊕ Focus Line_	Payment Method Date	Expense Type	Receipt Amount	Reimbursable Amount (USD)	Merchant	Location Justification	Project 1	ask	Project Expenditure Organization
▼ ^									
						(2)			
Ļ	1 Mileage 20-Jul-201	6 Mileage - U.S. Drik	48.60 USD	(48.60)		to Solivite	100047654	00.X	PX99 Public
Expense Lin			Approval No				100047654 PCD0 Drishlet Eng FY15-18	General Admin	& Private Management
·	ŕ								
Name and the second of the sec	racis. All rights received.								

Copyright (c) 2006, Oracle, All rights received.

## Date/Time

#### SPEEEDY COURIER SERVICE

Ticket/Cail Invoice/Co		From		То		Charge	e Detail			
7/18/2016	08:12	ATKINS-LOAD	ING DOCK	SOLIVITA HOME		FS	12.47	HOT SHOT		56.70
619417		482 S. KELLER	RD	395 VILLIAGE DR	SUITE C			Weight	55	
ALANA		ORLANDO	32810	KISSIMMEE	34759			Walt		
62665				Donnete Burkhalt	11:14			Pieces		
								Miles	0	0
100047654								Tax		
										\$69.17

RECEIVED CORAL SPRINGS, FL

SEP 1 5 2016

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

#### Golovan, Anna

From:

Moyer, Gary <Gary.Moyer@thevillages.com>

Sent:

Friday, September 23, 2016 10:42 AM

To:

Golovan, Anna

Subject:

**RE: Various Invoices** 

Approved. Remember, for Poinciana, any invoice for the recreation/amenities system needs to be billed back to Avatar.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Friday, September 23, 2016 10:22 AM

To: Moyer, Gary

Subject: FW: Various Invoices

Please approve

#### Thank you

#### Anna Golovan

#### Accounts Payable Specialist

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 O: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: Golovan, Anna

Sent: Tuesday, September 20, 2016 8:45 AM

To: 'Moyer, Gary' < Gary. Moyer@thevillages.com >; 'Rosemary Tschinkel' < rosemary@moyer-group.com >

Subject: Various Invoices

Good Morning,

Invoices for approval

#### Thank you

#### Anna Golovan

#### **Accounts Payable Specialist**

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 0: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Tuesday, September 20, 2016 9:46 AM

To: Golovan, Anna < Anna.Golovan@stservices.com >

Subject: Attached Image

9/29/2016 FUNDING# 092916

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
9/12/16	1844766	ATKINS	Amenity Acquisitions	362.77

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

10/5/2016 FUNDING# 100516

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
9/30/16	90035	HOPPING GREEN & SAMS	SALE REC FACILITY	30,268.35

Regards,

Anna Golovan

Accounts Payables Specialist

954-753-5841 ext. 40524

#### Agenda Page #150

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallehassee, FL 32314 850.222.7500

STATEMENT ====================

September 30, 2016

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

001 119000 1000 con

Bill Number 90035 Billed through 08/31/2016

RECEIVED CORAL SPRINGS, FL OCT 3 2016

SEVERN TRENT ENVIRONMENTAL SERVICES INC.

Sale -	Recreation	Facilities
POINC	00111	MCE

FOR PROF	ESSION	AL SERVICES RENDERED	
08/01/16	MCE	Confer with Harder; review valuation issues; review operations and maintenance budgets; review recreation issues; review correspondence from Kessler; confer with Zimbardi.	1.40 hrs
08/01/16	LCW	Review correspondence regarding additions to financing team; confer with Moyer regarding follow-up from continued joint board meeting.	0.80 hrs
08/02/16	MCE	Confer with Gang; confer with Covelli and Shullaw.	1.00 hrs
08/02/16	LCW	Review correspondence regarding developer concerns with valuation methodology; coordinate conference call regarding same.	0.40 hrs
08/03/16	MCE	Review timeline from Mossing; confer with Zimbardi; confer with Harder; confer with Mulshine; review valuation and validation issues; review assessment structure; confer with Case; confer with Moyer and Mossing; review bond holder consent demand for extended call protection on 2012A-2 bonds.	3.20 hrs
08/03/16	LCW	Review correspondence regarding revised transaction timeline and date for validation; review correspondence regarding request for bondholder consent.	0.50 hrs
08/04/16	MCE	Review and prepare issues to be addressed in purchase and sale agreement.	2.70 hrs
08/04/16	JEM	Review status of proposed transaction and real estate issues.	0.30 hrs
08/04/16	LCW	Confer with Zimbardi regarding weekly status call.	0.10 hrs
08/05/16	MCE	Confer with Zimbardi; review second supplemental trust indenture; confer with Covelli and Shullaw; confer with Case and Zimbardi; participate in conference call with financing team.	2.20 hrs
08/05/16	LCW	Review correspondence regarding bondholder consent to amenities bond issuance; review correspondence regarding lease of certain amenity facilities.	0.40 hrs
08/08/16	MÇE	Prepare for joint board meeting; prepare for joint board meeting on recreation; review title work; confer with Harder.	1.20 hrs

Page #151
I

Sale - Recreati	ion Fadilities	Bill No. 90035	RECEIVED	Page 2
08/08/16	JEM	Review correspondence from Covelli.	OCT 3 2016	0.10 hrs
08/09/16	MCE	Attend conference call with Covelli and Shullaw; Covelli.	CONFERWIRE WAS BUILDING SERVICES, INC.	0.50 hrs
08/10/16	MCE	Review initial draft of purchase and sale agreem	ent; confer with Harder.	2.50 hrs
08/10/16	JEM	Review correspondence from Covelli; review title	e materials.	0.20 hrs
08/10/16	LCW	Confer with staff regarding receipt of draft purc review correspondence regarding election.	hase and sale agreement;	0.30 hrs
08/11/16	MCE	Review draft purchase and sale agreement.		2.30 hrs
08/12/16	MCE	Review purchase and sale agreement; confer w with Harder and Osterman; confer with Zimbard	ith Covelli and Shullaw; confer di; confer with Stellfox.	5.40 hrs
08/12/16	JEM	Review title search materials.		0.30 hrs
08/12/16	LCW	Review resident survey summary; review correstfling of bond validation complaint.	spondence regarding date for	1.10 hrs
08/13/16	MCE	Review purchase and sale agreement and relat	ed Issues; confer with Zimbardi.	1.60 hrs
08/14/16	JEM	Review asset purchase agreement.		1.30 hrs
08/15/16	MCE	Review issues with purchase and sale agreeme correspondence.	nt; review Zimbardi and Kessler	1.40 hrs
08/15/16	JEM	Review survey issues; review correspondence f	rom Covelli.	0.40 hrs
08/15/16	LCW	Confer with staff regarding revisions to bounda	ry surveys.	0.30 hrs
08/15/16	CNG	Prepare bond validation complaint and assessn bonds.	nent resolutions regarding new	2.50 hrs
08/16/16	MCE	Review purchase and sale agreement and preparatively results and forward to board members; survey; review real property survey issues.	pare revisions; review revised confer with Covelli regarding	2.60 hrs
08/16/16	JEM	Review issues regarding American Land Titles	Association survey requirements.	0.20 hrs
08/16/16	CNG	Prepare bond validation complaint and resoluti	ons regarding new bonds.	2.60 hrs
08/17/16	MCE	Confer with Covelli.		0.30 hrs
08/17/16	JEM	Review correspondence from Covelli; prepare regarding surveys.	correspondence to Covelli	0.40 hrs
08/17/16	LCW	Prepare validation complaint and assessment of correspondence regarding homeowners associately	resolutions; review ation amenity survey results.	0.30 hrs
08/17/16	CNG	Prepare bond validation complaint and resolut	ions regarding new bonds.	5.20 hrs
08/18/16	MCE	Prepare purchase and sale agreement revision	s.	1.10 hrs

Agenda	Page	#152

Sale - Recreation		Bill No. 90035	Page 3
08/18/16	JEM	Review correspondence from Covelli.	0.10 hrs
08/18/16	LCW	Review correspondence from Lane regarding discussion on social media websites; prepare validation complaint and debt assessment hearing materials.	0.70 hrs
08/18/16	CNG	Prepare bond validation complaint and assessment resolutions regarding new bonds.	4.60 hrs
08/19/16	MŒ	Prepare comments to purchase and sale agreement.	1.90 hrs
08/19/16	JEM	Prepare comments and revisions to form of agreement of sale and purchase.	0.60 hrs
08/19/16	LCW	Attend weekly amenities staff call; review survey results; review joint meeting minutes and provide comments to same; confer with Supervisors regarding contact with residents regarding amenities transaction.	2.50 hrs
08/21/16	MCE	Prepare comments on draft purchase and sale agreement.	5.60 hrs
08/22/16	MCE	Confer with Harder; review new reserve study; review club plan letter of agreement declaration; confer with Lane; prepare comments on purchase and sale agreement; confer with Covelli and Shullaw; confer with Harder and Osterman; review reserve study.	4.60 hrs
08/22/16	LCW	Review comments to purchase and sale agreement; review developer's reserve study analysis; confer with supervisors regarding contact with residents regarding amenities transaction; review correspondence regarding manner of calculation of reserve funding.	3.00 hrs
08/22/16	CNG	Prepare bond validation complaint and resolutions regarding new bonds.	2.40 hrs
08/23/16	MCE	Prepare for, travel to and attend meeting in Orlando with developer; return travel; meeting follow-up; confer with Harder.	10.70 hrs
08/23/16	LCW	Confer with staff regarding follow-up from meeting with developer on purchase and sale agreement; confer with Mossing regarding comments to 170.03 assessment resolution.	0.40 hrs
08/24/16	MCE	Follow-up from meeting with Shullaw and Covelli; review purchase and sale agreement additional comments.	0.90 hrs
08/24/16	LCW	Review joint continued meeting minutes and provide comments to same.	0,40 hrs
08/24/16	CNG	Prepare bond validation complaint and resolutions regarding new bonds.	4.40 hrs
08/25/16	MCE	Prepare for joint board meeting; review operations and maintenance budget and related issues; confer with Lane; confer with Kellogg.	2.50 hrs
08/25/16	LCW	Confer with staff regarding agenda and meeting publication for board meeting; review meeting notice and distribute same for publication.	0.90 hrs
08/26/16	MCE	Participate in financing team conference call; review proposed amenity operations and management budget; review assessment issues.	2.70 hrs
08/26/16	LCW	Confer with Carmickle regarding existing amenity rules, policies and rates; review 170.03 and 170.07 resolutions and assessment hearing notices and provide comments to same.	3.30 hrs

Agenda	Page #15	3
	Page	4

Sale - Recreation Facilities	Bill No. 90035
	==##===================================

	3x						
08/29/16	08/29/16 MCE Confer with Harder and Osterman; confer with Zimbardi; review purchase and sale agreement; review operations and maintenance assessment issues.						
08/29/16	HFB	Research real estate taxes.			0.20 hrs		
08/29/16	LCW	Research regarding real estate tax on dis	strict facilities.		0.10 hrs		
08/29/16	CNG	Prepare bond validation complaint and re	esolutions regarding n	ew bonds.	3.10 hrs		
08/30/16	MCE	Review assessment issues; confer with s review operations and maintenance bud pay-offs.	Shullaw and Covelli; co get and resident quesi	onfer with Harder; tions; research	1.80 hrs		
08/30/16	LCW	Review validation complaint and provide comments to same; review revisions to assessment resolutions and notices and provide comments to same; research regarding debt service payoff amounts relative to amenity property.					
08/30/16	CNG	Prepare bond validation complaint and r	esolutions regarding r	new bonds.	1.60 hrs		
08/31/16 MCE Confer with Harder and Osterman; confer with Ben-Hayon; review addition purchase and sale agreement and assessment issues.							
08/31/16	JEM	M Perform real estate due diligence.					
08/31/16 CNG Prepare budget amendment resolutions; prepare resolutions and notices regarding operation and maintenance budget and assessment.							
	Total fe	es for this matter			\$29,755.00		
	rearring		RECEIVED	i e			
DISBURS	Pocume	ent Reproduction	CORALSPRING	is,FL	158.00		
		ett Reproduction	000000	116	328.26		
	Travel	AAsala	OCT 3 20	310	27.09		
	Travel -	Meals	SEVERN TRENT ENV	RONMENTAL			
	Total di	sbursements for this matter	SEVERN THEM	ING.	\$513.35		
MATTER S	SUMMAR	<u>x</u> Y					
		O N	28.40 hrs	215 /hr	\$6,106.00		
	Gates,		0.20 hrs	250 /hr	\$50.00		
	BIOWII, II. FICIUI				\$1,311.50		
		Jason E.	18,50 hrs	225 /hr	\$4,162.50		
		, Lindsay C.	62.50 hrs	290 /hr	\$18,125.00		
	Eckert,	Michael C.	Q2.30 III3	/···	* <b>*</b>		
		TOTAL FEES			\$29,755.00		
TOTAL DISBURSEMENTS							
		TOTAL CHARGES FOR THIS MATTER			\$30,268.35		

	E 9.		Agenda	Page #154	
Sale - Recreation Facilities	Bill No. 90035		Page 5		
Gates, Clark N. Brown, H. French Merritt, Jason E. Whelan, Lindsay C. Eckert, Michael C.		) hrs 250 ) hrs 305 ) hrs 225	/hr /hr /hr /hr	\$6,106.00 \$50.00 \$1,311.50 \$4,162.50 \$18,125.00	
	TOTAL FEES			\$29,755.00	
	TOTAL DISBURSEMENTS			\$513.35	

Please include the bill number on your check.

**TOTAL CHARGES FOR THIS BILL** 

CORAL SPRINGS, FL

OCT 3 2016

SEVERN TRENT ENVIRONMENTAL
SERVICES, INC.

\$30,268.35

10/5/2016 \* FUNDING #100416

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
10/1/16	2913	Environmental	Amenity Asset	
		Financial Group	Valuation - Phase 1	\$11,900.00

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

Environmental Financial Group, Inc.

120 Hazel Avenue Mill Valley, CA 94941

1.415.629.4344 direct 1.312.278.0259 fax seharder@efg.com Invoice

Date:

10/1/2016

Invoice #:

2913

Billing Period:

thru 9/30/16

To:

EFG File No.:

Poinciana Community Development District

attn: District Manager 313 Campus Street Celebration, FL 34747

Project:

Amenity Asset Valuation - Phase 1

001 115000 1000

P.O. Number:	Client Tax I.D:	Contact/Buyer:	Client Project Number:
Billing Period End Date	Descr	iption of Services	Amount
9/30/2016	Phase 1 Services - 20% Due upon submittal of valuation	report	11,900.0
	1.411	Digitally signed by Scott F DN: cn=Scott Harder, o, ou email=seharder@efg.com	, c=U\$
	July 1	Date: 2016.10.01 08:15:09 -08'00'	

**TOTAL** 

USD 11900.00

Make Checks Payable to: Environmental Financial Group, Inc. US TIN 32-0480408

JP Morgan Chase SWIFT: CHASUS33 Routing No.: 071000013 Account No. 833255482

#### POINCIANA CDD

210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

> 1/5/2018 FUNDING# 103116

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
10/25/16	90318	HOPPING GREEN & SAMS	SALE REC FACILITY	35,541.63

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

11/8/2016 FUNDING #110816

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
11/2/16	2916	Environmental Financial Group	Amenity Asset Valuation - Phase 2	\$30,089.22

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

**INVOICE** 

Date:

11/2/2016

Invoice #:

2916

EFG File No

120 Hazel Avenue Mill Valley, CA 94941

**ENVIRONMENTAL** 

FINANCIAL GROUP

INC

+1 415 629 4344 T +1 312 278 0259 F seharder@efg.com

To:

Poinciana Community Development District

attn: District Manager 313 Campus Street Celebration, FL 34747

Project:

Amenity Asset Valuation - Phase 2

Billing Perlod:

thru 10/31/2016

P.O. Number:		Client Tax I.D:	Contact/Buyer	Client Proje	ct Number:
Date	Hours	Description of Ser	vices	Hourly Rate	Amount
10/5/2016	2.75	Supplemental report discussions		275.00	756.2
10/5/2016	3	Collect data for cash flow forecast		275.00	825.0
10/6/2016	1 1	Supplemental report discussions		275.00	275.0
10/6/2016	2.75	Collect data for cash flow forecast		275.00	756.7
10/7/2016	0.75	Supplemental report discussions		275.00	206.
10/7/2016	2	Collect data for cash flow forecast		275.00	550.
10/10/2016	6.25	Cash Flow Analysis		275.00	1,718.
10/10/2016	4	Cash Flow Analysis		275.00	1,100.
10/12/2016	6	Cash Flow Analysis		275.00	1,650.
10/13/2016	5,75	Cash Flow Analysis		275.00	1,581.
10/14/2016	5.75	Cash Flow Analysis		275,00	1,581.
10/15/2016	0.25	Cash Flow Analysis		275.00	68,
10/17/2016	9.75	Supplemental Report Preparation		275.00	2,681.
10/18/2016	10	Supplemental Report Preparation		275.00	2,750.
10/19/2016	7.25	Supplemental Report Preparation		275.00	1,993.
10/20/2016	9	Supplemental Report Preparation		275.00	2,475
10/21/2016	8	Supplemental Report Preparation		275,00	2,200
10/21/2016	1.25	Prepare for boards meeting		275.00	343
10/22/2016	6.25	Supplemental Report Preparation		275.00	1,718
10/22/2016	1	Prepare for boards meeting		275.00	275
10/23/2016	4.75	Prepare for boards meeting		275.00	1,306
10/24/2016	8	Prepare for and attend boards meetings		275,00	2,200
10/4/2016	1	Mileage West Palm Beach to Solivita 166mi	@\$0.54	89.64	89
10/4/2016		Mileage Solivita to West Palm Beach 166mi	@\$0,54	89.64	89
10/2/2016		Lodging - West Palm Beach Marriott (see att	ached)	393.12	393
10/24/2016		Mileage West Palm Beach to Solivita 166mi		89.64	89
10/24/2016		Mileage Solivita to West Palm Beach 166mi	@\$0.54	89.64	89
10/24/2016	1	Lodging - West Palm Beach Marriott (see at		325.04	325

Respectfully submitted,

Digitally signed by Scott Harder DN: cn=Scott Harder, o, ou, emall=seharder@efg.con), C=US Date: 2016.11.04 07:50:29:08:00

Scott E. Harder, President/CEO

Total

USD 30,089.22

ROOM CLERK

### WEST PALM BEACH MARRIOTT



1026 ROOM	OSTERMAN/HOWARD/MR	117.00 RATE	10/06/16 DEPART	12:00 TIME	202 ACCT#
	HANAIC	NATE	, , ,, , ,		MOU!#
CK		73	10/02/16	18:12	
TYPE			ARRIVE	TIME	
153					

ADDRESS

**PAYMENT** 

MRW#: XXXXX4281

	DATE	REFER	ENCE	CHARGES	CREDITS	BALANCE DUE
/	10/02	BISTRO	14621026	83.96		
22	10/02	TR ROOM	1026. 1	117.00		61
	10/02	STATE TX	1026, 1	14.04	AB	J. "
	10/03	BISTRO	15321026	19.43		Sour
	10/03	BISTRO	15611026	50.40		(0"
	10/03	TR ROOM	1026, 1	117.00		رة.
70	10/03	STATE TX	1026, 1	14.04	AB	393.12
\	10/04	BISTRO	<del>-18181026</del> _	20.49		297
	10/04	TR ROOM	1026, 1	117.00		\$7 ·
/	10/04	STATE TX	1026, 1	14.04	AB	1
	10/05	BISTRO	19191026	19.43		
	10/05	BISTRO	19531026	71.89		
	10/05	TR ROOM	1026, 1	117.00		
	10/05	STATE TX	1026, 1	14.04	AB	
	10/06	VS CARD			\$789.76	

TO BE SETTLED TO:

VISA

CURRENT BALANCE .00

THANK YOU FOR CHOOSING MARRIOTT! TO EXPEDITE YOUR CHECK-OUT, PLEASE CALL THE FRONT DESK, OR PRESS "MENU" ON YOUR TV REMOTE CONTROL TO ACCESS VIDEO CHECK-OUT.

A STAT	CRIPTION TE TAX	SUMMARY OF TAXES TAXED AMOUNT .00	TAX 28.08
F WFB	JPANCY TAX TAX TE TAX SALES TAX	.00	28.08 .00 .00
	NET CHARGES 733.60	TAX CREDITS 56.16 .00 EXP. REPORT SUMMARY	F0LI0 789.76
	BISTRO TR ROOM STATE TX	83.96 117.00 14.04	
1	BISTRO TR ROOM STATE TX	69.83 117.00 14.04	
	BISTRO TR ROOM WEST	20.49 117.00 PALM BEACH MARRIOTT	,
	1001	UNECHUBEE BIND	



WEST PALM BEACH MARRIOTT 1001 OKEECHOBEE BLVD WEST PALM BEACH, FL 33401 561-833-1234



826 ROOM <b>GK</b> TYPE	HARDER/SCOTT NAME	/MR	129.00 RATE	10/25/16 DEPART 10/23/16 ARRIVE	TIME	5252 ACCT#
170 ROOM CLERK	120 HAZEL AV MILL VALLEY 94941 ADDRESS	ENUE CA		XXXXXXXX YMENT		MRW#:
DATE	REFEREN	CE	CHARG	ES CR	EDITS	BALANCE DUE
·10/23	BISTRO	1072 026	59.8	2		
10/23 10/23 10/23 10/23 10/23 -10/24	PREMHSIA WFB TAX TR ROOM	PREMHSIA PREMHSIA 826, 1	5.9 .8 149.0	5- 9 0	F	
10/23	STATE TX	826, 1	8.9		A	
10/23	OCC TAX	826, 1	8.9	4	В	
10/24	WFB TAX BISTRO	PREMHSIA PREMHSIA 1119 026	23.2 5.9 .8 -92.9	5 9 1	F	\$325.04
10/24 10/24 10/24 10/24	TR ROOM STATE TX OCC TAX	826, 1 826, 1 826, 1	129.0 7.7 7.7	4	A B	\$ 525.04
		- SUMMARY	OF TAX	ES		500.97
A STA B OCC F WF	ATE TAX	-		AXED AMOU	NT 00 00 00 00 00	TAX 16.68 16.68 1.78 .00
	NET CHARGES 465.83	3	TAX 5.14	CRED I	TS 00	F0L10 500.97

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO: SEHARDER@EFG.COM
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM





826 H	HARDER/SCOTT	/MR	129.00	10/25/	16 12:		5252
ROOM	NAME		RATE	DEPART		ME /	ACCT#
GK				10/23/			
TYPE 170 1	20 HAZEL AVI	ENHE		ARRIVE	11	ME	
	120 HAZEL AVI 11LL VALLEY	ENUE Ca	VCVV	XXXXXX	VVVVEC	no	
ROOM (CLERK	34941	UN		YMENT	MANAGO		¹R₩#:
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DATE	REFEREN	CE	CHARG	ES	CREDITS		BALANCE DUÉ
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	IFB TAX	PREMHSIA	. 8		-	F	\$325.04
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10/24 8	STATE TX	826, 1 826, 1	7.7			A B	
10/24	OCC TAX	020 1	7.7	4		В	
							500.97
		- SUMMARY					
	CRIPTION		T	AXED AM	DUNT		TAX
	TE TAX UPANCY TAX				.00		16.68
	TAX				.00		16.68 1.78
H STA	TÉ TAX				.00		.00
	SALES TAX				.00		.00
	NET CHARGES		TAX	CDE	DITC		E0110
Į.	465.83	3	5.14	UKE	DITS .00		FOL10 500.97

AS REQUESTED, A FINAL COPY OF YOUR BILL WILL BE EMAILED TO: SEHARDERGEFG.COM
SEE "INTERNET PRIVACY STATEMENT" ON MARRIOTT.COM



WEST PALM BEACH MARRIOTT 1001 OKEECHOBEE BLVD WEST PALM BEACH, FL 33401 561-833-1234

#### Golovan, Anna

Fro	ď	n	į
-			

Moyer, Gary <Gary.Moyer@thevillages.com>

Sent:

Tuesday, November 08, 2016 4:26 PM

To:

Golovan, Anna

Subject: Attachments: FW: EFG Invoice Invoice2916.pdf

Please request payment from Avatar and upon receipt pay the invoice.

----Original Message----

From: Gary Moyer [mailto:gary@moyer-group.com]

Sent: Friday, November 04, 2016 12:07 PM

To: Moyer, Gary Subject: EFG Invoice

From EFG

----Original Message----

From: Scott Harder [mailto:seharder@efg.com]
Sent: Friday, November 4, 2016 11:54 AM
To: Gary Moyer <Gary@Moyer-Group.com>

Subject: EFG Invoice

Dear Gary,

Attached please find our invoice for Phase 2 services to the Poinciana CDDs. Please consider this our final invoice for authorized Phase 2 services.

Thank you.

Best regards,

Scott Harder

12/5/2016 **FUNDING 120516** 

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFI\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
11/30/16	90905	HOPPING GREEN & SAMS	SALE - REC FACILITY	41,838.07

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 950.222.7500

THE REPORT OF THE PROPERTY OF

#### November 30, 2016

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 90905 Billed through 10/31/2016

Sale - Recreation Facilities
POINC 00111 MCE

GEORGE SPRINGS, FL

DEC 2 2016

• • • • • • • • • • • • • • • • • • • •	FIGE	DEC 2 2016	
FOR PROFESSION	AL SERVICES RENDERED  Confer with Brown.	STVERN TRENT ENVIRONMENTAL	0.50 hrs
10/02/16 MCE	Confer with Lane.	SERVICES, INC.	0.30 hrs
, ,			
10/03/16 MCE	Prepare for joint meeting; or	onfer with board members; confer with Harder.	7.50 hrs
10/03/16 JEM	Prepare estimated transaction	on costs.	0.10 hrs
10/03/16 LCW	Confer with Zimbardi and Ro prepare for board meeting; funding of operating reserve	osenberg regarding status of amenities transaction; attend conference call with developer regarding es.	2.70 hrs
10/04/16 MCE	Prepare for, travel to and at confer with Harder; attend j follow-up.	tend meeting with Shullaw, Covelli and Harder; oint board meeting; return travel; meeting	14.10 hrs
10/04/16 LCW		complaint and distribute to Gang; review zoning County; confer with staff regarding follow-up from	0,40 hrs
10/04/16 CNG	Prepare 170.08 resolution re	egarding amenity bonds.	0.40 hrs
10/05/16 MCE	Follow-up from meeting; rev purchase and sale agreemen	view operations and maintenance issues; review nt remaining issues; confer with Zimbardi.	1.40 hrs
10/05/16 LCW		follow-up from joint board meeting; analyze impact sultant fees; prepare sales center option	1.50 hrs
10/06/16 MCE	Confer with Lane; confer with	th Brown; confer with Harder.	0.40 hrs
10/06/16 MGC	Prepare option agreement.		0.20 hrs
10/06/16 LCW		arding non-resident amenity usage; confer with weekly amenity call; confer with staff regarding nities call.	0.50 hrs

10/07/16	LCW	Confer with Zimbardi and Vento regarding need for annual non-resident passes; confer with staff regarding request for attorney general opinion.	0.60 hrs
10/10/16	MCE	Confer with Harder; review Mulshine request; attend agenda call.	0.60 hrs
10/10/16	LCW	Review correspondence regarding SAEC letter to attorney general; review correspondence regarding preparation of revised financial analysis; review correspondence regarding estimated increase in district management budget.	0.40 hrs
10/11/16	MCE	Attend financing team call; follow-up; confer with Shullaw; review attorney general opinion issues; prepare questions regarding club budget.	5.70 hrs
10/11/16	LCW	Review correspondence regarding status of revisions to purchase and sale agreement; review correspondence related to additional anticipated amenity expenses.	1.10 hrs
10/12/16	MCE	Confer with Zimbardi; confer with Stellfox; prepare correspondence to boards; confer with Vento; confer with Covelli and Shullaw; review Carmickle response to operations and management issues.	3.90 hrs
10/12/16	LCW	Confer with staff regarding status of amenities transaction.	0.20 hrs
10/13/16	LCW	Confer with Zimbardi regarding need for weekly amenities call; confer with staff regarding amenities operations and maintenance costs.	0.20 hrs
10/14/16	MCE	Confer with Covelli and Shullaw; review operations and management budget issue; confer with Carmickie; prepare for joint meeting.	2,90 hrs
10/17/16	MCE	Confer with Shullaw; prepare for joint meeting; confer with Harder and Osterman; follow-up.	2.50 hrs
10/17/16	MGC	Prepare option agreement consistent with client goals and preferences.	5.50 hrs
10/17/16	LCW	Prepare agenda for joint board meeting; coordinate with staff regarding preparation of agenda package; review and prepare same for distribution.	1.10 hrs
10/18/16	MCE	Prepare for joint board meeting; review revised purchase and sale agreement; confer with Zimbardi; review valuation and contribution issues.	5.30 hrs
10/18/16	MGC	Prepare option agreement consistent with client goals and preferences.	4.90 hrs
10/18/16	LCW	Review correspondence regarding revisions to valuation calculation and revisions to purchase and sale agreement.	0.30 hrs
10/19/16	MCE	Review correspondence from board members regarding deed restrictions; research and prepare response; attend financing team call; confer with Vento; confer with Shullaw and Covelli; confer with Harder.	2.70 hrs
10/19/16	LCW	Confer with staff and board members regarding materials for board meeting; review correspondence regarding district's ability to enforce deed restrictions.	1.60 hrs
10/20/16	MCE	Confer with Shullaw and Covelli; revise purchase and sale agreement; confer with Harder; review valuation issues; prepare for joint meeting.	6.30 hrs
10/20/16	LCW	Confer with Stellfox regarding charges for reclaimed water.	0.20 hrs

=======			
10/21/16	MCE	Research and respond to board member questions; review valuation and cash flow issues; confer with board members; confer with Covelli; confer with Harder; prepare for joint meeting.	9.70 hrs
10/21/16	JEM	Confer with Covelli.	0.10 hrs
10/21/16	LCW	Confer with supervisors regarding status of amenities transaction; review draft of revised valuation calculation; attend weekly conference call with staff on status of amenities; revise assessment resolutions and notices.	4.90 hrs
10/21/16	KEM	Research declarations of covenants regarding irrigation and reuse language.	0.40 hrs
10/22/16	MCE	Confer with board members; prepare for joint meeting; review SAEC comments.	0.50 hrs
10/23/16	MCE	Prepare for joint board meeting; review SAEC comments; confer with Shullaw and Covelli; confer with board members.	3.90 hrs
10/23/16	LCW	Prepare for board meeting.	0.30 hrs
10/24/16	MCE	Confer with board members; prepare for, travel to and attend joint meeting; confer with Harder; follow-up; prepare due diligence.	14.60 hrs
10/25/16	MCE	Confer with Zimbardi.	0.20 hrs
10/26/16	MCE	Confer with Covelli; prepare option agreement for sales center and administration building; confer with board members.	0.30 hrs
10/26/16	JEM	Review title materials.	4.00 hrs
10/27/16	MCE	Confer with MacLaren and Plenzler regarding bond validation report and assessment methodology; confer with Gang regarding bond resolution and indenture; confer with Vento; research validation; prepare option agreement; review and respond to SAEC issues.	4.00 hrs
10/27/16	MGC	Prepare option agreement.	3.60 hrs
10/27/16	LCW	Review correspondence with Vento regarding validation process; confer with Zimbardl regarding weekly amenities call.	0.20 hrs
10/27/16	CNG	Prepare memorandum regarding club dues transitioning to annual assessment.	0.30 hrs
10/28/16	MCE	Respond to board member questions; structure due diligence; confer with financing team; follow-up on purchase and sale agreement issues.	5.90 hrs
10/28/16	ÇNG	Prepare memorandum regarding club dues transitioning to annual assessment.	0.10 hrs
10/31/16	MCE	Confer with Zimbardi; confer with Lane; confer with board members; research and prepare memorandum on passes and assessments; outline due diligence.	3.80 hrs
10/31/16	JEM	Prepare option agreement.	1.90 hrs
10/31/16	LCW	Review correspondence regarding status of amenities transaction; review and revise questions and answers regarding amenity passes.	0.90 hrs
10/31/16	HFB	Review and revise memorandum regarding taxability of amenities; research	1.80 hrs

Sale - Recrea			Bill No. 90905			Page 4
######################################		additional cases regardir valorem tax purposes.				
10/31/16	CNG	Prepare memorandum re	egarding club dues	becoming annual	assessment.	2.10 hrs
	Total fee	s for this matter			c.vens PRINGS, FL	\$39,221.50
DISBURS		nt Reproduction		DEC	2 2016	1,552.75
	Postage	it Keproduction		HEVERN TRENT	ENVIRONMENTAL	7.15
	Travel				ES, INC.	651.55
	Travel - 1	Meals				79.63
	Lexis Nex	(İS				0.95
	United Pa	arcel Service				324.54
	Total disi	bursements for this matte	er			\$2,616.57
MATTER	SUMMARY	Ĺ				
	Gates, C	ark N.		2.90 hrs	215 /hr	\$623.50
	Brown, F			1.80 hrs	250 /hr	\$450.00
	Merritt, J			6.10 hrs	305 /hr	\$1,860.50
	•	atherine E Paralegal		0.40 hrs 17.10 hrs	125 /hr 225 /hr	\$50.00 \$3,847.50
	*	Lindsay C.		97.00 hrs	290 /hr	\$28,130.00
	Collazo,	1ichael C. Mike		14.20 hrs	300 /hr	\$4,260.00
			TOTAL FEES			\$39,221.50
		TOTAL DIS	SBURSEMENTS			\$2,616.57
	7	OTAL CHARGES FOR T	HIS MATTER			\$41,838.07
BILLING	SUMMAR	Y				
	Gates, C	lark N.		2.90 hrs	215 /hr	\$623.50
		I. French		1.80 hrs	250 /hr	\$450.00
	Merritt, 3			6.10 hrs	305 /hr	\$1,860.50
		atherine E Paralegal		0.40 hrs	125 /hr	\$50.00
	-	Lindsay C.		17.10 hrs 97.00 hrs	225 /hr 290 /hr	\$3,847.50 \$28,130.00
	Collazo,	1ichael C. Mike		14.20 hrs	300 /hr	\$4,260.00
			TOTAL FEES			\$39,221.50
		TOTAL DIS	SBURSEMENTS			\$2,616.57
		TOTAL CHARGES FO	OR THIS BILL			\$41,838.07

#### Golovan, Anna

From:

Moyer, Gary < Gary. Moyer@thevillages.com>

Sent:

Monday, December 05, 2016 9:05 AM

To:

Golovan, Anna

Subject:

RE: HG&S INVOICES

Approved. Make sure their invoice for recreation is sent to Avatar for payment to the district.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Monday, December 05, 2016 8:35 AM

To: Moyer, Gary

**Subject:** HG&S INVOICES

FOR APPROVAL

#### Thank you

#### Anna Golovan Accounts Payable Specialist

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 0: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Monday, December 05, 2016 9:39 AM

To: Golovan, Anna < Anna.Golovan@stservices.com >

Subject: Attached Image

12/16/2016 FUNDING 121616

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
12/8/16	1850247	ATKINS	AMENITY ACQUISITION	3288.60

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

Sen D TAgenda Page #177 CL

# **ATKINS**

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs, FL 33071 Invoice Date:

December 08, 2016

Project #:

100052537

Invoice #:

1850247

Project Description:

PCDD District Engineer FY16-17

Invoice Comments: Invoicing Period: Amenity Acquisition (AV Homes)

October 31, 2016 to November 27, 2016

Basic Services
Current

Rate Labor
3,240,00

Direct Expenses
48.60

Total Invoice
3,288.60

USD 3,288.60

 Contract Amount :
 18,000:00

 Previous Billed:
 2,160:00

 Billed to Date
 5,448:60

 Contract Balance :
 12,551:40

Remit to:
Atkins North America, inc
PO Box 409357
Atlanta, GA 30384-9357
Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date 100052537 1850247 December 08, 2016

			Current	
Name	Category	Hours	Bill Rate	Total
TASK: 00.3-Amenity Acquisition Leo, Kethleen S. (Kethy) TASK TOTAL	Principal	12.00 12.00	270.00	3,240.00 <b>3,240.00</b>
TOTAL		12.00		3,240.00

Poinciana Community Development District PCDD District Engineer FY16-17

100052537 1850247 December 08, 2016

Project Number Invoice Number Date

						-		
Expanditure Type	Data	Vendor Ma	Vendor Mame-Description	Q.	Rate	Báse	Markup	Amount
TASK: 00.X - Expenses								
Mikege	Oct 24, 2016	LEO, KATHLEEN SFrom: Orlando Office To: Poinciana meeting - Mileage - U.S. Only		0 000.06	0.540	48.60	0.00%	48.60
		Task Total - 00.X	u	90.006		48.60	0.00	48.60
Total				90.000		48.50	0.00	48.60

#### Confirmation

Expense report number 1606044 was previously submitted for approval.

#### Expense Report 1606044

TIP Hint: Print in landscape formal to include all displayed information. Use your browser Back button to exil the printable page view

Weekly Summary

#### Submission Instructions

\* Please scan all receipts, creete a POF file and attach it to your expense report in Gracie.

"Do not send original receipts to Tampa AP. They are to be maintained in the employee's office with a copy of the expense report for a minimum of one year

Once you submit your expanse report, your supervisor will receive an e-mail notification to approve. Once your supervisor has approved the expense report, a notification e-mail will be sent to both you and Accounts Payable. The expanse report will be paid eiter Accounts Payable verifies the receipts.

If you aren't already getting your expense reimbureements by direct deposit, you can obtain an enrollment form by contacting directdeposit na@aikinsglobal.com. Whenever a deposit is made, you'll receive an e-mail notification.

Questions about expense reports can be sent to expensereport na@atkinaglobat.com.

#### General Information

Name Leo, Kathleen S. (Kathy) (10682) 07-OCT-2016 - 24-OCT-2016 Expense Dates

Cost Center Purpose PX96 Period Ending Oct 24, 2016 Burns Jr., Kenneth J. (Ken) Received Approver

Expense Allocations

Receipts Status

Altachments 519.76 USD Report Total Reimbursement Amount 102.60 USD

Report Submit Onto 25-OCT-2016

View

Approval Notes [2]

Project Allocations

Expense Lines

Expand All ( Collapse All



#### Golovan, Anna

From:

Moyer, Gary < Gary.Moyer@thevillages.com>

Sent:

Friday, December 16, 2016 10:18 AM

To:

Golovan, Anna

Subject:

RE: AV Homes/Poinciana

These are approved, but under the description of the work performed, anything marked amenities acquisition needs to be reimbursed by Avatar.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Friday, December 16, 2016 10:07 AM

To: Moyer, Gary

Subject: FW: AV Homes/Poinciana

Then I believe she has billed 1850248 incorrectly as this one is being billed to Poinciana West (Amenity's Acquisition). And should be billed to Poinciana correct. Also please approve invoices.

#### Thank you

#### Anna Golovan

#### **Accounts Payable Specialist**

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 0: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: Weaver, Laurie L [mailto:Laurie.Weaver@atkinsglobal.com]

Sent: Thursday, December 15, 2016 3:46 PM

To: Golovan, Anna < Anna.Golovan@stservices.com >; Leo, Kathleen S < kathy.leo@atkinsglobal.com >; Beebe, Averial D

<Averial.Beebe@atkinsglobal.com>

Cc: McCray-Drinkhorn, Kiyomi < Kiyomi.McCray-Drinkhorn@atkinsglobal.com >

Subject: RE: AV Homes/Poinciana

Anna,

There were two invoices for October services, and three for November services. These were all mailed out, but you may not have received the November ones yet.

Thank you,

#### Laurie Weaver

Project Financial Analyst II

#### **ATKINS**

482 South Keller Road, Orlando, Florida, 32810 | Direct: +1 (407) 806 4151
Email: Laurie.weaver@atkinsglobal.com | Web: www.atkinsglobal.com/northamerica www.atkinsglobal.com

From: Beebe, Averial D

Sent: Thursday, December 15, 2016 2:34 PM

To: Anna.Golovan@stservices.com; Weaver, Laurie L < Laurie.Weaver@atkinsglobal.com>; Leo, Kathleen S

<kathy.leo@atkinsglobal.com>

1/4/2017 FUNDING 010417

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
12/22/16	91297	HOPPING GREEN & SAMS	SALE-REC FACILITIES	\$26,408.54

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tailahassee, FL 32314 850.222.7500

#### December 22, 2016

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 91297 Billed through 11/30/2016

CORAL SPRINGS, FL

DEC -

## Sale - Recreation Facilities POINC 00111 MCE

FOR PROF	ESSION/	AL SERVICES RENDERED	
11/01/16	MCE	Confer with Zimbardi; review annual passes; review Public Resources Advisory Group proposed agreement; review outline requiring due diligence; confer with board members.	4.90 hrs
11/01/16	LCW	Prepare correspondence to supervisors regarding payment of private legal fees relative to transaction.	0.30 hrs
11/02/16	MCE	Confer with Vento; confer with Zimbardi regarding experience of management company; review purchase and sale agreement; confer with Covelli; review agreements and leases to be assigned; prepare for board meeting.	3.10 hrs
11/02/16	CNG	Prepare memorandum regarding transition from club fees to annual assessments.	2.00 hrs
11/03/16	MCE	Confer with Zimbardi; review and revise bond validation report.	0.40 hrs
11/03/16	JEM	Review issues regarding amount of title insurance policies.	0.10 hrs
11/03/16	LCW	Review correspondence regarding public access to district facilities; review bond validation report and review revised version of same.	1.00 hrs
11/04/16	MCE	Confer with Gardner at Public Resources Advisory Group regarding consulting agreement; confer with Zimbardi; confer with Lane; confer with Brown.	0.60 hrs
11/04/16	JEM	Review and revise form of option agreement.	0.50 hrs
11/04/16	LCW	Review bond validation resolution and provide comments to same; review Mossing's comments to same; confer with staff regarding status of transaction.	0.90 hrs
11/05/16	MCE	Confer with Brown; confer with Lane regarding sales tax lien.	0,40 hrs
11/06/16	MCE	Prepare revised purchase and sale agreement; prepare restaurant agreement; prepare interlocal agreement; confer with Stellfox; revise interlocal agreement.	5.80 hrs
11/06/16	LCW	Review correspondence with supervisors regarding terms of purchase and sale agreement; review correspondence with staff regarding status of development	0.60 hrs

Sale - Recreat	ion Facilities	B(I) NO. 91297	raye z
		and tax lien; prepare list of improvements for bond validation resolution; confer with staff regarding form of issuer's counsel opinion and reliance.	7 2 M 2 2
11/06/16	CNG	Prepare assignments regarding amenity agreements.	0.20 hrs
11/07/16	MCE	Confer with Covelli and Shullaw; revise purchase and sale agreement; prepare for joint board meeting; confer with Zimbardi.	1.80 hrs
11/07/16	LCW	Confer with Gang regarding form of issuer's counsel opinion; review comments to revised purchase and sale agreement; review revised draft interlocal agreement and provide comments to same; confer with Plenzer regarding revisions to bond validation report; coordinate preparation of agenda package.	3.40 hrs
11/07/16	KEM	Research tax lien.	0.30 hrs
11/08/16	JEM	Review issues regarding potential tax liens on club property.	0.10 hrs
11/08/16	MCE	Confer with supervisors; review purchase and sale agreement; prepare for joint meeting.	0.40 hrs
11/08/16	LCW	Review draft agenda package for accuracy and provide comments to same.	0.30 hrs
11/09/16	MCE	Prepare for joint board meeting; confer with Rosenberg; confer with Gardner.	0.80 hrs
11/10/16	MCE	Prepare for board meeting; review advertisement; confer with Zimbardi.	0.20 hrs
11/10/16	KEM	Research tax lien.	0.50 hrs
11/11/16	MCE	Confer with board members; prepare for joint board meeting; confer with Moyer.	4.00 hrs
11/11/16	LCW	Review correspondence regarding resident concerns with transaction, need for weekly staff conference call and potential sales and use tax lien.	0.30 hrs
11/11/16	KEM	Research tax lien.	0.10 hrs
11/13/16	LCW	Review correspondence regarding status of transaction.	0.40 hrs
11/14/16	MCE	Confer with Harder; confer with board members; prepare for joint meeting; confer with Epstein; research and respond to Stellfox questions; confer with Rosenberg.	3.00 hrs
11/15/16	MCE	Confer with board members; prepare for board meeting.	1.30 hrs
11/15/16	LCW	Review correspondence regarding resident concerns with amenity transaction.	0.20 hrs
11/15/16	KEM	Research bond validation and issuances.	0.10 hrs
11/16/16	MCE	Confer with Gang; prepare for joint meeting and potential issues to be raised; prepare for, travel to and attend joint meeting; return travel; follow-up; confer with board members; confer with Drab.	11.00 hrs
11/17/16	MCE	Confer with Drab of Bush Ross; confer with Shullaw and Covelli.	0.70 hrs
11/17/16	LCW	Follow-up from board meeting; confer with developer regarding revisions to purchase and sale agreement and review same.	0.90 hrs

Agenda Page #179

Sale - Recreation Facilities Confer with board members; confer with Shullaw; confer with Gang. 1.20 hrs 11/18/16 MCE 3.80 hrs Work on due diligence matters; review zoning letter; review surveys; review JEM 11/18/16 title work. 1,30 hrs Confer with staff and Zimbardi regarding status of amenities transaction. LCW 11/18/16 Review revised purchase and sale agrement; revise same; confer with Shullaw 0.40 hrs 11/19/16 MCE and Covelli. Review minutes for joint meeting; provide comments; follow-up on resident 0.40 hrs 11/20/16 MCE letter request. 1.50 hrs Continued review of title and due diligence materials. 11/20/16 JEM. Review draft master trust indenture and provide comments to same. 3.40 hrs LCW 11/20/16 Respond to resident email with questions; confer with Covelli; prepare due 1.90 hrs MCE 11/21/16 diligence checklist. 0.10 hrs Work on due diligence issues 11/21/16 JEM. Confer with staff regarding status of amenities transaction and follow-up from 2.20 hrs LCW 11/21/16 staff conference call; prepare agenda and agenda materials for joint board meeting; revise bond validation complaint; review correspondence to Drab regarding public records request. Confer with staff regarding status of amenities transaction and follow-up from 2.20 hrs 11/21/16 LCW staff conference call; prepare agenda and agenda materials for joint board meeting: revise bond validation complaint. Prepare bond validation complaint; organize due diligence tasks; review Epstein 3.90 hrs 11/22/16 MCE questions; prepare for inspection period. 1.20 hrs Continued work on due diligence matters. 11/22/16 JEM 3.30 hrs Revise bond validation complaint and confer with Gang regarding same; LCW 11/22/16 coordinate filing of same; review public records request; review draft master trust indenture and provide comments to same. 1.50 hrs Prepare assignments regarding amenity agreements. 11/22/16 CNG 0.90 hrs Prepare and file bond validation complaint. KEM 11/22/16 Review request for production of documents and estimate time needed; confer 0.40 hrs 11/23/16 KEM with assistant state attorney. 0.50 hrs MCE Confer with board members. 11/24/16 0.20 hrs Review records request; estimate time needed to gather and review KEM 11/25/16 documents. 2.70 hrs Research and prepare assignments regarding amenity agreementss. CNG 11/26/16 Research and prepare assignments regarding amenity agreements. 2.30 hrs 11/27/16 CNG

Bill No. 91297

Page 4

	=======			=======================================	*=======
11/28/16	MCE	Confer with supervisors regarding amenity transaction; review various questions from supervisors.			0.90 hrs
11/28/16	LCW	Prepare for board meeting; perform due diligence.			3.40 hrs
11/28/16	6 KEM Research case law and assignment of case number and judge; review records request.				0.30 hrs
11/29/16	MCE	Prepare for joint board meeting.			0.30 hrs
11/29/16	LCW	Attend staff conference call; confer was status of amenities transaction.	1.90 hrs		
11/29/16	KEM	Confer with Shullaw regarding complaint; prepare acknowledgment of service; research case number assignment.			
11/30/16	LÇW	Travel to and attend joint board meeting; return travel.			
11/30/16	CNG	Research and prepare assignments regarding amenity agreements.			2.00 hrs
11/30/16	KEM	Research case number; prepare for bond validation.			0.30 hrs
	Total fee	es for this matter			\$25,505.50
DISBURSEMENTS  Document Reproduction  Travel  Travel - Meals  Conference Calls  United Parcel Service  Total disbursements for this matter					628.50 147.78 17.95 11.70 97.11 \$903.04
MATTER SUMMARY					
Gates, Clark N.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  10.70 hrs  215 /hr  7.30 hrs 305 /hr  3.60 hrs 125 /hr  29.50 hrs 225 /hr  47.90 hrs 290 /hr				\$2,300.50 \$2,226.50 \$450.00 \$6,637.50 \$13,891.00 \$25,505.50 \$903.04	
TOTAL CHARGES FOR THIS MATTER					\$26,408.54
BILLING SUMMARY					
		Clark N. Jason E. Katherine E Paralegal	10.70 hrs 7,30 hrs 3,60 hrs	215 /hr 305 /hr 125 /hr	\$2,300.50 \$2,226.50 \$450.00

Sale - Recreation Facilities	BIII No. 91297			Page 5
				*****
Whelan, Lindsay C.	29.50	hrs 225	/hr	\$6,637.50
Eckert, Michael C.	47.90	hrs 290	/hr	\$13,891.00
-	TOTAL FEES			\$25,505.50
TOTAL DISBU	JRSEMENTS			\$903.04
TOTAL CHARGES FOR	THIS BILL			\$26,408.54

Please include the bill number on your check.

# Golovan, Anna

From:

Gary Moyer < gary.moyer@thevillages.com>

Sent:

Thursday, December 29, 2016 10:31 AM

To: Golovan, Anna

Subject:

Re: VARIOUS INV - HG&S INVOICES

Approved.

Sent from my iPhone

On Dec 29, 2016, at 10:18 AM, Golovan, Anna < Anna. Golovan@stservices.com > wrote:

FOR APPROVAL

Thank you

Anna Golovan

Accounts Payable Specialist
Severn Trent – North America
210 N. University Drive | Suite 702 | Coral Springs, FL 33071
O: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Thursday, December 29, 2016 11:22 AM
To: Golovan, Anna < Anna. Golovan@stservices.com>

Subject: Attached Image

<2841\_001.pdf>

# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

3/24/2017
FUNDING 032417

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
01/31/17	92409	Hopping Green & Sams	Sale-Rec Facilities Public Records Req	\$58,031.18
01/31/17	9 <b>2</b> 410	Hopping Green & Sams		\$10,303.50

Total \$68,334.68

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

# Hopping Green & Sams

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

February 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 92409 Billed through 01/31/2017

Sale - Recreation Facilities POINC 00111 MCE

REGEINED CORAESPRINGS, FL

MAR 23 2017

FOLITO	00114		
		AL SERVICES RENDERED  Confer with board members; distribute due diligence information to board 1990.	1.40 hrs
01/02/17	MCE	members; confer with financing team; prepare for joint meeting.	1. 10 1113
01/03/17	MCE	Review draft presentation of assessment options; review due diligence check list; revise option agreement; confer with board members; negotiate with AV regarding option agreement for sales and administration building.	3.40 hrs
01/03/17	MGC	Review seller's closing checklist against prior version of same and timeline chart; revise timeline chart based upon review.	2.30 hrs
01/03/17	JEM	Review correspondence from Leo; confer with Leo; revise due diligence checklist; prepare correspondence to Covelli; review correspondence from Covelli; review revisions to option agreement.	1.70 hrs
01/03/17	LCW	Prepare amenity facility use policies and forms; prepare resolution for adoption of amenity policies, rates and suspension/termination rules; confer with Carmickle regarding status of preparation of amenity operations budget; prepare budget notices.	4.00 hrs
01/04/17	MCE	Confer with financing team; review draft presentation.	1.30 hrs
01/04/17	JEM	Review correspondence from Covelli; confer with Iorio and AV representatives regarding due diligence matters.	1.60 hrs
01/04/17	LCW	Review correspondence regarding developer's comments to option agreement; prepare amenity policies and related forms; confer with Kellogg and Rosenberg regarding status of amenities transaction; revise option agreement to include developer's comments/concerns; coordinate transmission of documents for joint board meeting; prepare for validation hearing.	6.50 hrs
01/04/17	TMCC	Conduct legal research and prepare memorandum regarding amenity transaction.	2.20 hrs
01/05/17	MCE	Review presentation of debt assessment scenarios; confer with financing team; confer with board members; review correspondence from Covelli; review leases provided by AV; confer with Covelli and Shullaw.	3.60 hrs

Sale - Recreati	on Facilities	Bill No. 92409	Page Z
******			=====
01/05/17	JEM	Review correspondence from Covelli; review Covelli comments to option agreement.	1.30 hrs
01/05/17	LCW	Confer with staff regarding status of negotiation of option agreement; confer with Leo regarding status of receipt of due diligence proposals; confer with Gaertner regarding board presentation and review same; prepare for joint board meeting; review correspondence regarding leases relative to sales center retail sites.	2.00 hrs
01/05/17	TMCC	Conduct legal research and revise memorandum regarding valuation.	5.90 hrs
01/05/17	KSCH	Research case law regarding validation to support prehearing memorandum,	5.40 hrs
01/06/17	MCE	Attend conference call with financing team; confer with board members; analyze assessment information; review AV objection letter.	4.40 hrs
01/06/17	JEM	Review correspondence from Covelli; reply to same; confer with Covelli.	0.60 hrs
01/06/17	LCW	Review correspondence regarding form of bank and pharmacy leases; prepare for board meeting; confer with Zimbardi regarding status of amenities transaction; confer with Gang regarding tax issues regarding restaurant operations; review correspondence regarding operating budget; revise amenity policies per Epstein's comments; review letter from developer regarding assessments; confer with Manza regarding publication of rulemaking notices.	2.20 hrs
01/06/17	TMCC	Conduct legal research and revise memorandum regarding valuation.	4.10 hrs
01/06/17	KSCH	Research additional case law for bond validation.	5.00 hrs
01/07/17	MCE	Review operations and maintenance budget; confer with supervisors; prepare analysis with questions and concerns for the proposed budget.	7.70 hrs
01/08/17	JEM	Review correspondence from Leo; review correspondence from Cormicke.	0.10 hrs
01/09/17	MCE	Review budget; compile comments for board members; confer with board members; confer with Epstein regarding roof problem; prepare immunity language and provide to Shullaw; review title and option issues.	4.20 hrs
01/09/17	JEM	Review correspondence from Covelli; review proposed revisions to Option Agreement.	2.90 hrs
01/09/17	LCW	Review correspondence from Stellfox regarding AV homes letter relating to assessments; review correspondence with Epstein regarding non-resident use of amenity facilities; confer with Winch regarding form of restaurage CEIVED management agreement; prepare for board meeting.	1.30 hrs
01/09/17	CNG	Prepare comments on proposed 2017 budget. MAR 23 2017	1.00 hrs
01/10/17	MCE	Review due diligence items; confer with board members.  SEVERN TRENT ENVIRONMENTA	0.70 hrs
01/10/17	JEM	Review correspondence from Covelli; review and revise Covelli revisions to option agreement; prepare correspondence to Covelli.	1.30 hrs
01/10/17	LCW	Review correspondence regarding comments to title commitment; research validation cases relative to recreation facilities; confer with Epstein regarding	2.60 hrs

Sale - Recreati		NU. 72707  -		======
		matters related to the amenity acquisition.		
01/10/17	TMCC	Conduct legal research and revise memorandum rega	arding valuation issues.	2.10 hrs
01/10/17	KSCH	Research and summarize additional nine cases regard assessment bonds for recreational facilities in district	ding validation of s.	3.00 hrs
01/10/17	KEM	Prepare letter to judge and notice and order to show	cause.	0.30 hrs
01/11/17	MCE	Prepare for, travel to and attend individual meetings due diligence items; confer with supervisors; confer with supervisors.	with supervisors; prepare with Plenzier.	8.50 hrs
01/11/17	JEM	Review correspondence from Leo; review correspond	lence from Covelli.	0.10 hrs
01/11/17	LCW	Review correspondence from Epstein regarding capit and AV Homes coffee talk presentation; review corre regarding proposals for supplemental inspection serv	spondence from Leo	0.20 hrs
01/11/17	KEM	Prepare and send letter to judge regarding notice an	d order to show cause.	0.30 hrs
01/12/17	MCE	Confer with supervisors; review due diligence comme prepare for board meeting.	ents and documents;	6.20 hrs
01/12/17	JEM	Review due diligence proposals.		0.20 hrs
01/12/17	LCW	Review operations and maintenance budget comparisons for prior years; review correspondence from Epstein regarding same; confer with staff regarding range for non-resident user fee; confer with Winch regarding amenities acquisition; confer with Zimbardi regarding need for weekly meeting; confer with board members regarding response to resident questions on amenities; confer with Lowry regarding impact of lease agreement on taxability of bonds.		1.30 hrs
01/12/17	TMCC	Conduct legal research and revise memorandum reg	arding valuation issues.	5.90 hrs
01/13/17	MCE	Prepare for joint board meeting; attend meetings with meeting with Shullaw and Covelli; attend joint board meeting follow-up; confer with Deary of Vesta.	th supervisors; attend I meeting; return travel; RECEIVED	13.30 hrs
01/13/17	JEM	Review correspondence from Leo.	CORAL SPRINGS, FL	0.10 hrs
01/14/17	MCE	N R R R	MAR 23 2017  WERN TRENT LINGSHMENTAL	0,30 hrs
01/15/17	MCE	Confer with Deary; review bond holder consent agreemulshine.		0.60 hrs
01/15/17	LCW	Revise rulemaking notices per board direction; revies supervisors regarding amenity matters.	w correspondence with	0.20 hrs
01/16/17	MCE	Review lease amendment; confer with Shullaw; confeiligence items; confer with board members; confer and beverage options; confer with Gang regarding by with Epstein.	with Covelli; research food	2.20 hrs
01/16/17	LCW	Review correspondence with Epstein regarding statu- review comments to agreement regarding bondhold- comments to pharmacy lease agreement amendmen	er consent; review	1.00 hrs

Page 4

01/17/17 JEM	Review correspondence from Covelli; review revisions to option agreement; prepare correspondence to Leo.	1,20 hrs
01/17/17 LCW	Coordinate distribution of reserve studies to Epstein.	0,60 hrs
01/17/17 KEM	Prepare letter to Epstein regarding property assessment notebook.	0.60 hrs
01/18/17 MCE	Prepare for continued meeting; confer with Mulshine; review draft minutes from joint meeting and provide comments.	0.40 hrs
01/18/17 JEM	Review correspondence from Covelli; reply to same.	0.10 hrs
01/18/17 LCW	Follow-up from joint board meeting; review correspondence from resident; review correspondence regarding revisions to title commitment; review correspondence regarding agreement with subordinate bondholder; update due diligence checklist.	1.20 hrs
01/18/17 KEM	Prepare response to public records request.	1.80 hrs
01/19/17 MCE	Revise option agreement; confer with Shullaw; review first amendment to drug store lease; confer with Deary; confer with Vento.	2.00 hrs
01/19/17 JEM	Review correspondence from Covelli; review termination of memorandum of lease; review revisions to option agreement.	1.90 hrs
01/20/17 MCE	Review project management agreement; review draft engineer's report; prepare Evergreen agreement; attend financing team conference call; confer with Covelli; confer with Leo; confer with Rosenberg; prepare due diligence items; review option agreement issues.	4.70 hrs
01/20/17 JEM	Review correspondence from Covelli; review correspondence from Shullaw.	0.20 hrs
01/20/17 LCW	01/20/17 LCW Review correspondence from Stellfox regarding status of amenity transaction; review correspondence from Deary regarding review of food and beverage operations; review tentative agenda for continued joint board meeting; confer with Rosenberg regarding status of amenity transaction; review correspondence regarding comments on option agreement; prepare pre-hearing memorandum of law relative to validation.	
01/20/17 KEM	Research districts with similar amenity facilities.	0.20 hrs
01/21/17 MCE	Confer with Plenzler regarding food and beverage operations and percentage of bond transaction.	0.20 hrs
01/23/17 MCE	Confer with Covelli and Shullaw; confer with board members; prepare for joint board meeting; review option agreement.	1.80 hrs
01/23/17 JEM	Review correspondence from Reddick; reply to same.	0.20 hrs
01/23/17 LCW	Attend conference call regarding option agreement; review revised version of same; review correspondence regarding documents for continued joint meeting agenda package; confer with Harder regarding attendance at board meeting; review validation bench memorandum.	2.60 hrs
01/23/17 CNG	Prepare amenity facilities management services agreement. GORAL SPRINGS, FL	2.60 hrs
	MAR <b>23</b> 2017	

Page 5

Sale - Recreation	n Facilitles	Bill No. 92409	Page 5
e======	_ = = = = = = = = = = = = = = = = = = =		
01/23/17	KEM	Confer with judicial assistance regarding notice and order to show cause.	0.20 hrs
01/24/17	MCE	Confer with Kessler; follow-up on option agreement; research Epstein questions; confer with board members; review email regarding vehicle condition; confer with Harder; revise due diligence checklist; review project management agreement.	3.80 hrs
01/24/17	JEM	Review Phase I proposal.	0.30 hrs
01/24/17	LCW	Confer with Rosenberg; review developer comments to amenity policies and forms; attend conference call with Harder regarding scope of additional valuation services; review same; confer with staff regarding status of due diligence efforts; prepare agreement for Phase I site assessments for amenity properties.	4,50 hrs
01/24/17	CNG	Prepare amenity facilities management services agreement.	1.50 hrs
01/24/17	KEM	Review executed notice and order to show cause.	0.40 hrs
01/25/17	MCE	Confer with supervisors; confer with Shullaw; review Master Trust Indenture and provide comments.	1,00 hrs
01/25/17	MGC	Research whether the district may use the state term contract for motor vehicles; attempt to contact contract administrator regarding same; summarize research to date.	3.30 hrs
01/25/17	JEM	Review status of due diligence matters.	0.20 hrs
01/25/17	LCW	Prepare agreements for Phase I site assessment services, mold inspection services and Americans with Disabilities Act compliance services; confer with Shullaw regarding membership relative to community clubs; update due diligence checklist; confer with Stellfox regarding EFG proposal for additional services; review meeting minutes from resident advisory group meetings.	4.10 hrs
01/25/17	KEM	Confer with judicial assistant regarding notice and order to show cause.	0.10 hrs
01/26/17	MCE	Confer with Mossing; confer with board members; review wrap structure; confer with Supervisor Brown.	1.90 hrs
01/26/17	MGC	Conference call with Hyatt regarding district purchases of motor vehicles under the State Term Contracts governing same.	0.4 <b>0</b> hrs
01/26/17	JEM	Review title matters; review correspondence from Chavero regarding legal descriptions.	0.30 hrs
01/26/17	LCW	Confer with boards regarding Impact of wrapped debt structure on undeveloped lands.	0.50 hrs
01/26/17	CNG	Prepare amenity facilities management services and project construction management services agreements.	2.50 hrs
01/26/17	VBD	Compare for consistency the legal descriptions in the revised surveys with the current title commitment and identify any discrepancies.	7,80 hrs
01/26/17	TMCC	Prepare trial brief.  RECEIVED CORAL SPIRINGS, FE	0.20 hrs
		MAR 23 2017	

Sale - Recreatio		Bill No. 92409	Page 6
		B B B 중 보완성성병역 중 및 모류 보완 중 분수 B 모르 모판 표구 로 모든 C B B B 장 스 프로토리 및 등 등 보고 모두 분수 분드 모든 및 및 B C B 드 및 드 두 전 모	=======
01/26/17	KEM	Review acknowledgment of service.	0.20 hrs
01/27/17	MCE	Travel to and attend meeting with developer and individual board members; confer with Harder.	7,20 hrs
01/27/17	MGC	Prepare correspondence regarding state purchasing process.	0.60 hrs
01/27/17	JEM	Prepare title objection letter; review update surveys and title commitment.	4.40 hrs
01/27/17	LCW	Attend weekly conference call with financing team; confer with Harder regarding anticipated additional services.	0.80 hrs
01/27/17	CNG	Prepare amenity facilities management services and project construction management services agreements.	1.50 hrs
01/27/17	VBD	Compare for consistency the legal description for the sales and administration center survey with the current title commitment and identify any discrepancies.	1.30 hrs
01/27/17	KEM	Confer with newspaper regarding publication of notice and order to show cause.	0.20 hrs
01/29/17	MCE	Prepare for board meeting.	0.60 hrs
01/30/17	MCE	Prepare for and travel to joint board meeting; analyze AV Homes assessment request and potential responses from district.	11.00 hrs
01/30/17	JEM	Review correspondence from Covelli; continued work on title objection letter.	2.40 hrs
01/30/17	LCW	Review correspondence regarding district purchase of vehicles and supplemental materials for joint board meeting; attend conference call with staff regarding calculation of square footage of amenities; review and revise attorney notes regarding AV's requested shift of operating assessments to debt assessments.	2.10 hrs
01/31/17	MCE	Prepare for, travel to and attend board meeting; return travel; follow-up from meeting; confer with supervisors; confer with Norman; confer with Plenzler.	11.30 hrs
01/31/17	JEM	Revise title objection letter.	0.70 hrs
01/31/17	LCW	Confer with staff regarding changes to amenity policies; review joint meeting minutes and provide comments to same; review certificate of insurance for Phase 1 and mold inspection contractor and provide comments to same; review February joint meeting advertisement; review debt assessment resolutions and notices.	2.00 hrs
	Total fee	es for this matter	\$56,455.50
DISBURSE	Docume Travel Travel - Confere Lexis Ne	nce Calls  MAR 23 2017	212.25 1,185.72 101.35 37.70 7.28 31.38
	United P	Parcel Service  SERVICES, INC.	V-100

Total disbursements for this matter

\$1,575.68

# MATTER SUMMARY

Gates, Clark N.	9.10 hrs	215 /hr	\$1,956.50
Merritt, Jason E.	21,80 hrs	305 /hr	\$6,649.00
Ibarra, Katherine E Paralegal	4,30 hrs	125 /hr	\$537.50
Schalter, Kristen M Law Clerk	13.40 hrs	110 /hr	\$1,474.00
Whelan, Lindsay C.	42.60 hrs	225 /hr	\$9,585.00
Eckert, Michael C.	103.70 hrs	290 /hr	\$30,073.00
Collazo, Mike	6.60 hrs	300 /hr	\$1,980.00
McConnell, Travis S Law Clerk	20.40 hrs	110 /hr	\$2,244.00
Desai, Vaishali B.	9.10 hrs	215 /hr	\$1,956.50

**TOTAL FEES** TOTAL DISBURSEMENTS

TOTAL CHARGES FOR THIS MATTER

\$58,031.18

\$56,455.50

\$1,575.68

**BILLING SUMMARY** 

Gates, Clark N.	9.10 hrs	215 /hr	\$1,956.50
Merritt, Jason E.	21.80 hrs	305 /hr	\$6,649.00
Ibarra, Katherine E Paralegal	4.30 hrs	125 /hr	\$537.50
Schalter, Kristen M Law Clerk	13.40 hrs	110 /hr	\$1,474.00
Whelan, Lindsay C.	42.60 hrs	225 /hr	\$9,585.00
Eckert, Michael C.	103.70 hrs	290 /hr	\$30,073.00
Collazo, Mike	6.60 hrs	300 /hr	\$1,980.00
McConnell, Travis S Law Clerk	20.40 hrs	110 /hr	\$2,244.00
Desai, Vaishali B.	9.10 hrs	215 /hr	\$1,956.50

**TOTAL FEES** TOTAL DISBURSEMENTS \$56,455.50 \$1,575.68

### TOTAL CHARGES FOR THIS BILL

\$58,031.18

# Please include the bill number on your check.

RECEIVED CORAL SPRINGS, FL

MAR 23 7017

SEVERN THEM ENVIRONMENTAL  $\mu_{S_1} \equiv \exp(V_{F_1})_{F_2}$ 

# Hopping Green & Sams Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850,222,7500

February 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 92410 Billed through 01/31/2017

RECEIVED CORAL SPRINGS, FL MAR 23 2017

SEVERN TRENT CHYRONMENTAL Stoppets die

### 00113 POINC MCE

**Public Records Request** 

		2 to September 2	
		AL SERVICES RENDERED	0.20 hrs
01/05/17	MGC	Review documents for public records request response.	0.20 1115
01/06/17	LCW	Review correspondence regarding payment of records deposit; review correspondence from Moyer regarding distribution of e-mail records.	0.10 hrs
01/09/17	MGC	Review documents responsive to Bush Ross public records request; confer with DeMarco regarding same.	0.50 hrs
01/09/17	KEM	Prepare response to public records request.	0.10 hrs
01/10/17	MGC	Begin preparing basic outline of public records exemptions to consider when reviewing documents.	0.90 hrs
01/10/17	LCW	Review correspondence regarding compilation of attorney e-mails for records request.	0.30 hrs
01/10/17	KEM	Prepare response to public records request.	3.70 hrs
01/11/17	MCE	Prepare response to public records request.	0.20 hrs
01/11/17	MGC	Research internal files for other outlines of public records exemptions to consider when reviewing documents; correspond with paralegal regarding same.	0.60 hrs
01/11/17	LCW	Review correspondence regarding status of compilation and initial review of district counsel e-mails.	0.10 hrs
01/11/17	KEM	Prepare response to request for production.	2.70 hrs
01/12/17	KEM	Prepare response to request for production.	4.60 hrs
01/13/17	KEM	Prepare response to public records request.	3.70 hrs
01/17/17	MGC	Coordinate preliminary review of provided documents.	0.20 hrs
01/17/17	LCW	Review correspondence regarding status of review of district counsel emails.	0.20 hrs

Public Records	Request	Bill No. 92410	Page 2
01/17/17	KEM	Prepare response to public records request.	0.70 hrs
01/18/17	MGC	Coordinate download of engineering files.	0.30 hrs
01/18/17	LCW	Confer with Leo regarding distribution of engineering emails.	0.10 hrs
01/19/17	MGC	Conference calls with DeMarco regarding preparation of response to public records request; conference call with Rosenberg regarding same.	1.80 hrs
01/19/17	KEM	Prepare response to public records request.	0.30 hrs
01/20/17	MGC	Conference call with Drab regarding status of review and production of public records; begin review of documents.	4.10 hrs
01/20/17	LCW	Review of paper files.	0.40 hrs
01/20/17	KEM	Prepare response to request for production.	3.90 hrs
01/21/17	KEM	Prepare response to public records request.	1.30 hrs
01/23/17	MGC	Continue review of documents.	4.80 hrs
01/23/17	KEM	Prepare response to public records request.	0.10 hrs
01/24/17	MCE	Confer with Zimbardi; confer with Rosenberg.	0,20 hrs
01/24/17	LCW	Review correspondence from Zimbardi regarding production of e-mail records.	0.10 hrs
01/26/17	KEM	Prepare response to public records request.	1.90 hrs
01/27/17	MGC	Continue review of documents (HGS paper files and DM files, Moyer electronic files, Epstein, Stellfox, Brown, Rosenberg paper files, Vento); research regarding fees issues; coordinate uploading of Phase 1 reviewed and responsive documents to FTP site; prepare and send e-mail to Drab regarding production of Phase 1.	7.10 hrs
01/27/17	LCW	Review correspondence regarding distribution of phase 1 of public records request response.	0.10 hrs
01/27/17	KEM	Prepare response to request for production.	1.90 hrs
01/30/17	MGC	Conference call with DeMarco regarding provision of Phase 1 documents to Drab; develop list of search terms to narrow scope of document review; conference call and follow up e-mail with Drab regarding search terms.	1.80 hrs
01/30/17	LCW	Review correspondence from Collazo regarding distribution of Phase 1 of public records response.	0.20 hrs
01/30/17	KEM	Prepare response to public records request.	0.20 hrs
	Total fe	ees for this matter	\$10,303.50

RECEIVED CORAL SPRINGS, FL

MAR 23 2017

Public Records Request	Bill No. 92410			Page 3
	*****************		*************	
Ibarra, Katherine E P	aralegal	25.10 hrs	125 /hr	\$3,137.50
Whelan, Lindsay C.		1.60 hrs	225 /hr	\$360.00
Eckert, Michael C.		0.40 hrs	290 /hr	\$116.00
Collazo, Mike		22.30 hrs	300 /hr	\$6,690.00
TOTAL FEES			\$10,303.50	
TOTAL CHARG	ES FOR THIS MATTER			\$10,303.50
BILLING SUMMARY				
Ibarra, Katherine E P	aralegal	25.10 hrs	125 /hr	\$3,137.50
Whelan, Lindsay C.	-	1.60 hrs	225 /hr	\$360.00
Eckert, Michael C.		0.40 hrs	290 /hr	\$116.00
Collazo, Mike		22.30 hrs	300 /hr	\$6,690.00
	TOTAL FEES			
TOTAL CH	ARGES FOR THIS BILL			\$10,303.50

Please include the bill number on your check.

MAR 23 7017

MAR 23 7017

SEVERN THE HI ENVIRONMENTAL

SEVERN THE HI ENVIRONMENTAL

# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

1/25/2017 FUNDING 012517

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
1/19/17	1852418	ATKINS	AMENITY ACQUISITION	6733.50

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524





Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs, FL 33071

Invoice Date:

January 19, 2017

Project #: Invoice #: 100052537 1852418

Project Description:

PCDD District Engineer FY16-17

Invoice Comments:

Invoicing Period:

November 28, 2016 to January 01, 2017

Current **Basic Services** 11,338.75 Rate Labor 48.60 **Direct Expenses** 11,387.35

**Total invoice** 

**Total Due this Invoice** 

USD 11.387.35

18,000.00 Contract Amount: 5,448.60 Previous Billed: 16,835.95 Billed to Date Contract Balance: 1,164.05

RECEIVED CORAL SPRINGS, FL

JAN 23 2017

DEVERN TRENT ENVIRONMENTAL STERN NOC

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date

100052537 1852418

January 19, 2017

			Current	
Name	Category	Hours	Bill Rate	Total
TASK: 00.1-General Metting				
Woods, John P	Project Manager	2.50	169.00	422.50
TASK TOTAL		2.50		422.50
TASK: 00.2-Gen. Engineering				
Dell'Isola Jr. Michael D (Mike)	Project Manager	24.75	169.00	4,182.75
TASK TOTAL	•	24.76		4,182.75
TASK: 00.3-Amenity Acquisition				
Leo, Kathleen S. (Kathy)	Principal	24.00	270.00	6,480,00
Dell'Isola Jr. Michael D (Mike)	Project Manager	1.50	169.00	253.50
TABK TOTAL		25.50		6,733.50
TOTAL		52.75		11,338.75

RECEIVELY CORAL SPRINGS, FL JAN 23 2017

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

Poinciana Community Development District PCDD District Engineer FY16-17

100052537 1852418 January 19, 2017

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	Of.	Rate	Base	Markup	Amount
TASK: 00.X - Expenses							
Mieage	Nov 16, 2016	LEO, KATHLEEN SFrom: Orlando Office To; Solivita - Mileage - U.S. Only	90.000	0.540	48.60	0.00%	48.60
		Task Total - 00.X	90.000		48.60	00'0	48.60
Total			90.000		48.50	0.00	48.60

CORAL SPRINGS, FL.

JAN 23 2017

SEVERN THEM! ENVIRONMENTAL

# Golovan, Anna

From:

Moyer, Gary < Gary.Moyer@thevillages.com>

Sent:

Tuesday, January 24, 2017 11:44 AM

To:

Golovan, Anna

Subject:

**RE: VARIOUS INVOICES** 

Approved. The Atkins invoices should be billed to Avatar for reimbursement for work related to acquisition of amenities.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Monday, January 23, 2017 4:26 PM

To: Moyer, Gary

Subject: VARIOUS INVOICES

FOR APPROVAL

Thank you

### Anna Golovan

### Accounts Payable Specialist

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 O: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Monday, January 23, 2017 4:03 PM

To: Golovan, Anna < Anna. Golovan@stservices.com >

Subject: Attached Image

# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

1/25/2017

**FUNDING 012517-A** 

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount	-
1/20/17	91790	HOPPING GREEN & SAMS	SALE REC FACILITY	40,760.88	

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850,222,7500

January 20, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 91790 Billed through 12/31/2016

RECEIVED CORAL SPRINGS, FL

JAN 24 2017

GEVERN TRENT ENVIRONMENTAL SEXPROSES, MICH.

Sale - Recreation Facilities
POINC 00111 MCE

FOR PROF	ESSION	AL SERVICES RENDERED	
12/01/16	LCW	Review answer filed regarding validation complaint; follow-up from joint board meeting; review joint meeting notice and provide comments to same; confer with staff regarding agenda for joint meeting; confer with staff regarding review of existing amenity leases and agreements; confer with Zimbardi regarding need for weekly amenities call.	1.90 hrs
12/01/16	CNG	Prepare assignments regarding amenity agreements.	3.50 hrs
12/02/16	MŒ	Confer with Zimbardi; prepare due diligence issues; attend call with financing team.	1.00 hrs
12/02/16	LCW	Confer with Manza regarding agenda items for joint meeting; review tentative agenda relative to same.	1.50 hrs
12/02/16	CNG	Prepare assignments regarding amenity agreements.	3.60 hrs
12/02/16	KEM	Confer with judicial assistant regarding hearing availability.	0.10 hrs
12/03/16	MCE	Confer with supervisor regarding status of amenity transaction.	0.20 hrs
12/04/16	ÇNG	Prepare assignments regarding amenity agreements.	2.40 hrs
12/05/16	LCW	Review correspondence regarding contact with resident fund attorney, execution of purchase and sale agreement and status of transaction.	0.30 hrs
12/05/16	KEM	Confer with Shullaw and Covelli regarding executed purchase agreement; confer with assistant state attorney regarding hearing availability.	0.70 hrs
12/06/16	MCE	Review comments provided by board member; review interest rate issues and impact on purchase price; review due diligence items.	2.80 hrs
12/06/16	LCW	Review correspondence regarding preparation of agenda package and distribution of same; review correspondence regarding date for validation hearing; review correspondence regarding assumptions for amenity bonds financing.	0.40 hrs

Sale - Recreat	tion Facilities	Bill No. 91790	Page 2
12/06/16	KEM	Confer with judicial assistant; prepare notice and order to show cause.	0,50 hrs
12/07/16	MCE	Revise due diligence check list; confer with Board members; confer with financing team.	8.30 hrs
12/07/16	MGC	Research Avatar asset sale contract.	0.20 hrs
12/07/16	LCW	Review correspondence regarding club financials and financing assumptions.	0.10 hrs
12/08/16	MCE	Participate in conference with Mulshine, Moyer, Shullaw, and Covelli regarding assessment methodology and bond sale; review draft minutes from November 16, 2016 joint meeting.	2.80 hrs
12/08/16	JEM	Review status of due diligence matters.	0.10 hrs
12/08/16	LCW	Review correspondence regarding impact of interest rates on transaction and preparation of engineer's report.	0.20 hrs
12/08/16	KEM	Prepare notice and order to show cause and acknowledgment of service.	0.10 hrs
12/09/16	MCE	Research due diligence items; confer with Carmickle.	1.70 hrs
12/09/16	LCW	Confer with staff regarding status of transaction; confer with Epstein regarding meeting on amenities acquisition transaction; review notice and order to show cause and acknowledgment of service relative to bond validation and provide comments to same; prepare for board meeting; revise checklist for amenity acquisition tasks; revise sources and uses worksheet relative to proposed bond issuance assumptions; revise interlocal agreement per board request at November meeting.	3.30 hrs
12/09/16	CNG	Review due diligence checklist and documents.	0.50 hrs
12/09/16	KEM	Prepare notice and order to show cause and acknowledgment of service.	0.30 hrs
12/11/16	MCE	Confer with Epstein regarding Oakmont Grove; prepare interlocal agreement; prepare notice and order to show cause and acknowledgment of service.	0.60 hrs
12/12/16	MCE	Confer with Gaertner; confer with board members.	1.40 hrs
12/12/16	MGC	Review asset sale and purchase agreement and associated exhibits; review emails and documents attached to same regarding purchase and sale agreement; prepare due diligence checklist.	6.90 hrs
12/12/16	JEM	Review correspondence from Covelli; work on due diligence matters.	0.30 hrs
12/12/16	LCW	Prepare list of items for joint meeting agenda; review correspondence to Carmickle regarding amenity budget; review correspondence with Stellfox regarding status of amenity transaction; coordinate distribution of revised interlocal agreement to supervisors; prepare amenity suspension and termination rules; prepare notices of rulemaking and rule development for amenity rules and rates; prepare resolution adopting amenity rules, rates and policies; confer with Epstein regarding status of amenity transaction.	5.70 hrs
12/12/16	CNG	Research and analyze appraisals regarding district acquiring property.	0.20 hrs
12/13/16	MCE	Confer with Gaertner; confer with board members; prepare for, travel to and	4.80 hrs

			=======================================
		attend joint board meeting; follow-up from meeting; return travel; confe Plenzier.	
12/13/16	MGC	Begin reviewing checklist and chronology charts and independently confidates and provisions contained therein.	irming 2.50 hrs
12/13/16	LCW	Review PRAG presentation regarding choices for bond structure; review amenity rules and policies and provide comments to same; review bond validation procedural process case provided by Avalon; prepare food and beverage management agreement for restaurant facilities.	
12/13/16	KEM	Confer with assistant state attorney; prepare letter to judge.	0.60 hrs
12/14/16	MGC	Continue reviewing checklist and chronology charts and independently confirming dates and provisions contained therein.	6.10 hrs
12/14/16	JEM	Review due diligence checklist.	0.10 hrs
12/14/16	LCW	Confer with Kellogg regarding interlocal agreement; prepare food and b management agreement for restaurant facilities.	everage 1.80 hrs
12/14/16	CNG	Review checklists prepared by developer for inclusion of all documents provisions; prepare amenity budget resolutions and notices.	and 0.80 hrs
12/15/16	MCE	Confer with board member; confer with Plenzler.	0.60 hrs
12/15/16	MGC	Continue reviewing seller-provided checklist and chronology charts and independently confirming dates and provisions contained therein; incorpsame into internal checklist; identify and research department of busine professional regulations licenses (including liquor licenses) held by Soliv & Hospitality, LLC; locate and obtain application to transfer same to disdistrict as co-licensee.	ss and ita Golf
12/15/16	JEM	Analyze contract and due diligence deadlines.	1.50 hrs
12/15/16	LCW	Confer with Leo regarding engineering tasks to be completed during du diligence; review correspondence from Zimbardi regarding resident con prepare food and beverage management agreement for restaurant faci	cerns;
12/15/16	CNG	Prepare true-up agreement, budget resolutions and notices.	2.30 hrs
12/16/16	MCE	Attend conference call with financing team; attend conference call with and Covelli; follow-up on due diligence items.	Shullaw 2.90 hrs
12/16/16	JEM	Review correspondence from Covelli; review due diligence timelines; co with Covelli and Shullaw; prepare correspondence to Leo; review correspondence from Shullaw; reply to same.	nfer 2.40 hrs
12/16/16	LCW	Prepare food and beverage management agreement for restaurant faci	lities. 3.20 hrs
12/16/16	CNG	Prepare true-up agreement, budget resolutions and notices.	1.80 hrs
12/19/16	MGC	Review checklist and ensure restaurant expert is included in same.	0.30 hrs
12/19/16	JEM	Review title issues.  CORAL SPS  JAN 2 4	0110 1113
			* = 11

Sale - Recreation Facilities		Bill No. 91790		
12/19/16	LCW	Review correspondence regarding resident questions an restaurant consulting services; prepare non-resident use food and beverage management agreement for restaurant	er agreement; prepare	3.80 hrs
12/19/16	CNG	repare true-up agreement, budget resolutions and notices.		
12/19/16	KSCH	Research Florida Statutes governing districts; research research ad valorem tax exemption and bond issuances		5,80 hrs
12/20/16	MCE	Confer with board members.		0.40 hrs
12/20/16	LCW	Review amenity operations and maintenance budget ad notices and provide comments to same; prepare food a management agreement for restaurant facilities.		2.00 hrs
12/20/16	KSCH	Prepare outline of pre-hearing memo for Lindsay and crase law.	reate list of applicable	1.20 hrs
12/20/16	KEM	Prepare prehearing memorandum of law.		0.20 hrs
12/21/16	MCE	Confer with Kellogg; confer with Mulshine.		0.60 hrs
12/21/16	JEM	Confer with Leo regarding due diligence matters.		0.50 hrs
12/21/16	LCW	Prepare food and beverage management agreement for	r restaurant facilities.	3.00 hrs
12/21/16	KSCH	Research Gainesville train of case law and prepare men public purpose doctrine and applicability to districts as i		5.00 hrs
12/22/16	MCE	Confer with Covelli and Shullaw regarding operating res dillgence; confer with Zimbardi; prepare food and beve agreement.		3.70 hrs
12/22/16	JEM	Review correspondence from Carmickle.		0.10 hrs
12/22/16	LCW	Update internal acquisition checklist; review and revise memorandum of law relative to bond validation; resear validations of acquisition of recreation improvements.		4.90 hrs
12/22/16	KEM	Research case law.	JAN <b>2 4</b> 2017	0.30 hrs
12/26/16	MCE	Confer with Zimbardi regarding underwriter. SEVE	RN TRENT ENVIRONMENTAL SERVICES INC.	0.20 hrs
12/27/16	MCE	Review draft master methodology; confer with Plenzler team; confer with board member; revise due diligence diligence items.		5.80 hrs
12/27/16	JEM	Review correspondence from Carmickle; review corresp	ondence from Covelli.	0.20 hrs
12/27/16	LCW	Review correspondence to Zimbardi regarding district's Jones regarding potential validation hearing dates; con agenda items for meeting; review and revise budget apnotices.	fer with staff regarding	1.70 hrs
12/27/16	CNG	Prepare true-up agreement and amenity budget resolut	ions and notices.	3.80 hrs

Sale - Recrea	tion Facilities	Bill No.		=======================================	Page 5	
12/28/16	MCE	Confer with Case; confer with Manz meeting; review bond/assessment;	a; confer with Shullaw; p	repare for joint	3.10 hrs	
12/28/16	JEM	Review correspondence from Covell correspondence from Carmickle; rep			0.90 hrs	
12/28/16	LCW	Review draft agenda for joint board same; revise food and beverage ma policies; attend conference call with confer with Jones regarding date for meeting minutes and provide comm	nagement agreement; pr financing team regarding r validation hearing; revis	epare amenity bond structure;	2.60 hrs	
12/29/16	board members; confer with Covelli; prepare rules, policies and rate information.			5.00 hrs		
12/29/16	JEM	Review correspondence from Covell	i.		0.10 hrs	
12/29/16 LCW Review correspondence regarding preparation of revised surveys and first amendment to purchase and sale agreement; review November 30th meeting minutes and provide comments to same; revise notice and order to show cause based on new validation hearing date; revise non-resident user application and agreement; prepare amenity facility policies and community club forms.				7.70 hrs		
12/29/16	CNG	Review revised assessment methodo	ologies and provide comm	ients.	0.70 hrs	
12/30/16	MCE	Attend conference call; follow-up.			0.70 hrs	
12/30/16	LCW	Attend conference call with developer to discuss status of transaction; revise non-resident user agreement per developer's comments.			1.20 hrs	
	Total fees	for this matter			\$39,882.00	
DISBURS						
	Filing Fee	t Reproduction			414.00 320.50	
	Long Dist	•	RECE		24.01	
	Travel		CORAL SPI		108.22	
	United Pa	rcel Service	JAN 2 4	12.44	12.15	
	Total dist	oursements for this matter	OF VERN TREWLE		\$878.88	
MATTER SUMMARY						
	Schalter,	ason E. atherine E Paralegal Kristen M Law Clerk Lindsay C. ichael C.	21.10 hrs 6.30 hrs 2.80 hrs 12.00 hrs 51.20 hrs 46.60 hrs 22.40 hrs	215 /hr 305 /hr 125 /hr 110 /hr 225 /hr 290 /hr 300 /hr	\$4,536.50 \$1,921.50 \$350.00 \$1,320.00 \$11,520.00 \$13,514.00 \$6,720.00	

\$40,760.88

TOTAL FEES	\$39,882.00
TAL DISBURSEMENTS	\$878.88

# TOTAL CHARGES FOR THIS MATTER \$40,760.88

# **BILLING SUMMARY**

36.50
21.50
0.00
20.00
20.00
14.00
20.00
82.00
78.88
2 5 2 2 3

Please include the bill number on your check-

**TOTAL CHARGES FOR THIS BILL** 



# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

2/20/2017 FUNDING 022017

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
2/14/14	1853974	ATKINS	AMENITY ACQUISITION	\$14,664.50

Regards,

Anna Golovan Accounts Payables Specialist 954-753-5841 ext. 40524 ATKINS

11 1 2 1 7017

SEVE

RONMENTAL

SHATFICES, INC.

Poinciana Community Development District

Attn: Accounts Payable 210 North University Drive

Suite 702

Coral Springs FL 33071

Involce Date:

February 14, 2017

Project #: Invoice #: 100052537

1853974

Poinciana CDD District Engineer FY16-17

Project Description:

PCDD District Engineer FY15-16

Invoice Comments:

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124. Thank you.

Invoicing Period:

January 1, 2017 through January 29, 2017

	Basic Services	Curre	ent
	Rate Labor	\$	18,210.00
2	Direct Expenses	\$	493.00
	Total Invoice	\$	18,703.00
	Total Due this Invoice	\$	18,703.00

Previous Billed: Billed To Date:

\$16,835.95 \$35,538.95

Remit to:

Atkins North America, Inc. PO Box 409357 Atlanta GA 30384-9357

Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

# Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date 100052537 1853974

February 14, 2017

		Current

			Cultent	
Name	Category	Hours	Bill Rate	Total
TASK: 00.1-General Melting				
Leo, Kathleen S. (Kathy)	Principal	3.00	270.00	810.00
TASK-TOTAL-		3.00		<b>910:00</b> —
TASK: 00,2-Gen. Engineering				
West, Anne G (Sheeba)	Landscape Architect II	1.00	116.00	116.00
Dell'Isola Jr, Michael D (Mike)	Project Manager	15.50	169.00	2,619.50
TASK TOTAL		16.50		2,735.60
TASK: 00.3-Amenity Acquisition	7			
Paesenoau, Kyle J	Landscape Architect I	6.50	83.00	539.50
Leo, Kathleen S. (Kathy)	Principal	30.00	270.00	8,100,00
Simon, Kirk G	Project Engineer	1.00	110,00	110.00
Deli'lsola Jr, Michael D (Mike)	Project Manager	35.00	189,00	5,915,00
TASK TOTAL		72.50		14,664.50
TOTAL	•	92.00		10,210.00

NL.

Bill To Homes Hoyer -Avator Hour Hoyer -

Poinciana Community Development District PCDD District Engineer FY16-17

100052537 1853974 February 14, 2017

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	Oty	Rate	Base	Markup	Amount
TASK: 00,X - Expenses							
Blueprints and Reprod	Jan 12, 2017	8724745-ABC (maging - JAN17			245.10	0.00%	245.10
Mileage	Dec 07, 2016	DELL'ISOLA JR, MICHAEL D-From: Orlando office To: project site Kissimmee FL - Mileage - U.S. Only	120.000	0,540	64.80	0.00%	64,80
Other Travel	Dec 07, 2016	DELL'ISOLA JR, MICHAEL D-Site visit for pond inspections			13.19	%00.0	13.19
Mileage	Dec 08, 2016	DELL'ISOLA JR, MICHAEL D-From: Orlando Office To: Project site Kissimmee FL - Mileage - U.S. Only	110.000	0.540	59,40	0.00%	59.40
Other Travel	Dec 08, 2016	DELL'ISOLA JR, MICHAEL D-Site visit for pand inspections			13.31	0.00%	13,31
Mikage	Nov 30, 2016	LEO, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Only	90.000	0.540	48.60	0.00%	48.60
Mileage	Dec 13, 2016	LEO, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Only	90.000	0.540	48.60	%00.0	48.60
		Task Total - 00.X	410.000		493.00	0.00	493.00
Total			410,000		493.00	0.00	493.00



Remit Payment to :

\*NEW Remit Payment Address\* ABC Imaging of Washington, Inc. P.O. Box 791319 Baltimore, MD 21279-1319

Invoice No: I-8724745

For Credit card-payments, call-(202) 429-8870-

BIII To: ATKINS

Invoice Date

01/16/2017

Atkins North America, Inc.

Project No.

100052537.00.X

482 South Keller Road Orlando, FL 32810

**Project Name** 

PCDD District Eng FY16-17-Expenses

Contract No.

MASTER

**Contract Name** 

**ATKINS** 

Item description	Unit Price	Quantity	Item Subtotal Amount
Labor Charge 15 minutes	\$ 9.50	1	\$ 9.50
Scan To File Sq Ft	\$ 0.13	1,696	\$ 220.48
Laser Color Print 11x17	\$ 0.16	1	\$ 0.16

**Invoice Subtotal** 

32810 - ORANGE (FL) (6.50000 %)

\$ 230.14 \$ 14.96

**Invoice Total** 

\$ 245.10





Due Date

12/31/2016

12:00 AM

Time

# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

# Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Ordered By
Kathy Leo
Company
Atkins North America, Inc

Job Name
PCDD District Eng FY16-17-Expenses
Job Number
100052537.00.X

Item Code	Description	Unit Size	Originals	Copies	Unit Price	Extended Price
8090FLC0025	Kathy Leo*ACR_WorkOrder*Dec 21 2016*ACR W Order:12612-1 Kathleen.S Leo 12/21/2016*Labor Charge 15 minutes*For Kathy L copy scans	120	1	1	\$ 9.50	\$ 9.50
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6.0000	4	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Lec*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo has scans	ard copy 6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6,0000	1	1	\$ 0.13	<b>\$</b> 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6,0000	1	1	\$ 0.13	\$ 0.76
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6.0000	f	1	\$ 0,13	\$ 0.78
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo his scans	ard copy 6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scen*Scan To File Sq Ft*For Kathy Leo hoscans	ard copy 6,0000	1	1	\$ 0.13	\$ 0.78
8090DSR\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans	ard copy 6,0000	1	1	\$ 0.13	\$ 0.78

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Page 2 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando





Orlando, FL 32810

# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

# BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road

Due Date	Ordered By		Job Name				
12/31/2016	Kathy Leo		PCDD District Eng	FY16-17-Ex	penses		
Time	Company		Job Number				
12:00 AM	Atkins North America, Inc 100052537.00.X						
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 no hard copy	6.0000	8	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	11 no hard copy	6.0000	11/8	1	\$ 0.13 _	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	1 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.76
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	21 ao hard copy	6.0000	1	1	\$ 0.13	\$ 0.76
8090DSRSF00	Kathy Lec*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	21 eo hard copy	6.0000	4	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lo scans	21 so hard copy	8.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec : 2016*scan*Scan To File Sq Ft*For Kathy Lescans	21 eo hard copy	5,0000	1	1	\$ 0.13	\$ 0.65

Printed: 2/3/17 12:39 PM

Page 3 of 26 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando





Due Date

# Work Order Backup for Invoice 8724745

Alkins - Orlando 482 South Keller Road Orlando, Fl. 32910

Ordered By

 Date
 Work Order No.

 12/31/2016
 15810092

 Store
 Ticket No.

 1615
 16005369

 CSR
 P.O. Number

**EE** Server

Job Name

# Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By			JOD MAINE				1
12/31/2016		Kathy Leo		PCDD District Eng	FY16-17-Ex	penses		
Time		Company		Job Number				
12:00 AM		Atkins North America, Inc		100052537.00.X				
8090D\$R\$F00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	5.0000	1	1	\$ 0.13	\$ 0.65
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kethy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*s scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*s scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090D\$R\$F00	Kathy L 2016*s scans	.eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	<b>\$</b> ú.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 4 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

### Work Order No. Date 15810092 12/31/2016 Ticket No. Store 16005369 1615 P.O. Number CSR EE Server

# Bill To: **ATKINS** Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By			Job Name					
Time Company  12:00 AM Atkins North America, Inc			PCDD District Eng FY16-17-Expenses						
			Job Number						
		100052537.00.X							
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	<b>\$</b> 0.78	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hat scans			6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*sc scans	io*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_8W_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1.	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	i	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescens		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	4	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.76	
8090D\$R\$F00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.76	

Printed: 2/3/17 12:39 PM

Page 5 of 28 **MKETEMA** 

**Bill To Location** Contract Status

1615 - Atkins : Atkins - Orlando





# Work Order Backup for Invoice 8724745

Alkins - Orlando 482 South Keller Road Orlando, FL 32810 
 Date
 Work Order No.

 12/31/2016
 15810092

 Store
 Ticket No.

 1615
 16005369

 CSR
 P.O. Number

 EE Server

# Bill To: ATKINS Atkins North America, inc. 482 South Keller Road Orlando, FL 32810

Due Date		Ordered By		Job Name					
12/31/2016 Kathy Leo		PCDD District Eng FY16-17-Expenses							
Time Company		Job Number							
12:00 AM		Atkins North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans			6.0000	А	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans			6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard o scans			6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans			6.0000	1	1	\$ 0.13	\$ 0.78	
6090D\$R\$F00	Kathy L 2016*so	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard scans			6.0000	1	1,	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard c scans			6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy l 2016*s scans	.eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard c scans			6.0000	-1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy I 2016*s scans	_eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	

Printed: 2/3/17 12:39 PM

Page 6 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

# Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By			Job Name						
1		Kathy Leo		PCDD District Eng	PCDD District Eng FY16-17-Expenses					
Time Company			Job Number							
12:00 AM	Atkins North America, Inc			100052537.00.X						
8090DSRSF00		o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	4	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
B090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sc scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans		hard copy	6.0000	i	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kalhy Leo*ORL_PLOTTER1_BW_PS*D 2016*scan*Scan To File Sq Ft*For Kath scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy scans		hard copy	6,0000	1	1	\$ 0.13	\$ 0.78		
8090D\$R\$F00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	3,	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kalhy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy I scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kalhy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans		hard copy	6.0000	1	1	\$ 0,13	\$ 0.78		

Printed: 2/3/17 12:39 PM

Page 7 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date		Ordered By		Job Name				
12/31/2016		Kathy Leo		PCDD District Eng FY16-17-Expenses				
Time		Company		Job Number				
12:00 AM		Atkins North America, Inc		100052637.00.X				
8090DSRSF00	Kathy Le 2016*sc scens	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*sc scans	oo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	ă	1	\$ 0.13	\$ 0.78
8090DSR8F00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	h <b>ard</b> copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090D\$R\$F00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.79
8090DSRSF00	Kathy L 2016*so scans	ec*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	4	1	\$ 0.13	\$ 0,78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*se scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
6090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_P\$*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 8 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS







Alkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date Ordered By			Job Name					
12/31/2016 Kathy Leo			PCDD District Eng FY16-17-Expenses					
Time	Company	Job Number						
12:00 AM	Atkins North America, Inc		100052537.00.X					
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090D3RSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scen*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1.	1	\$ 0.13	\$ 0.78	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	i	1	\$ 0.13	\$ 0.76	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	<sup>2</sup> 1/2	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0,13	\$ 0.76	
<b>8090DSRS</b> F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2018*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0,78	
<b>8090DSR</b> SF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	

Printed: 2/3/17 12:39 PM

Page 9 of 28 MKETEMA Bill To Location Contract Status 1615 - Alkins : Atkins - Orlando

MASTER - ATKINS
Invoiced





Due Date

# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Ordered By

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

#### BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Oue Date Ordered By		JOD Name					
12/31/2016		Kathy Leo		PCDD District Eng FY16-17-Expenses				
Time		Company		Job Number				
12:00 AM		Atkins North America, Inc		100052537.00.X				
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 en*Scan To File Sq Ft*For Kathy Leo	hard copy	6,000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	a	1	\$ 0.13	\$ 0.78
6090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
6390CPL1117	2016°EF	eo*ORL_COPIER9_COLOR_PCL*Dec RROR.pub (Recovered)*Laser Color Pr eo hard copy scans		**	1	1	\$ 0.1 <del>6</del>	\$ 0.18
8090DSRSF00	Kethy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kethy Li 2016*sc scans	oo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	(1)	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kethy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 ean*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00		eo*ORL_PLOTTER1_BW_PS*Dec 21 ean*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	4	1	\$ 0.13	\$ 0.78
8090DSRSF00		eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	11	1	\$ 0.13	\$ 0.78
8090DSRSF00		eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78

Job Name

Printed: 2/3/17 12:39 PM

Page 10 of 28 MKETEMA 1/23/2017 8:34 AM

Bill To Location Contract

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1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date Ordered By			Job Name					
12/31/2016	Kathy Leo		PCDD District Eng FY16-17-Expenses					
Time	Company		Job Number					
12:00 AM	Atkins North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
6090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	30	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Lec scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSR8F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	l o hard copy	6.0000	î	1	\$ 0.13	\$ 0.76	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	1 hard copy	6.0000	1	1	\$ 0.13	\$ 0.70	
6090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	

Printed: 2/3/17 12:39 PM

Page 11 of 28 MKETEMA Bill To Location Contract Status 1615 - Alkins : Alkins - Orlando

MASTER - ATKINS







Atkins - Orlando 482 South Keller Road Orlando, FL 32810

#### BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date		Ordered By		Job Name				
12/31/2016		Kathy Leo		PCDD District Eng	FY16-17-E	хрепѕез		
Time	e Company			Job Number				
12:00 AM		Atkins North America, Inc		100052537.00.X				
6090D\$R\$F00	Kathy Le 2016*sc scens	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	ા	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090D\$R\$F00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File_Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Lec scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File_Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_P\$*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*se scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
6090DSRSF00	Kathy L 2016*s scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*s scans	.eo*QRL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 12 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando MASTER - ATKINS Involced





Atkins - Orlando 482 South Keller Road Orlando, FL 32810

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date Ordered By				Job Name						
12/31/2016		Kathy Leo		PCDD District Eng FY16-17-Expenses						
Time	ne Company				Job Number					
12:00 AM	M Atkins North America, Inc			100052537.00.X						
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 in*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hascans			6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sc scans	oo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.19	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	3	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78		
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	á	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Lo 2016*sc scans	oo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78		

Printed: 2/3/17 12:39 PM

Page 13 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





Alkins - Orlando 482 South Keller Road Orlando, FL 32810

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ord	ered By		Job Name					
12/31/2016 Kathy Leo				PCDD District Eng FY16-17-Expenses					
Time	Con	npany		Job Number					
12:00 AM	Atkin	s North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Leo*OR 2016*scan*Scans	L_PLOTTER1_BW_PS*Dec 21 an To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*OR 2016*scan*Sc scans	L_PLOTTER1_BW_PS*Dec 21 an To File Sq Ft*For Kathy Leo	hard copy	6.0000	4	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
3090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*OR 2016*scan*Sc scans	tL_PLOTTER1_BW_PS*Dec 21 an To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*OR 2016*scan*Sc scans	tL_PLOTTER1_BW_PS*Dec 21 an To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*OR 2016*scan*Sc scans	RL_PLOTTER1_BW_PS*Dec 21 an To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090D\$R\$F00	Kathy Leo*OF 2016*scan*Sc scans	RL_PLOTTER1_BW_PS*Dec 21 can To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*OF 2016*scan*Sc scans	RL_PLOTTER1_BW_PS*Dec 21 can To File_Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	

Printed: 2/3/17 12:39 PM

scans

scans

Page 14 of 28 MKETEMA

6090DSRSF00

8090DSRSF00

1/23/2017 8:34 AM

Kathy Leo\*ORL\_PLOTTER1\_BW\_PS\*Dec 21 2016\*scan\*Scan To File Sq Ft\*For Kathy Leo hard copy

Kathy Leo\*ORL\_PLOTTER1\_BW\_PS\*Dec 21 2016\*scan\*Scan To File Sq Ft\*For Kathy Leo hard copy

Bill To Location Contract Status

6.0000

6.0000

1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced

\$ 0.13

\$ 0.13



\$ 0.78

\$ 0.78



Atkins - Orlando 482 South Keller Road Orlando, FL 32810

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date Ordered By			Job Name					
12/31/2016	Kathy Leo		PCDD District En	PCDD District Eng FY16-17-Expenses				
Time	Company		Job Number					
12:00 AM	00 AM Atkins North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW 2016*scan*Scan To File Sq Ft*F scans	/_PS*Dec 21 for Kathy Leo hard cop	y 6.0000	1	1	\$ 0,13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW 2016*scan*Scan To File Sq Ft*F scans	/_PS*Dec 21 for Kathy Leo hard cop	y 6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BV 2016*scan*Scan To File Sq Ft*F scans	V_PS*Dec 21 for Kathy Leo hard cop	y 6.0000	1	1	\$ 0.13	\$ 0.7B	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BY 2016*scan*Scan To File Sq Ft*F scans	V_PS*Dec 21 For Kathy Leo hard cop	by 6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BV 2016*scan*Scan To File Sq Ft*f scans	V_PS*Dec 21 For Kathy Leo hard cop	ey 6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BV 2016*scan*Scan To File Sq Ft*I scans	V_PS*Dec 21 For Kathy Leo hard co	e.0000	į	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BV 2016*scan*Scan To File Sq Ft*I scans	V_PS*Dec 21 For Kathy Leo hard co	oy 6.0000	1	1	\$ 0.13	\$ 0,78	
8090DSRSF00	Kethy Lec*ORL_PLOTTER1_B\ 2016*scan*Scan To File Sq Ft*l scans	V_PS*Dec 21 For Kathy Leo hard co	ey 8,0000	1	1	\$ 0,13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_B\ 2D16*scan*Scan To File Sq Ft*l scans	N_PS*Dec 21 For Kathy Leo hard co	ру 6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_B\ 2016*scan*Scan To File Sq Ft* scans	N_PS*Dec 21 For Kathy Leo hard co	ру 6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_B\ 2016*scan*Scan To File Sq Ft* scans	N_PS*Dec 21 For Kathy Leo hard co	ру 6.0000	1	1	\$ 0.13	\$ 0.76	

Printed: 2/3/17 12:39 PM

Page 15 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





Atkins - Orlando 482 South Keller Road Orlando, FL 32810

### Bill To: **ATKINS** Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date		Ordered By		Job Name					
12/31/2016		Kathy Leo		PCDD District Eng FY16-17-Expenses					
Time		Company		Job Number					
12:00 AM		Alkins North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Le 2016*sc: scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00		o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*sc scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*sc scans	to*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	ï	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Lec	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Lo 2016*so scens	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Lo 2016*so scans	o ORL_PLOTTER1_BW_PS*Dec 21 an Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Lo 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.76	
8090DSR5F00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scen To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	

Printed: 2/3/17 12:39 PM

Page 16 of 28

MKETEMA

Bill To Location Contract Status

1615 - Atkins : Atkins - Orlando

**MASTER - ATKINS** Invoiced





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date	Ordered By		Job Name				
12/31/2016	Kathy Leo	PCDD District Eng FY1			penses		
Time Company			Job Number				
12:00 AM	Atkins North America, Inc		100052537.00.X				
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy Leo	21 so hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
	scans						
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6,0000	4	1	\$ 0.13	\$ 0.79
8090DSRSF00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.76
6090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7
6090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L acens	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6,0000	1	1	\$ 0.13	\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	4	1	\$ 0.13	\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy I scans	21 eo hard copy	6.0000	Ã	1	\$ 0.13	\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy I scans	21 Leo herd copy	6.0000	1	1	\$ 0.13	\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy I scans	21 Leo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7

Printed: 2/3/17 12:39 PM

Page 17 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





## Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.			
12/31/2016	15810092			
Store	Ticket No.			
1615	16005369			
CSR	P.O. Number			
EE Server				

Jriango, FL 3261	0			EE Selvei			
Due Date 12/31/2016 Time 12:00 AM	Ordered By Kathy Leo Company Atkins North America, Inc		Job Name PCDD District E Job Number 100052537.00.0		xpenses		
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Lec	l o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2: 2016*scan*Scan To File Sq Ft*For Kathy Lecans	hard copy	6.0000	1	1	\$ 0,13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2' 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0,13	\$ 0.7B
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	i	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	î	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le	1 no hard copy	6.0000	1	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 18 of 25 **MKETEMA** 

8090DSRSF00

8090DSRSF00

8090DSRSF00

scans

scans

**Bill To Location** Contract Status

6,0000

6.0000

6.0000

1615 - Atkins : Atkins - Orlando

1

MASTER - ATKINS Invoiced

\$ 0.13

\$ 0.13

\$ 0.13



\$ 0.78

\$ 0.78

\$ 0.78

2016 scan Scan To File Sq Ft For Kathy Leo hard copy

2016\*scan\*Scan To File Sq Ft\*For Kathy Leo hard copy

2016°scan\*Scan To File Sq Ft\*For Kathy Leo hard copy

Kathy Leo\*ORL\_PLOTTER1\_BW\_PS\*Dec 21

Kathy Leo\*ORL\_PLOTTER1\_BW\_PS\*Dec 21

Kathy Leo\*ORL\_PLOTTER1\_BW\_PS\*Dec 21



# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date	Ordered By		Job Name				
12/31/2016	Kathy Leo		PCDD District Eng	FY16-17-Ex	penses		
Time	Company Job Number						
12:00 AM	Atkins North America, Inc		100052537,00.X				
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSR\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scens	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSR8F00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2D16*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	ï	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kethy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	Ī	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 19 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date	Ordered By		Job Name					
12/31/2016	Kathy Leo		PCDD District Eng FY16-17-Expenses					
Time	Company		Job Number					
12:00 AM	2:00 AM Atkins North America, Inc		100052537.00.X					
8090DSR\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o herd copy	6.0000	1	1	\$ 0.13	\$ 0.76	
3090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	1 o hard copy	6,0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lescans	1 no hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	21 so hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Lo scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Loscans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec : 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6,0000	ð	1	\$ D.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2016*scan*Scan To File Sq Ft*For Kathy L scans	21 eo hard copy	6.0000	1	1	\$ 0.13	\$ 0.7	

Printed: 2/3/17 12:39 PM

Page 20 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.			
12/31/2016	15810092			
Store	Ticket No.			
1615	16005369			
CSR	P.O. Number			
EE Server				

Due Date		Ordered By		Job Name				1
12/31/2016		Kathy Leo		PCDD District Eng	FY16-17-Ex	penses		
Time		Company	Job Number					
12:00 AM		Atkins North America, Inc		100052537.00.X				
8090DSRSF00	Kathy Le 2016*sea scens	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*sca scans	o*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090 <b>DSR</b> SF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0,78
8090D\$R\$F00	Kathy Le 2016*sc scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	8.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_P\$*Dec 21 an*Scan To File Sq Ft*For Kalhy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 :an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0,78

Printed: 2/3/17 12:39 PM

Page 21 of 26 MKETEMA Contract 1/23/2017 8:34 AM Status

Bill To Location Contract 1615 - Atkins : Atkins - Orlando MASTER - ATKINS

ASTER - ATKINS Invoiced





Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

12/31/2016 Kathy Leo PCDD District Eng FY16-17-Exp	
12/31/2016   Kathy Leo   PCDD District Eng PT 10-17-EX	penses
Time Company Job Number	
12:00 AM Atkins North America, Inc 100052537.00.X	

12:00 AM	Atkins North America, Inc		100052537.00.X				
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
6090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Lec scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0,78
6090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kalhy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Lec scans	1 o hard copy	6.0000	71	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2' 2016*scan*Scan To File Sq Ft*For Kathy Lescans	1 o hard copy	6.0000	1	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 22 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date		Ordered By		Job Name				
12/31/2016		Kathy Leo		PCDD District Eng FY16-17-Expenses				
Time		Company		Job Number				
12:00 AM		Atkins North America, Inc		100062537.00.X				
8090DSRSF00	Kathy Le 2016*sc scens	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Le 2016*so scans	oo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0,13	\$ 0.78
8090D\$R\$F00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 ean*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 ean*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*so scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090D\$R\$F00	Kathy L 2016*se scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*s scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	4	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy L 2016*s scans	eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy I 2016*s scans	.eo*ORL_PLOTTER1_BW_PS*Dec 21 can*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	í	1	\$ 0.13	\$ 0,78

Printed: 2/3/17 12:39 PM

Page 23 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS







Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By		Job Name					
12/31/2016	Kathy Leo		PCDD District Eng FY16-17-Expenses  Job Number					
Time	Company							
12:00 AM	Atkins North America, Inc		100052537.00.X					
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13		\$ 0.76
8090D\$RSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13		\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Lec scans	hard copy	6,0000	1	1	\$ 0.13		\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13		\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13		\$ 0.76
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	1 o hard copy	6.0000	1	1	\$ 0.13		\$ 0.76
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2* 2016*scan*Scan To File Sq Ft*For Kathy Ler scans	1 o hard copy	6.0000	1	1	\$ 0,13		\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6,0000	1	1	\$ 0.13		\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13		\$ 0.7
<b>8</b> 090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 o hard copy	6.0000	1	1	\$ 0.13		\$ 0.7
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 2 2016*scan*Scan To File Sq Ft*For Kathy Le scans	1 hard copy	6,0000	1	1	\$ 0.13		\$ 0.7

Printed: 2/3/17 12:39 PM

Page 24 of 28 MKETEMA Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





# Work Order Backup for Invoice 8724745

Alkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

Due Date	Order	red By		Job Name					
12/31/2016	Kathy i	.eo		PCDD District Eng	FY16-17-Ex	penses			
Time	Comp	pany		Job Number					
12:00 AM	Atkins	North America, Inc		100052537.00.X					
8090D\$R\$F00	Kathy Leo*ORL_ 2016*scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
6090DSRSF00	Kathy Leo*ORL_ 2016*scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_ 2016*scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0,13	\$ 0.78	
8090DSR\$F00	Kathy Leo*ORL_ 2016*scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL_ 2016"scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL 2016*scan*Scan scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kalhy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL 2016*scan*Scar scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kethy Leo*ORL 2016*scan*Scar scans	PLOTTER1_BW_PS*Dec 21 To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL 2016*scan*Scar scans	_PLOTTER1_BW_PS*Dec 21 n To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	ंग	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL 2016*scan*Scan scans	_PLOTTER1_BW_PS*Dec 21 n To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	
8090DSRSF00	Kathy Leo*ORL 2016*scan*Scar scans	_PLOTTER1_BW_PS*Dec 21 n To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78	

Printed: 2/3/17 12:39 PM

Page 25 of 28 MKETEMA

Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS

Invoiced





Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
12/31/2016	15810092
Store	Ticket No.
1615	16005369
CSR	P.O. Number
EE Server	

# Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By	Job Name
12/31/2016	Kathy Leo	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

12:00 AM	Atkins North America, Inc		100052537,00.X				
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090D\$R\$F00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.76
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0,78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00	Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans		6.0000	1	1	\$ 0.13	\$ 0.78

Printed: 2/3/17 12:39 PM

Page 26 of 28 MKETEMA Bill To Location Contract Status

1615 - Atkins : Alkins - Orlando

MASTER - ATKINS





Due Date

# Work Order Backup for Invoice 8724745

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Ordered By

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Scens   Scen	Due Date		Ordered By		100 Malue				I
12:00 AM	12/31/2016		Kathy Leo		PCDD District Eng I	FY16-17-E	xpenses		
Mathy Leo*ORL_PLOTTER1_BW_PS*Dec 21   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.71   \$0.90DSRSF00   2016*scan*S	Time		Company		Job Number				
2016*scan*Scan To File Sq Ft*For Kathy Leo   hard copy   6.0000   1   1   \$0.13   \$0.70	12:00 AM		Atkins North America, Inc		100052537.00.X				
8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans scans	8090DSRSF00	2016*sc	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	૧	1	\$ 0.13	\$ 0.78
8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         6.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         8.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         8.0000         1         1         \$ 0.13         \$ 0.70 scans           8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo scans         8.0000         1         1         \$ 0.13	8090DSRSF00	2016*sc		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF00   2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy   6.0000   1   1   \$ 0.13   \$ 0.7   ### 8090DSRSF	6090DSRSF00	2016*sc		hard copy	6,0000	1	1	\$ 0.13	\$ 0.78
### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  ### 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans	8090DSRSF00	2016*sc	eo*ORL_PLOTTER1_BW_PS*Dec 21 an*Scan To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00         2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.7           8090DSRSF00         Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans         hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.7           8090DSRSF00         Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans         hard copy scans         8.0000         1         1         \$ 0.13         \$ 0.7           8090DSRSF00         Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans         hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.7           8090DSRSF00         Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo scans         hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.7           8090DSRSF00         Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans         6.0000         1         1         \$ 0.13         \$ 0.7	8090DSRSF00	2016*80		hard copy	6.0000	1	1	\$ 0.13	\$ 0.7B
8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy 6.0000 1 1 \$ 0.13 \$ 0.7 scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy 8.0000 1 1 \$ 0.13 \$ 0.7 scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy 8.0000 1 1 \$ 0.13 \$ 0.7 scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy 8.0000 1 1 \$ 0.13 \$ 0.7 scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy 8.0000 1 1 \$ 0.13 \$ 0.7 scans	8090DSRSF00	2016*80		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo herd copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans	8090DSRSF00	2016*sc		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  Kathy Leo*ORL_PLOTTER1_BW_PS*Dec 21 8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans  8090DSRSF00 2016*scan*Scan To File Sq Ft*For Kathy Leo hard copy scans	8090DSRSF00	2016*sc		hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
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Subtotal \$ 230.1	8090DSR\$F00	2016*60	eo*ORL_PLOTTER1_BW_PS*Dec 21 :an*Scaп To File Sq Ft*For Kathy Leo	hard copy	6.0000	1	1	\$ 0.13	\$ 0.78
							Subto	otal	\$ 230.14

Job Name

Printed: 2/3/17 12:39 PM

Page 27 of 28

MKETEMA

Bill To Location Contract Status

1/23/2017 8:34 AM

1615 - Atkins ; Atkins - Orlando

MASTER - ATKINS







Atkins - Orlando 482 South Keller Road Orlando, FL 32610

# Date Work Order No. 12/31/2016 15810092 Store Ticket No. 1615 16005369 CSR P.O. Number EE Server

#### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

Due Date	Ordered By	Job Name
12/31/2016	Kathy Leo	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

32810 - ORANGE (FL) (6.50000 %)

\$ 14.96

Comments

Created by FM billing system

Total

\$ 245.10

ABC

Search Expense Report   Payments Search	Home	Logout	Preforences	Diagnostics
置 Confirmation  Expense report number 1612858 was previously submitted for approval.				

Expense Report 1612658

(Return ) | Printable Page )

#### Submission Instructions

\* Please scan all receipts, create a PDF file and attach it to your expense report in Oracle.

\*Do not send original receipts to Tampa AP. They are to be maintained in the employee's office with a copy of the expense report for a minimum of one уеаг.

Once you submit your expense report, your supervisor will receive an e-mail notification to approve. Once your supervisor has approved the expense report, a notification e-mail will be sent to both you and Accounts Payable. The expense report will be paid after Accounts Payable verifies the receipts.

If you aren't already getting your expense reimbursements by direct deposit, you can obtain an enrollment form by contacting direct deposit.na@atkinsglobal.com. Whenever a deposit is made, you'll receive an e-mail notification.

Questions about expense reports can be sent to expensereport.na@atkineglobal.com.

#### General Information

Name Dell'isola Jr, Michael D (Mike) (501420) Dates 11/22/2016 - 12/13/2016

Expense Dates Cost Center U841

Project expenses Purpose Crook, James D. (Doug) Approver

Receipte Status Received

Expense Lines **Expense Allocations**  Weekly Summary

Approval Notes [2]

Report Submit Date 12/19/2016 Attachments None

Report Total

Reimbursement Amount

#### **Project Allocations**

Expand All | Collapse All

				Kelmbureable	e		Project
	Payment			Amount			Expenditure
Focus Line	Method Date	Expense Type	Amount	(USD)	Merchant Location Justification Project	Taek	Organization

2 Cash Receipt 3 Cash Receipt	12/07/2016 Parking/Taxi/Tolls/Tips		Site visit for pond inspections Site visit for pond inspections	100052537 DD.X	US41 Civil South US41 Civil South
5 Mileage	12/07/2016 Mileage - U.S. Only	64.80 USD 64.80	Site Visit for pand inspections; includes mileage	100052537 00.X PCDD Disidist Expense Eng FY16-17	US41 Civil South
6 Mileage	12/08/2016 Mileage - U.S. Only	59.40 USD 59.40	around site Site visit for pond inspections	100052537 00.X PCDD Obtrol Eng FY16-17	US41 Civil South

# Activity for Account Number: 22263638 Posted Date Range Searched 14/04/0020

fty Description         Friendly Name           34650110 on 12/08/2016         Poinciana           999y Crk lane 07D Agency         100052537 - 00.2           94650110 on 12/08/2016         Total for day =           rry Ford lane 09D Agency         Total for day =	SEED DAIR KALL	THE CORDICATION	osted Date Range Searched. The IZUTO to IZUSZATO				
12-08-2016 Transponder 000694650110 on 12/08/2016 Poinciana 06:32:56 PM at Boggy Crk lane 07D Agency 100052537 - 00.2 CFX with 02 axles.  12-08-2016 Transponder 000694650110 on 12/08/2016 Total for day = CFX with 02 axles.	Posted Date	Transaction Date	Activity Description	Friendly Name	Type	Amount	Amount Balance
12-08-2016 Transponder 000694650110 on 12/08/2016 Total for day = 06:44:52 PM at Curry Ford lane 09D Agency Total for day = CEY with 02 axles		12-08-2016 06:32:56 PM	Transponder 000694650110 on 12/08/2016 06:32:56 PM at Boggy Crk lane 07D Agency CFX with 02 axles.	Poinciana 100052537 - 00.2	TTOL	(\$1.37)	\$10.49
		12-08-2016 06:44:52 PM	Transponder 000694650110 on 12/08/2016 06:44:52 PM at Curry Ford lane 09D Agency CFX with 02 axles.	Total for day =	TTOL	(\$0.82)	\$11.86

(\$1.75) \$23.80	(\$0.50) \$25.55
TOT.	101
Poinciana 100052537 - 00.2	Total for day = \$13.19
Transponder 000694650110 on 12/07/2016 05:25:20 PM at MARIGOLD (M) lane 04D Agency CFX with 02 axles.	Transponder 000694650110 on 12/07/2016 05:22:56 PM at KOA (M) lane 14D Agency CFX with 02 axles.
12-07-2016 05:25:20 PM	12-07-2016 05:22:56 PM
12-08-2016 07:40:16 AM	12-08-2016 07:39:57 AM

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Close Window Professions Disumenties

Search Expense Reports | Expense Report | Payments Search **把 Confirmation** 

Expense report number 1611755 was previously submitted for approval.

#### Expense Report 1611755

(Return | Printable Page |

Project

#### Submission Instructions

\* Please scan all receipts, create a PDF file and attach it to your expense report in Oracle.
\*Do not send original receipts to Tampa AP. They are to be maintained in the employee's office with a copy of the expense report for a minimum of one year.

Once you submit your expense report, your supervisor will receive an e-mail notification to approve. Once your supervisor has approved the expense report, a notification s-mail will be sent to both you and Accounts Payable. The expense report will be paid after Accounts Payable verifies the receipts.

If you aren't already getting your expense relimburgements by direct deposit, you can obtain an enrollment form by contacting directdeposit.na@etkinaglobel.com. Whenever a deposit is made, you'll receive an e-mail notification.

Questions about expense reports can be sent to expensereport.ne@et\trasplobel.com.

#### General Information

Name Leo, Kethlsen S. (Kethly) (10982)
Expense Dates 11/18/2016 - 12/16/2016
Coet Center PX99
Purpose Period Ending 12-21-16
Approver Burns Jr., Kenneth J. (Ken)
Receipts Status Received

Report Submit Date 12/21/2016 Attachments <u>Visw</u> View Report Total

Relmbureable

Reimburgement Amount

Expense Lines Expense Allocations Weekly Summary

Approval Notes [2]

#### Project Allocations

Expand All Collapse All

us Line	Payment Method Date	Ехрепва Тура	Receipt Amount	Amount (USD) Me	rchant	Location Justification Pro	est Taek	Expenditur Organizatio
L	7 140 440000	016 Mileage - U.S. Only	48.60 USD	48.60		to PCDD 100	052537 00.X	PX99 Pul

PCOO District Eng Expenses FY16-17

18 Mileage 12/13/2016 Mileage - U.S. Only

46.60 USD 48.60

to PCDO

100052537 00.X PC30 District Eng Experimen FY16-17

& Private Management PX99 Public & Private Management

## POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

3/24/2017 FUNDING 032417

Catherine Gerald
Catherine\_gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
01/31/17	92409	Hopping Green & Sams	Sale-Rec Facilities	\$58,031.18
01/31/17	92410	Hopping Green & Sams	Public Records Req	<u>\$10,303.50</u>

Total \$68,334.68

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

# Hopping Green & Sams Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

February 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 92409 Billed through 01/31/2017

Sale - Recreation Facilities POINC 00111 MCE

RECEIVED. CORAL SPRINGS, FL

MAR 23 2017

FOR BROK	ECCTON	AL SERVICES RENDERED	1.
01/02/17	MCE	AL SERVICES RENDERED  Confer with board members; distribute due diligence information to board members; confer with financing team; prepare for joint meeting.	1.40 hrs
01/03/17	MCE	Review draft presentation of assessment options; review due diligence check list; revise option agreement; confer with board members; negotiate with AV regarding option agreement for sales and administration building.	3.40 hrs
01/03/17	MGC	Review seller's closing checklist against prior version of same and timeline chart; revise timeline chart based upon review.	2.30 hrs
01/03/17	JEM	Review correspondence from Leo; confer with Leo; revise due diligence checklist; prepare correspondence to Covelli; review correspondence from Covelli; review revisions to option agreement.	1.70 hrs
01/03/17	LCW	Prepare amenity facility use policies and forms; prepare resolution for adoption of amenity policies, rates and suspension/termination rules; confer with Carmickle regarding status of preparation of amenity operations budget; prepare budget notices.	4.00 hrs
01/04/17	MCE	Confer with financing team; review draft presentation.	1.30 hrs
01/04/17	JEM	Review correspondence from Covelli; confer with Iorio and AV representatives regarding due diligence matters.	1.60 hrs
01/04/17	LCW	Review correspondence regarding developer's comments to option agreement; prepare amenity policies and related forms; confer with Kellogg and Rosenberg regarding status of amenities transaction; revise option agreement to include developer's comments/concerns; coordinate transmission of documents for joint board meeting; prepare for validation hearing.	6.50 hrs
01/04/17	TMCC	Conduct legal research and prepare memorandum regarding amenity transaction.	2.20 hrs
01/05/17	MCE	Review presentation of debt assessment scenarios; confer with financing team; confer with board members; review correspondence from Covelli; review leases provided by AV; confer with Covelli and Shullaw.	3.60 hrs

Review correspondence from Covelli; review Covelli comments to option 1.30 hrs 01/05/17 JEM agreement. Confer with staff regarding status of negotiation of option agreement; confer 2.00 hrs LCW 01/05/17 with Leo regarding status of receipt of due diligence proposals; confer with Gaertner regarding board presentation and review same; prepare for joint board meeting; review correspondence regarding leases relative to sales center retail sites. 5.90 hrs Conduct legal research and revise memorandum regarding valuation. 01/05/17 TMCC 5.40 hrs 01/05/17 KSCH Research case law regarding validation to support prehearing memorandum. Attend conference call with financing team; confer with board members; 4.40 hrs MCE 01/06/17 analyze assessment information; review AV objection letter. 0.60 hrs Review correspondence from Covelli; reply to same; confer with Covelli. 01/06/17 JEM 2.20 hrs Review correspondence regarding form of bank and pharmacy leases; prepare LCW 01/06/17 for board meeting; confer with Zimbardi regarding status of amenities transaction; confer with Gang regarding tax issues regarding restaurant operations; review correspondence regarding operating budget; revise amenity policies per Epstein's comments; review letter from developer regarding assessments; confer with Manza regarding publication of rulemaking notices. 4.10 hrs. Conduct legal research and revise memorandum regarding valuation. 01/06/17 TMCC 5.00 hrs Research additional case law for bond validation. 01/06/17 KSCH Review operations and maintenance budget; confer with supervisors; prepare 7.70 hrs 01/07/17 MCE analysis with questions and concerns for the proposed budget. 0.10 hrs. JEM. Review correspondence from Leo; review correspondence from Cormicke. 01/08/17 4.20 hrs 01/09/17 MCE Review budget; compile comments for board members; confer with board members; confer with Epstein regarding roof problem; prepare immunity language and provide to Shullaw; review title and option issues. 2.90 hrs Review correspondence from Covelli; review proposed revisions to Option JEM 01/09/17 Agreement. 1.30 hrs Review correspondence from Stellfox regarding AV homes letter relating to 01/09/17 LCW assessments; review correspondence with Epstein regarding non-resident use of amenity facilities; confer with Winch regarding form of restauranted management agreement; prepare for board meeting. CORAL SPRINGS, FL. MAR **2.3** 2017 Prepare comments on proposed 2017 budget. 1.00 hrs 01/09/17 **CNG** SEVERN TRENTENVIRONMENTAL 0.70 hrs Review due diligence items; confer with board members. 01/10/17 MCE SERVICES INC. 1.30 hrs Review correspondence from Covelli; review and revise Covelli revisions to JEM 01/10/17 option agreement; prepare correspondence to Covelli. 2.60 hrs Review correspondence regarding comments to title commitment; research 01/10/17 LCW validation cases relative to recreation facilities; confer with Epstein regarding

Agenda Page #245 Sale - Recreation Facilities Bill No. 92409 Page 3 matters related to the amenity acquisition.

01/10/17	TMCC	Conduct legal research and revise memorandum regarding valuation issues.	2.10 hrs
01/10/17	KSCH	Research and summarize additional nine cases regarding validation of assessment bonds for recreational facilities in districts.	3.00 hrs
01/10/17	KEM	Prepare letter to judge and notice and order to show cause.	0.30 hrs
01/11/17	MCE	Prepare for, travel to and attend individual meetings with supervisors; prepare due diligence items; confer with supervisors; confer with Plenzler.	e 8.50 hrs
01/11/17	JEM	Review correspondence from Leo; review correspondence from Covelli.	0.10 hrs
01/11/17	LCW	Review correspondence from Epstein regarding capital reserve fund cash flows and AV Homes coffee talk presentation; review correspondence from Leo regarding proposals for supplemental inspection services.	5 0.20 hrs
01/11/17	KEM	Prepare and send letter to judge regarding notice and order to show cause.	0.30 hrs
01/12/17	MCE	Confer with supervisors; review due diligence comments and documents; prepare for board meeting.	6.20 hrs
01/12/17	JEM	Review due diligence proposals.	0.20 hrs
01/12/17	LCW	Review operations and maintenance budget comparisons for prior years; revier correspondence from Epstein regarding same; confer with staff regarding range for non-resident user fee; confer with Winch regarding amenities acquisition; confer with Zimbardi regarding need for weekly meeting; confer with board members regarding response to resident questions on amenities; confer with Lowry regarding impact of lease agreement on taxability of bonds.	
01/12/17	TMCC	Conduct legal research and revise memorandum regarding valuation issues.	5.90 hrs
01/13/17	MCE	Prepare for joint board meeting; attend meetings with supervisors; attend meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.	13.30 hrs
01/13/17	MCE JEM	meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.  RECEIVED  CORAL SPRINGS. FL.	13.30 hrs 0.10 hrs
		meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.  Review correspondence from Leo.  Review correspondence from Leo.  MAR 23 2017  Confer with Epstein; confer with Stellfox.	0.10 hrs
01/13/17	JEM	meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.  Review correspondence from Leo.  MAR 23 2017	0.10 hrs
01/13/17	JEM MCE	meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.  Review correspondence from Leo.  Review correspondence from Leo.  MAR 23 2017  Confer with Epstein; confer with Stellfox.  SEVERB TRENT ENVIRONMEN  Confer with Deary; review bond holder consent agreement; confer with	0.10 hrs 0.30 hrs
01/13/17 01/14/17 01/15/17	JEM MCE MCE	meeting with Shullaw and Covelli; attend joint board meeting; return travel; meeting follow-up; confer with Deary of Vesta.  Review correspondence from Leo.  Review correspondence from Leo.  MAR 23 2017  Confer with Epstein; confer with Stellfox.  Confer with Deary; review bond holder consent agreement; confer with Mulshine.  Revise rulemaking notices per board direction; review correspondence with	0.10 hrs 0.30 hrs 0.60 hrs 0.20 hrs

				9 10 40 10 10 11 12
01/17/17	JEM	Review correspondence from Covelli; review revisions to option agreement; prepare correspondence to Leo.		1.20 hrs
01/17/17	LCW	Coordinate distribution of reserve studies to Epstein.		
01/17/17	KEM	Prepare letter to Epstein regarding property assessment notebook.		0.60 hrs
01/18/17	MCE	Prepare for continued meeting; confer with Mulshine; review draft minutes from joint meeting and provide comments.		0.40 hrs
01/18/17	JEM	Review correspondence from Covelli; reply to same.		0.10 hrs
01/18/17	LCW	Follow-up from joint board meeting; review correspondence from resident; review correspondence regarding revisions to title commitment; review correspondence regarding agreement with subordinate bondholder; update due diligence checklist.		1.20 hrs
01/18/17	KEM	Prepare response to public records request.		1.80 hrs
01/19/17	MCE	Revise option agreement; confer with Shullaw; review first ar store lease; confer with Deary; confer with Vento.	nendment to drug	2.00 hrs
01/19/17	JEM	Review correspondence from Covelli; review termination of m lease; review revisions to option agreement.	emorandum of	1.90 hrs
01/20/17	MCE	Review project management agreement; review draft engineer's report; prepare Evergreen agreement; attend financing team conference call; confer with Covelli; confer with Leo; confer with Rosenberg; prepare due diligence items; review option agreement issues.		
01/20/17	JEM	Review correspondence from Covelli; review correspondence from Shullaw.		0.20 hrs
01/20/17	LCW	Review correspondence from Stellfox regarding status of ame review correspondence from Deary regarding review of food a operations; review tentative agenda for continued joint board with Rosenberg regarding status of amenity transaction; review regarding comments on option agreement; prepare pre-hearing flaw relative to validation.	and beverage I meeting; confer ew correspondence	2.90 hrs
01/20/17	KEM	Research districts with similar amenity facilities.		0.20 hrs
01/21/17	MCE	Confer with Plenzier regarding food and beverage operations and percentage of bond transaction.		0.20 hrs
01/23/17	MCE	Confer with Coveili and Shullaw; confer with board members; prepare for joint board meeting; review option agreement.		
01/23/17	JEM	Review correspondence from Reddick; reply to same.		0.20 hrs
01/23/17	LCW	Attend conference call regarding option agreement; review revised version of same; review correspondence regarding documents for continued joint meeting agenda package; confer with Harder regarding attendance at board meeting; review validation bench memorandum.		2.60 hrs
01/23/17	CNG	Prepare amenity facilities management services agreement.	CORAL SPRINGS, FL MAR 23 2017	2.60 hrs
			WIAN ZO ZUII	

Sale - Recrea	idon radildes	Bill No.	92409	Page 5
======	=======			********
01/23/17	KEM	Confer with judicial assistance regar	ding notice and order to show cause.	0.20 hrs
01/24/17	MCE	Confer with Kessler; follow-up on op questions; confer with board member condition; confer with Harder; revise management agreement.		3.80 hrs
01/24/17	JEM	Review Phase I proposal.		0.30 hrs
01/24/17	LCW	forms; attend conference call with H valuation services; review same; cor	eloper comments to amenity policies and larder regarding scope of additional infer with staff regarding status of due t for Phase I site assessments for amenity	4.50 hrs
01/24/17	CNG	Prepare amenity facilities manageme	ent services agreement.	1.50 hrs
01/24/17	KEM	Review executed notice and order to	show cause.	0.40 hrs
01/25/17	MCE	Confer with supervisors; confer with and provide comments.	Shullaw; review Master Trust Indenture	1.00 hrs
01/25/17	MGC	Research whether the district may u vehicles; attempt to contact contract research to date.	se the state term contract for motor t administrator regarding same; summarize	3.30 hrs
01/25/17	JEM	Review status of due diligence matte	ers.	0.20 hrs
01/25/17	LCW	services and Americans with Disability Shullaw regarding membership relational diligence checklist; confer with Stellf	assessment services, mold inspection ties Act compliance services; confer with ive to community clubs; update due fox regarding EFG proposal for additional om resident advisory group meetings.	4.10 hrs
01/25/17	KEM	Confer with judicial assistant regardi	ng notice and order to show cause.	0.10 hrs
01/26/17	MCE	Confer with Mossing; confer with bo- confer with Supervisor Brown.	ard members; review wrap structure;	1.90 hrs
01/26/17	MGC	Conference call with Hyatt regarding the State Term Contracts governing	district purchases of motor vehicles under same.	0.40 hrs
01/26/17	JEM	Review title matters; review correspondescriptions.	ondence from Chavero regarding legal	0.30 hrs
01/26/17	LCW	Confer with boards regarding impact lands.	of wrapped debt structure on undeveloped	0.50 hrs
01/26/17	CNG	Prepare amenity facilities management management services agreements.	ent services and project construction	2.50 hrs
01/26/17	VBD	Compare for consistency the legal decurrent title commitment and identify		7.80 hrs
01/26/17	TMCC	Prepare trial brief.	RECEIVED CORAL SPRINGS, FL	0.20 hrs

		***************************************	
01/26/17	KEM	Review acknowledgment of service.	0.20 hrs
01/27/17	MCE	Travel to and attend meeting with developer and individual board members; confer with Harder.	7.20 hrs
01/27/17	MGC	Prepare correspondence regarding state purchasing process.	0.60 hrs
01/27/17	JEM	Prepare title objection letter; review update surveys and title commitment.	4.40 hrs
01/27/17	LCW	Attend weekly conference call with financing team; confer with Harder regarding anticipated additional services.	0.80 hrs
01/27/17	CNG	Prepare amenity facilities management services and project construction management services agreements.	1.50 hrs
01/27/17	VBD	Compare for consistency the legal description for the sales and administration center survey with the current title commitment and identify any discrepancies.	1.30 hrs
01/27/17	KEM	Confer with newspaper regarding publication of notice and order to show cause.	0.20 hrs
01/29/17	MCE	Prepare for board meeting.	0.60 hrs
01/30/17	MCE	Prepare for and travel to joint board meeting; analyze AV Homes assessment request and potential responses from district.	11.00 hrs
01/30/17	JEM	Review correspondence from Covelli; continued work on title objection letter.	2.40 hrs
01/30/17	LCW	Review correspondence regarding district purchase of vehicles and supplemental materials for joint board meeting; attend conference call with staff regarding calculation of square footage of amenities; review and revise attorney notes regarding AV's requested shift of operating assessments to debt assessments.	2.10 hrs
01/31/17	MCE	Prepare for, travel to and attend board meeting; return travel; follow-up from meeting; confer with supervisors; confer with Norman; confer with Plenzler.	11.30 hrs
01/31/17	JEM	Revise title objection letter.	0.70 hrs
01/31/17	LCW	Confer with staff regarding changes to amenity policies; review joint meeting minutes and provide comments to same; review certificate of insurance for Phase 1 and mold inspection contractor and provide comments to same; review February joint meeting advertisement; review debt assessment resolutions and notices.	2.00 hrs
	Total fee	es for this matter	<b>\$56,</b> 455.50
DISBURS		ent Reproduction	212.25
	Travel	are respired/MMMI	1,185.72
	Travel -	Meals RECEIVED	1,105.72
		meals nce Calls  CORAL SPRINGS, FL	37.70
	Lexis Ne	5 5 9 2017	7.28
		Parcel Service	31.38
	Othice P	Parcel Service  SERVICES, MC	טעיגע

Total disbursements for this matter			\$1,575.68
MATTER SUMMARY			
Gates, Clark N.	9.10 hrs	215 /hr	\$1,956.50
Merritt, Jason E.	21.80 hrs	305 /hr	\$6,649.00
Ibarra, Katherine E Paralegal	4.30 hrs	125 /hr	\$537.50
Schalter, Kristen M Law Clerk	13.40 hrs	110 /hr	\$1,474.00
Whelan, Lindsay C.	42.60 hrs	225 /hr	\$9,585.00
Eckert, Michael C.	103.70 hrs	290 /hr	\$30,073.00
Collazo, Mike	6.60 hrs	300 /hr	\$1,980.00
McConnell, Travis S Law Clerk	20.40 hrs	110 /hr	\$2,244.00
Desaí, Vaishali B.	9.10 hrs	215 /hr	\$1,956.50
TOTAL FEES			\$56,455.50
TOTAL DISBURSEMENTS			\$1,575.68
TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER			\$1,575.68  \$ <b>58,031.18</b>
TOTAL CHARGES FOR THIS MATTER	9.10 hrs	215 /hr	
TOTAL CHARGES FOR THIS MATTER BILLING SUMMARY	9.10 hrs 21.80 hrs	215 /hr 305 /hr	\$58,031.18
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N.		,	<b>\$58,031.18</b> \$1,956.50
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E.	21.80 hrs	305 /hr	\$58,031.18 \$1,956.50 \$6,649.00
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal	21.80 hrs 4.30 hrs	305 /hr 125 /hr	\$58,031.18 \$1,956.50 \$6,649.00 \$537.50
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal Schalter, Kristen M Law Clerk	21.80 hrs 4.30 hrs 13.40 hrs	305 /hr 125 /hr 110 /hr	\$1,956.50 \$6,649.00 \$537.50 \$1,474.00
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal Schalter, Kristen M Law Clerk Whelan, Lindsay C. Eckert, Michael C. Collazo, Mike	21.80 hrs 4.30 hrs 13.40 hrs 42.60 hrs	305 /hr 125 /hr 110 /hr 225 /hr	\$1,956.50 \$6,649.00 \$537.50 \$1,474.00 \$9,585.00
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal Schalter, Kristen M Law Clerk Whelan, Lindsay C. Eckert, Michael C. Collazo, Mike McConnell, Travis S Law Clerk	21.80 hrs 4.30 hrs 13.40 hrs 42.60 hrs 103.70 hrs	305 /hr 125 /hr 110 /hr 225 /hr 290 /hr	\$1,956.50 \$6,649.00 \$537.50 \$1,474.00 \$9,585.00 \$30,073.00
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal Schalter, Kristen M Law Clerk Whelan, Lindsay C. Eckert, Michael C. Collazo, Mike	21.80 hrs 4.30 hrs 13.40 hrs 42.60 hrs 103.70 hrs 6.60 hrs	305 /hr 125 /hr 110 /hr 225 /hr 290 /hr 300 /hr	\$1,956.50 \$6,649.00 \$537.50 \$1,474.00 \$9,585.00 \$30,073.00 \$1,980.00
TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Gates, Clark N. Merritt, Jason E. Ibarra, Katherine E Paralegal Schalter, Kristen M Law Clerk Whelan, Lindsay C. Eckert, Michael C. Collazo, Mike McConnell, Travis S Law Clerk	21.80 hrs 4.30 hrs 13.40 hrs 42.60 hrs 103.70 hrs 6.60 hrs 20.40 hrs	305 /hr 125 /hr 110 /hr 225 /hr 290 /hr 300 /hr 110 /hr	\$1,956.50 \$6,649.00 \$537.50 \$1,474.00 \$9,585.00 \$30,073.00 \$1,980.00 \$2,244.00

## Please include the bill number on your check.

**TOTAL CHARGES FOR THIS BILL** 

RECEIVED CORAL SPRINGS, FL

\$58,031.18

MAR 23 2017

SEVERN THENT ENVIRONMENTAL SUBMORN BUT

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

ENTERED TO STATEMENT STATEMENT STATEMENT STATEMENT

#### February 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 92410 Billed through 01/31/2017

RECEIVED CORAL SPRINGS, FL MAR 23 7017

MAR 20 SEVERN TREAT ENVIRONMENTAL SERVICES INC.

# Public Records Request POINC 00113 MCE

<b>FOR PROI</b>	ESSION	AL SERVICES RENDERED	
01/05/17	MGC	Review documents for public records request response.	0.20 hrs
01/06/17	LCW	Review correspondence regarding payment of records deposit; review correspondence from Moyer regarding distribution of e-mail records.	0.10 hrs
01/09/17	MGC	Review documents responsive to Bush Ross public records request; confer with DeMarco regarding same.	0.50 hrs
01/09/17	KEM	Prepare response to public records request.	0.10 hrs
01/10/17	MGC	Begin preparing basic outline of public records exemptions to consider when reviewing documents.	0.90 hrs
01/10/17	L¢W	Review correspondence regarding compilation of attorney e-mails for records request.	0.30 hrs
01/10/17	KEM	Prepare response to public records request.	3.70 hrs
01/11/17	MCE	Prepare response to public records request.	0.20 hrs
01/11/17	MGC	Research internal files for other outlines of public records exemptions to consider when reviewing documents; correspond with paralegal regarding same.	0.60 hrs
01/11/17	LCW	Review correspondence regarding status of compilation and initial review of district counsel e-mails.	0.10 hrs
01/11/17	KEM	Prepare response to request for production.	2.70 hrs
01/12/17	KEM	Prepare response to request for production.	4.60 hrs
01/13/17	KEM	Prepare response to public records request.	3.70 hrs
01/17/17	MGC	Coordinate preliminary review of provided documents.	0.20 hrs
01/17/17	LCW	Review correspondence regarding status of review of district counsel emails.	0.20 hrs

		Agenda Pag	Page #251	
Public Records	,	Bill No. 92410	Page 2	
01/17/17	KEM	Prepare response to public records request.	0.70	
01/18/17	MGC	Coordinate download of engineering files.	0.30	
01/18/17	LCW	Confer with Leo regarding distribution of engineering emails.	0.10	
01/19/17	MGC	Conference calls with DeMarco regarding preparation of response to public records request; conference call with Rosenberg regarding same.	1.80	
01/19/17	KEM	Prepare response to public records request.	0.30	
01/20/17	MGC	Conference call with Drab regarding status of review and production of public records; begin review of documents.	4.10	
01/20/17	LCW	Review of paper files.	0.40	
01/20/17	KEM	Prepare response to request for production.	3.90	
1/21/17	KEM	Prepare response to public records request.	1.30	
1/23/17	MGC	Continue review of documents.	4.80	
1/23/17	KEM	Prepare response to public records request.	0.10	
)1/24/17	MCE	Confer with Zimbardi; confer with Rosenberg.	0.20	
1/24/17	LCW	Review correspondence from Zimbardi regarding production of e-mail records.	0.10	
1/26/17	KEM	Prepare response to public records request.	1.90	
)1/27/17	MGC	Continue review of documents (HGS paper files and DM files, Moyer electronic files, Epstein, Stellfox, Brown, Rosenberg paper files, Vento); research regarding fees issues; coordinate uploading of Phase 1 reviewed and responsive documents to FTP site; prepare and send e-mail to Drab regarding production of Phase 1.	7.10	
1/27/17	LCW	Review correspondence regarding distribution of phase 1 of public records request response.	0.10	
1/27/17	KEM	Prepare response to request for production.	1.90	
1/30/17	MGC	Conference call with DeMarco regarding provision of Phase 1 documents to Drab; develop list of search terms to narrow scope of document review; conference call and follow up e-mail with Drab regarding search terms.	1.80	

Review correspondence from Collazo regarding distribution of Phase 1 of public

KEM Prepare response to public records request.

Total fees for this matter

records response.

\$10,303.50

0.20 hrs

0.20 hrs

RECEIVED CORAL SPRINGS, FL

MAR 23 2017

LCW

01/30/17

01/30/17

Public Records Request		Bill No. 92410			Page 3
######################################			**========	=========	========
**					
*	erine E Paralegal		25.10 hrs	125 /hr	\$3,137.50
Whelan, Lìn	dsay C.		1.60 hrs	225 /hr	\$360.00
Eckert, Mich	ael C.		0.40 hrs	290 /hr	\$116.00
Collazo, Mik	e		22.30 hrs	300 /hr	\$6,690.00
	т	OTAL FEES			\$10,303.50
тот	AL CHARGES FOR THIS	MATTER			\$10,303.50
BILLING SUMMARY					
Ibarra, Kath	erine E Paralegal		25.10 hrs	125 /hr	\$3,137.50
Whelan, Lìn	dsay C.		1.60 hrs	225 /hr	\$360.00
Eckert, Mich	ael C.		0.40 hrs	290 /hr	\$116.00
Collazo, Mik			22.30 hrs	300 /hr	\$6,690.00
	T	OTAL FEES			\$10,303.50
	TOTAL CHARGES FOR 1	THIS BILL			\$10,303.50

Please include the bill number on your check.

CORAL SPRINGS. FL.
MAR 23 7011

MAR 23 7011

SEVERN TRENT ENVIRONMENTA

SEVERN TRENT ENVIRONMENTA

#### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

3/29/2017 **FUNDING 032917** 

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
03/22/17	1856132	ATKINS	AMENITIES ACQUISITION (TASK 00.3 PAGE 2)	12,801.00

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

# **ATKINS**

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive

Suite 702

Coral Springs FL 33071

Invoice Date:

March 22, 2017

Project #:

100052537

Invoice #:

1856132

Poinciana CDD District Engineer FY16-17

Project Description:

PCDD District Engineer FY15-16

Invoice Comments:

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124. Thank you.

Invoicing Period:

January 30, 2017 through February 26, 2017

Basic Services	Curren	ıt
Rate Labor	\$	13,341.00
Direct Expenses	\$	319.57
Total Invoice	\$	13,660.57
Total Due this Invoice	\$	13,660.57

Previous Billed: Billed To Date:

\$35,538.95 \$49,199.52

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta GA 30384-9357

Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

> RECEIVED CORAL SPRINGS, FL

MAR 27 2017

REVERN TRENT ENVIRONMENT. TERMINES RET

Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date 100052537 1856132 March 22, 2017

			Current	
Name	Category	Hours	BIII Rate	Total
TASK: 00.1-General Metting Leo, Kathleen S. (Kathy) TASK TOTAL	Principal Bill To AVATAR	2.00 <b>2.00</b>	270.00	640.00 <b>640.00</b>
TASK: 00.3-Amenity Acquisition Leo, Kathleen S. (Kalhy) Dell'Isola Jr, Micrisel D (Mike) TASK TOTAL	Principal Project Manager	23.00 39.00 62.00	270.00 169.00	6,210.00 6,591.00 12,801.00
TOTAL		64.00		13,341.00

RECEIVED CORAL SPRINGS, FL

MAR 27 2017

SEVERN TRENT ENVIRONMENTAL SERVICES, INC.

Poinciana Community Development District PCDD District Engineer FY16-17

22, 2017

100052537 1856132 March 22,

Project Number Invoice Number Date

						Blankown	Amount
Expenditure Type	Date	Vendor Name-Description	ğ	Kate e	E356	Market	
TASK: 00.X - Expenses					175.12	%000	175.12
Blueprints and Reprod	Feb 12, 2017	8784665-ABC (maging - FEB17				78000	48.15
Mileage	Jan 13, 2017	LEC, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Only	90.000	0.535	n n		
Mileage	Jan 31, 2017	LEO, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Onto	90.000	0.535	48.15	%000	6.13 CL:34
Missos	Feb 10, 2017	LEO, KATHLEEN SFrom: Orlando Office To: Tavistock Orlando -	90.000	0.535	48.15	0.00%	48.15
		Mileage - U.S. Only	900		219.57	0.00	319.57
		Task Total - 00.X	270.000				23.05.7
Total			270,000		319.57	0.00	200





Transl Payment to

\*NEW Remit Payment Address\* ABC Imaging of Washington, Inc. P.O. Box 791319 Baltimore, MD 21279-1319 Invoice No: I-8784665

For Credit card payments, call (202) 429-8870

Bill To: ATKINS

Involce Date

02/13/2017

Atkins North America, Inc.

Project No.

100052537.00.X

482 South Keller Road Orlando, FL 32810 Project Name

PCDD District Eng FY16-17-Expenses

Contract No.

MASTER

**Contract Name** 

**ATKINS** 

Item description	Unit Price	Quantity	Item Subtotal Amount
Xerox Acetate Cover - Black Vinyl Back*8.5x11 Ea.	\$ 1.0625	10	\$ 10,625
Color Copy - Cover Stock*8.5x11	\$ 1,00	10	\$ 10.00
Plastic Spiro Bind*1 - 50 pages	\$ 1.75	10	\$ 17.50
Labor Charge 15 minutes	\$ 9.50	2	\$ 19.00
Laser Color Print 8.5x11	\$ 0.11	670	\$ 73.70
Leser Calor Print 11x17	\$ 0.16	210	\$ 33.60

Invoice Subtotal \$ 164.43 32810 - ORANGE (FL) (6.50000 %) \$ 10.69

invoice Total

\$ 175.12

\$ 175.12

Due Upon Receipt

RECEIVED CORAL SPRINGS, FL

MAR 27 7017

TEVERN TEENT ENGINEEMENT





BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

# Work Order Backup for Invoice 8784665

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
02/13/2017	15992438
Store	Ticket No.
1615	16220424
CSR	P.O. Number
EE Server	

Due Date	Ordered By	Job Name
02/13/2017	_Michael (Mike) Dell'Isola	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

Item Code	Description	Unit Size	Originals	Copies	Unit Price	Extended Price
6190XAC8511	_Michael (Mike) Dell'Isola*ACR_WorkOrder*Feb 09 2017*ACR Work Order:12754-1 Michael (Mike) Dell'Isola 2/9/2017*Xerox Acetate Cover - Black Vinyl Back*8.5x11 Ea.*	-	ń	10	\$ 1.0625	\$ 10.625
6390CCS8511	_Michael (Mike) Dell'Isola*ACR_WorkOrder*Feb 09 2017*ACR Work Order:12754-2 Michael (Mike) Dell'Isola 2/9/2017*Color Copy - Cover Stock*8.5x11*	-	1	10	\$ 1.00	\$ 10.00
6490FSB0050	_Michael (Mike) Dell'Isola*ACR_WorkOrder*Feb 09 2017*ACR Work Order:12754-3 Michael (Mike) Dell'Isola 2/9/2017*Plastic Spiro Bind*1 - 50 pages*	-	.1	10	\$ 1.76	\$ 17.50
8090FLC0025	_Michael (Mike) Dell'Isola*ACR_WorkOrder*Feb 09 2017*ACR Work Order:12754-4 Michael (Mike) Dell'Isola 2/9/2017*Labor Charge 15 minutes*	-	1	2	\$ 9,50	\$ 19.00
6390CPL8511	_Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Feb 09 2017*170208 DRAFT redline - PCDD Recreational Amenities Eng Report -NO APX C.pdf*Laser Color Print 8.5x11*		67	1	\$ 0.11	\$ 7.37
6390CPL1117	_Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Feb 09 2017*170208 DRAFT redline - PCDD Recreational Amenities Eng Report -NO APX C.pdf*Laser Color Print 11x17*	-	21	1	\$ 0.16	\$ 3.36
6390CPL8511	_Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Feb 09 2017*170208 DRAFT redline - PCDD Recreational Amenities Eng Report -NO APX C.pdf*Laser Color Print 8.5x11*		603	1	\$ 0.11	\$ 66.33
6390CPL1117	_Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Feb 09 2017*170208 DRAFT redline - PCDD Recreational Amenities Eng Report -NO APX C.pdf*Laser Color Print 11x17*	-	189	1	\$ 0.16	\$ 30.24
				S	ubtotal	\$ 164.43
		32810	- ORANGE	(FL) (6.50	000 %)	\$ 10.69





BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

# Work Order Backup for Invoice 8784665

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
02/13/2017	15992438
Store	Ticket No.
1615	16220424
CSR	P.O. Number
EE Server	

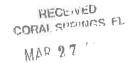
Due Date	Ordered By	Job Name
02/13/2017	_Michael (Mike) Dell'Isola	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

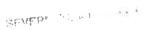
Comments

Created by FM billing system

Total

\$ 175.12







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neral information	Danasi S	Submit Date	64/30/2017				
Name Lao, Kathlese S. (Kathy) (19662) Expense Dates 12/20/2016 - 01/25/2017 Cost Center PX99 Purpose Period Ending 1-30-17 Approver Schulz, Barry J.		Attachments Report Total					
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Questions about expense reports can be sent to expensersport.na	@atkineglobal.com.				
General information  Name Lac, Kathleen 8. (Kathy) (10862)  Expense Dates 01/31/2017 - 02/10/2017	Report Submit Date 02/15/2017 Altachments View	-			
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		to PCDD meeting	PCDD Decide 4619 FY16-17  100052537 PCDD Deside 6ng FY16-17	OO.X CopenseA	8. Private Management  PX98 Public 8. Privete Management

#### Golovan, Anna

From:

Moyer, Gary < Gary. Moyer @thevillages.com>

Sent:

Tuesday, March 28, 2017 11:39 AM

To:

Golovan, Anna

Subject:

**RE: POINCIANA** 

Approved.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Tuesday, March 28, 2017 11:36 AM

To: Moyer, Gary Subject: POINCIANA

For approval

Task 00.3 to be billed to AV Homes.

Thank you

#### Anna Golovan

Accounts Payable Specialist
Severn Trent – North America
210 N. University Drive | Suite 702 | Coral Springs, FL 33071
0: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Tuesday, March 28, 2017 11:12 AM

To: Golovan, Anna < Anna.Golovan@stservices.com>

Subject: Attached Image

#### POINCIANA CDD 210 N Univeristy Dr., Suite 702 Coral Springs, FL 33071 954-753-5841

4/5/2017 FUNDING 040517

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
3/24 3/24	92758 92759	HOPPING GREEN & SAMS HOPPING GREEN & SAMS	SALE-REC FACILITY PUBLIC REC REQ	40,851.75 12,237.50 53,089.25

Regards,

Anna Golovan

Accounts Payables Specialist

954-753-5841 ext. 40524

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

March 24, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 92758 Billed through 02/28/2017

RECEIVED CORAL SPRINGS, FL

MAR 29 2017

Sale - Recreation Facilities
POINC 00111 MCE

SEVERN TRENT ENVIRONMENT TO SEMPTIMES, ILC

		State of the state	
FOR PROF	ESSION/	AL SERVICES RENDERED	
02/01/17	MCE	Confer with boards regarding Americans with Disabilities Act and dogs; confer with Wollschlager regarding policies; confer with Epstein; confer with Zimbardi; review and provide comments on master assessment methodology; prepare assessment notices and resolutions.	3.00 hrs
02/01/17	JEM	Review (ssues regarding title objection letter.	0.10 hrs
02/01/17	LCW	Review correspondence from Moyer regarding preparation of assessment letters; review follow-up from board meeting; review prehearing memorandum regarding valuation procedures.	2.30 hrs
02/01/17	CNG	Research and analyze requirements regarding service animal in swimming pool area and entering water.	0.50 hrs
02/02/17	MCE	Prepare joint agenda and assessment documents; confer with Gang; confer with Plenzler; confer with Leo; confer with Manza.	4.20 hrs
02/02/17	JEM	Finalize title objection letter; update due diligence checklist; prepare correspondence to Covelli.	2.70 hrs
02/02/17	LCW	Review and revise prehearing memorandum on valuation procedures.	0.60 hrs
02/02/17	CNG	Prepare mailed and published notices regarding assessments.	0.60 hrs
02/02/17	TMCC	Receive correspondence regarding bench memorandum; submit correspondence concerning same.	0.20 hrs
02/03/17	MCE	Confer with financing team; confer with Shullaw and Covelli; confer with Zimbardi; review due diligence terms.	1.10 hrs
02/03/17	JEM	Prepare correspondence to Covelli; review correspondence from Carmickle.	0.20 hrs
02/03/17	LCW	Review correspondence regarding review of materials for joint meeting agenda package; review correspondence regarding preparation of engineer's report and master methodology report.	1.10 hrs

Sale - Recreal	tion Facilities	Bill No. 92759	Page 2
02/04/17	KEM	Prepare joint stipulation.	1.30 hrs
02/05/17	MCE	Confer with supervisors; review revised bond holder agreement; review due diligence items; confer with Zimbardi.	0.60 hrs
02/06/17	MCE	Review revised engineer's report and provide comments; review revised assessment methodology and provide comments; prepare revised project management agreement; prepare Evergreen management agreement; review proposed second Amended and Restated Master Declaration for Solivita; confer with Shullaw and Covelli; follow-up.	4.60 hrs
02/06/17	JEM	Review sales center title commitment and backup documentation and survey; review correspondence from Covelli regarding title objection letter.	3.30 hrs
02/06/17	LCW	Review revised settlement agreement with subordinate bondholder; review comments to project management agreement; review draft joint stipulation and provide comments to same; confer with Rosenberg regarding amenity transaction.	1.70 hrs
02/06/17	CNG	Prepare amenity facilities management services and project management services agreements.	2.10 hrs
02/07/17	MCE	Attend financing team conference call; confer with supervisors; confer with Shullaw and Covelli; confer with Plenzler; review revised methodology; confer with Gang regarding food and beverage; review social media posts.	2.30 hrs
02/07/17	JEM	Review correspondence from Covelli; confer with Covelli.	0.60 hrs
02/07/17	LCW	Confer with staff regarding assessment chart for mailed notice; confer with Lane regarding status of amenity transaction; review and revise assessment notices.	1.30 hrs
02/07/17	TMCC	Revise trial brief.	3.10 hrs
02/07/17	KEM	Review proof of publication of notice and order to show cause; prepare joint stipulation.	0,50 hrs
02/08/17	MCE	Confer with Covelli regarding project management agreement; review revised bondholder agreement and revised assessment methodology; review first amendment to purchase agreement; confer with supervisors; prepare for joint meeting; review and comment on covenants; confer with Covelli and Shullaw.	7.50 hrs
02/08/17	JEM	Review correspondence from Covelli; prepare correspondence to Leo; review correspondence from Leo; reply to same.	0.50 hrs
02/08/17	LCW	Review resident letter regarding opposition at validation hearing; review comments to first amendment to purchase and sale agreement; prepare agreement for property condition re-inspection services; revise due diligence checklist and distribute same to board; follow-up from continued January board meeting.	3.20 hrs
02/09/17	MCE	Prepare for and travel to joint board meeting; work on due diligence; confer with board members.  RECEIVED  CORAL SPRINGS, FL.	3.60 hrs
02/09/17	JEM	Review correspondence from Shullaw.  MAR 29 2017	0.10 hrs

ACVERNITATION OF THE STATE OF T

Sale - Recreat		Bill No. 92758	Page 3
02/09/17	LCW	Review correspondence regarding supervisor attendance at resident events; distribute joint meeting agenda package to Shullaw; prepare gate access agreement with homeowners association.	2.20 hrs
02/09/17	TMCC	Revise trial brief; prepare memorandum concerning same.	4.30 hrs
02/10/17	MCE	Prepare for and attend board meeting; return travel confer with board member; confer with Drab.	2.50 hrs
02/10/17	LCW	Review correspondence from Stellfox regarding review of amenity operating budget; review motion to dismiss validation complaint.	0.50 hrs
02/10/17	KEM	Review status of case.	0.10 hrs
02/12/17	MCE	Follow-up from board meeting; confer with Kessler; confer with Drab.	0.40 hrs
02/13/17	MCE	Confer with Covelli and Shullaw; confer with Drab; confer with board member; confer with Harder.	1.50 hrs
02/13/17	JEM	Review correspondence from Leo; reply to same; prepare correspondence to Covelli.	0.10 hrs
02/13/17	LCW	Review comments to construction management agreement; review correspondence regarding execution of first amendment to purchase and sale agreement; review correspondence with Drab regarding client contact.	0.70 hrs
02/14/17	MCE	Confer with Kessler; confer with Covelli; confer with board member.	0.70 hrs
02/14/17	JEM	Review correspondence from Dell'Isola; review correspondence from Covelli.	0.10 hrs
02/14/17	LCW	Confer with Manza regarding publication of debt assessment notices; review proofs relative to same; confer with staff regarding follow-up from joint meeting; review final version of master engineer's report; determine amounts spent to date and anticipated to be spent pursuant to developer funding agreement.	1.20 hrs
02/15/17	JEM	Review correspondence from Hefner.	0.10 hrs
02/15/17	LCW	Review publication proofs relative to debt assessment notices; determine amounts spent to date and anticipated to be spent pursuant to developer funding agreement; confer with Rosenberg regarding status of amenity transaction; follow-up from joint board meeting.	1.40 hrs
02/16/17	MCE	Prepare for and travel to meeting with Epstein and new Poinciana West Community Development District board member Shirley Bzdewka; return travel; confer with Moyer.	7.40 hrs
02/16/17	LCW	Prepare agreement for termite inspection services; review draft supplemental valuation services agreement and provide comments to same; prepare summary of assessment process for district management staff.	3.60 hrs
02/17/17	MCE	Participate in financing team conference call; follow-up; prepare for validation.	1.40 hrs
02/17/17	JEM	Review correspondence from Covelli; reply to same.	0,10 hrs
02/17/17	LCW	Review correspondence from resident regarding assessment methodology;	2.50 hrs

Sale - Recreat	ion Facilities	BIII NO. 92/58	rage 4
		update due diligence checklist and chart of consultant payments to date.	
02/18/17	JEM	Review correspondence from Covelli; reply to same; prepare correspondence to Leo; review updated due diligence checklist.	0.30 hrs
02/19/17	MCE	Follow-up on checklist items; confer with Covelli; review budget issues; confer with Carmickle; prepare amendment to funding agreement; review revisions to project management agreement; confer with Covelli.	2.50 hrs
02/20/17	MCE	Confer with Lane; prepare for validation.  RECEIVED  CORAL SPRINGS, FL	2.10 hrs
02/20/17	DMS	Review motion to dismiss complaint; follow-up.  MAR 2 9 7817	0.90 hrs
02/20/17	JEM	SEVERM TREMIT ENVIRONMENT Prepare title objection letter for sales and administration facility of the property of the control	1.10 hrs
02/20/17	LCW	Review correspondence regarding comments to construction agreement; confer with staff regarding validation strategy; review draft financing timeline and provide comments to same; prepare amenity budget resolutions and mailed and published notices; prepare 170.08 resolutions for debt assessments; prepare notices of master assessments; revise gate protocol agreement and confer with developer regarding same.	6.20 hrs
02/20/17	MAA	Review case files.	0.90 hrs
02/20/17	KEM	Confirm publication of notice and order to show cause; prepare joint stipulation certificates.	0.60 hrs
02/21/17	MCE	Follow-up; review validation issues and discovery; confer with Covelli; confer with supervisors; prepare questions and answers; confer with Covelli and Shułław.	6.50 hrs
02/21/17	DMS	Review discovery served on district; review/revise notice of appearance.	0.60 hrs
02/21/17	LCW	Review correspondence from Gang regarding preparation of tax certificate; revise draft agenda for March joint meeting; review resident inquiries into amenities transaction; review motion to produce documents and subpoena of developer relative to validation; review solivita resident website relative to amenities; confer with Lane regarding same.	1.80 hrs
02/21/17	MAA	Complete review of complaint and motion to dismiss.	0.40 hrs
02/21/17	KEM	Prepare joint stipulation certificates; research final judgments.	0.60 hrs
02/22/17	MCE	Confer with Drab; prepare questions and answers for transaction; confer with supervisors.	2.80 hrs
02/22/17	DMS	Research and prepare objection to notice of production to non-party; review/motion to deny validation filed by Kessler; prepare and follow up on notices of appearance.	2.70 hrs
02/22/17	JEM	Continued work on correspondence to Covelli regarding title issues on sales and administration building.	0.10 hrs
02/22/17	LCW	Prepare 170.08 resolutions; confer with Plenzler regarding comments to master assessment methodology; confer with staff regarding gate protocol agreement with homeowners association; prepare prehearing memorandum of law and	6.50 hrs

			Agenda Pag	je #268
Sale - Recreal			RECEIVED CORM SPRINGS, FL	Page 5
		response to motion to dismiss.	MAR 29 2017	
02/22/17	KEM	Research final judgments; review notice of appearance.	FRN TRENTEN STAME!	1.00 hrs
02/23/17	MCE	Prepare questions and answers for amenity transaction; preagreement.		6.30 hrs
02/23/17	JEM	Review title response letter from Covelli; prepare correspon revise title objection letter for sale center.	idence to Covelli;	1.50 hrs
02/23/17	LCW	Prepare prehearing memorandum of law; prepare response dismiss; review correspondence regarding title objection let developer comments to gate protocol agreement.		3.60 hrs
02/23/17	KEM	Prepare letter to clerk regarding records request; research	older records.	0.30 hrs
02/24/17	MCE	Confer with Zimbardi; confer with financing team; review d comments.	raft minutes; provide	0.60 hrs
02/24/17	JEM	Review correspondence from Covelli; reply to same.		0.20 hrs
02/24/17	LCW	Attend conference call with Zimbardi and staff regarding statransaction; review correspondence with Epstein regarding scope of construction/reconstruction of facilities; review amanswers revise same; revise gate protocol agreement.	determination of	1.70 hrs
02/26/17	KEM	Prepare joint stipulation, joint stipulation certificates and tru	ustee's certificates.	1.90 hrs
02/27/17	MCE	Prepare questions and answers on amenity transaction; pre- assessment resolution; confer with Plenzler.	epare 170.08 debt	1.10 hrs
02/27/17	DMS	Revise responses to request for production.		0.40 hrs
02/27/17	LCW	Draft questions and answers and distribute to Board chairm review revised assessment report and confer with Plenzler revise 170.08 resolutions; confer with Covelli regarding gate agreement and revise same; confer with staff regarding for regarding validation; prepare response to motion to dismiss	regarding same; e protocol m of joint stipulation	4.50 hrs
02/27/17	KEM	Confer with newspaper regarding publication and affidavit.		0.20 hrs
02/28/17	MCE	Review revised second amended and restated homeowners documents; provide comments; prepare notices of assessm bonds; revise project management agreement; confer with Zimbardi; confer with Drab.	ent for amenity	3.70 hrs
02/28/17	LCW	Update summary of assessment letter to reflect supplement staff regarding same; attend conference call with chalmen comments to resident questions and answers on amenity fa revise per comments regarding same.	regarding	3.40 hrs
02/28/17	KSCH	Research sections 170.07 and 197.3632, F.S. and case law notice to landowners.	regarding defective	2.00 hrs
02/28/17	KEM	Prepare joint stipulation and certificates; confer with trustee	<b>2</b> ,	2.10 hrs

			Agen	da Page #269
Sale - Recreation Facilities	Bill No. 92758			Page 6
Total fees for this matter				\$38,393.00
DISBURSEMENTS				
Document Reproduction				915.2
Travel				440.4
Travel - Meals				23.2
Conference Calls				52.0
Lexis Nexis			REC: 1.50	3.19
Newspapers			CORAL STATE	VV 11 11
United Parcel Service			MAR 29 0	160.13
			The State of the	TOWENTOL.
Total disbursements for this matter		SE'	VERN RESERVICES, III	\$2,458.7
MATTER SUMMARY				
Gates, Clark N.		3.20 hrs	215 /hr	\$688.00
Smith, Douglas M.		4.60 hrs	305 /hr	\$1,403.00
Merritt, Jason E.		11.10 hrs	305 /hr	\$3,385.5
Ibarra, Katherine E Paralegal		8.60 hrs	125 /hr	\$1,075.0
Schalter, Kristen M Law Clerk		2.00 hrs	110 /hr	\$220.00
Whelan, Lindsay C.		50.00 hrs	225 /hr	\$11,250.00
Alao, Michael A.		1.30 hrs	215 /hr	\$279.50
Eckert, Michael C. McConnell, Travis S Law Clerk		66.40 hrs 7.60 hrs	290 /hr 110 /hr	\$19,256.00 \$836.00
·		7.00 1113	110 /1	·
	TOTAL FEES			\$38,393.00
TOTAL DISBU	JRSEMENTS			\$2,458.75
TOTAL CHARGES FOR THI	S MATTER			\$40,851.75
BILLING SUMMARY				
Gates, Clark N.		3.20 hrs	215 /hr	\$688.00

Gates, Clark N.	3.20	hrs 215	/hr	\$688.00
Smith, Douglas M.	4.60	hrs 305	/hr	\$1,403.00
Merritt, Jason E.	11.10	hrs 305	/hr	\$3,385.50
Ibarra, Katherine E Paralegal	8.60	hrs 125	/hr	\$1,075.00
Schalter, Kristen M Law Clerk	2.00	hrs 110	/hr	\$220.00
Whelan, Lindsay C.	50.00	hrs 225	/hr	\$11,250.00
Alao, Michael A.	1.30	hrs 215	/hr	\$279.50
Eckert, Michael C.	66.40	hrs 290	/hr	\$19,256.00
McConnell, Travis S Law Clerk	7.60	hrs 110	/hr	\$836.00

TOTAL FEES \$38,393.00 TOTAL DISBURSEMENTS \$2,458.75

**TOTAL CHARGES FOR THIS BILL** 

\$40,851.75

#### Golovan, Anna

From:

Gary Moyer <gary.moyer@thevillages.com>

Sent:

Monday, April 03, 2017 1:40 PM

To:

Golovan, Anna

Subject:

Re: HG&S INVOICES

Approved but the recreations invoice and public records invoice needs to be billed to Avatar.

Sent from my iPhone

On Apr 3, 2017, at 10:25 AM, Golovan, Anna < Anna. Golovan@stservices.com > wrote:

Please approve

Thank you

Anna Golovan

**Accounts Payable Specialist** 

Severn Trent - North America

210 N. University Drive | Suite 702 | Coral Springs, FL 33071 O: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: Golovan, Anna

Sent: Friday, March 31, 2017 3:20 PM

To: 'Moyer, Gary' < Gary. Moyer@thevillages.com>

Subject: HG&S INVOICES

FOR APPROVAL

Thank you

Anna Golovan

Accounts Payable Specialist

Severn Trent - North America

210 N. University Drive | Sulte 702 | Coral Springs, FL 33071 O: 954-753-5841, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Friday, March 31, 2017 2:56 PM

To: Golovan, Anna <Anna.Golovan@stservices.com>

Subject: Attached Image

<2396\_001.pdf>

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 650.222.7500

March 24, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 92759 Billed through 02/28/2017

CORAL SPRINGS, FL MAR 29 2017

#### **Public Records Request**

POINC 00113 MCE

SEVERN THE PT ENVIRONMENT A

		Sept. Search Search	
02/01/17	KEM	AL SERVICES RENDERED  Prepare response to request for public records.	0.80 hrs
02/02/17	MGC	Review status of documents.	0.20 hrs
02/02/17	KEM	Prepare response to request for public records.	0.10 hrs
02/03/17	MGC	Begin reviewing and sorting working file as part of public records response.	2.60 hrs
02/04/17	KEM	Prepare response to request for public records.	0.20 hrs
02/06/17	MGC	Review and sorting working files as part of public records response	3.80 hrs
02/06/17	LCW	Review materials to determine responsiveness to public records request.	0.30 hrs
02/06/17	KEM	Prepare response to request for public records.	1.80 hrs
02/07/17	KEM	Prepare response to request for public records.	0.80 hrs
02/08/17	KEM	Prepare response to request for public records.	3.00 hrs
02/09/17	MGC	Review of Whelan emails.	0.10 hrs
02/10/17	MGC	Begin reviewing Whelan's e-mails.	1.90 hrs
02/10/17	KEM	Prepare response to request for public records.	0.30 hrs
02/13/17	MGC	Review finalization of public records request response.	0.30 hrs
02/13/17	DGW	Review public records request.	0.30 hrs
02/13/17	KEM	Prepare response to request for public records.	0.30 hrs
02/14/17	MGC	Finalize response to Drab public records request.	0.10 hrs
02/14/17	KEM	Prepare response to request for public records.	5.30 hrs

Public Record	,	Bill NO. 92/39			raye z
02/15/17	MGC	Prepare chart with estimated and actual publicorrespond with Leo, DeMarco, and Moyer re	lic records respo	nse numbers;	0.60 hrs
02/15/17	LCW	Review records to determine applicability to	public records re	quest.	3.80 hrs
02/15/17	ABL	Review e-mails regarding public records requ	est.		2.50 hrs
02/15/17	KEM	Prepare response to request for public record	is.		3.60 hrs
02/15/17	DGW	Assist with response to public records reques	st.		2.40 hrs
02/16/17	MGC	Review status of review of public records; co	nfer with Blayloo	k regarding same.	0.20 hrs
02/16/17	LCW	Review records to determine applicability to	public records re	quest.	1.90 hrs
02/16/17	ABL	Review e-mails regarding public records requ	iest.		7.00 hrs
02/16/17	KEM	Prepare response to request for public record	ds.		1.80 hrs
02/16/17	DGW	Assist with response to public records reques	st.		1.90 hrs
02/17/17	MGC	Confer and correspond with DeMarco regard and prepare cost estimate chart with time sprequest.	-	•	3.00 hrs
02/17/17	KEM	Prepare response to request for public record	ds.		3.50 hrs
02/20/17	MGC	Revise cost estimate chart and prepare corre response to public records request; attempt			2.80 hrs
02/20/17	KEM	Prepare response to public records request (	Zimbardi e-mails	).	1.90 hrs
02/21/17	MGC	Review Drab's response to outstanding balar with Drab regarding same.	ice for public rec	ords; correspond	0.20 hrs
02/21/17	LCW	Review correspondence from Drab regarding records request expenses incurred.	refusal to remit	payment for public	0.10 hrs
02/24/17	KEM	Prepare letter to Rosenberg regarding return	ing records requ	est documents.	0.10 hrs
	Total fee	es for this matter			\$12,237.50
MATTER	SUMMAR	100 6 6 days	W. S. S. S.	035 (4)	AD 640 F0
	Malock,	Adam F.  1, David - Paralegal	9.50 hrs 4.60 hrs	275 /hr 125 /hr	\$2,612.50 \$575.00
	Tharra k	Katherine E Paralegal	23.50 hrs	125 /hr 125 /hr	\$373.00
	,	Lindsay C.	6.10 hrs	225 /hr	\$1,372.50
	Collazo,	•	15.80 hrs	300 /hr	\$4,740.00
		TOTAL PEEC			#12 227 E0

**TOTAL FEES** 

\$12,237.50

\$12,237.50

### **TOTAL CHARGES FOR THIS MATTER**

### **BILLING SUMMARY**

Distante Adams E	0.50 has	22E /h	t2 612 F0
Bialock, Adam F.	9.50 hrs	275 /hr	\$2,612.50
Wilbourn, David - Paralegal	4.60 hrs	125 /hr	<b>\$57</b> 5.00
Ibarra, Katherine E Paralegal	23.50 hrs	125 /hr	\$2,937.50
Whelan, Lindsay C.	6.10 hrs	225 /hr	\$1,372.50
Coilazo, Mike	15.80 hrs	300 /hr	\$4,740.00
TOTAL FEES			\$12,237.50
TOTAL CHARGES FOR THIS BILL			\$12,237.50

Please include the bill number on your check.

RECEIVED CORAL SPRINGS, FL.

MAR 29 2017

SEVERN PRESIDENVIRONMENTAL

#### Golovan, Anna

From:

Gary Moyer <gary.moyer@thevillages.com>

Sent:

Monday, April 03, 2017 1:40 PM

To:

Golovan, Anna

Subject:

Re: HG&S INVOICES

Approved but the recreations invoice and public records invoice needs to be billed to Avatar.

Sent from my iPhone

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Please approve

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Anna Golovan

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FOR APPROVAL

Thank you

Anna Golovan

Accounts Payable Specialist

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From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Friday, March 31, 2017 2:56 PM

To: Golovan, Anna < Anna. Golovan@stservices.com >

Subject: Attached Image

<2396\_001.pdf>

#### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

4/24/2017 FUNDING #042417

Catherine Gerald
Catherine\_gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
3/6/17 3/6/17	17-0106 17-0107	EAC EAC	PHASE 1 ENVIRO SITE ASSESS MOLD SURVEY	10,500.00 <u>4,500.00</u> 15,000.00

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

### EAC - Environmental Assessments & Consulting

# Invoice

DATE	INVOICE #	
3/6/2017	17-0107	

BILL TO

Poinclana CDD 210 N. University Drive Suite 702 Coral Springs, Florida 33701 Environmental Assessments +
Consulting
1876B Barber Road, Suite 100
Sarasota, Florida 34240
941-378-8844 Fax 941-378-9966

**Balance Due** 

\$4,500.00

	TERMS		PROJECT	
	30 days	Poine	inclana / Solvita	
ITEM	DESCRIPTION		AMOUNT	
Mold Survey	Mold Survey - Poinciana CDD Poinciana / Solvita Communi Properties - Kissimmee - Pol Florida	ity	4,500.00	
	То	otal	\$4,500.0	

# Invoice

### EAC - Environmental Assessments & Consulting

DATE	INVOICE #	
3/6/2017	17-0106	

BILL TO

Poinciana CDD 210 N. University Drive Suite 702 Coral Springs, Florida 33701 Environmental Assessments +
Consulting
1876B Barber Road, Suite 100
Sarasota, Florida 34240
941-378-8844 Fax 941-378-9966

**Balance Due** 

\$10,500.00

	TERMS	PROJECT
	30 days	Polnciana CDD
ITEM	DESCRIPTION	AMOUNT
Phase I	Phase I Environmental Site - Poinciana CDD Properties Spa & Fitness / Indoor Pool Waterfront Gallerles / Cafe, Rest. & Starlight Ballroom, C. Lago Vista Pool, Bella Vis Rainbow Lakes #1 & #2, Ver Facility; E. Terra Vista #1 & Vista #1 & #2; F. Palms Ame Candlewood Amenity, Capri and G. Performing Arts, Hea Center - Kissimmee - Polk Center Florida	- A. Riviera & Track; B. Mosaics Bell Tower; ana Pool; D. nezia , #2, Flora enity, Amenity;
		otal san san ne

#### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

5/9/2017 FUNDING #050917

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
4/24/17	93264	Hopping Green & Sams	Rec Facility	\$60,022.92
4/19/17	1857959	Atkins	Amenities Acq. Task 3	\$ 8,484.25
				\$68,507.17

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

## Hopping Green & Sams

Attorneys and Counselors

119 S, Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

April 24, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 93264 Billed through 03/31/2017

RECEIVED CORAL SPRINGS, FL

MAY 1 2017

SEVERN TRENT ENVIRONMENTAL SERVICES INC

Sale - Reco	reation F 00111	acilities SERVICES, INC.  MCE	
FOR PROF	ESSIONA	AL SERVICES RENDERED	
03/01/17	MCE	Prepare questions and answers; confer with Case; confer with Zimbardi; confer with Covelli; prepare for validation hearing; prepare objection to subpoena.	5.30 hrs
03/01/17	DMS	Review objection to notice of intent and follow-up on same.	0.20 hrs
03/01/17	LCW	Review Zimbardi's comments to questions and answers; attend conference call with Chairmen regarding same; review draft joint stipulation and certificates and provide comments to same; prepare response to motion to dismiss.	2.80 hrs
03/01/17	KEM	Research validation final judgments.	0.30 hrs
03/02/17	MCE	Confer with Covelli and review inspection period issues; prepare questions and answers; prepare for bond validation hearing; prepare for joint board meeting.	1.30 hrs
03/02/17	DMS	Review motion to dismiss filed by Kessler,	0.10 hrs
03/02/17	LCW	Confer with Manza regarding documents for joint meeting agenda package; prepare response to motion to dismiss; update questions and answers on amenities transaction and distribute same; prepare budget and operations & maintenance assessment notices.	4.90 hrs
03/02/17	KEM	Review affidavit of publication; prepare joint stipulation.	2.10 hrs
03/03/17	MCE	Confer with Covelli; review issues with project management agreement and extension of inspection period; confer with Anderson and Drab; prepare for validation; confer with Case; confer with Zimbardi.	1.90 hrs
03/03/17	DMS	Review correspondence from counsel for defendants; review motion to dismiss of Kessler; review response to dismissal motion; research.	3.10 hrs
03/03/17	JEM	Review title issues.	0.10 hrs
03/03/17	LCW	Review board comments to questions and answers; confer with staff regarding same; prepare prehearing memorandum of law and response to motion to	9.40 hrs

dismiss; revise due diligence checklist; attend conference call with Covelli regarding extension of inspection period; confer with Lane regarding comments Bill No. 93264

Page 2

Sale - Recreation	on Facilities	Bill No. 93264		Page 2	
========	======================================	to questions and answers on amenities transactio			
03/03/17	KEM	Confer with court reporter.	RECEIVED CORAL SPRINGS, FL	0.10 hrs	
03/04/17	MCE	Confer with Harder.	MAY 1 2017	0.10 hrs	
03/05/17	LCW	Prepare response to motion to dismiss.	SEVERN TRENT ENVIRONMENTAL SERVICES, INC.	5.00 hrs	
03/06/17	MCE	Prepare for board meeting; revise agenda; review purchase and sale agreement; review construction provide comments.	v second amendment to	3.70 hrs	
03/06/17	DMS	Revise response to motion to dismiss; research in	connection with same.	4.10 hrs	
03/06/17	FCM	Confer with staff regarding status of amenities to distribution of documents to staff for inclusion in package; review revised master assessment metl with Chalmen; revise questions and answers on	joint meeting agenda hodology; attend agenda call	2.70 hrs	
03/06/17	KEM	Prepare final judgment.		0.20 hrs	
03/07/17	MCE	Prepare budget documents; confer with Epstein; Covelli; confer with supervisors; confer with assis	confer with Shullaw and stant state attorney.	2.70 hrs	
03/07/17	DMS	Review/revise objection to notice of intent to issue	ue subpoena.	0.60 hrs	
03/07/17	LCW	Confer with board members regarding comments to questions and answers; attend conference call with developer regarding same; confer with Avalon regarding motion to dismiss.			
03/07/17	KEM	Prepare for bond validation.		0.10 hrs	
03/08/17	MCE	Revise questions and answers; confer with Shullaw; confer with board members.			
03/08/17	DMS	Finalize/file objection to subpoena; revise opposi	tion to motion to dismiss.	1.50 hrs	
03/08/17	LCW	Review objection to notice of intent to subpoena comments to same; revise response to motion to regarding correspondence with state attorney; of form of questions and answers on amenities trans-	o dismiss; confer with staff onfer with Rosenberg regarding	2.10 hrs	
03/09/17	MŒ	Confer with Bzdewka; review resident comments hearing.	s; prepare outline for rate	0.90 hrs	
03/09/17	DMS	Review/revise opposition to motion to dismiss; re	esearch.	0.80 hrs	
03/09/17	LCW	Review correspondence regarding distribution of amenities transaction; revise response to motion	questions and answers on to dismiss.	1.90 hrs	
03/09/17	KEM	Confer with judicial assistant regarding hearing r	matter.	0.10 hrs	
03/10/17	MCE	Confer with Moyer; confer with Covelli; confer w call; attend board meeting; confer with board m	rith Epstein; attend conference embers.	2.80 hrs	
03/10/17	JEM	Review status of due diligence matters; prepare	correspondence to Leo.	0.70 hrs	

Agenda Page #281

Sale - Recreation Facilities 

03/10/17	LCW	Prepare response to motion to dismiss; prepare for joint board meeting.	4.40 hrs
03/13/17	MCE	Prepare for board meeting; confer with board members.	0.80 hrs
03/13/17	DM\$	Review/revise motion to dismiss.	0.30 hrs
03/13/17	LCW	Confer with Zimbardi regarding non-resident rental of district facilities; prepare for joint board meeting; prepare response to motion to dismiss.	3.80 hrs
03/13/17	KEM	Research validation final judgments.	0.10 hrs
03/14/17	LCW	Coordinate filing of response to motion to dismiss; prepare for board meeting; prepare budget hearing published notices; review draft master trust indenture and provide comments to same; review resident inquiries relative to amenities matter.	2.30 hrs
03/14/17	KEM	Review response to motion to dismiss.	0.20 hrs
03/15/17	MCE	Prepare for, travel to and attend joint board meeting; confer with Shullaw; confer with board members; return travel; follow-up; attend meeting with Plenzler; prepare for validation.	9.60 hrs
03/15/17	DMS	E-mails on upcoming hearing.	<b>0.30</b> hrs
03/15/17	FBEH	Research bond validation proceedings for Whelan.	4.00 hrs
03/16/17	DMS	Correspondence with court and parties regarding upcoming hearing.	0.30 hrs
03/16/17	LCW	Follow-up from board meeting.	0.30 hrs
03/16/17	KEM	Prepare notice of hearing and status conference; confer with judicial assistant.	0.40 hrs
03/17/17	MCE	Attend financing team conference call; prepare for validation hearing; confer with Kessler; confer with board members.	0.80 hrs
03/18/17	LCW	Review correspondence regarding scope of status conference.	0.20 hrs
03/20/17	MCE	Prepare for and travel to hearing.	1.10 hrs
03/20/17	DMS	Prepare for hearing; e-mail to Drab; travel to Bartow for status conference.	5.20 hrs
03/20/17	JEM	Review status of due diligence.	0.10 hrs
03/20/17	LCW	Confer with staff regarding status of transaction; coordinate execution of second amendment to purchase and sale agreement; coordinate execution of first amendment to bond financing team funding agreement; review intervenor's response to district response to motion to dismiss; confer with Gang regarding validation hearing; update chart of consultant payments under bond financing team funding agreement to date.	1,70 hrs
03/21/17	MCE	Prepare for, travel to and attend bond validation hearing; return travel; meeting follow-up; confer with Harder; confer with board members.	5.10 hrs
03/21/17	DMS	Prepare for and attend status conference; return travel; follow-up.	6.30 hrs

Sale - Recreati		Bill No. 93264	Page 4 :=====
03/22/17	MCE	Confer with board members; research funding agreement.	0.70 hrs
03/22/17	DMS	E-mails regarding hearing dates and discovery issue; teleconference with Anderson; initial review of materials provided by Anderson.	1.40 hrs
03/22/17	JEM	Review correspondence from Leo.	0.10 hrs
03/22/17	LCW	Review correspondence regarding schedule for re-inspection; review American with Disabilities Act compliance report; attend conference call with financing team regarding bond validation status conference.	0.50 hrs
03/23/17	DM\$	Further analysis of tax exemption argument; prepare for hearing; revise order on status conference; emails to/from opposing counsel.	5.10 hrs
03/23/17	JEM	Review status of extension of inspection period.	0.10 hrs
03/23/17	LCW	Confer with Zimbardi regarding need for weekly status call; review draft joint meeting notice.	0.20 hrs
03/23/17	MAA	Research response to request for production and IRS determination of tax exemption for other Florida community development districts.	0.30 hrs
03/24/17	DMS	Prepare for motion to dismiss hearing; review and research request for judicial notice; prepare opposition to same; confer with Anderson.	5.50 hrs
03/24/17	LCW	Review correspondence regarding proposed order relative to status conference, receipt of petition signatures and date for property re-inspection services; review request for judicial notice; follow-up from board meeting; revise gate access protocols per Zimbardi's request at board meeting; update due diligence checklist; research case law relative to judicial notice.	4.40 hrs
03/24/17	MAA	Research IRS review of appraisal of value of recreational facilities purchased with bond proceeds; e-mail Smith regarding same; review case pleadings and request for production; research persuasive authority of IRS appraisal reports.	7.90 hrs
03/26/17	DMS	Prepare for motion to dismiss hearing and travel for same.	7.10 hrs
03/26/17	LCW	Research case law on persuasive legal authority; confer with staff regarding proposed interest rate for bonds.	2.90 hrs
03/27/17	MCE	Confer with board members; prepare for, travel to and attend hearing on motion to dismiss and subpoena; follow-up and return travel; confer with Gang; confer with Mossing.	10.40 hrs
03/27/17	DMS	Prepare for and attend discovery and motion to dismiss hearing; return travel; meeting follow-up.	7.20 hrs
03/27/17	JEM	Review revisions to due diligence checklist; prepare correspondence to Leo.	0.30 hrs
03/27/17	LCW	Confer with staff regarding computation of maximum legal interest rate; revise due diligence checklist; prepare third amendment to purchase and sale agreement; review revised timeline and provide comments to same; review draft joint meeting minutes and provide comments to same; confer with staff regarding result of validation hearing on motion to dismiss and discovery issues; prepare summary of status hearing for dissemination to residents; prepare 170.03 and 170.07 resolutions for amenity operations and maintenance	4,20 hrs

Agenda Page #283

Bill No. 93264 Sale - Recreation Facilities 

	E=====	\$484B\$	
		assessments.	
03/27/17	MAA	Review requests for production and compare to prior records request; review case file.	2.00 hrs
03/27/17	KEM	Research original public records requests for discovery.	0.10 hrs
03/28/17	MGC	Review draft responses to requests for production.	1.30 hrs
03/28/17	DMS	Review correspondence on proposed orders; revise same; revise order on motion to dismiss; finalize discovery responses; confer with Alao on same.	1.30 hrs
03/28/17	JEM	Review status of issues regarding legal descriptions; review correspondence from Covelli.	0.10 hrs
03/28/17	LCW	Revise hearing summary and confer with Chairmen regarding same; confer with Leo regarding status of execution of Delta re-inspection agreement; prepare assessment hearing notices; confer with staff regarding follow-up from validation hearing; coordinate distribution of amenity checklist to board; revise operations and maintenance assessment mailed and published notices due to delay in assessment hearing; review resident comments on status of amenity acquisition process.	3.60 hrs
03/28/17	MAA	Review responses to request for production; revise responses to requests for production.	1.80 hrs
03/28/17	KEM	Prepare response to request for production.	0.20 hrs
03/29/17	MCE	Confer with Stellfox; review draft minutes.	0.80 hrs
03/29/17	MGC	Coordinate response to request for production in bond validation litigation; strategy session with DeMarco regarding same; prepare e-mail to board members and district staff regarding provision of responsive documents; review public records request response chart; confirm membership of district boards.	3.20 hrs
03/29/17	DMS	Prepare for trial; follow up on proposed order.	0.40 hrs
03/29/17	LCW	Review responses to requests for production of documents; review underwriters' draft financing timeline; research case law relative to judicial notice.	1.50 hrs
03/29/17	MAA	Review status at discovery; research and prepare memorandum regarding attorney-client privilege in the context of a district and privileged communications with agents.	3.30 hrs
03/29/17	KEM	Prepare response to request for production.	1.00 hrs
03/30/17	MCE	Review draft minutes and provide comments; prepare for validation hearing; confer with board members; confer with Kessler and respond to his records request.	4.40 hrs
03/30/17	MGC	Prepare and send clarification of documents that should be produced in response to public records request; correspond with DeMarco and board member regarding same.	0.40 hrs
03/30/17	DMS	Follow up with Drab on document production; review/comment on	0.50 hrs

Bill No. 93264

Page 6

03/31/17 KSCH Research case law for appellate court annimation of approved appellate to the annimation of appellate t	Sale - Recreati	on Facilities						
03/30/17   JEM   Review correspondence from Loveil   6.00 hrs		# <b>= = = =</b> = = = :						
Coordinate execution of internal antenatural intensional contension of execution of execution of intensional contension of execution of	03/30/17	JEM	Review correspondence from Cove	elli,		0.10 hrs		
03/30/17 MAA Review Case law regarding chapter 113 and actions, process.  03/30/17 KSCH Research special assessment and public purpose, apportionment, bond validation case law.  03/30/17 KEM Prepare response to request for production.  0.400 hrs 03/31/17 MCE Confer with Zimbardi; attend financing call.  0.400 hrs 03/31/17 DMS Review e-mail regarding discovery issues and respond to same; follow-up e-mails on process.  03/31/17 JEM Review due diligence reports; review correspondence from Hefner regarding lot split issues.  03/31/17 LCW Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents.  03/31/17 MAA Research discovery and privileges; prepare e-mail.  03/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  03/31/17 KEM Prepare response to request for production.  03/31/17 KEM Prepare response to request for production.  03/31/17 Total fees for this matter  03/31/17 Total fees for this matter  03/31/17 KEM Prepare response to request for production.  03/31/17 Total fees for this matter  03/31/17 Stouch Prepare response to request for production.  03/31/17 Total fees for this matter  03/31/17 Stouch Prepare response to request for production.  03/3	03/30/17	LCW	review correspondence from developer regarding date for validation relative to purchase and sale agreement; prepare response to request for judicial notice of					
Nescent special assessment and places. Perported validation case law.  Nescent special assessment and places. Perported validation case law.  Nescent vibrandi; attend financing call.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding document production; confer with chair regarding document production; confer with Leo regarding same.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding document production; confer with chair regarding document regarding document regarding document regarding document regarding lot same; follow-up on 80 hrs split issues.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding ame.  Nescent vibranding document production; confer with Chair man regarding document production split issues.  Nescent vibranding lot vibranding lot vibranding document production amenity transaction; on 480 hrs spring status of amenity transactio	03/30/17	MAA	Review case law regarding chapter 119 and attorney-client privilege.					
03/31/17 MCE Confer with Zimbardi; attend financing call. 0.40 hrs 0.3/31/17 MGC Correspond with DeMarco and Stellfox regarding document production; confer with Leo regarding same. 0.80 hrs e-mails on process. 0.80/31/17 DMS Review e-mail regarding discovery issues and respond to same; follow-up e-mails on process. 0.80/31/17 JEM Review due diligence reports; review correspondence from Hefner regarding lot split issues. 0.80/31/17 LCW Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents. 0.80/31/17 KSCH Research discovery and privileges; prepare e-mail. 0.90 hrs methods for bond validation. 0.90 hrs methods for bond validation. 0.90/31/17 KEM Prepare response to request for production. 0.90 hrs methods for this matter \$56,919.00 Travel Meals Mexical MAY 1 2017 9.92/29. Travel Meals Mexical MAY 1 2017 9.92/29. Total disbursements for this matter \$52,10 hrs \$30.5 /hr \$15,890.50 MATTER SUMMARY  MATTER SUMMARY  MATTER SUMMARY  Smith, Douglas M. 52,10 hrs 30.5 /hr \$15,890.50 Merritt, Jason E. 2.00 hrs 30.5 /hr \$440.00 Merritt, Jason E. 2.00 hrs 30.5 /hr \$610.00	03/30/17	KSCH	Research special assessment and validation case law.	Research special assessment and public purpose, apportionment, bond validation case law.				
03/31/17 MCE Conterwint Zimbard; actent mainting can.  03/31/17 MGC Correspond with DeMarco and Stellfox regarding document production; confer with Leo regarding same.  03/31/17 DMS Review e-mail regarding discovery issues and respond to same; follow-up 0.80 hrs e-mails on process.  03/31/17 JEM Review due dilligence reports; review correspondence from Hefner regarding lot split issues.  03/31/17 LCW Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents.  03/31/17 MAA Research discovery and privileges; prepare e-mail.  03/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  03/31/17 KEM Prepare response to request for production.  03/31/17 Total fees for this matter  03/31/17 Total fees for this matter  03/31/17 Tavel - Meals  03/31/17 Lexis Nexis  03/31/17 Meals  03/31/17 Lexis Nexis  03/31/17 RECEIVED  03/31/17 Total disbursements for this matter  03/31/17 Total disbursements for this matter  03/31/17 Secretary Tavel - Meals  03/31/17 Received And Tavel -	03/30/17	KEM	Prepare response to request for p	roduction.		4.00 hrs		
O3/31/17 DMS Review e-mall regarding discovery issues and respond to same; follow-up e-mails on process.  O3/31/17 DMS Review due diligence reports; review correspondence from Hefner regarding lot split issues.  O3/31/17 LCW Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents.  O3/31/17 MAA Research discovery and privileges; prepare e-mail.  O3/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  O3/31/17 KEM Prepare response to request for production.  Total fees for this matter  DISBURSEMENTS  Document Reproduction Travel CORAL SPRINGS, FL Travel - Meals Lexis Nexls  MAY 1 2017  392.29  MATTER SUMMARY  Smith, Douglas M. SERVICES INC  SILO hrs 305 /hr \$15,890.50 MATTER SUMMARY  Smith, Douglas M. Services And the Add to the Add to the State of the Add to the Add to the State of the Add to the	03/31/17	MCE	Confer with Zimbardi; attend final	ncing call.		0.40 hrs		
Review e-mail regarding discovery issues and respondence from Hefner regarding lot e-mails on process.  03/31/17 JEM Review due diligence reports; review correspondence from Hefner regarding lot split issues.  03/31/17 LCW Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents.  03/31/17 MAA Research discovery and privileges; prepare e-mail.  03/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  03/31/17 KEM Prepare response to request for production.  Total fees for this matter \$56,919.00  DISBURSEMENTS  Document Reproduction RECEIVED 1,812.41 Travel - Meals	03/31/17	MGC	Correspond with DeMarco and Stewith Leo regarding same.	ellfox regarding document p	roduction; confer	1.60 hrs		
Review due diligence reports, review correspondence normalism split issues.	03/31/17	DMS		y issu <b>es</b> and respond to san	ne; follow-up	0.80 hrs		
Attend conference call with chamman regarding states of prepare response to request for judicial notice of documents.  03/31/17 MAA Research discovery and privileges; prepare e-mail.  03/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  03/31/17 KEM Prepare response to request for production.  Total fees for this matter  556,919.00  DISBURSEMENTS  Document Reproduction Travel CORAL SPRINGS, FL 50.97 Travel - Meals MAY 1 2017 392.29  Lexis Nexis  Total disbursements for this matter  SEVERNTRENT ENVIRONMENTAL SERVICES. INC  MATTER SUMMARY  Smith, Douglas M. 52.10 hrs 305 /hr \$15,890.50 Merritt, Jason E. 2.00 hrs 305 /hr \$440.00 Merritt, Jason E. 2.00 hrs 305 /hr \$610.00	03/31/17	JEM		0.40 hrs				
03/31/17 MAA Research discovery and privileges, prepare e-trials.  03/31/17 KSCH Research case law for appellate court affirmation of approved apportionment methods for bond validation.  03/31/17 KEM Prepare response to request for production.  Total fees for this matter \$56,919.00  DISBURSEMENTS  Document Reproduction RECEIVED 1,812.41  Travel CORAL SPRINGS, FL 50.97  Travel - Meals MAY 1 2017 392.29  Lexis Nexis SEVERN TRENT ENVIRONMENTAL SERVICES INC \$3,103.92  MATTER SUMMARY  Smith, Douglas M. 52.10 hrs 305 /hr \$15,890.50  Behbahani, Farah K Law Clerk 4.00 hrs 110 /hr \$440.00  Merritt, Jason E. 2.00 hrs 305 /hr \$610.00	03/31/17	LCW	Attend conference call with chairman regarding status of amenity transaction; prepare response to request for judicial notice of documents.					
Name	03/31/17	MAA	Research discovery and privileges					
Total fees for this matter   \$56,919.00	03/31/17	KSCH	Research case law for appellate of methods for bond validation.	court affirmation of approve	d apportionment	0.90 hrs		
DISBURSEMENTS   848.25     Document Reproduction   RECEIVED   1,812.41     Travel   CORAL SPRINGS, FL   50.97     Travel - Meals   MAY   1 2017   392.29     Lexis Nexis   SEVERNTRENT ENVIRONMENTAL   \$3,103.92     MATTER SUMMARY   Since   Services inc   \$3,103.92     MATTER SUMMARY   Since	03/31/17	KEM	Prepare response to request for p	production.		3.00 hrs		
Document Reproduction		Total fe	es for this matter			\$56,919.00		
### Total disbursements for this matter   SERVICES INC   \$3,103.92      MATTER SUMMARY	DISBURS	Docume Travel Travel -	ent Reproduction  Meals	CORAL SPRINGS, MAY 1 2017		1,812.41 50.97		
Smith, Douglas M.       52.10 hrs       305 /hr       \$15,890.50         Behbahani, Farah K Law Clerk       4.00 hrs       110 /hr       \$440.00         Merritt, Jason E.       2.00 hrs       305 /hr       \$610.00		Total di	sbursements for this matter		MENTAL	\$3,103.92		
Smith, Douglas M.  Behbahani, Farah K Law Clerk  Merritt, Jason E.  4.00 hrs  2.00 hrs  305 /hr  \$610.00	MATTER	SUMMAR	RY					
		Behbah Merritt,	ani, Farah K Law Clerk Jason E.	4.00 hrs 2.00 hrs	110 /hr 305 /hr	\$440.00 \$610.00		

Sale - Recreation Facilities	Bill No. 93264	=======================================	Page 7
Schalter, Kristen M Law Clerk	2,50 hrs	110 /hr	\$275.00
Whelan, Lindsay C.	71.20 hrs	225 /hr	\$16,020.00
Alao, Michael A.	21.60 hrs	215 /hr	\$4,644.00
Eckert, Michael C.	53,80 hrs	290 /hr	\$15,602.00
Collazo, Mike	6.50 hrs	300 /hr	\$1,950.00
TC	OTAL FEES		\$56,919.00
TOTAL DISBUR			\$3,103.92
TOTAL CHARGES FOR THIS	MATTER		\$60,022.92
BILLING SUMMARY			
Smith, Douglas M.	52.10 hrs	305 /hr	\$15,890.50
Behbahani, Farah K Law Clerk	4.00 hrs	110 /hr	\$440.00
Merritt, Jason E.	2.00 hrs	305 /hr	\$610.00
Ibarra, Katherine E Paralegal	11.90 hrs	125 /hr	\$1,487.50
Schalter, Kristen M Law Clerk	2.50 hrs	110 /hr	\$275.00
Whelan, Lindsay C.	71.20 hrs	225 /hr	\$16,020.00
Alao, Michael A.	21,60 hrs	215 /hr	\$4,644.00
Eckert, Michael C.	53.80 hrs	290 /hr	\$15,602.00
Collazo, Mike	6.50 hrs	300 /hr	\$1,950.00
т	OTAL FEES		\$56,919.00
TOTAL DISBU	+		\$3,103.92
TOTAL CHARGES FOR	THIS BILL		\$60,022.92

Please include the bill number on your check.

RECEIVED CORAL SPRINGS, FL

MAY 1 2017

SERVICES, INC.

#### Golovan, Anna

From:

Moyer, Gary < Gary. Moyer@thevillages.com>

Sent:

Friday, May 05, 2017 2:02 PM

To:

Golovan, Anna

Subject:

**RE: HG&S INVOICES** 

Approved.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Tuesday, May 02, 2017 4:55 PM

To: Moyer, Gary

Subject: HG&S INVOICES

FOR APPROVAL

Thank you

Anna Golovan

**Accounts Payable Specialist** 

Severn Trent – North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 0: 954-603-0033, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Tuesday, May 02, 2017 2:34 PM

To: Golovan, Anna < Anna.Golovan@stservices.com >

Subject: Attached Image



Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs, FL 33071

Invoice Date:

April 19, 2017

Project #:

100052537

Invoice #:

1857959

Project Description :

**PCDD District Engineer FY16-17** 

Invoice Comments: Invoicing Period:

February 27, 2017 to April 02, 2017

Basic Services	Current		
Rate Labor	11,102.75		
Direct Expenses	221.19		
Total Invoice	11,323.94		
Total Due this invoice	USD 11,323.94		

Contract Amount Previous Billed: Billed to Date Contract Balance 68,000.00 49,199.52 60,523.46 7,476.54

Remit to: Atkins North America, Inc PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinclana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date 100052537 1857959 April 19, 2017

Name			Current		
	Category	Hours	Bill Rate	Total	
ASK: 00.1-General Metting					
Leo, Kathleen S. (Kathy)	Principal	2.50	270.00	675.00	
ASK TOTAL	-	2.50		876.00	
'ASK: 00.2-Gen. Engineering					
Dell'Isola Jr, Michael D (Mike)	Project Manager	11.50	169.00	1,943.50	
ASK TOTAL	. , , , , , , , , , , , , , , , , , , ,	11.50		1,943,60	
ASK: 00.3-Amenity Acquisition					/
Leo, Kathleen S. (Kathy)	Principal	20.00	270.00	5,400.00	1 10
Dell'Isola Jr, Michael D (Mike)	Project Manager	18.25	169.00	3,084.25	hull or
FASK TOTAL	. 1.03000	38.25		8,484.25	PHATE AVATE
TOTAL		52.25		11,102.75	

Poinciana Community Development District PCDD District Engineer FY16-17

April 19, 2017

100052537 1857959

Project Number 1 Invoice Number 1 Date

Expenditure Type	Date	Vendor Name-Description	A)	Rate	Base	Markup	Amount
TASK: 00.X - Expenses							
Blueprints and Reprod	Mar 13, 2017	8852249-ABC Imaging - MAR17			80.36	%00.0	80.36
Wileage	Feb 14, 2017	DELL'ISOLA JR, MICHAEL D-From: Orlando FL To: Bartow, FL - Mileage - U.S. Only	145.000	0.535	77.58	0.00%	77.58
Other Travel	Feb 14, 2017	DELL'ISOLA JR, MICHAEL D-Project Related			5,92	0.00%	5.92
Wileage	Mar 15, 2017	DELL'ISOLA JR, MICHAEL D-From: Orlando To: Solivia - Mileage - U.S. Only	100,000	0,535	53.50	0.00%	53,50
Other Travel	Mar 16, 2017	DELL'ISOLA JR, MICHAEL D-project related			3,00	0.00%	3.83
		Task Total - 00.X	245.000		221.19	00'0	221.19
Total			245.000		221.19	0.00	221.19

GGRAL SPEINGS, EL-APR 2 1 7017

Digital (Burn) Statement



Remot Payment to 5

\*NEW Remit Payment Address\* ABC Imaging of Washington, Inc. P.O. Box 791319 Baltimore, MD 21279-1319

For Credit card payments, call (202) 429-8870

Invoice No: I-8852249

BIII To: ATKINS

Atkins North America, Inc.

482 South Keller Road Orlando, FL 32810 Invoice Date

03/20/2017

Project No.

100052537.00.X

**Project Name** 

PCDD District Eng FY16-17-Expenses

Contract No.

MASTER

Contract Name

**ATKINS** 

Unit Price	Quantity	Item Subtotal Amount
<b>\$</b> 1.0625	4	\$ 4.25
\$ 1.00	4	\$ 4.00
<b>\$ 1.75</b>	4	\$ 7.00
\$ 0.11	367	\$ 40.37
\$ 0.16	124	\$ 19.84
	\$ 1.0625 \$ 1.00 \$ 1.75 \$ 0.11	\$ 1.0625 4 \$ 1.00 4 \$ 1.75 4 \$ 0.11 387

Invoice Subtotal \$ 75.46 32810 - ORANGE (FL) (6.50000 %) \$ 4.90

Invoice Total

\$ 80.36

Total Amount \$ 80.36

**Due Upon Receipt** 







BIII To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

# Work Order Backup for Invoice 8852249

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
03/20/2017	16107677
Store	Ticket No.
1615	16354247
CSR	P.O. Number
EE Server	

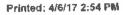
Due Date	Ordered By	Job Name
03/20/2017	Michael (Mike) Dell'Isola	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

Item Code	Description	Unit Size	Originals	Coples	Unit Price	Extended Price
6190XAC8511	Michael (Mike) Dell'Isola*ACR_WorkOrder*Mar 14 2017*ACR Work Order:12836-1 Michael (Mike) Dell'Isola 3/14/2017*Xerox Acetate Cover - Black Vinyl Back*8.5x11 Ea.*	4	1	4	\$ 1.0625	\$ 4.25
6390CC\$8511	Michael (Mike) Dell'Isola*ACR_WorkOrder*Mar 14 2017*ACR Work Order:12836-2 Michael (Mike) Dell'Isola 3/14/2017*Color Copy - Cover Stock*8.5x11*		T	4	\$ 1.00	\$ 4,00
6490FSB0050	Michael (Mike) Dell'Isola*ACR_WorkOrder*Mar 14 2017*ACR Work Order:12836-3 Michael (Mike) Dell'Isola 3/14/2017*Plastic Spiro Bind*1 - 50 pages*	-	1	4	\$ 1.75	\$ 7.00
				Su	btotal	\$ 15.25
		32810 -	ORANGE (F	FL) (6.500	100 %)	\$ 0.99
Comments					Total	\$ 16.24

Comments

Created by FM billing system









### Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

# Work Order Backup for Invoice 8852249

ARR S T 2017

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
03/20/2017	16107682
Store	Ticket No.
1615	16354252
CSR	P.O. Number
EE Server	

Due Date	Ordered By	Job Name
03/20/2017	Michael (Mike) Dell'Isola	PCDD District Eng FY16-17-Expenses
Time	Company	Job Number
12:00 AM	Atkins North America, Inc	100052537.00.X

Item Code	Description	Unit Size	Originals	Copies	Unit Price	Extended Price
6390CPL8511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	122	122	1	\$ 0,11	\$ 13,42
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11x17*	-	40	1	\$ 0.16	\$ 6.40
6390CPL8511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	-	9	2	\$ 0.11	\$ 1.98
6390CPL8511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	-	106	1	\$ 0.11	\$ 11.66
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11x17*	-	38	1	\$ 0.16	\$ 6,08
6390CPL8511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	**	106	1	\$ 0.11	\$ 11.56
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11×17*	~	38	1	\$ 0.16	\$ 6.08
6390CPL8511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	2	6	1	\$ 0.11	\$ 0.66
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11x17*	-	2	1	\$ 0.16	\$ 0.32
6390CPL6511	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*		4	2	\$ 0.11	\$ 0.88
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*Mar 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11x17*	-	2	2	\$ 0.16	\$ 0.64

Printed: 4/6/17 2:54 PM

Page 3 of 4 EAHMED Bill To Location Contract Status 1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced





Bill To: ATKINS Atkins North America, Inc. 482 South Keller Road Orlando, FL 32810

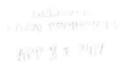
# Work Order Backup for Invoice 8852249

Atkins - Orlando 482 South Keller Road Orlando, FL 32810

Date	Work Order No.
03/20/2017	16107682
Store	Ticket No.
1615	16354252
CSR	P.O. Number
EE Server	

Due Date	Ordered By	Job Name							
03/20/2017	017 Michael (Mike) Dell'Isola			PCDD District Eng FY16-17-Expenses					
Time	Company			Job Number					
12:00 AM	Atkins North America, Inc	100052537.0	X.00						
6390CPL8611	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*M 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 8.5x11*	ar		31	1	\$ 0.11	\$ 0.11		
6390CPL1117	Michael (Mike) Dell'Isola*ORL_COPIER9_COLOR_PCL*M 14 2017*170307 - PCDD Recreational Amenities Eng Report.pdf*Laser Color Print 11x17*	ar		2	1	\$ 0.16	\$ 0,32		
					Subt	otal	\$ 60.21		
		32810 -	ORA	NGE (FL)	(6.5000	) %)	\$ 3.91		
Comments					T	otal	\$ 64.12		

Created by FM billing system





Page 4 of 4 EAHMED



1615 - Atkins : Atkins - Orlando

MASTER - ATKINS Invoiced



ORACI											referenc	_
Search Exper	nse Repo	orts   Expe	nse Repail   (	Payments S	earch							-
📵 Confirma						,						
Expense re	aport num	nber 162052	8 was previous	ly submitted	for approve	al.						
xpense Rep	port 162	20528								Return	) Pri	intable Page
*Do not send Once you su a notification If you aren't directdeposit Questione at General Int Expense Cost	n all rece d original abmit your n e-mail w already g tt.na@atki bout expe formatic Name e Dates Center Purpose	Ipts, create receipts to 1 rexpense receipts to 1 rexpense receipts to 1 rexpense receipts to 2 rexpense reports on Dell'Isola J (501420) 02/14/2017 US41 Project relations	ampa AP. They port, your supe both you and / expense reimbu m. Whenever a can be sent to r, Michael D (N - 03/16/2017	y are to be r ryisor will re Accounts Pa ursements by deposit is m expenserep	naintained inceive an e- nyable. The y direct dep nade, you'll ort.ne@atk	e report in Oracin the employee mail notification expense report receive an e-m classification. In Submit Date Attachments Report Total ement Amount	to approve. will be paid a tein an enro all notification 03/16/2017	Once your after Accou	supervisor he ints Payable v	as approved verilies the re	the exp	erse report,
		Received										
Expanse   Project All Expand All     Facus Line	location   <u>Collaps</u>   Paym	Expense	Allocations Expense 1	Weekly S	ummary Receipt Amount	Approval Note Reimbursable Amount (USD)		Location	Justification	ı Project	Task	•
Project All	Payme Metholi	Expense IS IS IS A III III III III III III III		урэ	Receipt Amount	Reimbursable Amount (USD)			Justification Project Related	100052537	X,00	Expenditure Organization
Project All Expand All	Payme Metholical Payme All	Expense is see All od Date 02/14/2 pt 03/16/2 ipt	Expense T	ype x//Tolls/Tips	Receipt Amount 5.92 USD	Reimbursable Amount (USD) 5.92		Orlando	Project	100052537 PCDD Distinct Eng PY18-17 100052537 PCDD Distinct Eng PY18-17	OO.X Expenses	Expenditure Organization US41 Civil South US41 Civil South US41 Civil

# Activity for Account Number: 22263638

	Amount	(\$1.37)	(\$1.37)	895.00		(\$1.06)	(\$1.06)	(\$1.06)
	Type	ПОГ	ПОГ	REPERMENT		TOL	тог	TTOL
	Friendly Name							
Postad Data Ranga Searched: 02/08/2017 to 02/15/2017	ption	Transponder 000694650110 on 02/14/2017 07:32:05 AM at Independence (M) lane 05D Agency CFX with 02 axles.	Transponder 000694650110 on 02/14/2017 07:23:27 AM at Forest Lake lane 05D Agency CFX with 02 axles.	7 0 20 0	Representative Control of the Contro	Transponder 000694650110 on 02/14/2017 10:28:54 AM at Eastern Barrier lane 02D Agency Turnoike District with 02 axles.		
Sparchad. (	Transaction Date	02-14-2017 07:32:05 AM	02-14-2017 07:23:27 AM	1,000,000	10:30:02 AM	02-14-2017 10:28:54 AM	02-14-2017 10:21:06 AM	02-14-2017 07:40:19 AM
ted Date Ranc	Posted Date Transaction Date	02-14-2017 04:47:46 PM	02-14-2017 04:42:29 PM		10.38.02 AM		02-14-2017 10:29:10 AM	02-14-2017 07:45:10 AM

\$32.60

\$31.23

Balance

\$33.97

\$8.97

\$10.03

\$11.09

TOTAL: \$5.92

# Activity for Account Number: 22263638

osted Date Ran	ne Searched:	osted Date Range Searched: 02/15/2017 to 03/16/2017				
Posted Date	Posted Date Transaction	Activity Description	Friendly Name	Type	Amount	Balance
03-16-2017 06:03:57 AM	03-15-2017 05:49:28 PW	Transponder 000694650110 on 03/15/2017 05:49:28 PM at Boggy Crk lane 06D Agency CFX with 02 axles.		TTOL	(\$1.37)	\$16.39
03-16-2017 05:59:49 AM	03-15-2017 05:44:53 PM	Transponder 000694650110 on 03/15/2017 05:44:53 PM at John Young Pkwy S (On) lane 02D Agency CFX with 02 axles.		TLOF	(\$0.82)	\$17.76
03-16-2017 05:26:00 AM	03-15-2017 05:59:21 PM	Transponder 000694650110 on 03/15/2017 05:59:21 PM at Curry Ford lane 09D Agency CFX with 02 axles.	100052537	TTOL	(\$0.82)	\$18.58
03-16-2017 03:48:50 AM	03-15-2017 06:10:39 PM	Transponder 000694650110 on 03/15/2017 06:10:39 PM at University lane 07D Agency CFX with 02 axles.	Total = \$3.83	TOL	(\$0.82)	\$19.40
1						
	Are 2					

### Golovan, Anna

From:

Moyer, Gary < Gary. Moyer@thevillages.com>

Sent:

Tuesday, April 25, 2017 1:05 PM

To:

Golovan, Anna

Subject:

RE: Various Invoices

### Approved.

From: Golovan, Anna [mailto:Anna.Golovan@stservices.com]

Sent: Tuesday, April 25, 2017 12:16 PM

To: Moyer, Gary

Subject: Various Invoices

For Approval.

Task 3 on Invoice 1857959 will be billed to Avatar:

### Thank you

### Anna Golovan

### Accounts Payable Specialist

Severn Trent - North America 210 N. University Drive | Suite 702 | Coral Springs, FL 33071 O: 954-603-0033, ext. 40524 | www.severntrentservices.com

From: ecopy@severntrentms.com [mailto:ecopy@severntrentms.com]

Sent: Tuesday, April 25, 2017 11:49 AM

To: Golovan, Anna < Anna. Golovan@stservices.com>

Subject: Attached Image

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

5/19/2017 FUNDING #051917

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
4/19/17	1857959	Atkins	Amenities Acq. Task 3	\$ 5114.50
				\$5114.50

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date

100052537 1859243

May 10, 2017

			Current	
Name	Category	Hours	Bill Rate	Total
TASK: 00.1-General Metting				
Leo, Kathleen S. (Kathy)	Principal	2.50	270,00	675.00
TASK TOTAL	·	2.60		875.00
TASK: 00.3-Amenity Acquisition				
Leo, Kathleen S. (Kathy)	Principal	15.50	270.00	4,185.00
Dell'Isola Jr, Michael D (Mike)	Project Manager	6.50	169.00	929.50
TASK TOTAL	. •	21,00	(	5,114.50
TOTAL		23.50		5,789.60

Poinciana Community Development District PCDD District Engineer FY16-17

10, 2017

100052537 1859243 May 10,

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	Ago.	Rate	Base	Markup	Amount
TASK: 00.X - Expenses							
Mileage	Apr 18, 2017	LEO, KATHLEEN SFrom: Orlando Office To: Poinclana - Mileage - U.S. Only	80.000	0.535	42.80	0.00%	42.80
		Task Total - 00.X	80,000		42.80	0.00	42.80
Total			80.000		42.80	0.00	42.80

ORACLE'  Search Expense Reports   Expense Report   Payments Search				Chen Window 1	zdenocas	Distriction
Expense report number 1626236 was previously submitted for ap	proval.					
Expense Report 1626236				Return	) (Printa	ble Page )
Submission instructions * Please scan all receipts, create a PDF file and attach it to your ex *Do not send original receipts to Tampa AP. They are to be maintai	pense report in ( ned in the emplo	Oracle. oyee's office with a copy of th	ne expense report for a minimum o	of one year.		
Once you submit your expense report, your supervisor will receive sent to both you and Accounts Payable. The expense report will be	paid after Accor	unis Payable verifies the reco	elpte.			
If you aren't already getting your expense reimbursements by direct made, you'll receive an e-mail notification.	l deposit, you ca	n oblain an enrollment form	by contecting directdeposit,nagei	kineglobal.com. Whe	never a de	posit is
Questions about expense reports can be sent to expensereport.nat	@mikineglobal.co	om.				
General Information Name Leo, Kathisen S. (Kethy) (10662) Expense Dates \$5/20/2017 - 94/18/2017 Cost Center PX\$9 Purpose Period Ending April 16, 2817 Approver Damit, Paul E.		rt Submit Date Altachments Rapart Total ement Amount	]			
Receipts Status Received  Expense Lines Expense Allocations Weekly Summer	X Approval	Notes [4]				
Project Allocations Expand All   Collapse All						
<b>(</b>						Brolost
Focus Line Method Date Expense Type	Receipt Amount	Amount Merchant	Location Justification	Project	Tásk	Project Expend Organiz

Expens	e Report 1626236			Agenda Page#302 of 2
	18.Mileage 04/18/2017 Mileage - U.S. Only	42.80 USD 42.80	to Poinciane - CDD meeting	100052537 DO.X PXBF PL PCDD Guildeling Expenses & Privativeling



REGEIVED CORAL SPRINGS, FL

MAY 1 5 2017

SEVERN TRENT ENVIRONMENT SERVICES, INC.

Poinciana Community Development District

Attn: Accounts Payable 210 North University Drive

Suite 702

Coral Springs, FL 33071

Invoice Date:

10, 2017 May

Project #:

100052537

Invoice #:

1859243

Project Description :

**PCDD District Engineer FY16-17** 

Invoice Comments:

Invoicing Period:

April

03, 2017 to April 30, 2017

**Basic Services** 

Current

Rate Labor

5,789.50

**Direct Expenses** 

42.80

**Total Invoice** 

SCANNED

5,832.30

**Total Due this Invoice** 

USD 5,832.30

Contract Amount: Previous Billed:

Billed to Date

Contract Balance :

68,000.00

60,523.46

66,355.76

1,644.24

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

### POINCIANA CDD 210 N University Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

6/2/2017 FUNDING #060217

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
5/30/17	2947	EFG GRP	VALIDATION HEARING SVC	10,125.00
3/10/17	30661	VESTA	F&B CONSULTING FEE	3,260.00
5/23/17	32853	VESTA	F&B CONSULTING FEE BALANCE	2,272.50
5/30/17	93924	HG&S	SALE REC FACILITY	43,586.69
			TOTAL DUE	59,244.19

Regards,

Anna Golovan

Accounts Payables Specialist

954-753-5841 ext. 40524

Trogo

# ENVIRONMENTAL FINANCIAL GROUP INVOICE

120 Hazel Avenue Mill Valley, CA 94941

> +1 415 629 4344 T +1 312 278 0259 F seharder@efg.com

Dates

5/30/2017

Invoice #:

2947

To:

Poinciana Community Development District attn: District Manager 313 Campus Street Celebration, FL 34747

Project:

Validation Hearing Services

Billing Period: 4/1 - 5/31/17

P.O. Nu	mber;	Project Number:	Task Number:	Vendor	No.:
Date	Hours	Description of Serv	rices	Hourly Rate	Amount
4/5/2017 4/10/2017 4/11/2017 4/14/2017 4/24/2017 4/25/2017 5/9/2017 5/12/2017 5/22/2017 5/25/2017	1 1.5 2 8 3.75 3 7.25 8 8 0.5 2	Conference call with attorneys Testimony/deposition preparation		225.00 225.00 225.00 225.00 225.00 225.00 225.00 225.00 225.00	225.0 337.6 450.0 1,800.0 1,631.2 1,800.0 112.5 450.0

Respectfully submitted,

Digitally signed by Scott Harder Date: 2017.05.30 13:09:05 -07'00'

Total

USD 10,125.00

Scott E. Harder, President/CEO

Vesta,

Vesta Property Services, Inc. 245 Riverside Avenue Suite 250 Jacksonville FL 32202

Bill To

Poinciana C.D.D. District Manager 313 Campus Street Celebration FL 34747

### Invoice

Invoice # Date 30661 3/10/2017

Terms Due Date Memo

3/25/2017 Fodd & Beverage Con...

Description	Quantity	Rate	Amount
F&B Consulting Fee for Phase 1 of Assignment		2,915.00	2,915.00
Travel Costs (two round-trips)		1 345.00	345.00

Total

\$3,260.00

### Golovan, Anna

From:

Moyer, Gary <Gary.Moyer@thevillages.com>

Sent:

Tuesday, May 23, 2017 10:41 AM

To:

Golovan, Anna

Subject:

FW: Poinciana Invoices

**Attachments:** 

Poinciana CDD - 2017.05.23 - 32853 - 2,272.50.pdf; Poinciana CDD - 2017.03.10 - 30661

- 3,260.00.pdf

Please pay and get reimbursed from Avatar,

From: Brenda Burgess [mailto:brenda@moyer-group.com]

Sent: Tuesday, May 23, 2017 9:59 AM

To: Moyer, Gary

Subject: Poinciana Invoices

From Mike Eckert

### Brenda L. Burgess

Brenda L. Burgess
Moyer Management Group
Office Manager and Executive Assistant to Gary L. Moyer
313 Campus Street
Celebration, FL 34747
407-566-1935
Brenda@Moyer-Group.com

From: Michael Eckert [mailto:MichaelE@hgslaw.com]

Sent: Tuesday, May 23, 2017 9:50 AM

To: 'District Manager - PCDD Gary - CDD District Mgr Moyer' < gary@moyer-group.com >; 'Brenda Wright'

<bre><bre>da@moyer-group.com>

Cc: Lindsay Whelan < LWhelan@hgslaw.com>

Subject: FW: Poinciana Invoices

Gary,

Please see that the attached invoices are paid and seek reimbursement from the developer under the funding agreement. Thank you.

Mike

From: Roy Deary [mailto:roy.deary@vestaforyou.com]

Sent: Tuesday, May 23, 2017 9:23 AM

To: Michael Eckert Cc: Joe Montagna

Subject: FW: Poinciana Invoices

Mike,

Hello; it was good to see you last evening at Durbin Crossing.

As you suggested, please see our attached invoices.

Thanks again for the opportunity to be of service.

### Roy Deary

**Vice President** 



245 Riverside Ave., Suite 250
Jacksonville, Florida 32202
P: (904) 355-1831 x 428
Celi: (904) 545-0933
www.VestaPropertyServices.com

From: Scott Wilson

Sent: Tuesday, May 23, 2017 9:14 AM

To: Roy Deary

**Subject:** Poinciana Invoices

Please see the attached invoices requested.

Thanks,

Scott Wilson
Sr. Staff Accountant



245 Riverside Avenue, Suite 250 Jacksonville, FL 32202

Phone: 904-355-1831 Ext. 415

Fax: 904-355-1832

www.VestaPropertyServices.com

Vesta,

Invoice

Involce # Date 32853 5/23/2017

Terms

Due Date Memo 6/21/2017 Fodd & Beverage Fee -

BIII To

Poinciana C.D.D. District Manager 313 Campus Street Celebration FL 34747

Vesta Property Services, Inc. 245 Riverside Avenue Suite 250

Jacksonville FL 32202

Production of the Control of the Con	Quantity	Rate	Amount
Remaining Balance for F&B Consulting Work Travel Costs (one round-trips)		1 2,100.00 1 172.50	2,100.00 172.50

Total

\$2,272.50

### Golovan, Anna

From:

Mover, Gary <Gary.Moyer@thevillages.com>

Sent:

Tuesday, May 23, 2017 10:41 AM

To:

Golovan, Anna

Subject:

FW: Poinciana Invoices

Attachments:

Poinciana CDD - 2017.05.23 - 32853 - 2,272.50.pdf; Poinciana CDD - 2017.03.10 - 30661

- 3.260.00.pdf

Please pay and get reimbursed from Avatar,

From: Brenda Burgess [mailto:brenda@moyer-group.com]

Sent: Tuesday, May 23, 2017 9:59 AM

To: Moyer, Gary

Subject: Poinciana Invoices

From Mike Eckert

### Brenda L. Burgess

Brenda L. Burgess
Moyer Management Group
Office Manager and Executive Assistant to Gary L. Moyer
313 Campus Street
Celebration, FL 34747
407-566-1935
Brenda@Moyer-Group.com

From: Michael Eckert [mailto:MichaelE@hgslaw.com]

Sent: Tuesday, May 23, 2017 9:50 AM

To: 'District Manager - PCDD Gary - CDD District Mgr Moyer' <gary@moyer-group.com>; 'Brenda Wright'

<bre>cbrenda@moyer-group.com>

Cc: Lindsay Whelan < LWhelan@hgslaw.com>

Subject: FW: Poinciana Invoices

Gary,

Please see that the attached invoices are paid and seek reimbursement from the developer under the funding agreement. Thank you.

Mike

From: Roy Deary [mailto:roy.deary@vestaforyou.com]

Sent: Tuesday, May 23, 2017 9:23 AM

To: Michael Eckert Cc: Joe Montagna

Subject: FW: Poinciana Involces

Mike,

Hello; it was good to see you last evening at Durbin Crossing.

As you suggested, please see our attached invoices.

Thanks again for the opportunity to be of service.

### **Roy Deary**

Vice President



245 Riverside Ave., Suite 250
Jacksonville, Florida 32202
P: (904) 355-1831 x 428
Cell: (904) 545-0933
www.VestaPropertyServices.com

From: Scott Wilson

Sent: Tuesday, May 23, 2017 9:14 AM

To: Roy Deary

Subject: Poinciana Invoices

Please see the attached invoices requested.

Thanks,

Scott Wilson
Sr. Staff Accountant



245 Riverside Avenue, Suite 250 Jacksonville, FL 32202 Phone: 904-355-1831 Ext. 415

Fax: 904-355-1832

www.VestaPropertyServices.com

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

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May 30, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 93925 Billed through 04/30/2017

### Sale - Recreation Facilities MCE POINC 00111

POINC	00111	ME	
FOR PROF	ESSIONA	AL SERVICES RENDERED	
04/03/17	MGC	Review e-mails to respond to request for production; confer with Rosenberg and correspond with DeMarco regarding same; begin reviewing documents for production.	5.80 hrs
04/03/17	LCW	Review documents to determine relevancy to discovery request; review correspondence regarding homeowners association billing of amenities expenses.	0.70 hrs
04/03/17	MAA	Review documents for discovery.	0.20 hrs
04/03/17	JGAR	Research case law.	0.90 hrs
04/03/17	KEM	Prepare amended notice and order to show cause and joint stipulation; confer with district manager.	0.80 hrs
04/04/17	MCE	Review outstanding issues; confer with Leo; research Americans with Disabilities Act requirements.	1.30 hrs
04/04/17	MGC	Continue reviewing documents for production.	5.80 hrs
04/04/17	LCW	Prepare response to request for judicial notice of documents.	5.70 hrs
04/04/17	MAA	Review e-mail messages and documents for responsiveness to intervenors' request for production.	5.70 hrs
04/04/17	KEM	Prepare response to request for production and joint stipulation.	2.00 hrs
04/05/17	MCE	Confer with Harder; prepare for validation hearing.	0.90 hrs
04/05/17	MGC	Continue reviewing documents for production.	7.90 hrs
04/05/17	DMS	Prepare for and attend conference call with valuation expert; follow up on same; review/revise opposition to request for judicial notice.	1.60 hrs
04/05/17	LCW	Review documents to determine relevancy to discovery request; review wood destroying organism report and confer with staff regarding same; attend	3.90 hrs

Agenda Page #313

E=======			
		conference call with Americans with Disabilities Act consultant regarding scope of report; confer with Mulshine regarding status of execution of bondholder consent.	
04/05/17	MAA	Review e-mail messages and documents for responsiveness to intervenors' request for production.	4.40 hrs
04/05/17	JGAR	Research case law.	1.50 hrs
04/05/17	KEM	Prepare response to request for production.	0.40 hrs
04/06/17	MCE	Attend call with Shullaw and Covelli; confer with Rosenberg.	0.80 hrs
04/06/17	MGC	Finish reviewing documents for production.	3.90 hrs
04/06/17	LCW	Prepare response to request for judicial notice.	2.40 hrs
04/06/17	MAA	Review documents for responsiveness to intervenors' request for production; Import reviewed documents into casemap for bates stamping.	4.10 hrs
04/06/17	KEM	Prepare response to request for production.	0.50 hrs
04/07/17	DM\$	Research opposition to request for judicial notice.	0.40 hrs
04/07/17	LCW	Coordinate distribution of documents for joint meeting agenda package; attend weekly conference call regarding status of amenities transaction; review revised operations and maintenance assessment methodologies; prepare prehearing memorandum of law relative to validation.	5.40 hrs
04/07/17	MAA	Review documents for responsiveness to intervenors' request for production; import reviewed documents into casemap for bates stamping; prepare privilege log.	8.20 hrs
04/07/17	FBEH	Research Americans with Disabilities Act facility compliance.	3.50 hrs
04/08/17	MCE	Prepare amenity operations and maintenance assessment 170.03 and 170.07 assessment resolutions.	0.40 hrs
04/10/17	MCE	Review Americans with Disabilities Act issues and exemption.	0.30 hrs
04/10/17	JEM	Review correspondence from Covelli.	0.10 hrs
04/10/17	LCW	Review draft joint meeting agenda package; confer with Case regarding need for agenda call relative to same; review discovery request submission and confer with staff regarding same.	0.60 hrs
04/10/17	MAA	Revise privilege log; reproduce documents to exclude items; e-mail opposing counsel regarding document production.	3.90 hrs
04/10/17	FBEH	Review and revise memorandum in regarding Americans with Disabilities Act compliance for private entity seiling to local government.	1.50 hrs
04/11/17	3EM	Review correspondence from Covelli; reply to same.	0.10 hrs
04/12/17	MAA	Revise request for production.	0.10 hrs

Sale - Recreat		Bill No. 93925	Page 3
04/13/17	MAA	Prepare request for production of documents, interrogatories, and requests for admission; import additional documents for discovery production; identify responsive and privileged documents; teleconference with opposing counsel Holder regarding production of documents in native format.	8.10 hrs
04/14/17	JEM	Review status of due diligence activities and extension to due diligence period.	0.10 hrs
04/17/17	MCE	Confer with Shullaw.	0.10 hrs
04/17/17	LCW	Review research regarding district compliance with Americans with Disabilities Act; confer with staff regarding joint board meeting; confer with staff regarding filing of opposition to judicial notice.	0.70 hrs
04/17/17	MAA	Prepare native files for opposing counsel for discovery request; identify privileged and non-responsive documents to remove from native production; reconcile PDF discovery production to PST discovery production.	6.80 hrs
04/18/17	MCE	Prepare for joint board meeting.	0.50 hrs
04/18/17	DMS	Follow up on call from Fleming regarding status.	0.20 hrs
04/18/17	LCW	Review proposed discovery request submission and remove non-responsive documents.	1.20 hrs
04/18/17	MAA	Review status of discovery production of documents in native format; reconcile native format production index with PDF production index; process native e-mail messages and produce Bates-numbered PDF; combine files and upload to shared folder; e-mail opposing counsel regarding same.	4,60 hrs
04/18/17	KEM	Prepare joint stipulation.	0,40 hrs
04/19/17	MCE	Prepare for, travel to and attend joint board meeting; follow-up; return travel.	2,80 hrs
04/19/17	LCW	Confer with staff regarding elements for bond validation; review resident amenity appraisal report.	0.50 hrs
04/19/17	MAA	Teleconference with opposing counsel Holder regarding discovery production in native file format; review opposing counsel valuation appraisal.	0.80 hrs
04/20/17	MCE	Confer with Zimbardi.	0.30 hrs
04/20/17	DMS	Review and follow up on appraisal.	0.50 hrs
04/20/17	JEM	Review status of resolution of title objections; review correspondence from Polk County regarding platting requirements.	1.50 hrs
04/20/17	LCW	Review correspondence from Epstein regarding resident-organized wellness committee.	0.20 hrs
04/21/17	MCE	Follow-up from board meeting; review valuation issues.	0.90 hrs
04/21/17	DMS	Review/follow up on appraisal from Bush Ross.	0.50 hrs
04/21/17	JEM	Continued review of resolution of title objections.	0.10 hrs
04/21/17	LÇW	Prepare agenda for meeting; update amenity task checklist; attend weekly call	5.50 hrs

Sale - Recreation Facilities Bill No. 93925 Page 4

		with staff regarding status of amenities; revise 170.03 and 170.07 operations and maintenance assessment resolutions; prepare operations and maintenance assessment notices of fiscal year 2016/2017; confer with Wollschlager regarding access control facilities of club; prepare prehearing memorandum of law relative to validation.	
04/21/17	RCV	Analyze opposing party appraisal report; analyze appraisal methodology.	4,00 hrs
04/21/17	KEM	Prepare joint stipulation.	0.20 hrs
04/23/17	MCE	Review public records request by Gundel and questions from district manager related to bond validation; prepare discovery for bond validation.	4.80 hrs
04/24/17	MCE	Confer with Shullaw and Covelli; prepare discovery requests.	3.40 hrs
04/24/17	DMS	Prepare for and attend conference call with counsel for developer; revise order to show cause.	0.60 hrs
04/24/17	LCW	Confer with Moyer regarding resident question relative to assessment methodology; review defendant's answer and affirmative defenses relative to validation; confer with Gang regarding status of review of food and beverage lease options; prepare prehearing memorandum of law.	3.10 hrs
04/24/17	KEM	Prepare amended notice and order to show cause.	0.40 hrs
04/25/17	MCE	Prepare discovery; attend Americans with Disabilities Act call.	5.80 hrs
04/25/17	DMS	Teleconference with parties regarding case issues; preparation of motion to dispense with mediation.	1.50 hrs
04/25/17	LCW	Prepare prehearing memorandum of law.	3.90 hrs
04/25/17	MAA	Research regarding motion to strike affirmative defenses.	0.10 hrs
04/26/17	MCE	Prepare discovery; confer with Anderson; confer with Board; confer with Mossing.	5.30 hrs
04/26/17	DMS	Teleconference with Anderson; prepare motion regarding mediation and revised trial deadlines.	1,10 hrs
04/26/17	JEM	Review status of due diligence and bond validation proceedings.	0.10 hrs
04/27/17	MCE	Prepare for joint meeting; review draft minutes from joint board meeting; confer with board members; prepare statement regarding class action impact on bond issuance; prepare discovery; confer with Stellfox.	3.00 hrs
04/27/17	DMS	Correspondence on order to show cause and revise motion on pretrial deadlines.	0.30 hrs
04/27/17	LCW	Review correspondence from Wollschlager regarding start time for joint board meeting; prepare joint statement regarding impact of resident class action lawsuit with developer on bond issuance; coordinate execution of third amendment to purchase and sale agreement.	1.30 hrs
04/27/17	MAA	Prepare motion to strike affirmative defenses.	2.10 hrs

Agenda Page #316

Sale - Recrea			Bill No. 93925			Page 5	
04/27/17	KEM	Prepare joint stipulation.					
04/27/17	APA	Prepare first request for prod request for production of doc Mann; prepare first admission Taylor; draft first set of intern	uments to Taylor; prons to Taylor; prons to Taylor; draft fire	epare first	admissions to	5.00 hrs	
04/28/17	MCE	Confer with Zimbardi; prepare dispense with mediation; atte association claims in class act	2.80 hrs				
04/28/17	LCW	Attend weekly conference cal agreement and gate protocol stipulation; review class actio	agreement; review a	and revise	compiled joint	5.30 hrs	
04/28/17	MAA	Review witness and exhibit lis	st; research regarding	g same.		1.50 hrs	
04/28/17	CNG	Research and analyze homeo litigation.	wner association act	argument	s in class action	3.00 hrs	
04/28/17	KEM	Prepare joint stipulation and lorder to show cause.	letter to judge regard	ling amen	ded notice and	0.50 hrs	
	Total fee	s for this matter			v	\$42,960.00	
DISBURS	<b>EMENTS</b>						
	Documer	it Reproduction				299.50	
	Postage					1.82	
	Travel	_				203.02	
		porter Fee				120.00	
	Lexis Ne	ki5				2.35	
	Total dist	oursements for this matter				\$626.69	
MATTER S	SUMMARY	1					
	Dann da	ain 64 - Davalanal	F	00 has	13E /ha	#63E 00	
	Gates, Cl	nie M Paralegal	_	.00 hrs .00 hrs	125 /hr 215 /hr	\$625.00 \$645.00	
		ouglas M.	= -	70 hrs	305 /hr	\$2,043.50	
	*	ni, Farah K Law Clerk		00 hrs	110 /hr	\$550.00	
	Merritt, J	-		00 hrs	305 /hr	\$610.00	
	-	Danaye - Law Clerk	2.	40 hrs	110 /hr	\$264.00	
	Ibarra, K	atherine E Paralegal	5.	50 hrs	125 /hr	\$687.50	
	Whelan,	Lindsay C.	40.	40 hrs	225 /hr	\$9,090.00	
	Alao, Mic			60 hrs	215 /hr	\$10,879.00	
		lichael C.		40 hrs	290 /hr	\$9,686.00	
	Collazo, i			40 hrs	300 /hr	\$7,020.00	
	Volpe, Ro	obert C.	4,	00 hrs	215 /hr	\$860.00	
		TO	TAL FEES			\$42,960.00	
TOTAL DISBURSEMENTS				\$626.69			

Sale - Recreation Facilities Bill No. 93925 Page 6

TOTAL CHARGES FOR THIS MATTER			\$43,586.69
BILLING SUMMARY			
Papp, Annie M Paralegal	5.00 hrs	125 /hr	\$625.00
Gates, Clark N.	3.00 hrs	215 /hr	\$645.00
Smith, Douglas M.	6.70 hrs	305 /hr	\$2,043.50
Behbahani, Farah K Law Clerk	5.00 hrs	110 /hr	\$550.00
Merritt, Jason E.	2.00 hrs	305 /hr	\$610.00
Garrett, Janaye - Law Clerk	2.40 hrs	110 /hr	\$264.00
Ibarra, Katherine E Paralegal	5.50 hrs	125 /hr	<b>\$687.5</b> 0
Whelan, Lindsay C.	40.40 hrs	225 /hr	\$9,090.00
Alao, Michael A.	50.60 hrs	215 /hr	\$10,879.00
Eckert, Michael C.	33.40 hrs	290 /hr	\$9,686.00
Collazo, Mike	23.40 hrs	300 /hr	\$7,020.00
Volpe, Robert C.	4.00 hrs	215 /hr	\$860.00
TOTAL FEES			\$42,960.00
TOTAL DISBURSEMENTS			\$626.69
			*******

Please include the bill number on your check.

\$43,586.69

**TOTAL CHARGES FOR THIS BILL** 

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

6/15/2017 FUNDING #061517

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesine.com
Jeffrey S. Mitchem
J.Mitchem@avhomesine.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
6/6/17	1860703	ATKINS	TASK 3 AMENITY ACQUISITION	4,996.50
6/2/17	15610	DELTA ENG'G	REINSPECT DEFECT MATIX	21,500.00
			TOTAL DUE	26,496.50

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

# **ATKINS**

RECEIPTER CORAL SPRINGS: FL JUN 69 2017

Polnciana Community Development District

Attn: Accounts Payable 210 North University Drive Suite 702

Coral Springs FL 33071

Invoice Date:

June 6, 2017

Project #:

100052537

Invoice #:

1860703

Polnciana CDD District Engineer FY16-17

Project Description:

PCDD District Engineer FY15-16

**Invoice Comments:** 

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124. Thank you.

Invoicing Period:

May 01, 2017 through May 28, 2017

	Basic Services	Current	Current	
I	Rate Labor	\$	<b>5,80</b> 6.50	
1	Direct Expenses	\$	100	
	Total Invoice	\$	5,806.50	
	Total Due this Invoice	\$	5,806.50	

Previous Billed: Billed To Date:

\$66,355.76

\$72,162.26

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta GA 30384-9357 Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

ASK 3 W. Homes

Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date 100052537 1860703 June 06, 2017

		Current		
Name	Category	Hours	Biji Rate	Total
TASK: 00.1-General Metting				
Leo, Kathleen S. (Kalhy)	Principal	3.00	270.00	810.00
TASK TOTAL		3.00		810.00
TASK: 00.3-Amenity Acquisition				
Leo, Kathleen S. (Kathy)	Principal	15.50	270.00	4,185.00
Thielman, Justin A.	Project Engineer	2.00	110.00	220.00
Dell'Isola Jr, Michael D (Mike)	Project Manager	3.50	169.00	591.50
TASK TOTAL	a register irrectors of	21.00		4,996.50
TOTAL		24.00		8,806.50

Agenda Page #321

Involce



6497 Parkland Drive, Suite C Sarasota, FL 34243 (941) 727-2600 (941) 758-5012 FAX www.delta-engineers.com

DATE	INVOICE#
6/2/2017	15610

BILL TO

Poinclana Community Development District c/o Atkins Engineers, Inc. Attn: Ms. Kathy Leo 482 S. Keller Rd. Orlando, F1, 32810

TERMS	PROJECT
Due on receipt	CI1605-091A Solivita PCA Re-Insp

		Dife pri receibe				
	Description of Professional S	ervices	Hours/Qty	Rate	Amount	
Date	Description of Professional S	li			21,500.00	
2/2017	Re-Inspection Defect Matrix for Solivita Homeowners As	an., inc.	1 1			
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Principal Engineer @ \$210/hr Threshold Engineer @ \$175/hr Sr. Engineer @ \$165/hr Project Engineer @ \$155/hr Engineer 11 @ \$135/hr Engineer 1 @ \$120/hr Sr. Project Manager @ \$150/hr Project Manager @ \$135/hr Senior Inspector @ \$130/hr Inspector III @ \$120/hr Inspector II / Eng. Tech. @ \$110/hr Inspector I @ \$95/hr

Drafter II @ \$85/hr Drafter I @ \$75/hr Admin @ \$65/hr Clerical @ \$60/hr 
 Total
 \$21,500.00

 Payments/Credits
 \$0.00

 Balance Due
 \$21,500.00

From:	Moyer, Gary <gary.moyer@thevillages.com></gary.moyer@thevillages.com>
Sent:	Monday, June 05, 2017 2:31 PM
ľo:	Golovan, Anna
Subject:	FW: Invoice for PCDD
Attachments:	15610.pdf
Approved to pay and inv	oice Avatar for same.
From: Leo, Kathleen S [i Sent: Monday, June 05, To: Moyer, Gary Subject: Invoice for PCI	
Gary - Please find attach	ned Delta's invoice for reinspection of the amenity facilities. This should be charged to the the Engineering budget.
Thanks,	
Kathy Leo	
Vice President	
ATKINS	
482 S Keller Rd, Orland	do, FL 32810
TEL: 407-806-4124	MOB: 321-436-8175
	COMPANY
•	

This email and any attributed files are confidential and copyright protected. If you are not the addressed, any discemination of this communication is strictly prohibited. Unless observable expressly agreed in writing, nothing stated in the communication shall be legally blooding.

The ullimate parent compacy of the Athina Croup is WS Autos plc. Registered in England No. 1885886, Registered Olice Woodcote Grove, Ashley Road, Epsom Surrey ELTB 50W. A list of wholly content Alchex Croup component registered in the United Kingdom and locations around the world can be found at http://www.athinasqiabal.com/sites.epicc.agroup.component-registered in the United Kingdom and locations around the world can be found at http://www.athinasqiabal.com/sites.epicc.agroup.component-registerion-datable.

Consider the onvironment. Please don't print this e-mail unless you really need to

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

7/21/2017 FUNDING #072117

Catherine Gerald
Catherine\_gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
7/1/17	94506	Hopping Green & Sams	Sale Rec Facility	89,996.35
			TOTAL DUE	89,996.35

Regards,

Anna Golovan
Accounts Payables Specialist
954-753-5841 ext. 40524

## Hopping Green & Sams

Attorneys and Counselors

119 S, Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

June 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 94506 Billed through 05/31/2017



### Sale - Recreation Facilities **POINC** 00111 **MCE**

FOR PROFESSIONAL SERVICES RENDERED			
05/01/17	MCE	Prepare discovery; prepare position statement; prepare for validation hearing.	2.80 hrs
05/01/17	DMS	Review and follow up on draft exhibit/witness list; revise opposition to request for judicial notice.	1.20 hrs
05/01/17	JEM	Review effect of Marketable Record Title Act on duration of club covenants.	0.90 hrs
05/01/17	LCW	Confer with Zimbardi regarding execution of gate protocol agreement; review resident question relative to consultant payments per funding agreement; prepare witness and exhibit disclosure pleading; attend conference call with developer regarding status of validation; confer with Rosenberg.	5.10 hrs
05/01/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	1.60 hrs
05/01/17	KEM	Prepare interlocal agreement.	0.50 hrs
05/01/17	APA	Prepare discovery.	7.00 hrs
05/02/17	MCE	Prepare discovery.	1.40 hrs
05/02/17	LCW	Confer with Chairmen regarding comments to joint statement on amenities transaction; revise same and disseminate to board; confer with Rosenberg regarding status of amenity transaction.	1.60 hrs
05/02/17	LCW	Confer with Zimbardi regarding comments to joint statement; revise same.	0.50 hrs
05/02/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	2.60 hrs
05/02/17	KEM	Prepare joint stipulation and witness and exhibit list; review execution status of notice and order to show cause.	1.00 hrs
05/02/17	APA	Prepare discovery requests to plaintiffs, Mann, Taylor, and Kessler; e-file discovery requests; e-serve discovery requests; and serve discovery requests on plaintiffs Taylor and Mann, via facsimile.	6.00 hrs

Sale - Recreati	on Facilities	Bill No. 94506	Page Z
=======	=======		*****
05/03/17	DMS	Prepare for hearing on motion for reconsideration.	0.30 hrs
05/04/17	DMS	Travel to, prepare for, and attend hearing; review motion for summary judgment; revised stipulation regarding mediation and certain pre-trial dates.	5.90 hrs
05/04/17	LCW	Review motion for reconsideration relative to discovery; review motion for summary judgment.	0.40 hrs
05/04/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	1.10 hrs
05/04/17	KEM	Research execution status of amended notice and order to show cause.	0.30 hrs
05/05/17	LCW	Follow-up from status conference; revise joint statement per Zimbardi's comments; coordinate distribution of same; attend weekly conference call regarding status of amenities transaction; revise response to request for judicial notice; confer with Lane regarding status of validation; revise amenity budget and assessment notices.	4.10 hrs
05/05/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	1.00 hrs
05/08/17	DMS	Review/revise witness and exhibit disclosure; prepare proposed order following status conference; prepare motion for reconsideration hearing; e-mail counsel regarding proposed order; calls to Fleming; finalize witness and exhibit disclosure.	1.90 hrs
05/08/17	JEM	Prepare correspondence to Covelli regarding outstanding title matters; review and analyze title matters; update closing checklist.	1.80 hrs
05/08/17	LCW	Review Epstein's comments to joint statement regarding class action lawsuit; review memorandum regarding revised table for master assessment methodology; prepare resolutions relative to same; confer with chairmen regarding dissemination of joint statement; confer with staff regarding review of club plan; coordinate distribution of joint meeting agenda documents to staff; attend agenda call with chairman and staff.	4.40 hrs
05/08/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	3.50 hrs
05/09/17	MCE	Confer with Kessler; confer with Lane; confer with Kellogg; confer with Epstein; confer with Shullaw.	1.20 hrs
05/09/17	DM\$	Review/revise response to request for judicial notice; revise order regarding mediation; research regarding Kessler e-mail; follow up on same.	1.70 hrs
05/09/17	LCW	Revise response to request for judicial notice; review draft joint meeting agenda package; distribute documents to Epstein related to validation hearing.	2.70 hrs
05/10/17	LCW	Attend conference call with bond counsel regarding restaurant lease options.	0.40 hrs
05/10/17	CNG	Research and analyze homeowner association act arguments regarding class action litigation.	1.90 hrs
05/11/17	MCE	Confer with Covelli.	0.20 hrs

05/11/17	LCW	Review correspondence from Epstein regarding third party offer relative to amenities; confer with staff relative to estimated cost of construction/reconstruction of food and beverage facilities.	1.20 hrs
05/11/17	KEM	Review executed amended notice and order to show cause; confer with newspaper; prepare joint stipulation.	0.60 hrs
05/12/17	MCE	Review pre-trial statement; develop response; prepare for validation hearing; analyze objections to validation; prepare for joint board meeting.	3.40 hrs
05/12/17	DMS	Review summary judgment motion; follow up e-mails on same.	0.50 hrs
05/12/17	LCW	Review correspondence regarding public records request; review defendants' witness and exhibit list; confer with staff regarding status of validation; revise opposition to request for judicial notice; review defendants' reply to developers' response to motion for reconsideration.	1.70 hrs
05/12/17	MAA	Research regarding motion for summary judgment; prepare motion for summary judgment; prepare for hearing on motion to reconsider.	5.50 hrs
05/12/17	KEM	Review proof of publication.	0.20 hrs
05/13/17	MCE	Review project management agreement; distribute same; confer with Shullaw and Covelli; confer with board members; prepare for joint meeting; analyze allegations regarding club plan; confer with Lane.	6.50 hrs
05/14/17	DMS	Travel to Bartow for discovery hearing.	4.50 hrs
05/14/17	MAA	Draft motion for summary judgment on defendants' affirmative defenses; travel to Bartow for hearing on defendants' motion for rehearing.	8.30 hrs
05/15/17	MCE	Analyze defenses in validation case; prepare for validation hearing; confer with supervisors; prepare for board meeting.	5.50 hrs
05/15/17	DMS	Prepare for and attend motion for reconsideration hearing; travel following same; review/revise motion for summary judgment on affirmative defenses; follow up on revisions to proposed order.	7.30 hrs
05/15/17	JEM	Review issues regarding class action litigation against club plan.	0.20 hrs
05/15/17	LCW	Review Florida Bar materials relative to club plan concept; revise response to request for judicial notice; confer with staff regarding status of validation.	1.60 hrs
05/15/17	MAA	Prepare for and attend hearing on defendants' motion for rehearing; travel from Bartow to Tallahassee; revise motion for summary judgment on defendants' affirmative defenses.	7.90 hrs
05/16/17	MCE	Prepare for validation hearing; prepare for and travel to board meeting; confer with Shullaw; confer with board member; review litigation issues.	1.70 hrs
05/16/17	DMS	E-mails regarding hearing; trial preparation; e-mail regarding depositions; e-mail to Kessler; revise and finalize motion for summary judgment on affirmative defenses.	3.30 hrs
05/16/17	MAA	Research case law regarding affirmative defenses; revise motion for summary	7.80 hrs

Sale - Recreat			
		judgment; e-mail Holder regarding deposition of witnesses; revise and file motion for summary judgment on affirmative defenses.	
05/17/17	MCE	Prepare for, travel to and attend joint board meeting; return travel; meeting follow-up.	4.10 hrs
05/17/17	DMS	E-mails to/from Kessler; e-mails regarding depositions.	0.50 hrs
05/17/17	JEM	Review correspondence from Covelli.	0.10 hrs
05/17/17	LCW	Confer with staff regarding identity of expert witnesses; review motion for summary judgment relative to defendants' affirmative defenses; prepare prehearing memorandum of law.	2.40 hrs
05/17/17	MAA	E-mail opposing counsel regarding deposition dates; e-mail Kessler regarding motion for summary judgment on affirmative defenses.	0.30 hrs
05/18/17	LCW	Confer with Harder regarding travel to validation hearing; confer with Mossing regarding adoption of uniform method resolutions by districts.	0.30 hrs
05/18/17	MAA	Research and draft response to motion for summary judgment for failure to fairly and reasonably apportion special assessments.	1.00 hrs
05/19/17	MCE	Prepare for validation hearing.	3.50 hrs
05/19/17	DMS	Team meeting; emails on discovery issues; calls to Fleming; review/evaluate motion for summary judgment and response to same; review prehearing memo.	3.70 hrs
05/19/17	LCW	Attend strategy session relative to validation hearing; review correspondence regarding scheduling of hearing on motion for summary judgment; prepare fourth amendment to purchase and sale agreement relative to inspection date; prepare amendment to funding agreement; prepare witness deposition binders for Leo and Plenzler.	4.60 hrs
05/19/17	MAA	E-mail opposing counsel regarding scheduling of depositions; research the effect of defendants filing writ of certiorari in the case.	4.50 hrs
05/19/17	KEM	Prepare letter to clerk regarding recording documents.	0.20 hrs
05/21/17	MCE	Prepare response to motion for summary judgment.	5.80 hrs
05/22/17	MCE	Prepare for trial; prepare for depositions; confer with board supervisors regarding litigation status.	7.30 hrs
05/22/17	MCE	Prepare for trial; review valuation and prepare for depositions.	3.00 hrs
05/22/17	DMS	Review/revise opposition to motion for summary judgment; attend strategy meeting; follow-up regarding deposition scheduling; research witnesses; follow-up on video conference deposition.	2.50 hrs
05/22/17	LCW	Prepare deposition notebook for Leo and Plenzler; review email correspondence regarding status of amenity transaction; revise joint stipulation; confer with Shullaw regarding extension of inspection period and amendment to funding agreement.	5.60 hrs

Sale - Recreation		DIII (40. 34300	
05/22/17	MAA	E-mail opposing counsel regarding deposition scheduling; e-mail Dr. Kessler regarding scheduling; coordinate depositions scheduling.	1.50 hrs
05/22/17	RCV	Review and analyze issues in plaintiffs' appraisal report.	2.00 hrs
05/22/17	APA	Update deposition exhibits.	1.20 hrs
05/23/17	DMS	Trial preparation; attend call with Gang/Spivey; deposition preparation; e-mail to counsel regarding pretrial coordination.	2,60 hrs
05/23/17	JEM	Review status of due diligence matters.	0.40 hrs
05/23/17	LCW	Prepare witness deposition binder for Leo; follow-up from joint board meeting; revise amenities status checklist; attend conference call regarding deposition of supervisors.	4.40 hrs
05/23/17	MAA	E-mail exchanges with opposing counsel regarding deposition scheduling; e-mail Whelan regarding deposition of expert witness; email opposing counsel regarding same; track deposition dates and notice depositions; research rules on video conference depositions.	4.50 hrs
05/23/17	KEM	Prepare joint stipulation and letter to clerk regarding recording interlocal agreement.	2.90 hrs
05/23/17	APA	Verify accuracy of deposition exhibits regarding Moyer.	1.80 hrs
05/24/17	MCE	Prepare for depositions; confer with board member.	8.30 hrs
05/24/17	DMS	Revise opposition to motion for summary judgment; follow up regarding stipulation; prepare for and attend mandatory pretrial conference call; teleconference with Fleming.	4.90 hrs
05/24/17	JEM	Review status of due diligence activities; confer with Leo regarding same; prepare correspondence to Leo.	1.50 hrs
05/24/17	LCW	Review joint stipulation certificates; coordinate execution of fourth amendment to purchase and sale agreement; confer with Keller regarding validation hearing and depositions; attend status call with Leo; revise prehearing memorandum of law; prepare Kessler deposition binder.	5.30 hrs
05/24/17	MAA	E-mail opposing counsel regarding deposition dates; attend teleconference with opposing counsel, state attorney, and Kessler regarding pretrial stipulation and order; draft and email opposing counsel a summary of agreed upon deposition dates and locations; draft notice of deposition duces tecum for defendants Taylor's and Mann's expert witness.	2.20 hrs
05/24/17	RCV	Prepare memorandum analyzing issues in plaintiffs' appraisal; mark-up appraisal for use in deposition; correspond with Smith regarding same.	4,90 hrs
05/24/17	KEM	Review affidavit of publication; transfer response to request for public records and production.	1.30 hrs
05/25/17	MCE	Review defendants' exhibits; prepare for depositions; prepare for trial.	7.10 hrs
05/25/17	DMS	Review discovery correspondence.	0.40 hrs

05/25/17	LCW	Review correspondence regarding scheduling of pretrial conferences.	0.40 hrs
05/25/17	MAA	Teleconference with Eckert regarding scheduling of depositions; email opposing counsel regarding deposition dates; teleconference with Dr. Kessler regarding his need for accommodations during his deposition; revise notice of taking deposition and request for documents for McElvee expert witness; email Smith regarding same.	3.30 hrs
05/25/17	KEM	Prepare joint stipulation; prepare for trial.	0.30 hrs
05/26/17	MCE	Prepare for trial; prepare for depositions.	3.80 hrs
05/26/17	DMS	Prepare for and attend Kessler deposition; travel to Tallahassee following same; confer with Eckert.	9.50 hrs
05/26/17	MAA	Prepare for deposition of Dr. Kessler; depose Dr. Kessler, travel from Kissimmee to Tallahassee.	13.80 hrs
05/26/17	KEM	Prepare for trial.	3.40 hrs
05/27/17	MCE	Confer with Zimbardi; prepare for depositions; prepare for trial.	3.60 hrs
05/29/17	DMS	Prepare for McKelveen deposition; travel to Tampa; revise summary judgment response and affidavit; prepare mutual stipulation and pretrial order; emails on same.	4.90 hrs
05/29/17	MAA	Review email messages regarding deposition dates; email Smith regarding same; email Anderson and Holder regarding same; review requirements for trial order and joint stipulations	2.20 hrs
05/30/17	MCE	Prepare for depositions and trial.	9.70 hrs
05/30/17	DMS	Prepare for and attend deposition of McElveen; teleconference with Moyer regarding deposition preparation; follow-up emails concerning same.	9.50 hrs
05/30/17	LCW	Review correspondence regarding scheduling of depositions and preparation for trial; review and revise draft mutual stipulation of the parties; review and revise plaintiffs response to motion for summary judgment; confer with team regarding deposition of board supervisors.	7.00 hrs
05/30/17	MAA	Prepare plaintiffs' amended witness and exhibit disclosure; revise response in opposition to motion for summary judgment; revise Penzler affidavit; prepare opposition to subpoena duces tecum; email Moyers regarding deposition.	6.60 hrs
05/30/17	KEM	Prepare joint stipulation.	1.60 hrs
05/31/17	MCE	Confer with board members; research deposition issues.	5.60 hrs
05/31/17	DMS	Prepare for and attend deposition of Moyer; review email correspondence.	9.50 hrs
05/31/17	LCW	Prepare joint stipulation of issues to be litigated; research ability of defendants to depose and/or subpoena supervisors; confer with Plenzler regarding assessment methodology and prepare response in opposition to summary judgment relative to assessments; prepare for Plenzler and Harder deposition prep session.	7.90 hrs

Sale - Recrea	ition Facilities		Bill No. 94506	!'	Agenda Page #330 Page 7
05/31/17	MAA	Research requirement to deposition summary; rev	subpoena board of supervisorise witness and exhibit list; e sition; revise objection to sub	ors for depositions; mail opposing cou	update 3.30 hrs
05/31/17	KEM	Prepare joint stipulation; confer with district mana	research status of recorded inger and Stellfox.	nterlocal agreemei	nt; 1.70 hrs
	Total fee	s for this matter			\$85,992.00
DISBURS	EMENTS				
	Documer	nt Reproduction			1,443.00
	Postage				1.82
	Travel				1,108.14
	Travel - I	Meals			25.16
	Conferen	ice Calls			9.36
	Recording	g Fees			1,398.50
	United Pa	arcel Service			18.37
	Total dist	oursements for this matte	r		\$4,004.35
MATTER S	SUMMARY	1			
	Papp, An	nie M Paralegal	16.00	ırs 125 /hr	\$2,000.00
	Gates, Cl	ark N.	11.70	·	, ,
		ouglas M.	74.60	nrs 305 /hr	, .
	Merritt, J		4.90	,	\$1,494.50
		atherine E Paralegal	14.00	nrs 125 /hr	\$1,750.00
	Whelan	Lindsav ↑	61 60 1	orc 225 /hr	#12 060 00

Papp, Annie M Paralegal	16.00 hrs	125 /hr	\$2,000.00
Gates, Clark N.	11.70 hrs	215 /hr	\$2,515.50
Smith, Douglas M.	74.60 hrs	305 /hr	\$22,753.00
Merritt, Jason E.	4.90 hrs	305 /hr	\$1,494.50
Ibarra, Katherine E Paralegal	14.00 hrs	125 /hr	\$1,750.00
Whelan, Lindsay C.	61.60 hrs	225 /hr	\$13,860.00
Alao, Michael A.	72.70 hrs	215 /hr	\$15,630.50
Eckert, Michael C.	84.50 hrs	290 /hr	\$24,505.00
Volpe, Robert C.	6.90 hrs	215 /hr	\$1,483.50

TOTAL FEES	\$85,992.00
TOTAL DISBURSEMENTS	\$4,004.35

# TOTAL CHARGES FOR THIS MATTER

**BILLING SUMMARY** 

Papp, Annie M Paralegal	16.00 hrs	125 /hr	\$2,000.00
Gates, Clark N.	11.70 hrs	215 /hr	\$2,515.50
Smith, Douglas M.	74.60 hrs	305 /hr	\$22,753.00
Merritt, Jason E.	4.90 hrs	305 /hr	\$1,494.50
Ibarra, Katherine E Paralegal	14.00 hrs	125 /hr	\$1,750.00
Whelan, Lindsay C.	61.60 hrs	225 /hr	\$13,860.00
Alao, Michael A.	72.70 hrs	215 /hr	\$15,630.50
Eckert, Michael C.	84.50 hrs	290 /hr	\$24,505.00
Volpe, Robert C.	6.90 hrs	215 /hr	\$1,483.50

**TOTAL FEES** 

\$89,996.35

TOTAL DISBURSEMENTS

\$4,004.35

**TOTAL CHARGES FOR THIS BILL** 

\$89,996.35

Please include the bill number on your check.

# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

8/11/2017 FUNDING #081117

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
7/31/17	1864031	ATKINS	ENG'G SVC THRU JULY 2017	6,093.00
7/31/17	95144	HG&S	SALE REC FACILITY	139,151.26
1,01111			TOTAL DUE	145,244.26

Regards,

Anna Golovan Accounts Payables Specialist 954-753-5841 ext. 40524



Invoice Date: Project #:

Invoice #:

July 31, 2017 100052537 1864031

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive

Suite 702

Coral Springs FL 33071

Poinciana CDD District Engineer FY16-17

Project Description:

PCDD District Engineer FY15-16

Invoice Comments:

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124. Thank you.

Involcing Period:

May 29, 2017 through July 02, 2017

Basic Services	Currer	nt
Rate Labor	\$	7,224.50
Direct Expenses	\$	166.71
Total Invoice	*	7,391.21
Total Due this Invoice	\$	7,391.21

Previous Billed: Billed To Date:

\$72,162.26 \$79,553.47

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta GA 30384-9357 Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

> RECEIVED CORAL SPRINGS, FL

AUG 03 2017

SEVERN TRENT ENVIRONMENT SERVICES, INC.

Poinciana Community Development District PCDD District Engineer FY16-17

31, 2017

Jely

100052537 1864031

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	Qty Rate	Rate	Ваѕе	Markup	Amount
TASK: 00.X - Expenses						;	
Mileage	Jun 21, 2017	DELL'ISOLA JR, MICHAEL D-From: orlando To: solivita - Mileage - U.S. Only	195.000	0.535	56.18	0.00%	20 C.
Other Travel	Jun 21, 2017	DELL'ISOLA JR, MICHAEL D-Project meeting			14.23	0.00%	14.23
Mileage	Apr 19, 2017	LEO, KATHLEEN SFrom: Odando Office To: Solivita - Mileage - U.S. Only	90.000	0.535	48.15	0.00%	48.15
Mileage	May 17, 2017	LEO, KATHLEEN SFrom: Orlando Office To: Solivita - Mileage - U.S. Only	90.000	0,535	48.15	0.00%	48.15
		Task Total - 90.X	285,000		166.71	0.00	166.71
Total			285.000		166.71	0.00	166.71

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sent to both y	ou and Accou	nts Payable.	The expense	report will po be	aid failer MCCOC	ition to approve. Inte Payable ver	nes are recorpis					
made, you'll h	eceive an e-m	all notification	n.			n obtain en enro	imant form by Œ	antacting directo	ерови.посе	in Ladison (ex	10. <b>094)0</b> 000	- Mulanan
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Expense Cost (		/2017 - 06/24		(#01420)		Attachments Attachment Amount	e6/30/2017 None					
Receipts	Status Rece	ived	, <b>-</b>									
Expense L		ense Alluca	liens <u>We</u>	ekly Summary	Approval	Notes [2]						
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Focus Line	Payment Method	Date	Ехрепве Тур	•	Receipt Amount	Reimburuable Amount (USD)	Merchant	Location	Justification	Project	Task	Project Expenditure Organization
	8 Cash	06/21/2017	Parking/Taxi/	/Tolls/Tips	14.23 USD	14.23			Project meeting	100052537 PCDD Dightel Reg FY16-17	00.X Expenses	US41 CIVII South
	Receipt								A. 1517/198	EX18-17	-	
	10 Mileage	06/21/2017	Mileage - U.S	S. Only	\$6.19 USD	56.18			Project related	100052537 PCDD District Engl 6Y19-17	00.X Европава	US41 Civil South

# Activity for Account Number: 22263638

ted Date Ran	de Searched:	sted Date Range Searched: 06/01/2017 to 06/30/2017				
Posted Date	Posted Date Transaction	Activity Description	Friendly Name	Туре	Amount	Balance
06-22-2017 08:21:16 AM	06-22-2017 08:13:39 AM	Transponder 000694650110 on 06/22/2017 08:13:39 AM at US 17/92 West-Off lane 02D Apency Tumpike District with 02 axles.		щ	(\$0.53)	\$13.30
06-22-2017 07:02:25 AM	06-21-2017 02:23:04 PM	Transponder 000694650110 on 06/21/2017 02:23:04 PM at KOA (M) lane 14D Agency CFX with 02 axles.		NOT.	(\$0.50)	\$13.63
06-22-2017 07:02:06 AM	06-21-2017 02:25:34 PM	Transponder 000694650110 on 06/21/2017 02:25:34 PM at MARIGOLD (M) lane 04D Agency CFX with 02 sales.	Droioot.	<b>1</b> 0	(\$2.00)	\$14.33
06-22-2017 06:11:04 AM	08-21-2017 03:06:43 PM	Transponder 000694650110 on 06/21/2017 03:06:43 PM at PNNE HILLS (M) lane 06D Agency CFX with 02 axles.	100052537	TOT.	(\$1.09)	\$16.33
06-22-2017 05:55:22 AM	06-21-2017 02:55:21 PM	Transponder 000694850110 on 06/21/2017 02:55:21 PM at Independence (M) lane 08D Agency CFX with 02 axles.	Total =	10F	(\$1.37)	
06-22-2017 04:36:41 AM	08-21-2017 03:03:52 PM	Transponder 000894850110 on 06/21/2017 03:03:52 PM at Harwassee lane 07D Agency CFX with 02 axies.	\$14.23	TQL	(\$0.82)	
06-21-2017 05:42:52 PM	06-21-2017 10:07:12 AM	Transponder 000694850110 on 06/21/2017 10:07:12 AM at MARIGOLD (M) lane 01D Agency CFX with 02 axies.		TOF.	(\$2.00)	
06-21-2017 05:41:48 PM	06-21-2017 10:09:52 AM	Transponder 000694650110 on 06/21/2017 10:09:52 AM at KOA (M) lane 11D Agency CFX with 02 axles.		TOL	(\$0.50)	
06-21-2017 05:30:05 PM	06-21-2017 09:21:00 AM	Transponder 000694650110 on 06/21/2017 09:21:00 AM at CORAL HILLS (M) lane 06D Agency CFX with 02 axies.		TO_	(\$1.08)	<b>\$22.11</b>
06-21-2017 04:55:35 PM	08-21-2017 09:39:27 AM	Transponder 000694650110 on 06/21/2017 09:39:27 AM at Independence (M) lane 04D Agency CFX with 02 axles.		전	(\$1.37)	
06-21-2017 04:51:42 PM	06-21-2017 09:30:58 AM	Transponder 000694650110 on 06/21/2017 09:30:58 AM at Forest Lake lane 050 Agency CEX with 02 axies.		TOT.	(\$1.37)	\$24.57
08-21-2017 02:51:27 PM	06-21-2017 02:46:57 PM	Transponder 000694650110 on 06/21/2017 02:46:57 PM at WB - Exp North Lane 3S lane 03S Agency Tumpike District with 02 axles.		Ę	(\$1.06)	
06-21-2017 09:51:12 AM	06-21-2017 09:47:26 AM	Transponder 000694650110 on 06/21/2017 09:47:26 AM at WB - Exp South Lane 2S lane 02S Agency Tumpike District with 02 axles.		DE L	(\$1.06)	\$27.00

ORACLE' Search Expense Reports   Expense Report   Payments Search						Close Windo	w Preferer	ces Diagnostics
Expense report number 1631317 was previously submitted for appr	ovel.							
Expense Report 1631317						Ret	turn) (P	rintable Page )
Submission instructions *Please scan all receipts, create a PDF file and attach it to your expe *Do not send original receipts to Tampa AP, They are to be maintained.	ed in the employe	ee's office with e						
Once you submit your expense report, your supervisor will receive an be sent to both you and Accounts Payable. The expense report will be	e paid after Acco	ounts Payable Vi	elinas na receib	u.				
If you aren't already getting your expense reimbursements by direct of deposit is made, you'll receive an e-mail notification.			While LOLLIN GA GOL	macing avec	(debosirna@ei	Miles	ÇQIII. TYIN	
Questions about expense reports can be sent to expensereport.na@	and reflectant com	١.						
General Information Name Lao, Kathleen S. (Kathy) (19952) Expense Dates 44/3/2917 - 06/19/2917 Cost Center PK99 Purpose Period Ending 5-15-17 Approver Receipts Status Received	AH.	bmit Date 95/2 achments View port Total at Amount						
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18 Mileage	04/19/2017 Mileage - U.S. Only	48.15 USD 48.15	To 100052537 00.X Bollwile/PCDD PCDD District Expenses	PX99 Public & Private Managemen
21 Mileage	05/17/2017 Mileage - U.S. Only	48.15 USD 48.15	Sollytte/PCDD Page 100052537 00.X Sollytte/PCDD Page 1719-17	PX99 Public & Private Manageme
		2		

Agenda Page #339

# Hopping Green & Sams

Altomeys and Counselors

SEVERN TRENT ENVIRONMENT.
SERVICES, INC. SIL

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222,7500

AUG 02 2017

CORAL SPRINGS, FL.

July 31, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 95144 Billed through 06/30/2017

# Sale - Recreation Facilities POINC 00111 MCE

FOR PROF 06/01/17	ESSION/ MCE	Prepare for, travel to and attend meeting; confer with board member; travel to Tampa to serve motion for summary judgment materials; prepare for depositions and trial.	12.30 hrs
06/01/17	DMS	Review/revise response to summary judgment motion; meeting with Plenzler; travel to Tampa; teleconferences on strategy.	7.30 hrs
06/01/17	LCW	Prepare for supervisor depositions; coordinate filing of response in opposition to defendants motion for summary judgment; review state's and defendants' comments to mutual stipulation and stipulation of issues to be litigated; review witness and exhibit list.	6.20 hrs
06/01/17	MAA	Revise objection to notice of deposition duces tecum to Eckert; prepare notice of deposition of Plenzler; prepare agreed order on deposition by video conference; review inadvertent disclosure via e-mail by opposing counsel; prepare e-mail to Anderson regarding same; research requirements for a continuence on a hearing on a motion for summary judgment; prepare objection to supboenas duces tecum to board supervisors.	7.00 hrs
06/01/17	FKIT	Research requirement for continuance; report findings.	2.00 hrs
06/02/17	MCE	Prepare for depositions; prepare for trial; return travel from Plenzler deposition preparation and personal service.	4.30 hrs
06/02/17	DMS	Prepare for and attend Eckert deposition; teleconference with Harder; travel from deposition.	9.50 hrs
06/02/17	LCW	Revise mutual stipulation per Kessler's comments; revise fiscal year 2018 assessment and hearing notices; calculate amounts paid under funding agreement to date; confer with Shullaw regarding same; confer with Harder regarding preparation for deposition.	6.10 hrs
06/02/17	MAA	Revise draft agreed video deposition order; email opposing counsel Carter regarding same; revise and file objection to supervisor Subpoenas; review joint stipulations; e-mail Carter and Kessler regarding same; review Districts' discovery requests to defendants Taylor and Mann; e-mail opposing counsel	8.00 hrs

Page 2

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		Holder regarding deposition of expert witness Harder; research case law regarding response to discovery requests; prepare motion to compel discovery.	
06/03/17	DMS	Discovery and trial preparation.	1.00 hrs
06/04/17	MCE	Prepare for trial; prepare for depositions.	3.20 hrs
06/04/17	DMS	Deposition preparation; telconference regarding scheduling issues; review prehearing memorandum of law and follow up on same; e-mails to/from Plenzler; e-mails to/from Carter; prepare outline testimony for Plenzler.	2.80 hrs
06/05/17	MCE	Prepare for, travel to and attend deposition preparation sessions; prepare for trial; confer with Covelli.	12.40 hrs
06/05/17	DMS	Attend conference call with Mulshine; attend conference call with Holder; attend conference call with Brown; attend conference call with Stellfox regarding deposition; emails regarding pretrial statement and related issues; address discovery scheduling issues; teleconference with Alao regarding same; travel to Orlando for deposition preparation; deposition preparation with Vento.	5.30 hrs
06/05/17	LCW	Prepare for depositions.	1.90 hrs
06/05/17	MAA	Revise mutual stipulation and attachments; research case law on discovery and revise motion for protective order; email opposing counsel Andersen regarding mutual stipulation; revise mutual stipulation based on opposing counsel comments; teleconference with Kessler regarding mutual stipulation; revise mutual stipulation; teleconference with state attorney regarding same; research legal limit of what a public entity can pay for property and if a fair market value appraisal is required; revise notice of taking deposition of Plenzler.	7.30 hrs
06/05/17	KEM	Review filed pleadings.	0.30 hrs
06/06/17	MCE	Prepare for trial; confer with board members; attend depositions; follow-up; return travel.	14.30 hrs
06/06/17	DMS	Travel to and attend deposition session with Plenzler; travel to Kissimmee and attend board supervisor depositions; emails on discovery correspondence.	9.80 hrs
06/06/17	LCW	Review correspondence from Avalon regarding review of validation materials; review correspondence regarding scheduling of and preparation for depositions; review notice of hearing regarding motion to compel discovery from defendants; confer with Shullaw regarding execution of second amendment to bond financing team funding agreement; review deposition materials of Plenzler and Harder.	3.80 hrs
06/06/17	MAA	Prepare for Case deposition; e-mail with opposing counsel regarding same; revise witness and exhibit disclosure; revise motion to compel; travel to Kissimmee for board of supervisor depositions; email opposing counsel regarding Plenzler electronic file; prepare for trial.	11.90 hrs
06/06/17	KEM	Prepare joint stipulation.	0.20 hrs
06/07/17	MCE	Prepare for depositions; prepare for trial; attend Case deposition.	4.30 hrs
06/07/17	DMS	Prepare for and attend depositions of supervisors; confer with Eckert regarding same; travel from Kissimmee for case management conference.	9.80 hrs

		Agenda Page #341
Sale - Recreation Facilities	Bill No. 95144	Page 5
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06/16/17	KEM	Research 2012 offering statement; prepare for bond validation trial.	1.20 hrs
06/17/17	MCE	Prepare final judgment; prepare correspondence to supervisors.	2.90 hrs
06/18/17	MCE	Prepare for trial; review MBS e-mail production.	5.40 hrs
06/18/17	ÇNG	Research trial issues.	1.50 hrs
06/19/17	MCE	Review MBS e-mails; review Harder e-mails; prepare for trial; confer with supervisors.	8.10 hrs
06/19/17	DMS	Prepare for trial; teleconference with Anderson regarding pretrial issues; follow-up emails regarding same; legal research regarding discovery issues and motion related to request for admissions; follow-up regarding deposition scheduling issues; review draft final judgment; review draft testimony direct examination outline for Moyer.	4.50 hrs
06/19/17	LCW	Review correspondence to supervisors regarding status of validation hearing; attend strategy session relative to hearing; prepare fourth amendment to purchase and sale agreement; prepare for board meeting; confer with Gaertner and Leo regarding attendance at joint board meeting; confer with Brown regarding deposition.	3.00 hrs
06/19/17	MAA	Review email messages from opposing counsel; review draft final judgment; teleconference with Brown regarding Brown's deposition transcript; research deposition transcript errata signature requirements; research trial issues.	3.60 hrs
06/19/17	CNG	Research and analyze requirements regarding appraisals.	1.30 hrs
06/19/17	KEM	Confirm gate protocol agreement fully executed; research developer objections to valuation study.	2.20 hrs
06/20/17	MCE	Prepare for depositions; prepare for trial.	0.40 hrs
06/20/17	DMS	Emails on order regarding discovery motion and order setting evidentiary hearing; confer with Holder and follow up on service of subpoenas; travel to Bartow for hearing on motion to quash.	4.90 hrs
06/20/17	LCW	Review correspondence regarding motion to quash and motion for sanctions; coordinate execution of deposition errata sheet by Brown; confer with Lane regarding joint board meeting; confer with staff regarding service of supervisor subpoenas relative to validation hearing; confer with supervisors regarding same.	1.40 hrs
06/20/17	MAA	Research case law regarding bond validation issues.	4.30 hrs
06/20/17	KEM	Prepare for trial; prepare fully executed amendment to purchase and sale agreement.	0.60 hrs
06/21/17	DMS	Prepare for and attend hearing on motion to quash subpoenas; travel from Bartow; review and follow up regarding proposed order.	5.60 hrs
06/21/17	JEM	Review correspondence from Covelli.	0.10 hrs
06/21/17	LCW	Travel to and attend joint board meeting; return travel.	4.00 hrs

Agenda	Page	#342	
		Dane	6

Sale - Recreation Facilities Bill No. 95144 Page 6

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06/21/17	MAA	Revise witness and exhibit list; conference with Long regarding notice of hearing and change of courtroom; research case law on bond validation.	7,00 hrs
06/22/17	DM\$	Review correspondence regarding proposed order.	0.30 hrs
06/22/17	LCW	Follow-up from board meeting; confer with Vento regarding trial availability and review of deposition transcript.	0.40 hrs
06/22/17	MAA	Review responses to defendants' requests for admission; research procedural requirements for responses to requests for admissions; compare responses to request for admissions to mutual stipulation of the parties and admitted exhibits; prepare "meet and confer" letter to opposing counsel regarding defendants' response to requests for admission.	7.60 hrs
06/23/17	DMS	Review correspondence; initial review of Plenzler deposition; deposition preparation; trial preparation.	3.90 hrs
06/23/17	JEM	Review issues regarding extension of inspection period.	0.10 hrs
06/23/17	LCW	Coordinate execution of Vento's deposition transcript errata sheet; prepare for validation trial.	0.30 hrs
06/23/17	MAA	Revise "meet and confer" letter to opposing counsel regarding Taylor's responses to requests for admission; teleconference with Holder regarding availability of supervisors at trial; review Kellogg deposition; prepare for trial.	7.50 hrs
06/24/17	MAA	Revise "meet and confer letter" to opposing counsel regarding Taylor's responses to requests for admission; research case law regarding sufficiency of responses; prepare "meet and confer letter" to opposing counsel regarding Mann's responses to requests for admission revise pretrial memorandum of law; prepare for trial	7.50 hrs
06/26/17	DMS	Continued outline of opening statement; review Harder documents; review Mulshine deposition preparation materials; prepare for upcoming depositions; review correspondence in relation to same; review and follow up on meet and confer letter to Mann/Taylor; review errata from Vento.	5.70 hrs
06/26/17	LÇW	Confer with Case regarding availability for trial; coordinate scheduling of Kellogg deposition; confer with Kellogg regarding status of transaction.	0.80 hrs
06/26/17	MAA	Revise "meet and confer letter" to opposing counsel regarding Taylor's responses to requests for admission; research case law regarding sufficiency of responses; prepare "meet and confer letter" to opposing counsel regarding Mann's responses to requests for admission; revise pretrial memorandum of law; prepare for trial.	7.80 hrs
06/27/17	MCE	Prepare for trial; confer with Lane.	2.50 hrs
06/27/17	DMS	Travel to California for depositions; teleconference with Mulshine and counsel regarding deposition; confer with Alao regarding deposition; prepare for same.	10.90 hrs
06/27/17	LCW	Confer with staff regarding status of validation hearing.	0.90 hrs
06/27/17	MAA	Finalize revisions to "meet confer letter" regarding Taylor's and Mann's responses to requests for admission; e-mail counsel for Mann and Taylor	8.60 hrs

Sale - Recreat	ton Facilities	Bill No. 95144	Page /
*=======		regarding same; prepare motion to quash supervisor subpoenas; teleconference with expert witness Plenzler regarding trial; prepare for trial.	
06/28/17	MCE	Review records produced by Defendants' subpoena; prepare for trial.	3.10 hrs
06/28/17	DMS	Attend meeting with Harder; attend deposition of Mulshine.	6.60 hrs
06/28/17	LCW	Confer with staff regarding Stellfox subpoena; confer with Stellfox regarding same; confer with Keller regarding attendance at pre-trial hearing.	0.60 hrs
06/28/17	MAA	Teleconference with Rosenberg regarding subpoena; email Andersen and Holder regarding trial witnesses; e-mail Holder regarding Mulshine deposition.	11.40 hrs
06/28/17	JBC	Prepare for trial.	3.00 hrs
06/28/17	KEM	Research deposition of Eckert.	0.20 hrs
06/29/17	MCE	Prepare for trial; review draft first supplemental trust indenture.	2.20 hrs
06/29/17	DMS	Meeting with Harder; prepare for and attend deposition; follow up.	6.70 hrs
06/29/17	LCW	Revise witness list; review supervisor depositions.	3.10 hrs
06/29/17	MAA	E-mail opposing counsel regarding service of subpoenas on Stellfox and Zimbardi; attend videoconference deposition of Harder; travel from Tampa to Tallahassee; teleconference with opposing counsel Harder regarding Kellogg deposition; prepare for trial.	10.20 hrs
06/29/17	JBC	Prepare for trial.	2.50 hrs
06/30/17	MCE	Confer with Zimbardi; prepare for trial; prepare direct examination outlines for trial.	4.60 hrs
06/30/17	LCW	Attend weekly amenities call with Zimbardi; confer with staff regarding status of transaction; review June meeting minutes and provide comments to same.	0.90 hrs
06/30/17	MAA	Prepare templates for deposition designations; review Brown deposition transcript and draft deposition designations; email Holder regarding stipulations on Kellogg deposition; teleconference with Plenzler regarding his deposition transcript and errata sheet; prepare errata sheet per Plenzler direction and e-mail Plenzler regarding same; research trial issues.	7,30 hrs
	Total fee	s for this matter	\$121,572.00
DISBURS	EMENTS		
	Docume	nt Reproduction	1,156.00
	Postage		12.70
	Travel		5,992.62
	Travel -		491.78
	Appeara		1,942.01
	Certified	•	105.50 56.81
	Conferer		142.00
	Facsimile		476.90
	Lexis Ne	XIS	7/0.30

Sale - Recreation Facilities  Bill No. 95144	821.18
Newspapers	
Hewspapers	
Transcript Copies	6,371.61
United Parcel Service	10.15
Total disbursements for this matter	\$17,579.26
MATTER SUMMARY	
Gates, Clark N. 7.60 hrs 215	/hr \$1,634.00
Smith, Douglas M. 133.50 hrs 305	/hr \$40,717.50
Kitzmiller, Felicia L Law Clerk 2.00 hrs 110	/hr \$220.00
Cooksey, Jennings B. 5.50 hrs 215	/hr \$1,182.50
Merritt, Jason E. 0.20 hrs 305	
Ibarra, Katherine E Paralegal 10.10 hrs 125	•
Whelan, Lindsay C. 42.20 hrs 225	•
Alao, Michael A. 155.70 hrs 215	•
Eckert, Michael C. 115.60 hrs 290	/hr \$33,524.00
TOTAL FEES	\$121,572.00
TOTAL DISBURSEMENTS	\$17,5 <b>7</b> 9.26
TOTAL CHARGES FOR THIS MATTER	\$139,151.26
BILLING SUMMARY	
Gates Clark N. 7.60 hrs 215	/hr \$1,634.00
Gates, Clark N. 7.60 hrs 215 Smith, Douglas M. 133.50 hrs 305	
Kitzmiller, Felicia L Law Clerk 2.00 hrs 110	/hr \$220.00
Cooksey, Jennings B. 5.50 hrs 215	·
Merritt, Jason E. 0.20 hrs 305	/hr \$61.00
Ibarra, Katherine E Paralegal 10.10 hrs 125	/hr \$1,262.50
Whelan, Lindsay C. 42.20 hrs 225	/hr \$9,495.00
Alao, Michael A. 155.70 hrs 215	/hr \$33,475.50
Eckert, Michael C. 115.60 hrs 290	/hr \$33,524.00
TOTAL FEES	\$121,572.00
TOTAL DISBURSEMENTS	\$17,579.26
TOTAL CHARGES FOR THIS BILL	\$139,151.26

Agenda Page #344

Please include the bill number on your check.

# POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

8/31/2017 FUNDING #083117

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
8/11/17	1864876	ATKINS	ENG'G SVC THRU JULY 2017	10,363.50
8/16/17	2958	EFG	VALIDATION HEARING SVC	12,031.25
			TOTAL DUE	22,394.75

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

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Agenda Page #346 Col

120 Hazel Avenue Mill Valley, CA 94941

+1 415 629 4344 T +1 312 278 0259 F seharder@efg.com

Date:

8/16/2017

Invoice #:

2958

To:

Poinciana Community Development District attn: District Manager 313 Campus Street Celebration, FL 34747

Project:

Validation Hearing Services

Billing Period:

7/1 - 7/31/17

P.O. Number	Project Number: Task Nu	mper: Veridor	Vendor No.:	
Date Ho	urs Description of Services	Hourly Rate	Amount	
7/6/2017 0 7/7/2017 7/10/2017 2 7/12/2017	Testimony Prep Testimony prep and review Testimony prep and review Testimony prep and review Testimony and preparation	275.00 275.00 275.00 275.00 275.00 275.00 275.00 275.00	206.2 275.0 618.7 1,100.0 1,031.2 2,200.0 2,200.0 2,200.0	

Respectfully submitted,

Digitally signed by Scott Harder Date: 2017.08.16 09:43:03 -07'00' Total

USD 12,031.25

Scott E. Harder, President/CEO

# **ATKINS**

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs FL 33071 Invoice Date:

August 11, 2017

Project #:

100052537

Invoice #:

1864876

Poinciana CDD District Engineer FY16-17

**Project Description:** 

PCDD District Engineer FY15-16

Invoice Comments:

If you have any questions regarding this invoice, please contact Kathy Leo at

407-806-4124, Thank you.

Invoicing Period:

July 03, 2017 through July 30, 2017

Basic Services	Current		
Rate Labor	\$ 10,893.50		
Direct Expenses	\$ ·		
Total Involce	\$ 10,893.50		
Total Due this Invoice	<b>\$ 10,893.50</b>		

Previous Billed: Billed To Date: \$79,553.47 \$90,446.97

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta GA 30384-9357 Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927

AUG 1 4 2017

Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date

100052537 1864876

50.00

August 11, 2017

			Current		
Name	Category	Hours	Bill Rate	Total	
TASK: 00.2-Gen. Engineering					
Leo, Kathleen S. (Kathy)	Principal	2.00	270.00	540.00	
TASK TOTAL		2.00		540.00	
TASK: 00.3-Amenity Acquisition					
Sweeney, Michael J	CAD Designer	12.50	114.00	1,425.00	
Leo, Kathleen S. (Kathy)	Principal	29.00	270.00	7,830.00	
Dell'Isola Jr, Michael D (Mike)	Project Manager	6.50	169.00	1,098.50	
TASK TOTAL		48.00	_	10,353.50	

TOTAL

10,893.50

# POINCIANA CDD 210 N Univeristy Dr, Suite 702

210 N Univeristy Dr, Suite 70 Coral Springs, FL 33071 954-753-5841

> 9/18/2017 FUNDING #9182017

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
8/29/17	95621	Hopping Green & Sams	Sale Rec Facility	150,426.79
			TOTAL DUE	150,426.79

Regards,

Anna Golovan

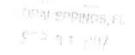
Accounts Payables Specialist 954-753-5841 ext. 40524



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500



August 29, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 95621 Billed through 07/31/2017



# Sale - Recreation Facilities POINC 00111 MCE

500 DD05	-ccton	AL CEDVICES DENDEDED	
07/01/17	MCE	AL SERVICES RENDERED  Prepare direct examinations for trial; prepare revised exhibit and witness list; prepare for trial.	1.80 hrs
07/03/17	MCE	Prepare testimony and exhibits for trial.	5.90 hrs
07/03/17	JBC	Prepare for trial.	0.50 hrs
07/05/17	MCE	Prepare direct examination questions; prepare for trial; review bondholder agreement issues; confer with supervisors.	3.70 hrs
07/05/17	DMS	Attend trial preparation meeting; follow-up after same; confer with Alao regarding motion in limine; review order on discovery; review document production from Epstein.	2.70 hrs
07/05/17	LCW	Prepare for trial; prepare amenity operations and maintenance budget adoption resolutions; update amenities transaction checklist; revise third amended witness and exhibit lists.	3.70 hrs
07/05/17	MAA	Prepare for trial; email Penzler regarding witness preparation; email opposing counsel regarding Kellogg deposition; conference with Cooksey regarding research on individual board member ability to speak on behalf of the board; revise pretrial memorandum of law; draft motions to determine sufficiency of responses to requests for admission; review pretrial stipulation regarding deposition exhibits; review deposition exhibits from Mulshine deposition; draft motion in limine to exclude Mulshine deposition exhibits from evidence at trial.	11.20 hrs
07/06/17	MCE	Confer with Vento; prepare for trial; confer with Kellogg; prepare exhibit and witness list; confer with Zimbardi; follow-up.	3.90 hrs
07/06/17	DMS	Review deposition transcripts of Moyer and Plenzler; research and revise motion to quash subpoena; review meeting minutes; review/revise motion regarding sufficiency of request for admission responses; outline Plenzler trial testimony.	6.70 hrs
07/06/17	LCW	Confer with Shullaw regarding status of validation trial; revise consultant payment chart; prepare third amendment to financing funding agreement and confer with Shullaw regarding same; prepare deposition designations for	2.20 hrs

Sale - Recreati	on raunties		
	======	Stellfox deposition; revise final trial exhibit list; prepare for validation trial.	
07/06/17	MAA	Continue review of Mulshine deposition exhibits; revise motion in limine to exclude Mulshine deposition exhibits from evidence at trial; teleconference with Vento regarding his affidavit in support of motion to quash subpoena; research case law regarding Florida trial court standard for quashing trial subpoenas; draft and revise motion to quash subpoena to Vento; revise and combine motion to determine sufficiency of Taylor's and Mann's responses to requests for admissions; review Kessler comments from meeting minutes and ensure minutes are included in the amended exhibit list.	10.60 hrs
07/06/17	KEM	Research meeting minutes; prepare for trial; prepare exhibit certificates.	1.00 hrs
07/07/17	MCE	Confer with Lane; prepare for trial; confer with Kellogg.	2.40 hrs
07/07/17	DMS	Prepare for and attend deposition preparation call with Plenzler; follow up after same; review final witness list and follow up; strategize regarding case presentation issues; revise pretrial memorandum; revise motion to quash subpoenas directed to Kellogg and Rosenberg; confer with Andersen regarding trial logistics; follow-up emails on same.	5.20 hrs
07/07/17	LCW	Confer with Stellfox regarding execution of errata sheet for deposition transcript; review correspondence regarding status of transaction	0.90 hrs
07/07/17	MAA	Review Kellogg deposition; teleconference with Vento regarding affidavit; teleconference with Plenzler regarding his deposition testimony; revise third amended witness list and file; prepare motion to quash subpoenas of Kellogg and Rosenberg; prepare letter to board supervisors regarding trial prep meetings; teleconference with Lane regarding preparation meetings.	10.70 hrs
07/07/17	JBC	Prepare for trial; prepare deposition summaries.	6.00 hrs
07/08/17	MAA	Research requirements for the business records exception to hearsay; revise motion in limine to include email strings from Mulshine deposition.	5.20 hrs
07/09/17	MAA	Revise Brown deposition designations; prepare Vento deposition designations; email supervisors to confirm trial prep session dates and times; prepare witness preparation schedule; revise motion to determine sufficiency of defendant's responses to requests for admissions and file.	5.10 hrs
07/10/17	MCE	Confer with Lane.	0.10 hrs
07/10/17	DMS	Outline testimony for Case; outline testimony for Moyer; outline testimony for Plenzler; attend conference calls with witnesses regarding trial testimony; research for trial; finalize court filings; prepare Plenzler outline.	6.50 hrs
07/10/17	LCW	Confer with Keller regarding validation trial; review correspondence regarding execution of bondholder consent to amenity bonds; confer with Rosenberg regarding status of validation; confer with Carmickle regarding fiscal year 2018 budget.	0.40 hrs
07/10/17	MAA	Prepare for Leo witness preparation teleconference; teleconference with Leo regarding witness preparation; teleconference with Case regarding witness preparation; teleconference with Moyer regarding witness preparation; email deposition transcript to Moyer; call Plenzler regarding deposition and fee agreement; research Rule 1.510, Florida Rule of Civil Procedure regarding	10.60 hrs

Sale - Recreation Facilities Dill No. 99021

		requirement for Taylor and Mann to submit evidence on motion for summary judgment hearing 20 days prior to the hearing; research chapter 475, Florida Statutes exemption to requirement that expert witness appraiser must be a Florida licensed real estate appraiser; prepare trial preparation task list; revise and file notice of hearing for June 15.	
07/10/17	CSAP	Prepare deposition summaries for evidentiary hearing.	1.00 hrs
07/10/17	KEM	Prepare joint stipulation.	0.60 hrs
07/11/17	MCE	Prepare for joint meeting.	0.10 hrs
07/11/17	DMS	Attend team strategy meeting; prepare opposition to motion to exclude testimony of Harder and research regarding same; trial preparation.	6.50 hrs
07/11/17	JEM	Review title matters.	0.10 hrs
07/11/17	LCW	Prepare draft joint meeting agenda and confer with staff regarding same; attend trial strategy meeting; confer with Kellogg regarding validation hearing.	1.70 hrs
07/11/17	MAA	Email Kitzmiller regarding research on motion for summary judgment evidence; email Wollschlager regarding conference rooms and scheduling for supervisor witness prep meetings; teleconference with Zimbardi, Brown, and Epstein to reschedule witness prep conferences; email Bzdewka regarding scheduling of witness prep meeting; conference with Kitzmiller regarding research on filing requirements of evidence on a motion for summary judgment hearing; conference with Sapp regarding preparation of deposition summaries; file motion to quash Vento's trial subpoena; review Bush Ross filing of Penzler deposition transcript to determine if they marked sections of the transcript for purposes of the hearing on their motion for summary judgment; email Brown, Bzdewka, Zimbardi, and Epstein regarding witness prep meeting location; prepare Mulshine deposition designations.	7.70 hrs
07/11/17	CSAP	Prepare deposition summaries for evidentiary hearing.	8.40 hrs
07/11/17	FKIT	Research case law related to Florida Rule of Civil Procedure 1.510(c); conference with Alao; draft memorandum advocating two arguments for exclusion of certain deposition evidence.	4.50 hrs
07/11/17	KEM	Prepare for trial.	2.10 hrs
07/12/17	DM\$	Travel to Poinciana; prepare for summary judgment hearing; review documents filed in connection with same; prepare for trial; review filing by Kessler; prepare outline for Harder testimony; email to Harder.	7.20 hrs
07/12/17	LCW	Coordinate preparation of demonstrative aids for trial; revise exhibit list; review McElveen deposition and prepare deposition designations.	5.10 hrs
07/12/17	MAA	Revise Mulshine deposition designations; travel from Tallahassee to Poinciana; conference with Epstein regarding witness preparation; conference with Bzdewka regarding same; revise deposition designations and file.	12.10 hrs
07/12/17	CNG	Review Eckert deposition transcript; prepare summary regarding same.	3.80 hrs
07/12/17	CNG	Prepare transcript summaries regarding Eckert, Kessler, and Moyer depositions.	1.40 hrs

Sale - Recrea		DIN NO. 75021	======================================
07/12/17	JBC	Analyze depositions; prepare deposition summaries regarding same.	5.80 hrs
07/12/17	CSAP	Prepare deposition summaries for evidentiary hearing.	8.40 hrs
07/12/17	KEM	Prepare for trial; research meeting minutes.	4.30 hrs
07/13/17	MCE	Prepare for, travel to and attend pre-trial hearing; return travel; follow-up; confer with Zimbardi; confer with Rosenberg; prepare for trial.	9. <b>30</b> hrs
07/13/17	DMS	Prepare for, travel to, attend hearing on pending motions and for case management; travel from same; prepare for witness meetings; continued preparation of witness outlines.	7.30 hrs
07/13/17	LCW	Revise prehearing memorandum of law and coordinate filing of same; prepare for trial; confer with staff regarding follow-up from pre-trial hearing.	1.90 hrs
07/13/17	MAA	Travel from Kissimmee to Bartow; attend hearing on bond validation case; travel to Kissimmee; conference with Lane regarding trial testimony.	10.10 hrs
07/13/17	CNG	Review and summarize Moyer and Kessler deposition transcripts.	6.80 hrs
07/13/17	ЈВС	Analyze Plenzler and McElveen depositions; prepare summaries regarding same.	8.10 hrs
07/13/17	CSAP	Prepare deposition summaries for evidentiary hearing.	9.00 hrs
07/13/17	KEM	Prepare for trial.	0.90 hrs
07/14/17	MCE	Return travel; prepare for trial; confer with Zimbardi; confer with Brown.	3.60 hrs
07/14/17	DMS	Prepare for and attend witness preparation session with Plenzler; attend witness preparation session with Zimbardi; travel from Orlando.	7.80 hrs
07/14/17	LCW	Review correspondence regarding preparation for trial.	0.20 hrs
07/14/17	MAA	Prepare email to supervisors regarding trial schedule change; teleconference with Case and Stellfox regarding same; revise Leo testimony outline; conference with Long regarding trial exhibits; travel to Solivita; conference with Zimbardi regarding trial testimony; conference with Brown regarding trial testimony; travel from Solivita to Tallahassee.	13.50 hrs
07/14/17	CNG	Prepare transcript summaries regarding Moyer and Kessler depositions; review Mulshine deposition transcript; prepare summary regarding same.	12.50 hrs
07/14/17	JBC	Analyze Plenzler and Harder depositions; prepare summaries regarding same.	11.70 hrs
07/14/17	CSAP	Prepare deposition summaries for evidentiary hearing; create notebook and highlight transcript designations for review by Alao.	13.40 hrs
07/14/17	FKIT	Research applicability of Fla. Stat. 475.612(4), allowing unlicensed appraiser to be certified as expert witnesses, to bond validations; prepare two informal memoranda regarding case law on applicability of the statute and appraisals used in bond validations.	5.90 hrs
07/14/17	KEM	Prepare for trial.	7.00 hrs
07/15/17	MCE	Prepare for trial.	2,30 hrs

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07/15/17	DMS	Trial preparation; review deposition designations; revise trial outlines.	2.50 hrs
07/15/17	KEM	Prepare electronic copies of plaintiff's exhibits.	0.60 hrs
07/16/17	MCE	Prepare for trial.	7.50 hrs
07/16/17	DMS	Trial preparation; revise trial outlines.	7.10 hrs
07/16/17	MAA	Revise Zimbardi testimony outline; prepare motion to quash subpoena duces tecum on board supervisors; email Holder regarding Harder native file format messages; revise Leo testimony outline.	8.20 hrs
07/17/17	MCE	Prepare for and travel to trial; set-up courtroom for trial.	13.60 hrs
07/17/17	DMS	Travel to and attend witness preparation sessions; travel to Bartow.	9.30 hrs
07/17/17	JEM	Review issues regarding contract amendments for inclusion of performing arts center in transaction.	0.70 hrs
07/17/17	LCW	Prepare for and travel to trial; prepare for board meeting.	6.40 hrs
07/17/17	MAA	Teleconference with Case regarding witness preparation; email Leo regarding witness preparation; teleconference with Leo regarding her witness testimony; revise outline of Leo witness questions; review additional document production by Plenzler; email Andersen regarding same; revise motion to quash supervisor subpoenas; email supervisors regarding same; travel to Bartow for trial.	12.30 hrs
07/17/17	KEM	Prepare for trial; prepare notice of filing proposed final judgment and notice of amended evidentiary hearing.	2.70 hrs
07/18/17	MCE	Prepare for and attend trial.	11.40 hrs
07/18/17	DMS	Prepare for and attend trial; strategy meeting; meetings with witnesses.	10.30 hrs
07/18/17	LCW	Prepare for validation trial.	6.30 hrs
07/18/17	MAA	Prepare for and attend trial.	10.30 hrs
07/18/17	KEM	File notice of evidentiary hearing; confer with opposing counsel regarding final judgment.	0.30 hrs
07/19/17	MCE	Prepare for and attend trial.	6.50 hrs
07/19/17	DMS	Prepare for and attend trial; attend witness preparation sessions; strategy sessions regarding trial.	11.30 hrs
07/19/17	LCW	Prepare for validation trial.	6.40 hrs
07/19/17	MAA	Prepare for and attend trial; teleconference with supervisors scheduled to appear as witnesses regarding change in trial schedule; send email to witness supervisors regarding same; conference with Smith regarding research; research exemption for expert witnesses in chapter 475, Florida Statutes regarding licensed property appraisers; travel to Fedex Office to have copies made of cases and statutes in support of legal argument regarding same.	13.90 hrs

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07/19/17	KEM	Review correspondence from opposing counsel regarding final judgment.	0.10 hrs
07/20/17	MCE	Prepare for and attend trial.	9.20 hrs
07/20/17	DMS	Prepare for and attend trial; follow-up regarding same; prepare for final day.	9.30 hrs
07/20/17	LCW	Prepare for validation trial.	5.00 hrs
07/20/17	MAA	Prepare outline for legal argument regarding chapter 475, Florida Statues; prepare for and attend trial.	12.50 hrs
07/21/17	MCE	Prepare for and attend trial; return travel; follow-up.	8.70 hrs
07/21/17	DMS	Prepare for and attend trial; travel from same.	7.50 hrs
07/21/17	MAA	Prepare for and attend trial; travel from Bartow to Tallahassee.	9.70 hrs
07/24/17	MCE	Confer with Zimbardi; confer with Epstein.	0.20 hrs
07/24/17	LCW	Follow-up from validation trial.	1.00 hrs
07/25/17	MCE	Prepare for joint board meeting; confer with Lane; confer with Harder; follow-up from trial.	2.00 hrs
07/25/17	LCW	Prepare for joint board meeting; confer with Rosenberg regarding status of transaction; review correspondence with Epstein regarding reserve funding.	0.90 hrs
07/26/17	MCE	Prepare for, travel to and attend joint board meeting; return travel; follow-up; confer with Zimbardi.	5.60 hrs
07/26/17	LCW	Review correspondence from Epstein regarding reserve funding and budget allocations; confer with staff regarding follow-up from board meeting and trial.	0.50 hrs
07/26/17	MAA	Review trial transcript; conference with Long regarding same.	0.60 hrs
07/27/17	LCW	Review correspondence from Epstein regarding reserve funding; review August joint board meeting advertisement; prepare sixth amendment to purchase and sale agreement.	0.60 hrs
07/28/17	LCW	Prepare sixth amendment to purchase and sale agreement; update amenity checklist.	0.60 hrs
07/28/17	MAA	Research regarding drafting of closing argument; teleconference with court reporter regarding hearing transcripts; teleconference with Eckert regarding same; email court reporter regarding same.	5.00 hrs
07/30/17	DMS	Review filings; follow up regarding closing argument.	0.30 hrs
07/31/17	DMS	Prepare/research closing argument.	3.20 hrs
07/31/17	LCW	Coordinate execution of sixth amendment to purchase and sale agreement.	0.30 hrs
07/31/17	MAA	Teleconference with Plenzler regarding bond validation; organize case files.	0.60 hrs
07/31/17	KEM	Prepare sixth amendment to sale agreement.	0.10 hrs

Sale - Recreation Facilities Agenda Page #356
Sale - Recreation Facilities Bill No. 95621 Page 7

Sale - Recreation Facilities	Bill No. 95621		Page 7
Tatal fore for this poster.		=======================================	\$128,982.45
Total fees for this matter			\$120,502.43
DISBURSEMENTS			10 920 00
Document Reproduction			10,839.00
Travel			5,086.55
Travel - Meals			461.17
Conference Calls			69.16
Copy Service			120.40
Court Reporter Fee			1,237.55
Meals			12.67
Process Service			90.00
Transcript Coples			3,491.30
United Parcel Service			36.54
Total disbursements for this	s matter		\$21,444.34
MATTER SUMMARY			
Gates, Clark N.	24.50 hrs	215 /hr	\$5,267.50
Sapp, Clay D Law Clerk	40.20 hrs	110 /hr	\$4,422.00
Smith, Douglas M.	110.70 hrs	305 /hr	\$33,763.50
Kitzmiller, Felicia L Law C		110 /hr	\$1,144.00
Cooksey, Jennings B.	32.10 hrs	215 /hr	\$6,901.50
Merritt, Jason E.	0.80 hrs	305 /hr	\$244.00
Ibarra, Katherine E Paral	egal 19.70 hrs	123 /hr	\$2,426.95
Whelan, Lindsay C.	44.10 hrs	225 /hr	\$9,922.50
Alao, Michael A.	169.90 hrs	215 /hr	\$36,528.50
Eckert, Michael C.	97.80 hrs	290 /hr	\$28,362.00
	TOTAL FEES		\$128,982.45
тот	TAL DISBURSEMENTS		\$21,444.34
TOTAL CHARGES	FOR THIS MATTER		\$150,426.79
BILLING SUMMARY			
Gates, Clark N.	24.50 hrs	215 /hr	\$5,267.50
Sapp, Clay D Law Clerk	40.20 hrs	110 /hr	\$4,422.00
Smith, Douglas M.	110.70 hrs	305 /hr	\$33,763.50
Kitzmiller, Felicia L Law (	Clerk 10.40 hrs	110 /hr	\$1,144.00
Cooksey, Jennings B.	32.10 hrs	215 /hr	\$6,901.50
Merritt, Jason E.	0.80 hrs	305 /hr	\$244.00
Ibarra, Katherine E Paral	-	123 /hr	\$2,426.95
Whelan, Lindsay C.	44.10 hrs	225 /hr	\$9,922.50
Alao, Michael A.	169.90 hrs	215 /hr	\$36,528.50
Eckert, Michael C.	97.80 hrs	290 /hr	\$28,362.00
	TOTAL FEES		\$128,982.45

TOTAL DISBURSEMENTS

\$21,444.34

**TOTAL CHARGES FOR THIS BILL** 

\$150,426.79

Please include the bill number on your check.

## POINCIANA CDD

210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

> 10/5/2017 FUNDING# 100517

Catherine Gerald
Catherine gerald@avatarholdings.com
Jaime Molineros
J.Molineros@avhomesinc.com
Jeffrey S. Mitchem
J.Mitchem@avhomesinc.com
Wendy Herkenratt
wherkenratt@evergreen-lm.com
CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
8/31/17	96105	HOPPING GREEN & SAMS	REC FACILITY	\$35840.05
7/13/17	20930	FISHKIND & ASSOCIATES	REC FAC ACQUISITION	7150.00
2/28/17	92757	HOPPING GREEN & SAMS	PROJECT CONSTRUCT	215.50
3/31/17	2939	EFG	VALIDATION HEARING	3431.25
7/6/17	2952	EFG	VALIDATION HEARING	9968.75
7/31/17	21036	FISHKIND & ASSOCIATS	VALIDATION HEARING	5200.00
10/19/16	1847085	ATKINS ENG'S	AMENITIES ACQ.	2695.00
10/19/10	1047005	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$64500.55

# Fundings requests sent, no check received.

Sent on 12/5/16	Atkins Invoice 90905 11/30/16	41838.07 (Have not received check)
	Atkins Invoice 1856132 3/22/17	12801.00 (Have not received check)

Regards,

Anna Golovan Accounts Payables Specialist 954-753-5841 ext. 40524

Security Features Included 🔁 Details on bridle 00045003 Check Date: 10/31/2017 56-503/422 \$\*\*64,500.55 Check Number: THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY, WATERMARK AND COIN REACTIVE INK #400045003# #042205038# 33011412141# THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER POINCIANA COMMUNITY DEVELOPMEN ASSOCIATION WITH US Bank Mamisburg OH 210 N. UNIVERSITY DRIVE - STE 702 C/O TREASURY SERVICES CORAL SPRINGS, FL 33071 AV Homes, Inc 2420 S Lakemont Ave Suite 325 Orlando FL 32814 (407) 206-9300 PAY TO THE ORDER OF

Amount	64,500,55	\$64,500.55
	<b>CD</b>	TOTAL:
xtlon	LEGAL FEES / EXPENSES	00045003
Description	LEGAL F	Check Number:
voice Number	3NDING100517	10/31/2017
Invoice Date Invoice Number	10/05/2017 FUNDING100517	Check Date:

POINCIANA COMMUNITY DEVELOPMEN

AV Homes, Inc

nvoice	2016-17-3	
Date Description	10/31/2017 FY-16-17 ENCESS FEES	
	Jan St.	P4004 1000
Payable	3,382.27	9.24
Discount Net Payable		TOTAL 63 382 27
let Payable		4 182 m

#26278# #063114030# 20234811#

Capture Date: 11/9/2017 Institution: Center State Bank

# Deposit #752

Client Name: Seven Trent Services

User: wbutler

Account Description: Poinclana C D D

Sequence	Serial	Routing	Account	Check	Amount
7520001		063114030	212003173	20	C 67,882.82
7520002	26278	063114030	20234811		3,382.27
7520003	00045003	042205038	130119121411		64,500.55

Deposit 5	ummary			_
Deposit ID	752	Confirm # Count	001752023920 Amount	
Debits		2	67,882.82	
Credits		1	67,882.82	

### POINCIANA CDD 210 N University Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

10/25/2017 FUNDING# 102517

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

CFL\_finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
	1866635	ATKINS	Amenities Acquisition	\$1418.00
9/14/17	1847085		Amenities Acquisition	\$2695.00
10/19/17	104/003	AIRIND		\$4113.00

Regards,

Anna Golovan Accounts Payables Specialist 954-753-5841 ext. 40524

Check Number: 00045435 56-503/422 Check Date: 11/09/2017 \$**4,113.00	Mu Edsatt
US Bank Mamisburg OH IR TEEN AND 00/100*********************************	A COMMUNITY DEVELOPMEN  SERVICES  SITY DRIVE - STE 702  SS. FL 33071  Authorized Signatures  THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY WATERMARK AND COIN REACTIVE INK
Ave Suite 325 ONE HUNDRED TH	POINCIANA COMMUNITY DEVELOPMEN C/O TREASURY SERVICES 210 N. UNIVERSITY DRIVE - STE 702 CORAL SPRINGS, PL 33071
AV Homes, Inc 2420 S Lakemont Ortando FL 32814 (407) 206-9300 FOUR THOUSAND	PAY TO THE ORDER OF

Capture Date: 11/17/2017 Institution: Center State Bank Deposit #213

Cilent Name: Seven Trent Services

User: wbutler

Account Description: Poinciana C D D

			0 m = 50	et t	A
Sequence	Serial	Routing	Account	Check	Amount
2130001	500.151	063114030	212003173	20	C 4,113.00
2130002	00045435	042205038	130119121411		4,113.00

Deposit Summary

Deposit St	ummary		
Deposit ID	213	Confirm # Count	001213094049 Amount
Debits		1	4,113.00
Credits		1	4,113.00

### POINCIANA CDD 210 N Univeristy Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

12/11/2017 FUNDING# 121117

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
11/22/17	97089	HOPPING GREEN & SAMS	PROJ. CONSTR.	248.00
10/27/17	96633	HOPPING GREEN & SAMS		190.00
11/22/17	97090			35,844.15
11/16/17	1870876	ATKINS	AMENITIES ACQ	2,160.00
11/10/1/	10/00/0	18 E IEICIO	•	38442.15

# Fundings requests sent, no check received.

Sent on 12/5/16	HG&S	90905 11/30/16	41838.07 (Check lost Please reissue)
Sent on 3/29/17	Atkins I	1856132 3/22/17	12801.00 (Have not received check)

Regards,

Anna Golovan

Accounts Payables Specialist 954-753-5841 ext. 40524

### Hopping Green & Sams

Attorneys and Counselors

119 S. Morroe Street, Ste. 300 P.O. Box 6526 Tallahessee, FL 32314 850.222,7500

November 22, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 313 Campus Street Celebration, FL 34747 Bill Number 97089 Billed through 10/31/2017

**Project Construction** 

POINC

00103

MCE

FOR PROFESSIONAL SERVICES RENDERED

10/11/17 MCE

Research phase 1F permit transfer.

0.50 hrs

10/24/17

MCE

Follow-up on pond conveyances and status of same.

0.30 hrs

Total fees for this matter

\$248.00

MATTER SUMMARY

Eckert, Michael C.

0.80 hrs

310 /hr

\$248.00

TOTAL FEES

\$248.00

TOTAL CHARGES FOR THIS MATTER

\$248.00

**BILLING SUMMARY** 

Eckert, Michael C.

0.80 hrs

310 /hr

\$248.00

TOTAL FEES

\$248.00

**TOTAL CHARGES FOR THIS BILL** 

\$248.00

Please include the bill number on your check.

Coul 1 Zercen

### Hopping Green & Sams

Attorneys and Counselors

119 S. Manroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

\_\_\_\_\_

October 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 313 Campus Street Celebration, FL 34747

Bill Number 96633 Billed through 09/30/2017

**Project Construction** 

POINC 00103 MCE

FOR PROFESSIONAL SERVICES RENDERED Review phase 5A question from Leo and Hefner provide response; confer with 0.50 hrs MCE 09/27/17 Walter and perform associated research. Finalization of phase 5A plat.

0.10 hrs

09/27/17 LCW Review correspondence regarding execution of phase 5A plat; review tentative LCW 09/28/17

0.10 hrs

agenda.

Total fees for this matter

\$190.00

#### MATTER SUMMARY

Whelan, Lindsay C. Eckert, Michael C.

0.20 hrs 0.50 hrs

225 /hr 290 /hr

\$45.00 \$145.00

**TOTAL FEES** 

\$190.00

TOTAL CHARGES FOR THIS MATTER

\$190.00

#### BILLING SUMMARY

Whelan, Lindsay C. Eckert, Michael C.

0.20 hrs 0.50 hrs 225 /hr 290 /hr

\$45.00 \$145.00

**TOTAL FEES** 

TOTAL CHARGES FOR THIS BILL

\$190.00 \$190.00

Please include the bill number on your check.

Bill No. 96635

Page 2 -----

\$1,649.50

### TOTAL CHARGES FOR THIS BILL

Please include the bill number on your check.

# Hopping Green & Sams Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

November 22, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 313 Campus Street Celebration, FL 34747

Bill Number 97090 Billed through 10/31/2017

#### Sale - Recreation Facilities MCE 00111 POINC

FOR PROF	ESSIONA	AL SERVICES RENDERED	0.00 5
10/01/17	LCW	Review and provide comments to revised master assessment methodology; review interlocal agreement relative to revised assessment structure; review amendment to purchase and sale agreement.	0.80 hrs
10/02/17	MCE	Confer with Gang regarding bond validation issues; confer with Zimbardi; confer with Case.	0.90 hrs
10/02/17	DMS	Emails regarding appeal.	0.20 hrs
10/02/17	МОЈ	Correspond with team and follow-up on outstanding issues.	0.30 hrs
10/02/17	LCW	Prepared new mailed and published notices for assessments; revise interlocal agreement; review eighth amendment to purchase and sale agreement and provide comments to same; review correspondence regarding need for joint meeting agenda call with chairmen.	2.80 hrs
10/03/17	MCE	Prepare for appeal; confer with Sigo; research new assessment structure.	3.30 hrs
10/03/17	DMS	Prepare strategy regarding appeal; teleconference with Holder; email to Kessler; review research on timing of costs motion.	1.90 hrs
10/03/17	MO3	Review final judgment and closing arguments; review relevant Florida Supreme Court material in preparation for call with clients; participate in same.	3.80 hrs
10/03/17	LCW	Confer with staff regarding comments to draft master assessment methodology and assessment allocation.	1.30 hrs
10/03/17	MAA	Research appellate and civil procedure rules regarding timeliness of motion to tax costs; prepare memorandum regarding same; research use of income method of valuation in bond validation cases.	3.30 hrs
10/04/17	MCE	Prepare revised financing and validation documents for joint meeting; review and develop revisions to asset sale and purchase agreement; confer with Covelli.	5.10 hrs
10/04/17	DMS	Email to Kessler; emails regarding transcript.	0.20 hrs

Sale - Recreati	ion Facilities	Bili No. 97090	Page 2
10/04/17	LCW	Confer with Plenzler and Leo regarding revisions to assessment methodology and engineer's report; revise assessment resolutions and documents for second assessment hearing; confer with Covelli regarding amendment to purchase and sale agreement.	2.30 hrs
10/05/17	MCE	Prepare opposition to extension sought by Taylor and Mann; review Bond Buyer article.	0.40 hrs
10/05/17	DMS	Emails regarding extension request of Taylor and Mann.	0.20 hrs
10/05/17	MOJ	Discuss with Appellants' counsel their request for extension of time; follow-up conversation with Appellant's counsel.	0.90 hrs
10/05/17	LCW	Confer with Walter regarding bond counsel invoice for trial; confer with Dell'Isolla regarding revisions to engineer's report; attend joint meeting agenda call; confer with Rosenberg regarding status of transaction; review news article; update consultant payment chart; review notice of appearance relative to validation appeal.	2.20 hrs
10/06/17	MCE	Confer with Case and Zimbardi; confer with Covelli and Shullaw.	1.30 hrs
10/06/17	DMS	Review appeal and time extension; prepare strategy; revise opposition to motion for extension.	0.90 hrs
10/06/17	МОЈ	Review motion for extension of time and material cited therein; discuss and correspond with team regarding same; research, review, and prepare response in opposition to motion.	3.40 hrs
10/06/17	LCW	Review defendants' motion to extend time for filing appellate brief; attend conference call with chairmen regarding status of transaction; review revised assessment methodology; revised assessment notices and resolutions in accordance with same; prepare resolution rescinding prior bond resolution; prepare new bond resolution; review revised engineer's report.	2.60 hrs
10/06/17	MAA	Review notices of appeal.	0.20 hrs
10/07/17	MOJ	Edit response to motion for extension of time to file initial brief; research and review material for same; correspond with team accordingly; discuss same with Smith.	3.10 hrs
10/09/17	MCE	Confer with Stellfox.	0.20 hrs
10/09/17	DMS	Review correspondence from court; review correspondence from Fleming.	0.20 hrs
10/09/17	MOJ	Edit and file response in opposition to request for additional briefing time; work with Long to prepare relevant appendix; correspond with pro se Appellant.	2.10 hrs
10/09/17	LCW	Confer with Manza regarding documents for joint agenda package; review response in opposition to defendant's motion for extension of time to file initial brief.	0.50 hrs
10/10/17	MCE	Confer with Covelli and Shullaw; follow-up; prepare for joint board meeting; revise eighth amendment to asset sale and purchase agreement; confer with Bzdewka.	1.30 hrs
10/10/17	DMS	Review and follow up on extension order; strategize regarding coordinating	0.30 hrs

Sale - Recreati	on Facilities	Bill No. 97090	Page 3
=======================================		briefing schedule.	
10/10/17	МОЈ	Review Supreme Court Order on briefing schedule; discuss consolidation with Kessler.	0.80 hrs
10/10/17	LCW	Review order granting defendants' motion for extension of time; review draft agenda package and provide comments to same; attend conference call with AV regarding terms of eighth amendment; research appellate validation decisions.	3.00 hrs
10/11/17	MCE	Prepare eighth amendment to asset sale and purchase agreement; confer with board members; confer with Lane.	0.90 hrs
10/11/17	LCW	Research appellate validation decisions; review revised eighth amendment to the asset sale and purchase agreement; review correspondence regarding insurance claim coverage; confer with Gang regarding status of validation.	2.00 hrs
10/11/17	KEM	Research case law.	1.30 hrs
10/12/17	МОЈ	Correspond with both sets of appellants regarding motion to consolidate and align briefing schedule; follow-up correspondence with Kessler.	0.50 hrs
10/12/17	EJB	Research on bond validation Supreme Court cases since 1966.	4.20 hrs
10/12/17	KEM	Research case law.	0.80 hrs
10/13/17	MCE	Confer with Kellogg.	0.40 hrs
10/13/17	DMS	Review and follow up on consolidation motion; confer with Jazil on same; review Kessler opening brief and appendix.	0.90 hrs
10/13/17	MOJ	Prepare motion to consolidate; file same; discuss procedural issues with Appellant Kessler.	3.40 hrs
10/13/17	LCW	Research appellate validation decisions; review motion to consolidate proceedings.	2.10 hrs
10/13/17	EJB	Research on Florida Supreme Court bond validation cases since 1966; prepare notebook.	8,00 hrs
10/15/17	MCE	Confer with Brown regarding amenity assessments.	0.20 hrs
10/15/17	LCW	Review correspondence regarding assessments on undeveloped lots.	0.10 hrs
10/16/17	MCE	Prepare for board meeting; prepare for individual board member calls; prepare for joint meeting; confer with Epstein; confer with Plenzler; confer with Zimbardi; confer with Vento.	4.20 hrs
10/16/17	DMS	Review opposition brief filed by Kessier to motion to consolidate,	0.30 hrs
10/16/17	MOJ	Review and consider procedural filing from State attorney and Kessler; follow-up correspondence; follow-up correspondence with Kessler.	1.00 hrs
10/17/17	MCE	Confer with Stellfox; follow-up; prepare for joint board meeting; confer with Brown; confer with Covelli; confer with Rosenberg; confer with Plenzler; confer with Bzdewka.	5,20 hrs

Sale - Recreati	on Facilities	Bill No. 97090	Page 4
========	-422233		
10/17/17	DMS	Follow up regarding case research.	0.20 hrs
10/17/17	МОЭ	Review and consider Kessler's response in opposition to motion to consolidate; review cases relevant to discretion of local boards.	1.80 hrs
10/17/17	LCW	Attend agenda calls with board supervisors; prepare for joint board meeting; confer with Covelli regarding sketches and legal descriptions for engineers report.	2,40 hrs
10/17/17	APA	Research status of pending Avatar litigation; docket search.	0.60 hrs
10/18/17	MCE	Confer with Lane; prepare for, travel to and attend joint meeting; return travel; meeting follow-up.	6.20 hrs
10/18/17	MOJ	Review and take notes on trial court materials.	2.90 hrs
10/19/17	DMS	Emails and research regarding taxation of costs.	1.00 hrs
10/19/17	MOJ	Review and consider material in record.	1.20 hrs
10/19/17	LCW	Follow-up from board meeting; revise eighth amendment to purchase and sale agreement; coordinate execution of notice of rescission of amenity assessments; confer with Dell'Isolla regarding revisions to engineer's report; update status checklist; review order regarding motion to consolidate cases.	1.20 hrs
10/20/17	МОЈ	Review material from trial court proceedings.	2.00 hrs
10/23/17	MCE	Confer with Kellogg.	0.20 hrs
10/23/17	МОЭ	Review and consider material from trial court proceeding; correspond with opposing counsel and pro se litigant.	2.10 hrs
10/23/17	LCW	Confer with Dell'Isolla regarding revisions to engineer's report.	0.20 hrs
10/24/17	DMS	Review new complaint.	0.10 hrs
10/24/17	MCE	Confer with Shullaw.	0.10 hrs
10/24/17	мој	Review material from underlying trial.	1.20 hrs
10/24/17	LCW	Coordinate execution of eighth Amendment to asset sale and purchase agreement; review validation complaint and coordinate filing of same; confer with Avalon; review November joint meeting advertisement and provide comments to same.	2.50 hrs
10/24/17	KEM	Prepare complaint for validation.	0.30 hrs
10/24/17	APA	Prepare acknowledgement of service regarding second bond complaint; prepare exhibits for second bond complaint.	1.20 hrs
10/25/17	MAA	Research case law regarding the granting of stays in bond validation proceedings and if so, the requirement of posting a bond.	2.70 hrs
10/25/17	MCE	Confer with Shullaw and Covelli; follow-up.	0.70 hrs

Sale - Recreation	1 Facilities	Bill No. 97090	Page 5
10/25/17	DMS	Review answer by State Attorney to newly filed bond validation complaint.	0.10 hrs
10/25/17 I	LCW	Confer with Shullaw regarding status of transaction; confer with staff regarding date for mailing assessment notices.	0.90 hrs
10/26/17	MCE	Prepare validation strategy and review status.	0.20 hrs
10/26/17	MCE	Revise mailed and published notice per board direction; prepare for assessment hearing.	1.80 hrs
10/26/17	DMS	Email regarding timing of order to show cause hearing.	0.10 hrs
10/26/17	LCW	Coordinate date for validation hearing; review revised assessment notices and distribute same to district manager.	0.50 hrs
10/27/17	MCE	Prepare objection to extension.	0.20 hrs
10/27/17	DMS	Call from opposing counsel regarding extension request; prepare email response to Norse.	1.10 hrs
10/27/17	МОЈ	Review and respond to Norse request; review and consider Norse's motion for extension of time; review and consider Kessler's request for judicial notice; review new verified complaint filed in trial court.	2.20 hrs
10/27/17	LCW	Confer with Zimbardi regarding status of amenities transaction.	0.20 hrs
10/30/17	MCE	Confer with Plenzler; review notice of intent to prepay assessment for accuracy of district description; review status of assessments and notices; confer with Rosenberg.	1.70 hrs
10/30/17	DMS	Prepare strategy.	0.40 hrs
10/30/17	KOM	Review court order	0.30 hrs
10/30/17	LCW	Review order extending date for filing of appellant's initial brief; review debt assessment public hearing advertisement proofs; confer with staff regarding date for mailing of assessment notices.	0.40 hrs
10/31/17	DMS	Review and follow-up on notice of case management conference.	0.40 hrs
10/31/17	МОЈ	Review and consider material for response brief.	2.70 hrs
10/31/17	LCW	Confer with staff regarding date for malling assessment letters.	0.60 hrs
10/31/17	MAA	Research regarding scheduling of case management conference; draft notice of case management conference.	0.50 hrs
-	Total fee	s for this matter	\$34,114.00
	Documei Travel Travel -	nt Reproduction  Meals of Copies	206.00 267.89 23.41 1,232.85

Sale - Recreation Facilities BIII No. 9709			Page 6
Total disbursements for this matter			\$1,730.15
MATTER SUMMARY			
Papp, Annie M Paralegal	1.80 hrs	125 /hr	\$225.00
Smith, Douglas M.	8.50 hrs	325 /hr	\$2,762.50
Berry, Elise J Law Clerk	12.20 hrs	110 /hr	\$1,342.00
Ibarra, Katherine E Paralegal	2.40 hrs	125 /hr	\$300.00
Whelan, Lindsay C.	28.60 hrs	245 /hr	\$7,007.00
Alao, Michael A.	6.70 hrs	240 /hr	\$1,608.00
Eckert, Michael C.	34.50 hrs	310 /hr	\$10,695.00
Jazil, Mohammad O.	35.70 hrs	285 /hr	\$10,174.50
TOTAL FEES			\$34,114.00
TOTAL DISBURSEMENTS			\$1,730.15
TOTAL CHARGES FOR THIS MATTER			\$35,844.15
BILLING SUMMARY			
Papp, Annie M Paralegal	1.80 hrs	125 /hr	\$225.00
Smith, Douglas M.	8.50 hrs	325 /hr	\$2,762.50
Berry, Elise J Law Clerk	12.20 hrs	110 /hr	\$1,342.00
Ibarra, Katherine E Paralegal	2.40 hrs	125 /hr	\$300.00
Whelan, Lindsay C.	28.60 hrs	245 /hr	<b>\$7,007.0</b> 0
Alao, Michael A.	6.70 hrs	240 /hr	\$1,608.00
Eckert, Michael C.	34.50 hrs	310 /hr	\$10,695.00
Jazil, Mohammad O.	35.70 hrs	285 /hr	\$10,174.50
TOTAL FEES			\$34,114.00
TOTAL DISBURSEMENTS			\$1,730.15
TOTAL CHARGES FOR THIS BILL			\$35,844.15

Please include the bill number on your check.

Bell Enclo

# **ATKINS**

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs FL 33071 Invoice Date:

November 16, 2017

Project #:
Invoice #:

100052537 1870876

Poinciana CDD District Engineer FY16-17

Project Description:

PCDD District Engineer FY15-16

Invoice Comments:

If you have any questions regarding this invoice, please contact Michael Dell'Isola at

407-806-4371. Thank you.

Involcing Period:

August 28, 2017 through September 30, 2017

Basic Services	Curre	nt
Rate Labor	\$	9,705.00
Direct Expenses	\$	433.87
Total Invoice	\$	10,138.87
Total Due this Invoice	\$	10,138.87

Previous Billed: Billed To Date:

\$91,864.97 \$102,003.84

Remit to: Atkins North America, Inc. PO Box 409357

Atlanta GA 30384-9357 Tax ID #: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY16-17

Project Number Invoice Number Date

100052537

1870876 November 16, 2017

			Current		
Name	Category	Hours	BIII Rate	Total	
TASK; 00.2-Gen. Engineering					
Leo, Kathleen S. (Kathy)	Principal	7.00	270.00	1,890.00	
Walker, William B (Brian)	Project Manager	15.00	169.00	2,535.00	
Rivera, Raul A.	Sr. Engineer	24.00	130.00	3,120.00	
TASK TOTAL	_	46.00		7,545.00	in.
TASK: 00.3-Amenity Acquisition				-	- 1
Leo, Kathleen S. (Kathy)	Principal	8.00	270.00	2,160.00	French
TASK TOTAL		8.00	- 6	2,160.00	Tance
TOTAL		54.00		9,705.00	Keg

Poinciana Community Development District PCDD District Engineer FY16-17

November 16, 2017

100052537 1870876

Project Number Invoice Number Date

Expenditure Type	Date	Vendor Name-Description	Q.	Rate	Base	Markup	Amount
TASK: 00.X - Expenses							
Mileage	Jul 18, 2017	Leo, Kathleen SFrom: Orlando Office To: Bartow - Mileage - U.S. Only	130.000	0.535	69.55	0.00%	69.55
Other Travel	Jul 18, 2017	Leo, Kathleen Sparking Polk Co			5.50	0.00%	5.50
Mileage	Jul 19, 2017	Leo, Kathleen SFrom: Orlando Office To: Bartow - Mileage - U.S. Only	130,000	0.535	69.55	0.00%	69.55
Other Travel	Jul 19, 2017	Leo, Kathleen Sparking Polk Co			2.50	%00.0	2.50
Mikeage	Jul 26, 2017	Leo, Kathleen SFrom: Orlando Office To; Solivita - Mileage - U.S, Only	90.000	0.535	48.15	0.00%	48.15
Mileage	Sep 20, 2017	Leo, Kathleen S. From: Orlando Office To: Solivita - Mileage - U.S. Only	90.000	0.535	48.15	0.00%	48.15
Mileage	Sep 14, 2017	RIVERA, RAUL AFrom: Alkins Maitland office To: DTD - Mileage - U.S. Only	137.000	0.535	73.30	%00.0	73.30
Mileage	Sep 19, 2017	RIVERA, RAUL AFrom: Atkins Maitland office To: DTD - Mileage - U.S. Only	129.000	0.535	69.02	0.00%	69.02
Mileage	Sep 15, 2017	WALKER, WILLIAM B-From: home To: solovita poinciana west - Mileage - U.S. Only	90.000	0.535	48.15	0.00%	48.15
		Task Total • 00.X	796.000		433.87	00'0	433.87
Total			796.000		433.87	0.00	433.87



### POINCIANA CDD 210 N University Dr, Suite 702 Coral Springs, FL 33071 954-753-5841

1/9/2018 FUNDING# 010918

Catherine Gerald

Catherine gerald@avatarholdings.com

Jaime Molineros

J.Molineros@avhomesinc.com

Jeffrey S. Mitchem

J.Mitchem@avhomesinc.com

Wendy Herkenratt

wherkenratt@evergreen-lm.com

CFL finance@avatarholdings.com.

To whom it may concern,

Please see attached for reimbursement to Poinciana Community Development District. Please make check payable to Poinciana CDD.

Date	Invoice#	Vendor	Description	Amount
8/31/17	96104	HOPPING GREEN & SAMS	PROJ CONST	145.00
11/16/17	1870839	ATKINS	AMENITIES ACQ.	760.50
12/4/17	1871725	ATKINS	AMENITIES ACQ.	<u>169.00</u>
				1,074.50

Regards,

Anna Golovan Accounts Payables Specialist 954-603-0033 ext. 40524

### Hopping Green & Sams

Attomeys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

Deserted. LOTAL SPRINGS, FL OCT 03 2017

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September 28, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 96104 Billed through 08/31/2017

**Project Construction** 

**POINC** 

00103

MCE

FOR PROFESSIONAL SERVICES RENDERED

08/01/17 MCE Confer with Leo; confer with Heffner; research 5A plat approval and proposed

language.

Total fees for this matter

\$145.00

0.50 hrs

MATTER SUMMARY

Eckert, Michael C.

0.50 hrs

290 /hr

\$145.00

**TOTAL FEES** 

\$145.00

TOTAL CHARGES FOR THIS MATTER

\$145.00

BILLING SUMMARY

Eckert, Michael C.

0.50 hrs

290 /hr

\$145.00

TOTAL FEES

\$145.00

TOTAL CHARGES FOR THIS BILL

\$145.00

Please include the bill number on your check.

# ATKINS

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs, FL 33071 Invoice Date:

November 16, 2017

Project #:

100057397

Invoice #:

1870839

Project Description:

PCDD District Engineer FY17-18

Invoice Comments:

If you have any questions regarding this invoice, please contact Michael

Dell'Isola at 407-806-4371. Thank you.

Involcing Period:

October 01, 2017 to October 29, 2017

**Basic Services** 

Current

Rate Labor

1,985.75

Total invoice

1,985.75

**Total Due this invoice** 

USD 1,985.75

Contract Amount:

18,000.00

Previous Billed:

0.00

Billed to Date

1,985.75

Contract Balance:

16,014.25

Remit to:

Atkins North America, Inc PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY17-18397 Project Number Invoice Number Date 100057397 1870839 November 16, 2017

			Current	
Name	Category	Hours	Bill Rate	Total
FASK: 00,1-General Engineering				
Dell'Iegla Jr, Michael D (Mike)	Project Manager	7.3	26 169.00	1,225.25
FASK TOTAL		7.3	25	1,225.25
ASK: 00,2-Recreational Ameniti				//
Dell'Isola Jr, Michael D (Mike)	Project Manager	4.5	50 169.00	760.50
TASK TOTAL		4.	50	760.50
<b>FOTAL</b>		11.	75	1,985.75

# **ATKINS**

COS. The Par DEC 07 2017 : EVEDY TENTENVIRONME" ..

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Sulte 702 Coral Springs, FL 33071

Invoice Date:

December 04, 2017

Project #:

100057397

Invoice #:

1871725

Project Description

PCDD District Engineer FY17-18

Invoice Comments:

If you have any questions regarding this invoice, please contact Michael

Dell'Isola at 407-806-4371. Thank you.

Invoicing Period:

October 30, 2017 to November 26, 2017

Basic Services		Current
Rate Labor		2,450.50
Direct Expenses		40.41
Total Invoice		2,490.91
Total Due this Invoice		USD 2,490.91
Contract Amount :	18,000.00	
Previous Billed: Billed to Date	1,985.75 4,476.66	
Contract Balance :	13,523.34	

Remit to: Atkins North America, Inc. PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY17-18397

Project Number Invoice Number Date

100057397 1871725 December 04, 2017

			Current	
Name	Category	Hours	Bill Rate	Total
TASK: 00.1-General Engineering				
Dell'isola Jr. Michael D (Mike)	Project Manager	13.50	169.00	2,281,50
TASK TOTAL		13.50	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2,281,50
TASK: 00.2-Recreational Ameniti		10100		4,401.100
Dell'Isola Jr, Michael D (Mike)	Project Manager	1.00	169.00	169.00
TASK TOTAL	,	1.00	100100	189.00
		1.00		100.00
TOTAL		14.50		2,450.50

Poinciana Community Development District PCDD District Engineer FY17-18

Project Number 100057397 Invoice Number 1871725 Date December 04, 2017

Expenditure Type	Date	Vendor Name-Description	ğ	Rate	Bas.	Markup	Amount
TASK: 00.3 - Expenses							
Mikage	Oct 18, 2017	DELL'ISOLA JR, MICHAEL D-From: Orlando To: Soñvita Ball Room - Mileage - U.S. Only	62.000	0.535	33.17	4,00%	33.17
Other Travel	Oct 18, 2017	DELL'ISOLA JR, MICHAEL D-Project related			7.24	2.00%	7.24
		Task Total - 00.3	62.000		40.41	0.00	40.41
Total			62,000		40.41	0.00	40.41

Close Weston Preferences Disarrostics
——————————————————————————————————————
1200 To 16 12 PROBATION 1
(Return) Printable Page
Oracle, loyee's office with a copy of the expense report for a minimum of one year.
cation to approve. Once your supervisor has approved the expense report, sport will be paid after Accounts Payable verifies the receipts.
an obtain an enrollment form by contecting ne-mail notification.
com.
Date 11/07/2017 ents None [cial
Notes [2]
reable Project Expenditure Merchant Location Justification Project Task Organization
Project 100057397 00.3 US41 Civil related Project Entenus South
project 100057397 00.3 US41 Civil Publication Control South
18/67
Pien en e

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# **October Invoices**

## POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 10/01/2017 to 10/31/2017 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTERS	STATE BAI	NK - GF - (ACCT#XXXXX3173)					
CHECK # 25	12						
10/06/17	Vendor	FISHKIND & ASSOCIATES	20930A	TRAVEL EXPENSES/REV TRANSCRPT	Due From Developer	130000	\$7,150.00
						Check Total	\$7,150.00
CHECK # 25 10/06/17	13 Vendor	FLORALAWN 2, LLC.	2031	LAWN MAINTENANCE OCT 2017	Contracts-Landscape	001-534050-53901	\$11,970.42
10,00,17	1011401	. 20.0.2	2001	2	contracto Lanaccapo	Check Total	\$11,970.42
CHECK # 25	14						
10/06/17	Vendor	HOPPING, GREEN & SAMS	95619	GEN COUNSEL THRU JULY 2017	ProfServ-Legal Services	001-531023-51401	\$1,913.31
10/06/17	Vendor	HOPPING, GREEN & SAMS	96103	AUG GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$2,594.12
						Check Total	\$4,507.43
CHECK # 25	15						
10/06/17	Vendor	THE LEDGER	1004444	JT MTG/2018 MTG SCHEDULE	302313	001-548002-51301	\$660.33
						Check Total	\$660.33
CHECK # 25							
10/12/17	Vendor	HOPPING, GREEN & SAMS	95621	SALE REC CTR THRU JULY 2017	Due From Developer	001-130000-51401	\$150,426.79
						Check Total	<i>\$150,426.79</i>
CHECK # 25 10/12/17	17 Vendor	MOVED MANACEMENT COOLD INC	100617	WEBSITE MGMT P/E 9/27/17	DrofCon, Woh Cita Davalanment	001-531047-51301	\$62.00
10/12/17	venuoi	MOYER MANAGEMENT GROUP, INC	100617	WEBSITE WIGNIT P/E 9/2/11/	ProfServ-Web Site Development	_	
CHECK # 25	10					Check Total	\$62.00
10/12/17	Vendor	PUBLIC RISK INSURANCE	52347	10/1/17-10/1/18 PUBLIC OFFICIA	Insurance - General Liability	001-545002-51301	\$2,340.00
10/12/17	Vendor	PUBLIC RISK INSURANCE	52346	10/1/17-10/1/18 LIAB INS	*	001-545002-51301	\$11,811.00
						Check Total	\$14,151.00
						Oncor Total	Ψ17,131.00

## POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 10/01/2017 to 10/31/2017 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 25	19						
10/18/17	Vendor	ATKINS NORTH AMERICA, INC	1866635	7/31-8/27/17 AMENITY ACQUISITI	AMENITY ACQUISITION	001-130000-51501	\$1,418.00
						Check Total	\$1,418.00
CHECK # 25: 10/18/17	20 Vendor	CLARKE AQUATIC SERVICE, INC.	3231287	AQUATIC SVC OCTOBER 2017	Contracts-Aquatic Control	001-534067-53901	\$8,166.66
		·			'	Check Total	\$8,166.66
CHECK # 25			0/101	0/4 PD0 (507 00)(07)(07)(01)			4445.00
10/18/17	Vendor	HOPPING, GREEN & SAMS	96104	8/1 PROJECT CONSTRUCTION	Due From Developer	001-130000-51401 <i>Check Total</i>	\$145.00 \$145.00
CHECK # 25	22					Check Total	\$143.00
10/25/17	Vendor	FEDEX	5-962-85397	OCT POSTAGE	Postage and Freight	001-541006-51301	\$89.40
						Check Total	\$89.40
CHECK # 25: 10/25/17	23 Vendor	HOPPING, GREEN & SAMS		***Voided Voided****			\$0.00
10/23/17	Veridoi	Horring, GREEN & SAINS		volucu volucu		Check Total	\$0.00
CHECK # 25	24						
10/25/17	Vendor	THE LEDGER	L060G0I7DU	10/18/17 MTG NOTICE	Legal Advertising	001-548002-51301	\$262.50
10/25/17	Vendor	THE LEDGER	L060G0I7DT	10/18/17 JOINT MTG	Legal Advertising	001-548002-51301	\$327.83
CHECK # 25	25					Check Total	\$590.33
10/26/17	Employee	DAVID LANE	PAYROLL	October 26, 2017 Payroll Posting			\$369.40
						Check Total	\$369.40
CHECK # 25		DODEDT W. ZIMBADDI	DAVDOLL	Outstand 27 2017 Designal Designa			<b>#2/0.42</b>
10/26/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	October 26, 2017 Payroll Posting		_ Check Total	\$369.40 \$369.40
						CHECK TOTAL	φ307. <del>4</del> 0

## POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 10/01/2017 to 10/31/2017 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 25	27						
10/26/17	Employee	LERUE M. STELLFOX	PAYROLL	October 26, 2017 Payroll Posting			\$369.40
	20					Check Total	\$369.40
CHECK # 25: 10/26/17	28 Employee	RICHARD W. KELLOGG	PAYROLL	October 26, 2017 Payroll Posting			\$369.40
						Check Total	\$369.40
CHECK # 25: 10/26/17	<b>29</b> Employee	LITA B. EPSTEIN	PAYROLL	October 26, 2017 Payroll Posting			\$369.40
	1 3					Check Total	\$369.40
ACH #DD113 10/20/17	3 Vendor	DUKE ENERGY	082817-39182	8/29-9/28/17 ELEC	48750-39182	001-543006-53901	\$28.96
10/20/17	Venuoi	DORE LINEROT	002017-37102	0/27-7/20/17 ELEC	40730-37102	ACH Total	\$28.96
ACH #DD114							
10/20/17	Vendor	DUKE ENERGY	092817-08008	8/29-9/28/17 ELEC	87555-08008	001-543006-53901 <i>ACH Total</i>	\$104.31 <i>\$104.31</i>
						<u>-</u>	
						Account Total _	\$201,317.63

Total Amount Paid	\$201,317.63

Total Amount Paid - Breakdown by F	und
Fund	Amount
General Fund - 001	201,317.63
Total	201,317.63

Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FL 32817



Hopping Green & Sams, P.A. c/o Mike Eckert 119 South Monroe St, Ste 300 Tallahassee, FL 32301

**Invoice** 

Invoice #: 20930

7/13/2017

File: Poinciana04F

**Financial Consulting** 

D-4-	A	Danadistica.	Ot.		ar Consulting
Date	Assoc.	Description	Qty	Rate	Amount
6/9/2017	KP	Drive to and from Kissimmee, FL for deposition re: Poinciana Rec Facilities Acquisition	9		5,850.00
6/30/2017	KP	Review of Transcript and edits to HGS	4	325.00	1,300.00

Please include the invoice number on your remittance and submit to:

Fishkind & Associates, Inc. 12051 Corporate Blvd. Orlando, FI 32817

> Ph: 407-382-3256 Fax: 407-382-3254 www.fishkind.com

**Current Charges** 

\$7,150.00



Lakeland, FL 33804

Date	Invoice #
10/1/2017	2031

Bill To	
Poinciana Community Development District	
Attn: Accounts Payable	
210 North University Dr.	
Suite 702	
Coral Springs, Fl 33701	

P.O. No.	Terms	Project	
	Due on receipt		

Quantity	Description	Rate	Amount
1	Monthly lawn maintenance per original contract - November 2016 - Poinciana CDD Billing for October 2017	11,970.42	11,970.4

Thank you for your business.

Total

\$11,970.42

Corporate Office	Solivita Fax	E-mail	Web Site	
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com	

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500



Sediments not

August 29, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 95619 Billed through 07/31/2017



#### **General Counsel**

POINC 00001 MCE

		AL CERVICIES REVIDERED			
07/05/17	LCW	IAL SERVICES RENDERED  Review and revise fiscal year 2018 budget resolutions and documents.			
07/06/17	JEM	Review and revise proposed platted utility easement language.			
07/10/17	LCW	Review tentative agenda for July meeting.			
07/13/17	LCW	Review notice of zoning public hearing and confer with staff regarding same.			
07/13/17	APA	Review district documents for consulting services proposal.	1.60 hrs		
07/25/17	MCE	Prepare for board meeting.	0.50 hrs		
07/26/17	MCE	Prepare for, travel to and attend board meeting; return travel; follow-up.	3.50 hrs		
07/27/17	MCE	Research continuing disclosure agreement questions for Walter and Baldwin.	0.40 hrs		
07/27/17	LCW	Review August board meeting advertisement.	0.10 hrs		
07/31/17	JBC	Analyze records retention rules update; prepare memorandum regarding same.	0.10 hrs		
	Total fees for this matter		\$1,724.00		
DISBURSEMENTS					
Document Reproduction			42.75		
	Postage		3.35		
	Travel		121.10 22.11		
	United Parcel Service				
	Total disbursements for this matter				

### **MATTER SUMMARY**

Poinciana - General Counsel	Bill No. 95619		Agenda Page #397 Page 2
Cooksey, Jennings B.	0.10 hrs	215 /hr	\$21.50
Merritt, Jason E.	0.30 hrs	305 /hr	\$91.50
Whelan, Lindsay C.	0.60 hrs	225 /hr	\$135.00
Eckert, Michael C.	4.40 hrs	290 /hr	\$1,276.00
т	OTAL FEES		\$1,724.00
TOTAL DISBU	RSEMENTS		\$189.31
TOTAL CHARGES FOR THI	S MATTER		\$1,913.31
BILLING SUMMARY			
Papp, Annie M Paralegal	1.60 hrs	125 /hr	\$200.00
Cooksey, Jennings B.	0.10 hrs	215 /hr	\$21.50
Merritt, Jason E.	0.30 hrs	305 /hr	\$91.50
Whelan, Lindsay C.	0.60 hrs	225 /hr	\$135.00
Eckert, Michael C.	4.40 hrs	290 /hr	\$1,276.00
٦	OTAL FEES		\$1,724.00
TOTAL DISBU	IRSEMENTS		\$189.31
TOTAL CHARGES FOR	THIS BILL		\$1,913.31

Please include the bill number on your check.

### Hopping Green & Sams

Attorneys and Counselors

HULLIVED CORAL SPRINGS, FL OCT 03 2017

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

SEVERN TRENT ENVIRONMENT SERVICES, INC.

STATEMENT ==================

September 28, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 96103 Billed through 08/31/2017

0.10 hrs

0.10 hrs

#### **General Counsel**

08/28/17

08/31/17

MCE

MCE

Review draft agenda.

Attend agenda call.

POINC 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED						
07/17/17	APA	Conduct research for articles pertaining to bond litigation.	1			
08/01/17	MCE	Review outstanding tasks to be completed.	0			

07/17/17	APA	Conduct research for articles pertaining to bond litigation.	1.20 hrs
08/01/17	MCE	Review outstanding tasks to be completed.	0.20 hrs
08/01/17	KEM	Research pond ownership.	0.20 hrs
08/02/17	MCE	Research driving range license and conveyance: confer with Zimbardi.	0.40 hrs
08/02/17	KEM	Research ownership of pond C-1 and license agreement.	0.60 hrs
08/03/17	MCE	Research recent public records issues and determine impact on district rules and policies.	0.30 hrs
08/03/17	JBC	Research district's responsibilities under Florida law regarding warning residents or other individuals about alligators on district property; prepare memorandum regarding same.	3.40 hrs
08/07/17	LCW	Review draft agenda for August meeting.	0.10 hrs
08/08/17	APA	Review agendas and minutes to confirm audit acceptance fiscal year 2016.	0.40 hrs
08/13/17	MCE	Prepare for board meeting.	0.20 hrs
08/16/17	MCE	Prepare for, travel to and attend board meeting; return travel; meeting follow-up.	3.10 hrs
08/21/17	LCW	Review correspondence regarding pond mowing.	0.10 hrs
08/24/17	MCE	Review draft minutes; provide comments.	0.20 hrs
08/27/17	MCE	Review Walter emails; confer with Epstein.	0.10 hrs

				Agenda Page #399
Poinciana - General Counsel	Bill No. 96103			Page 2
Total fees for this matter				\$2,439.00
DISBURSEMENTS				
Document Reproduction				50.25
Travel				91.06
Travel - Meals				13.81
Total disbursements for this matter				\$155.12
MATTER SUMMARY				
Papp, Annie M Paralegal		1.60 hrs	125	/hr \$200.00
Cooksey, Jennings B.		3.40 hrs	215	/hr \$731.00
Ibarra, Katherine E Paralegal		0.80 hrs	125	
Whelan, Lindsay C.		0.20 hrs	225	
Eckert, Michael C.		4.70 hrs	290	/hr \$1,363.00
	TOTAL FEES			\$2,439.00
TOTAL DISB	URSEMENTS			\$155.12
TOTAL CHARGES FOR THE	IS MATTER			\$2,594.12
BILLING SUMMARY				
Papp, Annie M Paralegal		1.60 hrs	125	/hr \$200.00
Cooksey, Jennings B.		3.40 hrs	215	/hr \$731.00
Ibarra, Katherine E Paralegal		0.80 hrs	125	/hr \$100.00
Wholan Lindsay C		0.20 brc	225	/hr #45.00

 Cooksey, Jennings B.
 3.40 hrs
 215 /hr
 \$731.00

 Ibarra, Katherine E. - Paralegal
 0.80 hrs
 125 /hr
 \$100.00

 Whelan, Lindsay C.
 0.20 hrs
 225 /hr
 \$45.00

 Eckert, Michael C.
 4.70 hrs
 290 /hr
 \$1,363.00

 TOTAL FEES

TOTAL FEES \$2,439.00 TOTAL DISBURSEMENTS \$155.12

TOTAL CHARGES FOR THIS BILL \$2,594.12

Please include the bill number on your check.

## The Ledger News Chief

LAKELAND, FL . WINTER HAVEN, FL TEL: (866) 470-7133 • FAX: (863) 802-7825 FEDERAL ID#: 47-2464860

1 BILLING PERIOD 2			ADVERTISER / CLIENT NAME Agenda Page #400 INCIANA COMM DEV DIST					
08/28/17 - 09/24/17 POIN								
23 T					3 TERMS OF PAYMENT			
	660.33			DUE	UPON RECEIPT	Г		
21 CL	RRENT AMOUNT DUE	22	30 DAYS		60 DAYS	OVER 90 DAYS		
	660.33		.00	0	.00	.00		

ADVERTISING INVOICE and STATEMENT

24	INVOICE NUMBER	4 PAGE#	5 BILLING DATE	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER	RAL ENRINGE I
	1004444	1	09/24/17	302313		STP 28 2017

8 - 972 GARY L. MOYER POINCIANA COMM DEV DIST 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320

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REMITTANCE ADDRESS

THE LEDGER / NEWS CHIEF P.O. BOX 913004 ORLANDO, FL 32891-3004

#### 270700444400000PP0339

10 DATE	11 NEWSPAPER REFER	RENCE 12/13/14 DESCRIPT	ION - OTHER COMMENTS/CHARGE	S 15 SAU SIZE 16 BILLED UNITS	17 18	TIMES RUN RATE	19 GRO	SS AMOUNT	20 NET AMOUNT
08/27 08/28 09/13	2494 LO60G016A1 LEGAL LINE A	NOTICE OF AD ING OF PO	n Account JOINT MEET INCIANA COM LNET/FULL	1x71L		1		341.83	637.00 -637.00 341.83
09/20	LOGOGOIGFE LEGAL LINE A	Diane NOTICE OF OINCIANA	MEETINGS P COMMUNITY LNET/FULL GOI6FE	1x66L		1		318.50	318.5
			010 to 1 10/2	117					
			Þ.						
	WE APPRECIA	ATE YOUR CONTI LY REGARDING A	NUED BUSINESS. C D BILLING DISCRE	ONTACT YOUR AC	dΤ				
	ENT OF ACCOUN	T AGING OF PAST DUE A	CCOUNTS					521	TM
21 CURRENT	NET AMOUNT DUE 22		60 DAYS	OVER 90 DAYS	*	UNAPPLIED A	MOUNT	23 TOTA	ALAMOUNT DUE
	660.33	.00	.00	.0	0				660.3

The Ledger News Chief

Questions on this Invoice call: Tel: (866) 470-7133 Fax: (863) 802-7825

GateHouse Media\*

24 INVOICE NUMBER	25							
INVOICE NOWIBER	1 BILLING PERIOD	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER	2 ADVERTISER / CLIENT NAME				
1004444	08/28/17 - 09/24/	17 302313		POINCIANA COMM DEV D				

#### **LEGEND**

The 25 elements of the Standard Advertising Invoice (SAI)

1. BILLING PERIOD

"FROM" "TO" DATES FOR THIS STATEMENT.

2. ADVERTISER CLIENT NAME

NAME OF ADVERTISER (IF AGENCY, CLIENT NAME).

3. TERMS OF PAYMENT

WHEN PAYMENT IS DUE.

4. PAGE NUMBER

PAGE NUMBER FOR MULTI PAGE STATEMENTS.

BILLING DATE

DATE STATEMENT WAS PREPARED.

6. BILLED ACCOUNT NUMBER

NEWSPAPER ACCOUNT NUMBER CORRESPONDING TO ELEMENT 8.

7. ADVERTISER/CLIENT NUMBER

BILLED ACCOUNT NUMBER CORRESPONDING TO ELEMENT 2.

8. BILLED ACCOUNT NAME AND ADDRESS

COMPANY RECEIVING INVOICE.

9. REMITTANCE ADDRESS

RETURN PAYMENT ADDRESS.

10. DATE

INSERTION DATE OF AD OR TRANSACTION DATE.

11. NEWSPAPER REFERENCE

NEWSPAPER'S INTERNAL REFERENCE NUMBER.

- 12. DESCRIPTION, OTHER COMMENTS
- 13 . PRODUCT/SERVICE CODE

14. OTHER CHARGES OR CREDIT

ALL INFORMATION RELATING TO AD INCLUDING PURCHASE ORDER NUMBER. DETAIL OF ALL DISCOUNTS/CHARGES RELATING TO AD.

15. SAU SIZE

STANDARD ADVERTISING UNIT AD SIZE (FOR CLASSIFIED: SINGLE INSERTION LINES).

16. BILLED UNITS

MEASUREMENT OF AD (COLUMNS X DEPTH)
(FOR CLASSIFIED: TOTAL LINES IN AD SCHEDULE).

17. TIMES RUN

NUMBER OF INSERT DAYS FOR THIS AD.

**18. RATE** 

APPLICABLE NEWSPAPER ASSIGNED RATE PRIOR TO ANY DISCOUNTS OR CHARGES.

19. GROSS AMOUNT

CALCULATION OF AD PRICING EXTENSION OF TOTAL BILLED AMOUNT AT APPLICABLE RATE BEFORE AGENCY COMMISSION AND ANY DISCOUNTS.

20. NET AMOUNT

FINAL COST OF AD DUE FOR ADVERTISER (ELEMENT 2).

21. CURRENT NET AMOUNT DUE

SUM OF ELEMENT 20.

22. 30/60/0VER 90/UNAPPLIED AMOUNT

AGING OF PAST DUE BALANCES FOR ADVERTISER.

23. TOTAL AMOUNT DUE

SUM OF ELEMENTS 21 AND 22.

24. INVOICE NUMBER

NEWSPAPER'S INVOICE/DOCUMENT NUMBER.

- 25. ADVERTISER INFORMATION
  - (1) BILLING PERIOD, (6) BILLED ACCOUNT,
  - (7) ADVERTISER/CLIENT NUMBER, (2) ADVERTISER/CLIENT NAME.

### Hopping Green & Sams Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.Q. Box 6526 Tallahassee, FL 32314

850,222,7500

(WILLIAM) CORAL SPRINGS, FL

Agenda Page #402

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August 29, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071

Bill Number 95621 Billed through 07/31/2017

#### Sale - Recreation Facilities MCE **POINC** 00111

FOR PROF	ESSION/	AL SERVICES RENDERED	4.00.1
07/01/17	MCE	Prepare direct examinations for trial; prepare revised exhibit and witness list; prepare for trial.	1.80 hrs
07/03/17	MCE	Prepare testimony and exhibits for trial.	5.90 hrs
07/03/17	JBC	Prepare for trial.	0.50 hrs
07/05/17	MCE	Prepare direct examination questions; prepare for trial; review bondholder agreement issues; confer with supervisors.	3.70 hrs
07/05/17	DMS	Attend trial preparation meeting; follow-up after same; confer with Alao regarding motion in limine; review order on discovery; review document production from Epstein.	2.70 hrs
07/05/17	LCW	Prepare for trial; prepare amenity operations and maintenance budget adoption resolutions; update amenities transaction checklist; revise third amended witness and exhibit lists.	3.70 hrs
07/05/17	MAA	Prepare for trial; email Penzler regarding witness preparation; email opposing counsel regarding Kellogg deposition; conference with Cooksey regarding research on individual board member ability to speak on behalf of the board; revise pretrial memorandum of law; draft motions to determine sufficiency of responses to requests for admission; review pretrial stipulation regarding deposition exhibits; review deposition exhibits from Mulshine deposition; draft motion in limine to exclude Mulshine deposition exhibits from evidence at trial.	11.20 hrs
07/06/17	MCE	Confer with Vento; prepare for trial; confer with Kellogg; prepare exhibit and witness list; confer with Zimbardi; follow-up.	3.90 hrs
07/06/17	DMS	Review deposition transcripts of Moyer and Plenzler; research and revise motion to quash subpoena; review meeting minutes; review/revise motion regarding sufficiency of request for admission responses; outline Plenzler trial testimony.	6.70 hrs
07/06/17	LCW	Confer with Shullaw regarding status of validation trial; revise consultant payment chart; prepare third amendment to financing funding agreement and confer with Shullaw regarding same; prepare deposition designations for	2.20 hrs

Sale - Recreation Facilities		Bill No. 95621	======================================		
=======	:==#====	Stellfox deposition; revise final trial exhibit list; prepare for validation trial.			
07/06/17	MAA	Continue review of Mulshine deposition exhibits; revise motion in limine to exclude Mulshine deposition exhibits from evidence at trial; teleconference with Vento regarding his affidavit in support of motion to quash subpoena; research case law regarding Florida trial court standard for quashing trial subpoenas; draft and revise motion to quash subpoena to Vento; revise and combine motion to determine sufficiency of Taylor's and Mann's responses to requests for admissions; review Kessler comments from meeting minutes and ensure minutes are included in the amended exhibit list.	10.60 hrs		
07/06/17	KEM	Research meeting minutes; prepare for trial; prepare exhibit certificates.	1.00 hrs		
07/07/17	MCE	Confer with Lane; prepare for trial; confer with Kellogg.	2.40 hrs		
07/07/17	DMS	Prepare for and attend deposition preparation call with Plenzler; follow up after same; review final witness list and follow up; strategize regarding case presentation issues; revise pretrial memorandum; revise motion to quash subpoenas directed to Kellogg and Rosenberg; confer with Andersen regarding trial logistics; follow-up emails on same.	5.20 hrs		
07/07/17	LCW	Confer with Stellfox regarding execution of errata sheet for deposition transcript; review correspondence regarding status of transaction	0.90 hrs		
07/07/17	MAA	Review Kellogg deposition; teleconference with Vento regarding affidavit; teleconference with Plenzler regarding his deposition testimony; revise third amended witness list and file; prepare motion to quash subpoenas of Kellogg and Rosenberg; prepare letter to board supervisors regarding trial prep meetings; teleconference with Lane regarding preparation meetings.	10.70 hrs		
07/07/17	JBC	Prepare for trial; prepare deposition summaries.	6.00 hrs		
07/08/17	MAA	Research requirements for the business records exception to hearsay; revise motion in limine to include email strings from Mulshine deposition.	5,20 hrs		
07/09/17	MAA	Revise Brown deposition designations; prepare Vento deposition designations; email supervisors to confirm trial prep session dates and times; prepare witness preparation schedule; revise motion to determine sufficiency of defendant's responses to requests for admissions and file.	5.10 hrs		
07/10/17	MCE	Confer with Lane.	0.10 hrs		
07/10/17	DMS	Outline testimony for Case; outline testimony for Moyer; outline testimony for Plenzler; attend conference calls with witnesses regarding trial testimony; research for trial; finalize court filings; prepare Plenzler outline.	6.50 hrs		
07/10/17	LCW	Confer with Keller regarding validation trial; review correspondence regarding execution of bondholder consent to amenity bonds; confer with Rosenberg regarding status of validation; confer with Carmickle regarding fiscal year 2018 budget.	0.40 hrs		
07/10/17	MAA	Prepare for Leo witness preparation teleconference; teleconference with Leo regarding witness preparation; teleconference with Case regarding witness preparation; teleconference with Moyer regarding witness preparation; email deposition transcript to Moyer; call Plenzler regarding deposition and fee agreement; research Rule 1.510, Florida Rule of Civil Procedure regarding	10.60 hrs		

requirement for Taylor and Mann to submit evidence on motion for summary judgment hearing 20 days prior to the hearing; research chapter 475, Florida Statutes exemption to requirement that expert witness appraiser must be a Florida licensed real estate appraiser; prepare trial preparation task list; revise and file notice of hearing for June 15. 1.00 hrs Prepare deposition summaries for evidentiary hearing. **CSAP** 07/10/17 0.60 hrs Prepare joint stipulation. KEM 07/10/17 0.10 hrs Prepare for joint meeting. 07/11/17 MCE 6.50 hrs Attend team strategy meeting; prepare opposition to motion to exclude **DMS** 07/11/17 testimony of Harder and research regarding same; trial preparation. 0.10 hrs Review title matters. JEM. 07/11/17 1.70 hrs Prepare draft joint meeting agenda and confer with staff regarding same; 07/11/17 LCW attend trial strategy meeting; confer with Kellogg regarding validation hearing. Email Kitzmiller regarding research on motion for summary judgment evidence; 7,70 hrs 07/11/17 MAA email Wollschlager regarding conference rooms and scheduling for supervisor witness prep meetings; teleconference with Zimbardi, Brown, and Epstein to reschedule witness prep conferences; email Bzdewka regarding scheduling of witness prep meeting; conference with Kitzmiller regarding research on filing requirements of evidence on a motion for summary judgment hearing; conference with Sapp regarding preparation of deposition summaries; file motion to quash Vento's trial subpoena; review Bush Ross filing of Penzler deposition transcript to determine if they marked sections of the transcript for purposes of the hearing on their motion for summary judgment; email Brown, Bzdewka, Zimbardi, and Epstein regarding witness prep meeting location; prepare Mulshine deposition designations. 8.40 hrs Prepare deposition summaries for evidentiary hearing. 07/11/17 **CSAP** 4.50 hrs Research case law related to Florida Rule of Civil Procedure 1.510(c); **FKIT** 07/11/17 conference with Alao; draft memorandum advocating two arguments for exclusion of certain deposition evidence. 2.10 hrs Prepare for trial. 07/11/17 KEM Travel to Poinciana; prepare for summary judgment hearing; review documents 7.20 hrs DMS 07/12/17 filed in connection with same; prepare for trial; review filing by Kessler; prepare outline for Harder testimony; email to Harder. Coordinate preparation of demonstrative aids for trial; revise exhibit list; review 5.10 hrs 07/12/17 **LCW** McElveen deposition and prepare deposition designations. Revise Mulshine deposition designations; travel from Tallahassee to Poinciana; 12.10 hrs 07/12/17 MAA conference with Epstein regarding witness preparation; conference with Bzdewka regarding same; revise deposition designations and file. 3.80 hrs Review Eckert deposition transcript; prepare summary regarding same. 07/12/17 CNG Prepare transcript summaries regarding Eckert, Kessler, and Moyer depositions. 1,40 hrs CNG 07/12/17

Sale - Recreat	ion Facilities	Bill No. 95621	======
==== <del>=</del> ==== 07/12/1 <b>7</b>	JBC	Analyze depositions; prepare deposition summaries regarding same.	5.80 hrs
07/12/17	CSAP	Prepare deposition summaries for evidentiary hearing.	8.40 hrs
07/12/17	KEM	Prepare for trial; research meeting minutes.	4.30 hrs
07/13/17	MCE	Prepare for, travel to and attend pre-trial hearing; return travel; follow-up; confer with Zimbardi; confer with Rosenberg; prepare for trial.	9.30 hrs
07/13/17	DMS	Prepare for, travel to, attend hearing on pending motions and for case management; travel from same; prepare for witness meetings; continued preparation of witness outlines.	7.30 hrs
07/13/17	LCW	Revise prehearing memorandum of law and coordinate filing of same; prepare for trial; confer with staff regarding follow-up from pre-trial hearing.	1.90 hrs
07/13/17	MAA	Travel from Kissimmee to Bartow; attend hearing on bond validation case; travel to Kissimmee; conference with Lane regarding trial testimony.	10.10 hrs
07/13/17	CNG	Review and summarize Moyer and Kessler deposition transcripts.	6.80 hrs
07/13/17	JBC	Analyze Plenzler and McElveen depositions; prepare summaries regarding same.	8.10 hrs
07/13/17	CSAP	Prepare deposition summaries for evidentiary hearing.	9.00 hrs
07/13/17	KEM	Prepare for trial.	0.90 hrs
07/14/17	MCE	Return travel; prepare for trial; confer with Zimbardi; confer with Brown.	3,60 hrs
07/14/17	DMS	Prepare for and attend witness preparation session with Plenzler; attend witness preparation session with Zimbardi; travel from Orlando.	7.80 hrs
07/14/17	LCW	Review correspondence regarding preparation for trial.	0.20 hrs
07/14/17	MAA	Prepare email to supervisors regarding trial schedule change; teleconference with Case and Stellfox regarding same; revise Leo testimony outline; conference with Long regarding trial exhibits; travel to Solivita; conference with Zimbardi regarding trial testimony; conference with Brown regarding trial testimony; travel from Solivita to Tallahassee.	13.50 hrs
07/14/17	CNG	Prepare transcript summaries regarding Moyer and Kessler depositions; review Mulshine deposition transcript; prepare summary regarding same.	12.50 hrs
07/14/17	JBC	Analyze Plenzler and Harder depositions; prepare summaries regarding same.	11.70 hrs
07/14/17	CSAP	Prepare deposition summaries for evidentiary hearing; create notebook and highlight transcript designations for review by Alao.	13.40 hrs
07/14/17	FKIT	Research applicability of Fla. Stat. 475.612(4), allowing unlicensed appraiser to be certified as expert witnesses, to bond validations; prepare two informal memoranda regarding case law on applicability of the statute and appraisals used in bond validations.	5.90 hrs
07/14/17	7 KEM	Prepare for trial.	7.00 hrs
07/15/17	7 MCE	Prepare for trial.	2.30 hrs

Sale - Recreation	on Facilities =======		=====
07/15/17	DMS	Trial preparation; review deposition designations; revise trial outlines.	2.50 hrs
07/15/17	KEM	Prepare electronic copies of plaintiff's exhibits.	0.60 hrs
07/16/17	MCE	Prepare for trial.	7.50 hrs
07/16/17	DMS	Trial preparation; revise trial outlines.	7.10 hrs
07/16/17	MAA	Revise Zimbardi testimony outline; prepare motion to quash subpoena duces tecum on board supervisors; email Holder regarding Harder native file format messages; revise Leo testimony outline.	8.20 hrs
07/ <b>17</b> /17	MCE	Prepare for and travel to trial; set-up courtroom for trial.	13.60 hrs
07/17/17	DMS	Travel to and attend witness preparation sessions; travel to Bartow.	9.30 hrs
07/17/17	JEM	Review issues regarding contract amendments for inclusion of performing arts center in transaction.	0.70 hrs
07/17/17	LCW	Prepare for and travel to trial; prepare for board meeting.	6.40 hrs
07/17/17	MAA	Teleconference with Case regarding witness preparation; email Leo regarding witness preparation; teleconference with Leo regarding her witness testimony; revise outline of Leo witness questions; review additional document production by Plenzler; email Andersen regarding same; revise motion to quash supervisor subpoenas; email supervisors regarding same; travel to Bartow for trial.	12.30 hrs
07/17/17	KEM	Prepare for trial; prepare notice of filing proposed final judgment and notice of amended evidentiary hearing.	2.70 hrs
07/18/17	MCE	Prepare for and attend trial.	11.40 hrs
07/18/17	DMS	Prepare for and attend trial; strategy meeting; meetings with witnesses.	10.30 hrs
07/18/17	LCW	Prepare for validation trial.	6.30 hrs
07/18/17	MAA	Prepare for and attend trial.	10.30 hrs
07/18/17	KEM	File notice of evidentiary hearing; confer with opposing counsel regarding final judgment.	0.30 hrs
07/19/17	MCE	Prepare for and attend trial.	6.50 hrs
07/19/17	DMS	Prepare for and attend trial; attend witness preparation sessions; strategy sessions regarding trial.	11.30 hrs
07/19/17	LCW	Prepare for validation trial.	6.40 hrs
07/19/17	MAA	Prepare for and attend trial; teleconference with supervisors scheduled to appear as witnesses regarding change in trial schedule; send email to witness supervisors regarding same; conference with Smith regarding research; research exemption for expert witnessses in chapter 475, Florida Statutes regarding licensed property appraisers; travel to Fedex Office to have copies made of cases and statutes in support of legal argument regarding same.	13.90 hrs

Sapp, Clay D Law Clerk  Smith, Douglas M.  Kitzmiller, Felicia L Law Clerk  Cooksey, Jennings B.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.	2.50 hrs 0.20 hrs 0.70 hrs 0.40 hrs 0.80 hrs 0.80 hrs 4.10 hrs	215 /hr 110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$128,982.4! 10,839.00 5,086.5: 461.1: 69.1: 120.4 1,237.5 12.6 90.0 3,491.3 36.5 \$21,444.3 \$5,267.5 \$4,422.0 \$33,763.5 \$1,144.0 \$6,901.5 \$244.0 \$2,426.5
ISBURSEMENTS  Document Reproduction Travel Travel - Meals Conference Calls Copy Service Court Reporter Fee Meals Process Service Transcript Copies United Parcel Service Total disbursements for this matter  IATTER SUMMARY  Gates, Clark N. Sapp, Clay D Law Clerk Smith, Douglas M. Kitzmiller, Felicia L Law Clerk Cooksey, Jennings B. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	5,086.55 461.17 69.17 120.4 1,237.5 12.6 90.0 3,491.3 36.5 \$21,444.3 \$5,267.5 \$4,422.0 \$33,763.5 \$1,144.0 \$6,901.5 \$2,426.9
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Transcript Copies United Parcel Service  Total disbursements for this matter  IATTER SUMMARY  Gates, Clark N. Sapp, Clay D Law Clerk Smith, Douglas M. Kitzmiller, Felicia L Law Clerk Cooksey, Jennings B. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	3,491.3 36.5 \$21,444.3 \$5,267.5 \$4,422.6 \$33,763.5 \$1,144.6 \$6,901.5 \$2,44.6 \$2,426.
United Parcel Service  Total disbursements for this matter  IATTER SUMMARY  Gates, Clark N. 24 Sapp, Clay D Law Clerk 40 Smith, Douglas M. 110 Kitzmiller, Felicia L Law Clerk 10 Cooksey, Jennings B. 32 Merritt, Jason E. 10 Ibarra, Katherine E Paralegal 19 Whelan, Lindsay C. 44 Alao, Michael A. 169 Eckert, Michael C. 70  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$5,267.! \$5,267.! \$4,422.! \$33,763.! \$1,144.! \$6,901 \$244.! \$2,426.
Total disbursements for this matter  IATTER SUMMARY  Gates, Clark N. 24 Sapp, Clay D Law Clerk 40 Smith, Douglas M. 110 Kitzmiller, Felicia L Law Clerk 10 Cooksey, Jennings B. 32 Merritt, Jason E. 10 Ibarra, Katherine E Paralegal 19 Whelan, Lindsay C. 4 Alao, Michael A. 165 Eckert, Michael C. 7  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$5,267.1 \$5,267.1 \$4,422.1 \$33,763.1 \$1,144.1 \$6,901.1 \$244.1 \$2,426.
Gates, Clark N. 24 Sapp, Clay D Law Clerk 40 Smith, Douglas M. 110 Kitzmiller, Felicia L Law Clerk 10 Cooksey, Jennings B. 32 Merritt, Jason E. 15 Ibarra, Katherine E Paralegal 19 Whelan, Lindsay C. 44 Michael A. 169 Eckert, Michael C. 70TAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$5,267.! \$4,422.! \$33,763.! \$1,144.! \$6,901. \$244.! \$2,426.
Gates, Clark N.  Sapp, Clay D Law Clerk  Smith, Douglas M.  Kitzmiller, Felicia L Law Clerk  Cooksey, Jennings B.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$4,422.0 \$33,763.5 \$1,144.0 \$6,901.5 \$244.0 \$2,426.5
Sapp, Clay D Law Clerk  Smith, Douglas M.  Kitzmiller, Felicia L Law Clerk  Cooksey, Jennings B.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.20 hrs 0.70 hrs 0.40 hrs 0.10 hrs 0.80 hrs	110 /hr 305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$4,422.0 \$33,763.5 \$1,144.0 \$6,901.5 \$244.0 \$2,426.5
Sapp, Clay D Law Clerk Smith, Douglas M. Kitzmiller, Felicia L Law Clerk Cooksey, Jennings B. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	).70 hrs ).40 hrs 2.10 hrs ).80 hrs ).70 hrs	305 /hr 110 /hr 215 /hr 305 /hr 123 /hr	\$33,763.! \$1,144.! \$6,901.! \$244.! \$2,426.
Smith, Douglas M.  Kitzmiller, Felicia L Law Clerk  Cooksey, Jennings B.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.40 hrs 2.10 hrs 0.80 hrs 9.70 hrs	110 /hr 215 /hr 305 /hr 123 /hr	\$1,144. \$6,901. \$244. \$2,426.
Kitzmiller, Felicia L Law Clerk Cooksey, Jennings B. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	2.10 hrs 0.80 hrs 9.70 hrs	215 /hr 305 /hr 123 /hr	\$6,901. \$244. \$2,426.
Cooksey, Jennings B.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	0.80 hrs 9.70 hrs	305 /hr 123 /hr	\$244. \$2,426.
Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	9.70 hrs	123 /hr	\$2,426.
Ibarra, Katherine E Paralegal  Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER		•	
Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	4.10 hrs		44.433
Alao, Michael A. 169 Eckert, Michael C. 70TAL FEES TOTAL DISBURSEMENTS TOTAL CHARGES FOR THIS MATTER		225 /hr	\$9,922.
TOTAL FEES TOTAL DISBURSEMENTS TOTAL CHARGES FOR THIS MATTER	9.90 hrs	215 /hr	\$36,528.
TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER	7.80 hrs	290 /hr	\$28,362.
TOTAL CHARGES FOR THIS MATTER			\$128,982.
			\$21,444.
THE SHMMADY			\$150,426.
BILLING SUMMAKT			
Gales, Clark N.	4.50 hrs	215 /hr	\$5,267.
Sapp, Clay D Law Clerk 40	0.20 hrs	110 /hr	\$4,422. \$33,763.
Smith Dondies in	0.70 hrs	305 /hr	\$33,763. \$1,144.
KIZIMIEL, FEIICIA L LOW CICIK	0.40 hrs	110 /hr	\$6,901.
COOKSEA' TELLINIA'S D.	2.10 hrs	215 /hr	\$6,901. \$244.
Merric, Jason E.	0.80 hrs	305 /hr 123 /hr	\$2, <del>4</del> 26.
IDana, Radienne E. Tordiego	9.70 hrs 4.10 hrs	225 /hr	\$9,922.
Whelah, Lindsay C.	4.10 nrs 9.90 hrs	225 /hr 215 /hr	\$36,528.
Aldu, Michael A.	7.80 hrs	290 /hr	\$28,362.
TOTAL FEES			\$128,982
TOTAL DISBURSEMENTS			\$21,444

\$150,426.79

### TOTAL CHARGES FOR THIS BILL

Please include the bill number on your check.



## Moyer Management Group, Inc.

313 Campus Street Celebration, FL 34747

Phone: 321-939-4301

E-mail: Gary@Moyer-Group.com

## **INVOICE**

Date: October 6, 2017 For fiscal year 2017

Poinciana CDD ATTN: Anna Golovan 210 North University Drive, Suite 702 Coral Springs, FL 33071

Date	Description		Total
July 27, 2017	Malware cleaning and firewall protection for website		\$ 62.00
	Through September 27, 2017		
		TOTAL	\$ 62.00

Please make your check payable to:

Moyer Management Group, Inc.

### **Public Risk Insurance Agency**

P. O. Box 2416 Daytona Beach, FL 32115

Poinciana CDD
Poinciana Community Development District c/o Severn Trent Management
210 N. University Drive, #702
Coral Springs, FL 33071

Agenda Page #410

Customer	Poinciana CDD
	1796
Date	10/05/2017
Customer	Robin Faircloth
Service	Karen Bryan
Page	1 of 1

Payment Information					
Invoice Summary	2,340.00				
Payment Amount					
Payment for:	Invoice#52347				
POL0951224	`				

Thank You

Please detach and return with payment

Customer: Poinciana CDD

Invoice	Effective	Transaction	Description	Amount
52347	10/01/2017	Renew policy	Policy #POL0951224 10/01/2017-10/01/2018 Indian Harbor Ins Co. Public Officials Liab - Renew policy Brkg/Ins Company Policy Fee - Renew policy	2,305.00 35.00
				<b>Total</b> 2,340.00
				Thank You

Public Risk Insurance Agency	(386)252-6176	Date
P. O. Box 2416	•	10/05/2017
Daytona Beach, FL 32115		10/03/2017

### **Public Risk Insurance Agency**

P. O. Box 2416 Daytona Beach, FL 32115

Poinciana CDD
Poinciana Community Development District c/o Severn Trent Management
210 N. University Drive, #702
Coral Springs, FL 33071

Agenda Page #411

Customer	Poinciana CDD	
		1796
Date	10/05/2017	
Customer	Robin Faircloth	
Service	Karen Bryan	
Page	1 of 1	

Payment Information					
Invoice Summary	11,811.00				
Payment Amount					
Payment for:	Invoice#52346				
PK2FL1 0534021 17-11					

Thank You

Please detach and return with payment

Customer: Poinciana CDD

Customer: Po	1			
Invoice	Effective	Transaction	Description	Amount
			Policy #PK2FL1 0534021 17-11 10/01/2017-10/01/2019	
			Preferred Gov Insurance Trust	
52346	10/01/2017	Renew policy	Business Auto - Renew policy	500.00
			General Liability - Renew policy	4,500.00
			Commercial Property - Renew policy	6,811.00
				Total
				11,811.00
				Thank You

Public Risk Insurance Agency	(386)252-6176	Date
P. O. Box 2416	•	10/05/2017
Daytona Beach, FL 32115		10.00,00



### STATEMENT OF ELECTRIC SERVICE

OCTOBER 2017

Agenda Page #412 NUMBER

48750 39182

FOR CUSTOMER SERVICE OR

1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE: 1-800-228-8485

PAYMENT LOCATIONS CALL:

POINCIANA CDD

210 N UNIVERSITY DR

STE 702

CORAL SPRINGS

FL 33071

SERVICE ADDRESS

1051 CYPRESS PKY, 9 TUNNEL LIGHTS

DUE DATE OCT 20 2017 TOTAL AMOUNT DUE

28.96

NEXT READ DATE ON OR DEPOSIT AMOUNT ON ACCOUNT

ABOUT OCT 30 2017 NONE 03 2017

SEVERN TRENT ENVIRONME

#### PIN: 733184204

#### **METER READINGS**

METER NO. 005495438 (ACTUAL) PRESENT 053175 **PREVIOUS** (ACTUAL) 053022 DIFFERENCE 000153 TOTAL KWH 153

YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED \$28.96 ON 10/20/17

PAYMENTS RECEIVED AS OF SEP 19 2017

28.18 THANK YOU

060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD..08-29-17 TO 09-28-17 30 DAYS

CUSTOMER CHARGE 11.59 ENERGY CHARGE 153 KWH @ 7.03100¢ 10.76 FUEL CHARGE 153 KHH @ 3.66700¢ 5.61 ASSET SECURITIZATION CHARGE 153 KWH @ 0.18500¢ 0.28

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

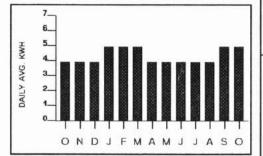
28.24 .72

TOTAL CURRENT BILL

28.96

TOTAL DUE THIS STATEMENT

\$28.96



To help us repair malfunctioning streetlights, quickly: 1. Call us at 1.800.452.2777, choose option 1, or visit duke-energy.com/lightrepair. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best

- ENERGY USE -

DAILY AVG. USE -5 KWH/DAY USE ONE YEAR AGO -\*DAILY AVG. ELECTRIC COST -

4 KWH/DAY \$ 94

BF\_BL\_DEF\_20170928\_222637\_3.CSV-324-000001350

N M 0001+13 BILL # 1 OF 2 GRP 1110

#### **Duke Energy**

**ACCOUNT NUMBER - 48750 39182** 

000324 000001350

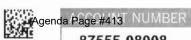
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210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320





### STATEMENT OF ELECTRIC SERVICE



87555 08008

OCTOBER 2017

FOR CUSTOMER SERVICE OR PAYMENT LOCATIONS CALL: 1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE: 1-800-228-8485

210 N UNIVERSITY DR

POINCIANA CDD

STE 702

CORAL SPRINGS FL 33071

SERVICE ADDRESS 1051 CYPRESS PKY. LITES/GOLF TUNNEL 33 **DUE DATE TOTAL AMOUNT DUE** OCT 20 2017 104 31

**NEXT READ** DATE ON OR

**DEPOSIT AMOUNT** ON ACCOUNT

**ABOUT** OCT 30 2017

NONE

PIN: 733184204

#### METER READINGS

METER NO. 005485685 (ACTUAL) PRESENT 021097 PREVIOUS (ACTUAL) 020269 DIFFERENCE 000828 TOTAL KWH 828

YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED FOR \$104.31 ON 10/20/17 81.53 THANK YOU

PAYMENTS RECEIVED AS OF SEP 19 2017

060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD...08-29-17 TO 09-28-17 30 DAYS

CUSTOMER CHARGE 11.59 **ENERGY CHARGE** 828 KWH @ 7.03100¢ 58.22 FUEL CHARGE 828 KWH a 3.66700¢ 30.36 ASSET SECURITIZATION CHARGE 828 KWH @ 0.18500¢ 1.53

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

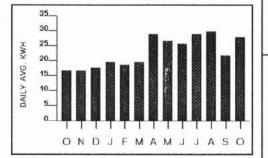
101.70 2.61

TOTAL CURRENT BILL

104.31

TOTAL DUE THIS STATEMENT

\$104.31



To help us repair malfunctioning streetlights, quickly: 1. Call us at 1.800.452.2777, choose option 1, or visit duke-energy.com/lightrepair. 2. Provide us with the light's location and your contact information. 3. Specific addresses, landmarks and directions work best

ENERGY USE -

DATLY AVG. USF -28 KWH/DAY USE ONE YEAR AGO -17 KWH/DAY \*DAILY AVG. ELECTRIC COST - \$3.39

BF\_BL\_DEF\_20170928\_222637\_3 CSV-325-000001350

MM 0001414

BILL # 2 OF 2 GRP 1110

**Duke Energy** 

ACCOUNT NUMBER - 87555 08008

000325 000001350

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CORAL SPRINGS FL 33071-7320

## **November Invoices**

Total Amount Paid

\$80,393.53

### POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 11/01/2017 to 11/30/2017 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
0511755		05 /4	007#1000	(14/4474)		•		•	
CENTER	STATE BAN	<u>IK - GF - (A</u>	CCI# XXX	(XX3173)					
Check	2530	11/07/17	Vendor	FEDEX	5-970-64432	OCT POSTAGE	Postage and Freight	001-541006-51301	\$11.52
Check	2531	11/07/17	Vendor	HOPPING, GREEN & SAMS	96105	AUG GEN COUNSEL	Due From Developer	001-130000-51401	\$35,840.05
Check	2532	11/09/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6364957	10/31/17: MOSQUITO MGMT OCT	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2533	11/09/17	Vendor	FLORALAWN 2, LLC.	2121	LAWN MAINTENANCE NOV 2017	Contracts-Landscape	001-534050-53901	\$11,970.42
Check	2534	11/14/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6364974	MOSQUITO MGMT NOV	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2535	11/21/17	Vendor	CLARKE AQUATIC SERVICE, INC.	3231480	NOV AQUATIC WEED/ALGAE SVC	Contracts-Aquatic Control	001-534067-53901	\$8,166.66
Check	2536	11/22/17	Employee	DAVID LANE	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2537	11/22/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2538	11/22/17	Employee	LERUE M. STELLFOX	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
Check	2539	11/22/17	Employee	RICHARD W. KELLOGG	PAYROLL	November 22, 2017 Payroll Posting			\$184.70
ACH	DD115	11/21/17	Vendor	DUKE ENERGY	08008-103017	9/28-10/30/17 ELEC	Electricity - General	001-543006-53901	\$136.45
ACH	DD116	11/21/17	Vendor	DUKE ENERGY	103017-9182	9/28-10/30/17 ELEC	Electricity - General	001-543006-53901	\$29.63
								Account Total	\$80,393.53

Total Amount Paid - Breakdown	by Fund	
Fund		Amount
General Fund - 001		80,393.53
Т	otal	80,393.53



Invoice Number 5-970-64432

Oct 24, 2017

**Account Number** 

Page 1 of 3

**Billing Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 **Shipping Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 Invoice Questions? Contact FedEx Revenue Services

Phone: (800)

(800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax:

(800) 548-3020

Internet

www.fedex.com

Invoice Summary Oct 24, 2017

FedEx Express Services

Transportation Charges 20.08
Base Discount -9.03
Special Handling Charges 0.47
Total Charges USD \$11.52
TOTAL THIS INVOICE USD \$11.52

You saved \$9.03 in discounts this period!

Other discounts may apply.

RECEIVED CORAL SPRINGS, FL

OCT 3 0 2017

SERVICES INC.

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due	1
5-970-64432		USD \$11.52	

### **Remittance Advice**

Your payment is due by Nov 08, 2017

0047964 01 AB 0.400 \*\*AUTO T3 0 1296 33071-732077 -C01-P48011-11

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SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320



սումիայակիլիայինիկիկիկիայիկինունի

FedEx P.O. Box 660481 DALLAS TX 75266-0481



Invoice Number 5-970-64432

Invoice Date Oct 24, 2017

**Account Number** 

Page 2 of 3

### **Adjustment Request** Fax to (800) 548-3020

	sons, including s	adjustments due service failures, s e forms for additio	should be	submit					Contraction III
c Please complete									-442 UK24
Requestor Name	шшш				111		_ □ Date □ □	J/ LL	للا /ا
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Invoice Number 5-970-64432

Oct 24, 2017

**Account Number** 

Page 3 of 3

### FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Oct Payor: Third Pa		Cust. Ref.: Poinciana Mtg. File Ref.#3:	Ref.#2:		
0.0 A 10 A	- FedEx has applied a fuel surchar Pricing, Zone 3	ge of 4.25% to this shipment.	ra a control securit i ma completata e e e e e e e e e e e e e e e e e		прогосооорушина составления с 2010 г. с.
Automation Tracking ID Service Type Package Type Zone Packages	INET 770537190567 FedEx 2Day FedEx Box 03	Sender Maria Fuentes Severn Trent Management Serv. 313 CAMPUS ST KISSIMMEE FL 34747 US			
Rated Weight Delivered Svc Area Signed by	6.0 lbs, 2.7 kgs Oct 20, 2017 10:04 A1 V.SMITH	Transportation Charge Discount Courier Pickup Charge Fuel Surcharge		uch	20.08 -9.03 0.00 0.47
FedEx Use	000000000/6002/_		d Party Subtotal	USD	\$11.52 \$11.52
		Tota	I FedEx Express	USD	\$11.52

### Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

September 28, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 210 N. University Drive Suite 702 Coral Springs, FL 33071 Bill Number 96105 Billed through 08/31/2017

### Sale - Recreation Facilities POINC 00111 MCE

OR PROFESSIONAL	SERVICES	PENDERED

08/01/17	MCE	Follow-up from trial; confer with Leo and DellIsola; review budget.	0.80 hrs
08/01/17	DMS	Continued research and preparation of closing statement.	3.20 hrs
08/01/17	KEM	Review and file surplus trial exhibit copies.	0.70 hrs
08/02/17	MCE	Analyze proposed amenity budget; analyze reserve issues; work on due diligence items.	4.50 hrs
08/02/17	LCW	Review letter from Avatar extending date for validation; review correspondence regarding district budgets and reserves.	0.20 hrs
08/02/17	APA	Organize trial notebooks and prepare list of same.	3.00 hrs
08/03/17	DMS	Research and finalize draft of closing argument.	1.30 hrs
08/04/17	MCE	Prepare closing argument; confer with Lane; locate and distribute Americans with Disabilities Act report.	3.40 hrs
08/04/17	DMS	Research, revise, finalize closing argument; review/finalize final judgment; follow-up with Long regarding same; emails to/from Kessler.	4.50 hrs
08/04/17	MAA	Review and revise closing argument; email judicial assistant regarding McElveen trial exhibit; teleconference with court clerk regarding same.	6.30 hrs
08/05/17	MCE	Review and distribute proposed final judgment and closing argument to board members.	0.20 hrs
08/07/17	MCE	Confer with Epstein regarding fire and air conditioning systems.	0.10 hrs
08/07/17	LCW	Review draft agenda for August joint board meeting; review plaintiffs' closing statement.	0.40 hrs
08/08/17	MCE	Prepare for joint board meeting; prepare REA agreement for reclaimed water; confer with Lane.	3.30 hrs
	08/01/17 08/01/17 08/01/17 08/01/17 08/02/17 08/02/17 08/02/17 08/03/17 08/04/17 08/04/17 08/04/17 08/05/17 08/07/17	08/01/17 MCE 08/01/17 DMS 08/01/17 KEM 08/02/17 MCE 08/02/17 LCW 08/02/17 APA 08/03/17 DMS 08/04/17 MCE 08/04/17 MCE 08/04/17 MAA 08/05/17 MCE 08/07/17 MCE	O8/01/17 DMS Continued research and preparation of closing statement.  O8/01/17 KEM Review and file surplus trial exhibit copies.  O8/02/17 MCE Analyze proposed amenity budget; analyze reserve issues; work on due diligence items.  O8/02/17 LCW Review letter from Avatar extending date for validation; review correspondence regarding district budgets and reserves.  O8/02/17 APA Organize trial notebooks and prepare list of same.  O8/03/17 DMS Research and finalize draft of closing argument.  O8/04/17 MCE Prepare closing argument; confer with Lane; locate and distribute Americans with Disabilities Act report.  O8/04/17 DMS Research, revise, finalize closing argument; review/finalize final judgment; follow-up with Long regarding same; emails to/from Kessler.  O8/04/17 MAA Review and revise closing argument; email judicial assistant regarding McElveen trial exhibit; teleconference with court clerk regarding same.  O8/05/17 MCE Review and distribute proposed final judgment and closing argument to board members.  O8/07/17 MCE Confer with Epstein regarding fire and air conditioning systems.  O8/07/17 LCW Review draft agenda for August joint board meeting; review plaintiffs' closing statement.  O8/08/17 MCE Prepare for joint board meeting; prepare REA agreement for reclaimed water;

		Agenda Page #420
Sale - Recreation Facilities	Bill No. 96105	Page 2

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08/08/17	DMS	Teleconference with Covelli; follow up emails.	0.70 hrs
08/08/17	LCW	Confer with Kellogg and Rosenberg regarding status of transaction; review correspondence regarding amenity budget and reserves; confer with Shullaw regarding dates for filing closing statements; confer with Brown regarding motion to dismiss relative to class action; review and confer with staff and board members regarding same.	1.90 hrs
08/11/17	MCE	Confer with Mulshine regarding status of validation.	0.10 hrs
08/11/17	DMS	Review filings of defendants	0.30 hrs
08/11/17	JEM	Review correspondence from Covelli; review quit claim deed from community association to Avatar for roadway tracts; prepare correspondence to Leo.	0.30 hrs
08/11/17	LCW	Confer with Rosenberg regarding status of transaction; confer with Epstein regarding renewal and replacement funding; review defendant Kessler's closing statement.	0.60 hrs
08/11/17	MAA	Review Taylor and Mann's notice of filing documents related to plaintiffs' prehearing memorandum of law; review documents regarding same.	1.80 hrs
08/13/17	MCE	Prepare for board meeting; review Mann and Taylor closing brief; prepare reply; review proposed final judgment; review Kessler closing argument.	4.60 hrs
08/13/17	DMS	Review closing argument of Mann and Taylor; outline response to same	5.30 hrs
08/14/17	MCE	Review budget and reserve issues; confer with Kellogg; confer with Case; confer with Zimbardi; confer with board members regarding budget and reserve questions and due diligence; confer with Epstein; research Evergreen agreement history; prepare for joint meeting; confer with Lane.	6.00 hrs
08/14/17	DMS	Review/revise reply closing argument; reconcile changes; email to/from Fleming and Covelli; further revisions to closing.	7.10 hrs
08/14/17	JEM	Review proposed second amended and restated master declaration; research issues regarding encroachment of common elements onto lots.	1.50 hrs
08/14/17	LCW	Review defendants closing statement; review and revise plaintiffs reply closing statement; confer with staff regarding status of transaction.	2.30 hrs
08/14/17	MAA	Research case law regarding assessment allocation methodology and public purpose requirements for bond validation; review reply to defendants' closing argument; revise reply to defendants' closing argument.	5.60 hrs
08/15/17	DMS	Review and follow up on filings with court.	0.30 hrs
08/15/17	JEM	Continued review of proposed second amended and restated declaration of covenants; review issues regarding easements for permitted encroachments under revised declaration; prepare correspondence to Covelli.	2.80 hrs
08/16/17	MCE	Prepare for, travel to and attend joint board meeting; return travel; meeting follow-up.	5.50 hrs
08/16/17	JEM	Review correspondence from Covelli.	0.10 hrs

Sale - Recreation Facilities Agenda Page #421
Sale - Recreation Facilities Bill No. 96105 Page 3

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08/16/17	LCW	Confer with staff regarding follow-up from board meeting.	0.10 hrs
08/17/17	JEM	Review correspondence from Covelli.	0.20 hrs
08/18/17	MCE	Review proposed recreation budget questions and issues.	0.30 hrs
08/18/17	LCW	Review correspondence regarding validation hearing.	0.60 hrs
08/18/17	APA	Analyze Bond Buyer articles and arrange for distribution to board members.	0.60 hrs
08/20/17	LCW	Distribute bond buyer articles to boards.	0.10 hrs
08/21/17	DMS	Review and follow up on petition filed by Kessler.	0.40 hrs
08/21/17	LCW	Confer with Lane regarding status of transaction.	0.20 hrs
08/22/17	MCE	Confer with Epstein; follow-up; review budget issues.	0.90 hrs
08/23/17	DMS	Prepare motion to dismiss Kessler petition for declaratory judgment.	1.70 hrs
08/23/17	MAA	Revise motion to strike Kessler's petition for declaratory judgment.	1.20 hrs
08/24/17	MCE	Research amenity management fees at other districts per Epstein request; follow-up on Kessler filings; research and prepare reclaimed water agreement.	4.40 hrs
08/24/17	DMS	Review response to petition for declaratory judgment filed by Kessler; email to Covelli.	0.40 hrs
08/24/17	MAA	Follow-up regarding Case and Zimbardi trial transcripts for the judge; email Long regarding same; teleconference with Long regarding same; review revisions to motion to dismiss petition; revise motion; prepare cover letter to judge.	2.60 hrs
08/25/17	MCE	Review Kessler filings; prepare strategy and response to same.	0.30 hrs
08/25/17	DMS	Review/revise objection to Kessler petition and letter to Judge.	0.50 hrs
08/27/17	LCW	Review correspondence regarding status of transaction; review opposition to defendants' declaratory statement.	0.30 hrs
08/28/17	MCE	Review draft agenda.	0.10 hrs
08/29/17	MCE	Review draft minutes and provide comments.	0.20 hrs
08/29/17	JEM	Review correspondence from Covelli; prepare correspondence to Leo.	0.10 hrs
08/30/17	MCE	Confer with Zimbardi; confer with Kellogg; confer with Vento.	0.20 hrs
08/30/17	JEM	Review correspondence from Leo; reply to same.	0.10 hrs
08/31/17	MCE	Attend agenda call.	0.10 hrs
	Total fee	es for this matter	\$25,351.50

### **DISBURSEMENTS**

Travel - Meals Appearance Fee Court Reporter Fee 1,845. Deposition Fee 1,418. Lexis Nexis 170. Transcript Copies United Parcel Service  Total disbursements for this matter  Papp, Annie M Paralegal Smith, Douglas M. Merritt, Jason E. Ibarra, Katherine E Paralegal South Alao, Michael C.  TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 125 /hr \$450.0 \$50. \$450.0 \$50. \$50. \$50. \$50. \$50. \$50. \$50.	Sale - Recreation Facilities	Bill No. 96105			Page 4
Appearance Fee Court Reporter Fee Deposition Fee 1,845. Deposition Fee 1,418. Lexis Nexis 170. Transcript Copies 2,961. United Parcel Service 50. Total disbursements for this matter  Papp, Annie M Paralegal Smith, Douglas M. Merritt, Jason E. Eckert, Michael C.  TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 125 /hr \$450. 3505 /hr \$1,555. 1barra, Katherine E Paralegal 0.70 hrs 125 /hr \$87. \$450. Alao, Michael A. 17.50 hrs 225 /hr \$1,557. Alao, Michael A. Eckert, Michael C.  TOTAL DISBURSEMENTS  FOTAL DISBURSEMENTS  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 305 /hr \$1,555. \$15 hr \$3,762. \$25,351. \$35,840. BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 305 /hr \$450.0 \$35,840.  \$450.0 \$35,840.  \$450.0 \$450					3,318.23
Court Reporter Fee 1,845. Deposition Fee 1,418. Lexis Nexis 170. Transcript Copies 2,961. United Parcel Service 5.0.  Total disbursements for this matter \$10,488.  MATTER SUMMARY  Papp, Annie M Paralegal 3.60 hrs 125 /hr \$450.0 smith, Douglas M. 25.70 hrs 305 /hr \$1,555. Ibarra, Katherine E Paralegal 0.70 hrs 125 /hr \$87.225 /hr \$1,507.5 hrs 215 /hr \$3,762.5 hrs 305 /hr \$1,555.  TOTAL DISBURSEMENTS \$25,70 hrs 305 /hr \$1,555.  TOTAL CHARGES FOR THIS MATTER  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 290 /hr \$10,150.0 hrs 215 /hr \$3,762.5 hrs 305 /hr \$1,507.5 hrs 215 /hr \$3,762.5 hrs 305 /hr \$1,555.5 hrs 305 /hrs 305	Travel - Meals				351.95
Deposition Fee	Appearance Fee				320.00
Lexis Nexis   170.	Court Reporter Fee				1,845.00
Transcript Copies	Deposition Fee				1,418.31
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Papp, Annie M Paralegal   3.60 hrs   125 /hr   \$450.0	Total disbursements for th	is matter			\$10,488.55
Smith, Douglas M.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  Papp, Annie M Paralegal  Smith, Douglas M.  Merritt, Jason E.  17.50 hrs  125 /hr  \$1,507.  \$1,507.  \$1,507.  \$3,762.  \$25,351.  \$35,840.6  BILLING SUMMARY  Papp, Annie M Paralegal  Smith, Douglas M.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL PEES TOTAL DISBURSEMENTS  TOTAL PEES TOTAL DISBURSEMENTS  \$25,70 hrs  305 /hr  \$450.0	MATTER SUMMARY				
Smith, Douglas M.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  Papp, Annie M Paralegal  Smith, Douglas M.  Merritt, Jason E.  17.50 hrs  125 /hr  \$1,507.  \$1,507.  \$1,507.  \$3,762.  \$25,351.  \$35,840.6  BILLING SUMMARY  Papp, Annie M Paralegal  Smith, Douglas M.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Merritt, Jason E.  Ibarra, Katherine E Paralegal  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL PEES TOTAL DISBURSEMENTS  TOTAL PEES TOTAL DISBURSEMENTS  \$25,70 hrs  305 /hr  \$450.0	Papp, Annie M Paralegal	ſ	3.60 hrs	125 /hr	\$450.00
Merritt, Jason E.   5.10 hrs   305 /hr   \$1,555.     Ibarra, Katherine E Paralegal   0.70 hrs   125 /hr   \$87.     Whelan, Lindsay C.   6.70 hrs   225 /hr   \$1,507.     Alao, Michael A.   17.50 hrs   215 /hr   \$3,762.     Eckert, Michael C.   35.00 hrs   290 /hr   \$10,150.     TOTAL FEES   \$25,351.     TOTAL CHARGES FOR THIS MATTER   \$35,840.     BILLING SUMMARY				2000	\$7,838.50
Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL FEES TOTAL DISBURSEMENTS  Papp, Annie M Paralegal Smith, Douglas M. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER  Papp, Annie M Paralegal Smith, Douglas M. Merritt, Jason E. Ibarra, Katherine E Paralegal O.70 hrs Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  TOTAL DISBURSEMENTS  17.50 hrs 225 /hr \$1,507.5 \$25,351.	Merritt, Jason E.		5.10 hrs	305 /hr	\$1,555.50
Alao, Michael A. Eckert, Michael C. 35.00 hrs 215 /hr \$3,762  TOTAL FEES \$25,351  TOTAL CHARGES FOR THIS MATTER \$35,840.0  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 125 /hr \$450.0 Smith, Douglas M. 25.70 hrs 305 /hr \$7,838.5 Merritt, Jason E. 5.10 hrs 305 /hr \$7,838.5 Merritt, Jason E. 5.10 hrs 305 /hr \$1,555.5 Mhelan, Lindsay C. 6.70 hrs 125 /hr \$87.5 Whelan, Lindsay C. 6.70 hrs 225 /hr \$1,507.5 Alao, Michael A. 17.50 hrs 215 /hr \$3,762.5 Eckert, Michael C. 35.00 hrs 290 /hr \$10,150.0	Ibarra, Katherine E Para	legal	0.70 hrs	125 /hr	\$87.50
### TOTAL FEES ### TOTAL FEES ### TOTAL DISBURSEMENTS ### \$10,150.0  ### \$10,150.0  ### \$10,150.0  ### \$10,150.0  ### \$10,150.0  ### \$10,488.	Whelan, Lindsay C.		6.70 hrs	225 /hr	\$1,507.50
TOTAL FEES TOTAL DISBURSEMENTS  TOTAL CHARGES FOR THIS MATTER  *35,840.0  *BILLING SUMMARY  Papp, Annie M Paralegal Smith, Douglas M. Smith, Douglas M. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  *25,751  *35,840.0  *	Alao, Michael A.		17.50 hrs	215 /hr	\$3,762.50
TOTAL DISBURSEMENTS \$10,488.5  TOTAL CHARGES FOR THIS MATTER \$35,840.0  BILLING SUMMARY  Papp, Annie M Paralegal 3.60 hrs 125 /hr \$450.0  Smith, Douglas M. 25.70 hrs 305 /hr \$7,838.5  Merritt, Jason E. 5.10 hrs 305 /hr \$1,555.5  Ibarra, Katherine E Paralegal 0.70 hrs 125 /hr \$87.5  Whelan, Lindsay C. 6.70 hrs 225 /hr \$1,507.5  Alao, Michael A. 17.50 hrs 215 /hr \$3,762.5  Eckert, Michael C. 35.00 hrs 290 /hr \$10,150.0	Eckert, Michael C.		35.00 hrs	290 /hr	\$10,150.00
### TOTAL CHARGES FOR THIS MATTER  ### S15,840.0  ### BILLING SUMMARY  Papp, Annie M Paralegal  Smith, Douglas M.  Smith, Douglas M.  Merritt, Jason E.  Ibarra, Katherine E Paralegal  O.70 hrs  Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  ### S15,351.  **TOTAL PEES**  TOTAL DISBURSEMENTS  **35,840.0  \$35,840.0  \$450.0  \$4		TOTAL FEES			\$25,351.50
### TOTAL CHARGES FOR THIS MATTER  ### BILLING SUMMARY  Papp, Annie M Paralegal Smith, Douglas M. Smith, Douglas M. Merritt, Jason E. Ibarra, Katherine E Paralegal Whelan, Lindsay C. Alao, Michael A. Eckert, Michael C.  #### TOTAL FEES TOTAL DISBURSEMENTS  ### \$35,840.0  \$35,840.0  \$35,840.0  \$35,840.0  \$450.0  \$450.0  \$450.0  \$7,838.5  \$1,555.5  \$10 hrs \$305 /hr \$1,555.5  \$1,555.5  \$1,507.5  \$1,507.5  \$1,507.5  \$215 /hr \$3,762.5  \$25,351.0  \$10,488.0  **#### TOTAL PEES TOTAL DISBURSEMENTS	TO	TAL DISBURSEMENTS			\$10,488.55
Papp, Annie M Paralegal       3.60 hrs       125 /hr       \$450.00         Smith, Douglas M.       25.70 hrs       305 /hr       \$7,838.5         Merritt, Jason E.       5.10 hrs       305 /hr       \$1,555.5         Ibarra, Katherine E Paralegal       0.70 hrs       125 /hr       \$87.5         Whelan, Lindsay C.       6.70 hrs       225 /hr       \$1,507.5         Alao, Michael A.       17.50 hrs       215 /hr       \$3,762.5         Eckert, Michael C.       35.00 hrs       290 /hr       \$10,150.0         TOTAL FEES         TOTAL DISBURSEMENTS       \$10,488.0	TOTAL CHARGES	FOR THIS MATTER			\$35,840.05
Smith, Douglas M.       25.70 hrs       305 /hr       \$7,838.5         Merritt, Jason E.       5.10 hrs       305 /hr       \$1,555.5         Ibarra, Katherine E Paralegal       0.70 hrs       125 /hr       \$87.5         Whelan, Lindsay C.       6.70 hrs       225 /hr       \$1,507.5         Alao, Michael A.       17.50 hrs       215 /hr       \$3,762.5         Eckert, Michael C.       35.00 hrs       290 /hr       \$10,150.0         TOTAL FEES         TOTAL DISBURSEMENTS       \$25,351.0	BILLING SUMMARY				
Merritt, Jason E.       5.10 hrs       305 /hr       \$1,555.5         Ibarra, Katherine E Paralegal       0.70 hrs       125 /hr       \$87.5         Whelan, Lindsay C.       6.70 hrs       225 /hr       \$1,507.5         Alao, Michael A.       17.50 hrs       215 /hr       \$3,762.5         Eckert, Michael C.       35.00 hrs       290 /hr       \$10,150.0         TOTAL FEES       \$25,351.0         TOTAL DISBURSEMENTS       \$10,488.0	Papp, Annie M Paralegal	ı	3.60 hrs	125 /hr	\$450.00
Ibarra, Katherine E Paralegal       0.70 hrs       125 /hr       \$87.5         Whelan, Lindsay C.       6.70 hrs       225 /hr       \$1,507.5         Alao, Michael A.       17.50 hrs       215 /hr       \$3,762.5         Eckert, Michael C.       35.00 hrs       290 /hr       \$10,150.0         TOTAL FEES         TOTAL DISBURSEMENTS       \$10,488.5	Smith, Douglas M.		25.70 hrs	305 /hr	\$7,838.50
Whelan, Lindsay C.  Alao, Michael A.  Eckert, Michael C.  TOTAL FEES  TOTAL DISBURSEMENTS  6.70 hrs  225 /hr  \$1,507.5  \$3,762.5  \$35,00 hrs  290 /hr  \$10,150.0	Merritt, Jason E.		5.10 hrs	305 /hr	\$1,555.50
Alao, Michael A. 17.50 hrs 215 /hr \$3,762.5 Eckert, Michael C. 35.00 hrs 290 /hr \$10,150.0 TOTAL FEES \$25,351 \$10,488	Ibarra, Katherine E Para	legal	0.70 hrs	125 /hr	\$87.50
### Eckert, Michael C. 35.00 hrs 290 /hr \$10,150.00  ### TOTAL FEES \$25,351  **TOTAL DISBURSEMENTS \$10,488	Whelan, Lindsay C.		6.70 hrs	225 /hr	\$1,507.50
TOTAL FEES \$25,351 TOTAL DISBURSEMENTS \$10,488				470	\$3,762.50
TOTAL DISBURSEMENTS \$10,488.5	Eckert, Michael C.		35.00 hrs	290 /hr	\$10,150.00
		TOTAL FEES			\$25,351.50
TOTAL CHARGES FOR THIS BILL \$35,840.0	TO	TAL DISBURSEMENTS			\$10,488.55
	TOTAL CHAR	GES FOR THIS BILL			\$35,840.05

Agenda Page #422

Please include the bill number on your check.

### INVOICE

Page: 1(1)

Agenda Page #428ww.clarke.com TOLL-FREE: 800-323-5727 PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com, AR Dept. Ext.: 3139

Payment Instructions: Clarke Environmental Mosquito Management, Inc. Electronic: Bank of America - Account: 8666607231 - Routing: 071000039

Check: 16300 Collections Center Drive, Chicago, IL 60693

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**GOCIONE** 

Customer # S07800

Invoice # 6364957 Invoice Date 10/31/17 Terms Net 37 Days Due Date 12/07/17

В Poinciana Community Development Dist 210 N. University Drive Ste. SB 702 L L Coral Springs, FL 33071-7394 Т Attn: Bobbi Gonzalez x40513

Poinciana Community Development Dist Cypress Pkwy and Solivita Blvd

Poinciana, FL 34759

**Agreement no** 0000526272

0

Consultant Pete Deglomine

Description Total

ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICES

BILLING DUE OCTOBER, 2017

Order total 11,750.00

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

\*\*\* We accept ACH Payments \*\*\*

Total:

11,750.00

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439





P.O. Box 91597 Lakeland, FL 33804

Date	Invoice #
11/1/2017	2121

Poinciana Community Development District Attn: Accounts Payable 210 North University Dr. Suite 702 Coral Springs, FI 33701



P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly lawn maintenance per original contract - November 2016 - Poinciana CDD  Billing for November 2017	11,970.42	11,970.4

Thank you for your business.

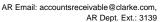
Total

\$11,970.42

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com

Page: 1(1) Agenda Page #425vw.clarke.com

TOLL-FREE: 800-323-5727 PHONE: 630-894-2000





INVOICE

Payment Instructions: Clarke Environmental Mosquito Management, Inc. Electronic: Bank of America - Account: 8666607231 - Routing: 071000039

Check: 16300 Collections Center Drive, Chicago, IL 60693

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Customer # S07800

Invoice # 6364974 Invoice Date 11/01/17 Terms Net 37 Days Due Date 12/08/17

В Poinciana Community Development Dist 210 N. University Drive

Ste. SB 702 L L

Coral Springs, FL 33071-7394 Т Attn: Bobbi Gonzalez x40513 0

Poinciana Community Development Dist Cypress Pkwy and Solivita Blvd

Poinciana, FL 34759

**Agreement no** 0000526272

Consultant Pete Deglomine

Description Total

ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICES

BILLING DUE NOVEMBER, 2017

Order total 11,750.00



Clarke Environmental Mosquito Management, Inc. is a Clarke Company

\*\*\* We accept ACH Payments \*\*\*

Total:

11,750.00

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

### INVOICE

Page: 1(1)
Agenda Page #426vw.clarke.com
TOLL-FREE: 800-323-5727

TOLL-FREE: 800-323-5727 PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139



Payment Instructions: Clarke Aquatic Services, Inc.

Electronic: Bank of America - Account: 8666607118 - Routing: 071000039

Check: 16308 Collections Center Drive, Chicago, IL 60693

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Customer # 088101

B Poinciana Community Development Dist 210 North University Drive Suite 702

Coral Springs, FL 33071-7320
Attn: Barbara Gonzalez x40513

Poinciana Community Development Dist Cypress Parkway and Solivita Blvd.

Poinciana, FL 34759

**Agreement no** 0000526671

Consultant Pete Deglomine

Description

CHARGES FOR AQUATIC WEED AND/OR ALGAE SERVICE FOR CURRENT SEASON Please see your contract for additional billing details and terms BILLING DUE NOVEMBER, 2017

Order total

8,166.66

Clarke Aquatic Services, Inc. is a Clarke Company

\*\*\* We accept ACH Payments \*\*\*

Total:

8,166.66

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439



### STATEMENT OF ELECTRIC SERVICE

NOVEMBER 2017

Agenda Page #427 NUMBER

87555 08008

136.45

FOR CUSTOMER SERVICE OR PAYMENT LOCATIONS CALL: 1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:

1-800-228-8485

POINCIANA CDD

210 N UNIVERSITY DR

STE 702

CORAL SPRINGS

FL 33071

SERVICE ADDRESS

1051 CYPRESS PKY, LITES/GOLF TUNNEL 33

NOV 21 2017 **NEXT READ** 

**DUE DATE** 

**DEPOSIT AMOUNT** 

TOTAL AMOUNT DUE

DATE ON OR ON ACCOUNT

**ABOUT** NOV 29 2017

NONE

PIN: 733184204

### METER READINGS

METER NO. 005485685 (ACTUAL) PRESENT 022213 **PREVIOUS** (ACTUAL) 021097 DIFFERENCE 001116 TOTAL KWH 1116 YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED \$136.45 ON 11/21/17

PAYMENTS RECEIVED AS OF OCT 19 2017

104.31 THANK YOU

GS-1 060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD..09-28-17 TO 10-30-17 32 DAYS

CUSTOMER CHARGE 11.59 ENERGY CHARGE 1116 KWH @ 7.03100¢ 78.47 FUEL CHARGE 1116 KWH a 3.66700¢ 40.92 ASSET SECURITIZATION CHARGE 1116 KWH @ 0.18500¢ 2.06

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

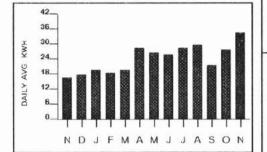
133.04 3.41

TOTAL CURRENT BILL

136.45

TOTAL DUE THIS STATEMENT

\$136.45



ENERGY USE -

DAILY AVG. USE -USE ONE YEAR AGO -\*DAILY AVG. ELECTRIC COST -

35 KWH/DAY 17 KWH/DAY \$4.16

We realize customers may be experiencing hardships due to the storm and we want to help. If you need to make payment arrangements, please call 1-800-700-8744. We are here to support you. Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 23%, Purchased Power 16%, Gas 61%, Oil 0%, Nuclear 0% (For Prior 12 months ending September 30, 2017). Duke Energy will be closed on November 23 and 24, 2017. You may visit duke-energy.com for self-service options. To report an outage, please call our outage line at 1-800-228-8485.

BF\_BL\_DEF\_20171030\_225457\_3 CSV-197-000001571

MM 0001608 BILL # 2 OF 2 GRP 1235

**Duke Energy** 

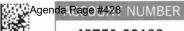
**ACCOUNT NUMBER - 87555 08008** 

000197 000001571

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### STATEMENT OF ELECTRIC SERVICE



48750 39182

#### NOVEMBER 2017

FOR CUSTOMER SERVICE OR PAYMENT LOCATIONS CALL: 1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:

1-800-228-8485

POINCIANA CDD

210 N UNIVERSITY DR

STE 702

CORAL SPRINGS FL 33071

SERVICE ADDRESS

1051 CYPRESS PKY, 9 TUNNEL LIGHTS

DUE DATE TOTAL AMOUNT DUE NOV 21 2017 29.63

**DEPOSIT AMOUNT NEXT READ** ON ACCOUNT DATE ON OR

ABOUT

NOV 29 2017 NONE

PIN: 733184204

### METER READINGS

METER NO. 005495438 PRESENT (ACTUAL) 053334 **PREVIOUS** (ACTUAL) 053175 DIFFERENCE 000159 TOTAL KWH 159 YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED \$29.63 ON 11/21/17

PAYMENTS RECEIVED AS OF OCT 19 2017 28.96 THANK YOU

060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD...09-28-17 TO 10-30-17 32 DAYS

CLISTOMER CHARGE 11.59 **ENERGY CHARGE** 159 KWH @ 7.03100¢ 11.18 5.83 FUEL CHARGE 159 KWH a 3.66700¢ ASSET SECURITIZATION CHARGE 159 KWH @ 0.18500¢ 0.29

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

28.89 .74

29.63

\$29.63

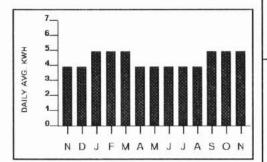
TOTAL CURRENT BILL

TOTAL DUE THIS STATEMENT

RECEIVED CORAL SPRINGS, FL

NOV 06 2017

SEVERNTRENTENVIRONMENTAL SERVICES, INC.



ENERGY USE —

DAILY AVG. USE -5 KWH/DAY USE ONE YEAR AGO -4 KWH/DAY \*DAILY AVG. ELECTRIC COST -

We realize customers may be experiencing hardships due to the storm and we want to help. If you need to make payment arrangements, please call 1-800-700-8744. We are here to support you. Duke Energy Florida utilized fuel in the following proportions to generate your power: Coal 23%, Purchased Power 16%, Gas 61%, Oil 0%, Nuclear 0% (For Prior 12 months ending September 30, 2017). Duke Energy will be closed on November 23 and 24, 2017. You may visit duke-energy.com for self-service options. To report an outage, please call our outage line at 1-800-228-8485.

BF\_BL\_DEF\_20171030\_225457\_3 CSV-196-000001571

MM 0001607 BILL # 1 OF 2 GRP 1235

**Duke Energy** 

**ACCOUNT NUMBER - 48750 39182** 

000196 000001571

լկելոի վիկին դուրկել ների իրվ իրական հայլի ըվ իրկելուն և և POINCIANA CDD 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320

## **December Invoices**

# POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 12/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTER	RSTATE BAI	NK - GF - (A	CCT# XXX	(XX3173)					
Check	2540	12/11/17	Vendor	FEDEX	6-000-36124	NOV POSTAGE	Postage and Freight	001-541006-51301	\$89.40
Check	2540	12/11/17	Vendor	FEDEX	6-008-23952	NOV POSTAGE	Postage and Freight	001-541006-51301	\$11.55
Check	2541	12/11/17	Vendor	FLORALAWN 2, LLC.	2209-1	DEC LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$11,970.42
Check	2542	12/11/17	Vendor	HOPPING, GREEN & SAMS	96632	9/19-9/29/17 GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$861.43
Check	2542	12/11/17	Vendor	HOPPING, GREEN & SAMS	97088	OCT GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$3,720.20
Check	2543	12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.		***Voided Voided****			\$0.00
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	CM23466	TO CORRECT DUPLICATE BILLING ON 23466 & 22487	ProfServ-Field Management	001-531016-53901	(\$7,665.30)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611.75
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	Postage and Freight	001-541006-51301	\$18.41
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	Printing and Binding	001-547001-51301	\$68.60
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509628	001-549900-53901	(\$24.84)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509712	001-549900-53901	(\$21.53)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93510065	001-549900-53901	(\$24.84)
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611.75
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Postage and Freight	001-541006-51301	\$8.46
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Printing and Binding	001-547001-51301	\$1,105.20
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	ProfServ-Dissemination Agent	001-531012-51301	\$5,000.00
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Misc-Contingency	001-549900-53901	\$248.31
Check	2544	12/11/17	Vendor	INFRAMARK, LLC	25485	NOV 2017 MGMT FEES	Office Supplies	001-551002-51301	\$88.00
Check	2545	12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.	112817	TRSF ASSESSMENTS	Due From Other Funds	131000	\$82,920.61
Check	2546	12/14/17	Employee	DAVID LANE	PAYROLL	December 14, 2017 Payroll Posting			\$184.70
Check	2547	12/14/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	December 14, 2017 Payroll Posting			\$184.70
Check	2548	12/14/17	Employee	LERUE M. STELLFOX	PAYROLL	December 14, 2017 Payroll Posting			\$184.70
Check	2549	12/14/17	Employee	LITA B. EPSTEIN	PAYROLL	December 14, 2017 Payroll Posting			\$184.70
Check	2550	12/14/17	Vendor	CLARKE ENVIRONMENTAL MOSQUITO	6365047	DEC MOSQUITO MGMNT	Contracts-Aquatic Midge Mgmt	001-534130-53901	\$11,750.00
Check	2551	12/18/17	Vendor	ATKINS NORTH AMERICA, INC	1870839	OCT 2017 FEES; REC AMENITIES	GENERAL ENGINEERING	001-531013-51501	\$1,225.25
Check	2551	12/18/17	Vendor	ATKINS NORTH AMERICA, INC	1870839	OCT 2017 FEES; REC AMENITIES	RECREATIONAL AMENITIES	001-130000-51501	\$760.50
Check	2552	12/18/17	Vendor	THE LEDGER	L060G0I82G	ENGINEERING PROPOSAL REQUEST	Legal Advertising	001-548002-51301	\$673.17
Check	2553	12/18/17	Vendor	THE LEDGER	1006707	***Voided Voided****	3		\$0.00
Check	2554	12/15/17	Vendor	THE LEDGER	1006707	MEETINGS 11/8, 11/16, 11/21/17	Legal Advertising	001-548002-51301	\$3,502.10
Check	2554	12/15/17	Vendor	THE LEDGER	CM1006707	TO CLEAR DUPLICATE PAYMENT ON INV L060G0I82G	Legal Advertising	001-548002-51301	(\$673.17)
Check	2555	12/21/17	Vendor	CLARKE AQUATIC SERVICE, INC.	3231596	AQUATIC WEED/ALGAE SERVICE	Contracts-Aquatic Control	001-534067-53901	\$8,166.66
Check	2556	12/21/17	Vendor	DEPT OF ECONOMIC OPPORTUNITY	70267	2017/2018 DISTRICT FILING FEE	Annual District Filing Fee	001-554007-51301	\$175.00
							·		

# POINCIANA Community Development District

### **Payment Register by Bank Account**

For the Period from 12/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	2556	12/21/17	Vendor	DEPT OF ECONOMIC OPPORTUNITY	70267	2017/2018 DISTRICT FILING FEE	Accounts Receivable	115000	\$25.00
Check	2557	12/21/17	Employee	DAVID LANE	PAYROLL	December 21, 2017 Payroll Posting	Accounts Necelvable	113000	\$184.70
Check	2558	12/21/17	Employee	ROBERT W. ZIMBARDI	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2559	12/21/17	, ,	LERUE M. STELLFOX	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2560	12/21/17	Employee	LITA B. EPSTEIN	PAYROLL	December 21, 2017 Payroll Posting			\$184.70
Check	2561	12/22/17	Vendor	FEDEX	6-021-74406	POSTAGE 12/12/17	Postage and Freight	001-541006-51301	\$113.05
Check	2562	12/29/17	Vendor	INFRAMARK, LLC	26146	ASSESSMENT ROLL SVC	ProfServ-Special Assessment	001-531038-51301	\$11,365.00
ACH	DD117	12/21/17	Vendor	DUKE ENERGY	112917-ACH	10/30-11/29/17 ELEC ACH	87555-08008	001-543006-53901	\$117.69
ACH	DD118	12/21/17	Vendor	DUKE ENERGY	112917-39182 ACH	10/30-11/29/17 ELEC ACH	48750-39182	001-543006-53901	\$28.07
								Account Total	\$148,636.84

Total Amount Paid	\$148,636.84

Total Amount Paid - Breakdown by Fund				
Fund	·	Amount		
General Fund - 001		65,716.23		
Series 2012A Debt Service Fund - 202		82,920.61		
	Total	148,636.84		



Invoice Number 6-000-36124

Invoice Date Nov 21, 2017

**Account Number** 3225-4679-3

Page | 1 of 4

**Billing Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 Shipping Address:

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 Invoice Questions? Contact FedEx Revenue Services

Phone:

(800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax:

(800) 548-3020

Internet: www.fedex.com

### Invoice Summary Nov 21, 2017

Transportation Charges		105.75
Base Discount		-39.45
Special Handling Charges		23.10
Total Charges	USD	\$89.40
TOTAL THIS INVOICE	USD	\$89.40

You saved \$39.45 in discounts this period!

Other discounts may apply.

FILTOEIVED 

NOV 28 2017

SEVERN PRENTENVIRONMENT STRUCTS INC.

### Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-000-36124		USD \$89.40

#### Remittance Advice

Your payment is due by Dec 06, 2017

0040626 01 AB 0.400 \*\*AUTO T9 0 1324 33071-732077 -C01-P40666-11

SEVERN TRENT/POINCIANA

210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320



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P.O. Box 660481 DALLAS TX 75266-0481



Invoice NumberInvoice DateAccount NumberPage6-000-36124Nov 21, 20172 of 4

# Adjustment Request Fax to (800) 548-3020

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Invoice NumberInvoice DateAccount NumberPage6-000-36124Nov 21, 20173 of 4

## FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Nov 98, 2017 Payor: Third Party	Cust. Ret.: poinciana a Ret.#3:	penda package . Ref.#2;	

- Fuel Surcharge FedEx has applied a fuel surcharge of 4.50% to this shipment.
- . The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 3
- Package Delivered to Recipient Address Release Authorized

Automation	CAFE	<u>Sender</u>	Recipient
Tracking ID	643393706366	SEVERN TRENT SERVICES	LITA EPSTEIN
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD
Package Type	FedEx Pak	210 UNIVERSITY DR	1197 GLENDORA ROAD NORTH
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US
Packages	1		
Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge	17.53
Delivered	Nov 10, 2017 17:13	Discount	-6.48
Svc Area	A3	Residential Delivery	3.85
Signed by	see above	Fuel Surcharge	0.67
FedEx Use	000000000/6002/02	Total Charge	USD \$15.57
Ship Date: Nov	OB, 2017.	Cast, Ref.: poinciana agenda package	Ref.#2:
Payor: Third Par		Ref#2:	

- Fuel Surcharge FedEx has applied a fuel surcharge of 4.50% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 3
- Package Delivered to Recipient Address Release Authorized

Automation	CAFE	Sender	Recipient
Tracking ID	643393706377	SEVERN TRENT SERVICES	RICHARD W. KELLOGG
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD
Package Type	FedEx Pak	210 UNIVERSITY DR	317 SORRENTO ROAD
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US
Packages	1		•
Rated Weight	2.0 lbs, 0.9 kgs	Transportation Charge	17.53
Delivered	Nov 10, 2017 14:03	Discount	-6.48
Svc Area	A3	Residential Delivery	3.85
Signed by	see above	Fuel Surcharge	0.67
FedEx Use	600000000/6002/02	Total Charge	USD \$15.57
Ship Date: No		Cust. Ret.: poinciana agenda package	1 1 1 Rol.#2*
Payor: hita h	arty	Rof#32	

- Fuel Surcharge FedEx has applied a fuel surcharge of 4.50% to this shipment.
- The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.
- Distance Based Pricing, Zone 3
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the Invoice amount.
- Package Delivered to Recipient Address Release Authorized
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	CAFE	<u>Sender</u>	<u>Recipieut</u>	
Tracking ID	643393706399	SEVERN TRENT SERVICES	SKIP STELLFOX	
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD	
Package Type	Customer Packaging	210 UNIVERSITY DR	253 SAND PIPER DRIVE	
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US	
Packages	1			
Rated Weight	3.0 lbs, 1.4 kgs	Transportation Charge		18.10
Delivered	Nov 10, 2017 17:28	Discount		-7.05
Svc Area	A3	Residential Delivery		3.85
Signed by	see above	Fuel Surcharge		0.67
FedEx Use	000000000/6002/02	Total Charge	USD	\$15.57

		Invoice Number Invo	ice Date Account Number	\ Page
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	inn FedEx has applied a fuel surchar		Ret.#2:	CONTRACTOR
Distance Based		- ·	a and too test test test test test test test	20 di 000.
Automation	CAFE	Sender	Recipient	
racking ID	643393706403	SEVERN TRENT SERVICES	ROBERT ZIMBARDI	
ervice Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD	
ackage Type	FedEx Pak	210 UNIVERSITY DR	524 CATANIA LANE	
опе	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US	
ackages	1			
ated Weight	2.0 lbs, 0.9 kgs	Transportation Charge		17.53
elivered	Nov 10, 2017 15:50	Discount		-6.48
vc Area	A3	Residential Delivery		3.8!
igned by	see above	Fuel Surcharge	ties	0.67 \$15.57
:dEx Use hip Date: Nov	000000000/6002/02	Total Charge Cust. Ret.: poinciana agenda packag	USD a Raluz:	. <b>0.517</b> 
The delivery con Distance Based		nces (Including home offices) is 7 P.M. the second busines	s day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM servi	ce areas.
utomation	CAFE	<u>Sender</u>	Recipient	
racking ID	643393706469	SEVERN TRENT SERVICES	DAVID LANE	
ervice Type	FedEx 2Day	SEVERN TRENT SERVICES	PONCIANA CDD	
ackage Type	FedEx Pak	210 UNIVERSITY OR	260 SORRENTO ROAD	
)ne	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US	
ackages	2011-001-	T		47 54
ated Weight	2.0 lbs, 0.9 kgs	Transportation Charge		17.53
elivered	Nov 10, 2017 14:05	Discount Residential Delivery		-6.48 3.89
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gned by od Ex Use	see above 000000000/6002/02	Total Charge	USD	\$15.57
hip Date: Nov ayor: Third Pa Fuel Surcharge -	09, 2017 ry - FedEx has applied a fuel surchar	Cust. Ref.; poinciana agenda packag Ref.#3:	and the state of t	
Distance Based	Pricing, Zone 3			
utomation	CAFE	<u>Sender</u>	Recipient	
racking iD	643393706470	SEVERN TRENT SERVICES	LEO KATHY	
ervice Type	FedEx 2Day	SEVERN TRENT SERVICES	ATKINS	
ackage Type	FedEx Pak	210 UNIVERSITY DR	482 SOUTH KELLER ROAD	
one	03	CORAL SPRINGS FL 33071 US	ORLANDO FL 32810-6101 US	
ackages	1			
ated Weight	2.0 lbs, 0.9 kgs	T		
elivered	Nov 10, 2017 09:53	Transportation Charge		17.53
vc Area	A1	Discount		-6.48
igned by	J.JUAN pogopogogogogo	Fuel Surcharge	USD	0.50
edEx Use	000000000/6002/_	Total Charge	030	\$11.55

\$89.40

\$89.40

USD

USD

Third Party Subtotal

Total FedEx Express



1nvoice Number 6-008-23952 Invoice Date Nov 28, 2017 Account Number

Page 1 of 3

**Billing Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 **Shipping Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 Invoice Questions? Contact FedEx Revenue Services

Phone: (800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax:

(800) 548-3020

Internet:

www.fedex.com

Invoice Summary Nov 28, 2017

FedEx Express Services

Transportation Charges 18.10
Base Discount -7.05
Special Handling Charges 0.50
Total Charges USD \$11.55
TOTAL THIS INVOICE USD \$11.55

You saved \$7.05 in discounts this period!

Other discounts may apply.

DEC 04 2017

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx. Please do not staple or fold. Please make check payable to FedEx.

For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-008-23952		USD \$11.55

## Remittance Advice

Your payment is due by Dec 13, 2017

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320



FedEx P.O. Box 660481 DALLAS TX 75266-0481



Invoice Number	Invoice Date	Account Number	`	Page
 6-008-23952	Nov 28, 2017			2 of 3

# Adjustment Request Fax to (800) 548-3020

Use this	form to	o fax	req	ues	sts	for	ad	jus	tme	nt	s d	ue	to	th	e re	aso	ns	ind	lica	te	d b	el	0W	. F	Rec	ļue	sts	fo	r a	djus	stm	ent	S
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**Invoice Number** 6-008-23952 Nov 28, 2017

Account Number

Page 3 of 3

FedEx Express Shipment Detail By Payor Type (Original)

A Friel Provehance FadFricker	 A FOW 4- 4L!L!-			
Paydr: Third Party	Rel#3;			
Ship Date: Nov. 16, 2017	Chef Da	La Poinciane Mto, File	Ref.#2	
	88 - 8888 - 8488888 - 88 - 88	8868 - NEL - MEDICAZZ - 680 686. Z 686. Z 688.	. 100 0000 100 . 1000 1000 1000 1000 10	

Fuel Surcharge - FedEx has applied a fuel surcharge of 4.50% to this shipment.

Distance Based Pricing, Zone 3

· FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

The package weight exceeds the maximum for the packaging type, therefore, FadEx Pak was rated as Customer Packaging.

Automation Tracking ID Service Type Package Type Zone Packages	INET 7707688282223 FedEx 2Day Customer Packaging 03	Sender Maria Fuentes Severn Trent Management Ser 313 CAMPUS ST KISSIMMEE FL 34747 US	v. Severn Trei 210 N UNIV		
Rated Weight	3.0 lbs, 1.4 kgs				
Delivered	Nov 20, 2017 10:18	Transportation Charge			18.10
Svc Area	A1	Discount			7.05
Signed by	V.SMITH	Fuel Surcharge			0.50
FedEx Use	000000000/6002/_	Total Charge		USD	\$11.55
			Third Party Subtotal	USD	\$11.55
			Total FedEx Express	USD	\$11.55





P.O. Box 91597 Lakeland, FL 33804

Date	Invoice #
12/1/2017	2209-1

Bill To	
Poinciana Community Development District	
Attn: Accounts Payable	
210 North University Dr.	
Suite 702	
Coral Springs, FI 33701	
SOMMER SOM TO SOME DO SOME SOME SOME SOME SOME SOME SOME SOM	

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly lawn maintenance per original contract - November 2016 - Poinciana CDD	11,970.42	11,970.4
	Billing for December 2017		
	pur business.		

Thank you for your business.

Total

\$11,970.42

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com

## Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

October 27, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 313 Campus Street Celebration, FL 34747

Eckert, Michael C.

Bill Number 96632 Billed through 09/30/2017

> \$202.50 \$493.00

\$845.50

MCE POINC 00001

POZNC	COOOI	MCL					
FOR PROF	ESSION	AL SERVICES RI	ENDERED				
09/19/17	MCE	Confer with Eps	stein.				0.80 hrs
09/22/17	MCE	Review insurance	ce proposals per Wa	lter request; co	nfer with W	alter.	0.70 hrs
09/25/17	MCE	Prepare for boa	rd meeting.				0.10 hrs
09/26/17	LCW	Review October	meeting publication	n advertisement			0.10 hrs
09/27/17	LCW	Review correspo	ondence regarding r	midges in distric	t ponds.		0.20 hrs
09/29/17	MCE	Confer with Deg	glomine regarding m	nidge agreemen	t.		0.10 hrs
09/29/17	LCW		district maintenance etter extending term		orepare and	coordinate	0.60 hrs
09/29/17	APA	Review previous extensions.	s midge and aquatic	agreements; p	repare lettte	er agreement for	1.20 hrs
	Total fee	s for this matter					\$845.50
DISBURS	EMENTS						
	Docume	nt Reproduction					14.25
	Postage						0.46
	Lexis Ne	xis					1.22
	Total dis	bursements for th	his matter				\$15.93
MATTER S	SUMMAR	<u>Y</u>					
	Dana Ar	nain M. Davelenn	-1	4.5	20 hrs	135 /br	¢150.00
		nnie M Paralega Lindsay C.	31		0 nrs 0 hrs	125 /hr 225 /hr	\$150.00 \$202.50
	witelail,	Linusay C.		0.3	W 1113	223 /111	4202,JU

**TOTAL FEES** 

1.70 hrs

290 /hr

Poincia	ana - General Counsel	Bill No.	96632		:======	Agenda	Page #441 Page 2	
	τ	OTAL DISBURSEMEN	rts				\$15.93	
	TOTAL CHARGE	ES FOR THIS MATT	ER				\$861.43	
BILL	ING SUMMARY							
	Papp, Annie M Paraleg	jal		1.20 hrs	125 /	hr	\$150.00	
	Whelan, Lindsay C.			0.90 hrs	225 /	hr	\$202.50	
	Eckert, Michael C.			1.70 hrs	290 /	hr	\$493.00	
		TOTAL FE	ES				\$845.50	
	Т	OTAL DISBURSEMEN	ITS				\$15.93	
	TOTAL CHA	RGES FOR THIS BI	LL			/	\$861.43	1

Please include the bill number on your check.

## Hopping Green & Sams

Attomeys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

November 22, 2017

Poinciana Community Development District c/o District Manager Severn Trent Services 313 Campus Street Celebration, FL 34747 Bill Number 97088 Billed through 10/31/2017

## **General Counsel**

POINC 00001 MCE

FOR PROF	ESSION	AL SERVICES RENDERED	
10/02/17	LCW	Review notice of public hearing on resident's setback variance request.	0.10 hrs
10/03/17	LCW	Review draft agenda and provide comments to same.	0.10 hrs
10/04/17	LCW	Review engineering agreements regarding assignment terms.	0.20 hrs
10/09/17	MCE	Review Department of Economic Opportunity annual special district update document.	0.10 hrs
10/09/17	KEM	Confer with district manager regarding engineer's report.	0.10 hrs
10/13/17	LCW	Prepare for board meeting.	0.30 hrs
10/16/17	MCE	Prepare for board meeting; follow-up with Walter regarding plat.	0.40 hrs
10/18/17	MCE	Prepare for, travel to and attend board meeting; follow-up; return travel.	4.10 hrs
10/19/17	MCE	Confer with Walter regarding request for qualifications for engineering services.	0.10 hrs
10/19/17	LCW	Follow-up from board meeting; prepare Floralawn landscape extension; prepare agreements for midge and aquatic maintenance services and coordinate execution of same.	1.00 hrs
10/19/17	KEM	Prepare resolution designating primary administrative office.	0.10 hrs
10/19/17	APA	Prepare request for qualifications for engineer; prepare request for proposals for district manager; prepare resolution designating primary administrative office.	1.40 hrs
10/20/17	MCE	Prepare engineering request for qualification; prepare district manager solicitation; confer with Zimbardi.	0.50 hrs
10/20/17	LCW	Confer regarding engineering and district management request for proposals; revise same; review interim engineering agreement.	1.00 hrs
10/20/17	APA	Prepare interim engineer agreement; perform sectretary of state search for GAI Consultants.	1.20 hrs

======		 :==================================	=======
10/21/17	MCE	Follow-up on requests for district management proposals.	0.10 hrs
10/23/17	LCW	Review correspondence from management companies regarding district management request for proposals; review engineering request for qualifications proof of publication and confer with staff regarding same.	0.20 hrs
10/24/17	LCW	Review November meeting advertisement and provide comments to same; coordinate execution of direct collection agreement.	0.20 hrs
10/24/17	KEM	Prepare direct collect agreement.	0.10 hrs
10/25/17	LCW	Review GAI comments to interim engineering agreement and confer with Leo regarding same; confer with Flint regarding district management request for proposals.	0.50 hrs
10/27/17	LCW	Confer with Dailey regarding district management request for proposals.	0.10 hrs
10/30/17	MCE	Research potential midge treatments/preventions.	0.20 hrs
10/30/17	MCE	Confer with Koncar.	0.10 hrs
10/30/17	LCW	Review correspondence regarding midge presentation at November meeting; review correspondence regarding district management request for proposals; review correspondence regarding fish kill; review October meeting minutes and provide comments to same.	0.50 hrs
10/30/17	APA	Gather signature pages on interim engineering agreement and save to one file.	0.50 hrs
10/31/17	LCW	Confer with staff regarding tentative agenda for November meeting.	0.10 hrs
	Total fe	es for this matter	\$3,214.50
DISBURS		ent Reproduction	181.25 2.03
	Travel		267.89
	Travel -		23.41
	Federal	Express	31.12
	Total di	sbursements for this matter	\$505.70
MATTER :	SUMMAR	<u>RY</u>	
	Papp, A	nnie M Paralegal 3.10 hrs 125 /hr	\$387.50
	Ibarra,	Katherine E Paralegal 0.30 hrs 125 /hr	\$37.50
		, Lindsay C. 4.30 hrs 245 /hr	\$1,053.50
	Eckert,	Michael C. 5.60 hrs 310 /hr	\$1,736.00
		TOTAL FEES	\$3,214.50
		TOTAL DISBURSEMENTS	\$505.70

\$3,720.20

TOTAL CHARGES FOR THIS MATTER			\$3,720.20
BILLING SUMMARY			
Papp, Annie M Paralegal	3.10 hrs	125 /hr	\$387.50
Ibarra, Katherine E Paralegal	0.30 hrs	125 /hr	\$37.50
Whelan, Lindsay C.	4.30 hrs	245 /hr	\$1,053.50
Eckert, Michael C.	5.60 hrs	310 /hr	\$1,736.00
TOTAL FEES			\$3,214.50
TOTAL DISBURSEMENTS			\$505.70

Please include the bill number on your check.

**TOTAL CHARGES FOR THIS BILL** 

Boll Eren



Suite 100

Katy, TX 77449

Agenda Page #445

Invoice: 24567 Invoice Date: 10/24/2017 Due Date: 11/23/2017 Terms: Net 30 Project ID: **POINCIANA** 

PO #:

Bill To: Poinciana CDD 210 N University Dr, Suite 702 Coral Springs FL 33071

United States

Sales Description	Quantity	Units	Rate	Amount
Management Fees for the Month Of: October 2017				
Administrative Fees 001-531027-51201-5000	1	Ea	\$4,611.75	\$4,611.75
Field Ops Services 001-531016-53901-5000	1	Ea	\$1,166.67	\$1,166.67
Postage 001-541006-51301-5000	1	Ea	\$18.41	\$18.41
Copies 001-547001-51301-5000	1	Ea	\$68.60	\$68.60
For invoices paid in error	1	Ea	(\$71.21)	(\$71.21)
			Subtotal	\$5,794.22
			Tax (0%)	\$0.00
			Total Due	\$5,794.22

Remit To: Severn Trent Environmental Services, Inc. P.O. Box 733778 Dallas, TX 75373-3778

Please note our lockbox address has changed. Please include the Project ID and the Invoice Number on the check stub of your payment.



Severn Trent Environmental Services, Inc. 2002 West Grand Parkway North Suite 100 Katy, TX 77449 Invoice: Invoice Date: Due Date: Terms: Project ID: PO #:

25485 11/22/2017 12/22/2017 Net 30 POINCIANA

Bill To: Poinciana CDD 210 N University Dr, Suite 702 Coral Springs FL 33071 United States

			Tax (0%)	\$0.00
			Subtotal	\$12,228.39
Office Supplies	1	Ea	\$88.00	\$88.00
0/11/17 - Home Depot - Angle sld alum - misc. supplies	1	Ea	\$248.31	\$248.31
Dissemination	1	Ea	\$5,000.00	\$5,000.00
Copies 101-547001-51301-5000	1	Ea	\$1,105.20	\$1,105.20
Postage 001-541006-51301-5000	1	Ea	\$8,46	\$8.46
Field Ops Services 001-531016-53901-5000	1	Ea	\$1,166.67	\$1,166.67
Administrative Fees 001-531027-51201-5000	1	Ea	\$4,611.75	\$4,611.75
Management Fees for the Month Of: November 2017				
Sales Description	Quantity	Units	Rate	Amoun

Remit To: Severn Trent Environmental Services, Inc. P.O. Box 733778 Dallas, TX 75373-3778

Please note our lockbox address has changed. Please include the Project ID and the Invoice Number on the check stub of your payment.

## **Poinciana**

210 North University Drive, Suite 702 Coral Springs, Florida 33071 (954) 753-5841 tel ~ (954) 345-1292 fax

## **CHECK REQUEST**

Date: November 28, 2017

Vendor #: Poinciana c/o US Bank Vendor 23

Amount: 82,920.61

GL Code: 202.131000 - 1000

Description: Transfer of Assessment 2017-2018

FedEx letter with check to U.S. Bank.

## **Poinciana**

Community Development District 210 North University Drive, Suite 702 Coral Springs, Florida 33071 (954) 753-5841 / fax (954) 345-1292

November 28, 2017

U.S. Bank, N.A.-CDD Lockbox Services-12-2657 EP-MN-01LB 1200 Energy Park Drive St. Paul, MN 55108

Re: Assessment Collections

To whom it may concerns:

Enclosed please find a check in the amount of \$82,920.61 representing assessments collected for Poinciana CDD.

Please deposit these funds into the 2012 Revenue Fund (

contact the District's Accountant Sergie Inquanze

Should you have any questions, please contact the District's Accountant, Sergio Inguanzo Tel (954)603-0033.

Sincerely,

Poinciana Community Development District

Sergío Inguanzo

Sergio Inguanzo
District Accountant

## INVOICE

Page: 1(1)
Agenda Page #449ww.clarke.com

TOLL-FREE: 800-323-5727 PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com,
AR Dept. Ext.: 3139



Payment Instructions: Clarke Environmental Mosquito Management, Inc.

Electronic: Bank of America - Account: 8666607231 - Routing: 071000039

Check: 16300 Collections Center Drive, Chicago, IL 60693

S

1

Т

Customer # S07800

Invoice # 6365047 Invoice Date 12/05/17 Terms Net 37 Days Due Date 01/11/18

B Poinciana Community Development Dist 210 N. University Drive Ste. SB 702 Coral Springs, FL 33071-7394 Attn: Bobbi Gonzalez x40513

Poinciana Community Development Dist Cypress Pkwy and Solivita Blvd

Poinciana, FL 34759

**Agreement no** 0000528782

Consultant Pete Deglomine

Description

ENVIRONMENTAL MOSQUITO MANAGEMENT SERVICES

BILLING DUE DECEMBER, 2017

**Order total** 11,750.00

Clarke Environmental Mosquito Management, Inc. is a Clarke Company

\*\*\* We accept ACH Payments \*\*\*

Total:

11,750.00

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

# ATKINS

Poinciana Community Development District Attn: Accounts Payable 210 North University Drive Suite 702 Coral Springs, FL 33071 Invoice Date:

November 16, 2017

Project #:

100057397

Invoice #:

1870839

Project Description:

PCDD District Engineer FY17-18

Invoice Comments:

If you have any questions regarding this invoice, please contact Michael

Dell'Isola at 407-806-4371. Thank you. October 01, 2017 to October 29, 2017

Invoicing Period:

**Basic Services** 

Current

Rate Labor

1,985.75

**Total Invoice** 

1,985.75

Total Due this Invoice

USD 1,985.75

Contract Amount:

18,000.00

Previous Billed: Billed to Date

1,985.75

Contract Balance:

16,014.25

Remit to:

Atkins North America, Inc PO Box 409357 Atlanta, GA 30384-9357 Tax ID: 59-0896138

Wire Payments: Routing No. 026009593, Acct No 005481516927 ACH EFT Payments: ABA Routing 063100277, Acct No 005481516927 Poinciana Community Development District PCDD District Eng FY17-18397

Project Number Invoice Number 100057397 1870839

Date

November 16, 2017

			Current		
Name ( ) ( ) ( ) ( ) ( )	Category	% - We Hours	Bill Rate	Total	
TASK: 00.1-General Engineering		7.25	169.00	1.225.25	
Dell'Isola Jr, Michael D (Mike)	Project Manager	7.25	109.00	1,225.25 1,225.25	
TASK TOTAL		F123		1,220,20	
TASK: 00.2-Recreational Ameniti Dell'Isola Jr, Michael D (Mike)	Project Manager	4.50	169.00	760.50	
TASK TOTAL	r rojour menego.	4.50		760.50	
TOTAL		11.75		1,985.75	

## THE LEDGER

**LEGAL ADVERTISING** 

FEDERAL ID # 47 2464860

BILLED ACCOUNT NUMBER

302313
REMITTANCE ADDRESS

LAKELAND LEDGER PUBLISHING

PO BOX 913004

ORLANDO, FL 32891

BILLED ACCOUNT NAME AND ADDRESS
DIANA MANZA- POINCIANA CDD
SEVERN TRENT NORTH AMERICA
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071 7320

PLEASE RETURN THIS INVOICE ALONG WTH YOUR REMITTANCE

DATE	NEWSPAPER REFERENCE	Description	Size	PAID	NET AMOUN
11/16/2017	L060G0l82G	REQUEST FOR QUALIFICATIONS ENGINEERING	1 X 142		\$ 673.1
		ok to pay milosin			
		CORAL SPRINGS, FL NOV 2 7 2017			
		SEVERN TRENT ENVIRONMENTAL SERVICES INC.			

BILLED ACCOUNT NUMBER:

302313

TOTAL AMOUNT DUE

## AFFIDAVIT OF PUBLICATION THE LEDGER Lakeland, Polk County, Florida

STATE OF FLORIDA) COUNTY OF POLK)

Before the undersigned authority personally appeared Leslie Colon, who on oath says that she is an Account Executive for Advertising at The Ledger, a daily newspaper published at Lakeland in Polk County, Florida; that the attached copy of advertisement, being a

### REQUEST FOR QUALIFICATIONS

in the matter of ENGINEERING SERVICES

Concerning POINCIANA CDD

was published in said newspaper in the issues of

### 11-16; 2017

Affiant further says that said The Ledger is a newspaper published at Lakeland, in said Polk County, Florida, and that the said newspaper has heretofore been continuously published in said Polk County, Florida, daily, and has been entered as second class matter at the post office in Lakeland, in said Polk County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signed.

Leslie Colon

Advertising Account Executive

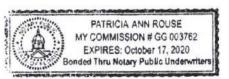
Who is personally known to me.

Sworn to and subscribed before me this 17th day of November, A.D. 2017

le Colar

Notary Public

(Seal)



Agenda Page #453

REQUEST FOR QUALIFICATIONS ("RFQ") FOR ENGINEERING SERVICES FOR THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT

The Poinciana Community Development District ("District"), located in Polk County, Florida, announces that professional engineering services are needed on a continuing basis for the District. The engineering firm selected will act in the general capacity of District Engineer and, if so authorized, may provide general engineering services for the design and construction administration associated with the District's existing and future capital improvement plan. The District boundaries are described on the District's web site www.polnolans.cdd.org.

boundaries are described on the District's web site www.poincianacdd.org.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standarform No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel: b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with Polic County and the SFWMD e) the geographic location of the Applicant's headquarfers and offices; f) the current and projected workloads of the Applicant must identify the specific individual (s) affiliated with the Applicant who would be handling District meetings, construction services, operations-compliance with permit conditions, contractor supervisionadministration and other engineering tasks.

The District will review all Applicants and will comply with Florida law, Including the Consultant's Competitive Negotiations Act. Chapter 287, Florida Statutes ("CCNA"). All Applicants must submit eight (8) copies of Standard Form No. 330 and Qualification Statement by 12:00 p.m. on December 4, 2017, to the attention of Sevem Trent Management Services, Attn: Chuck Walter, 313 Campus Street, Celebration, Florida 34747 ("District Manager's Office").

Manager's Office').

The Board of Supervisors shall rank and select an Applicant using the requirements set forth in the CCNA. The highest ranked Applicant will be asked to enter into contract negotiations. If an agreement cannot be reached, negotiations will cease and begin with the next highest ranked Applicant, and if these negotiations are unsuccessful, will continue to the third highest ranked Applicant. The District reserves the right to reject any and all Qualification Statements. Additionally, there is no express or implied obligation for the District to reimburse Applicants for any expenses associated with the preparation and submittal of the Qualification Statements in response to this request.

Any protest regarding the terms of this Notice, or the evaluation criteria on file with the District Manager's Office, must be filed in writing with the District Manager's Office, within seventy-two (72) hours after the publication of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is tion of this Notice. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a notice of protest or failure to timely file a notice of protest or failure to timely file a notice of protest with respect to aforesaid Notice or evaluation criteria provisions. Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the armount of Ten Thousand Dollars (\$10,000.00). Additional information and requirements regarding formation and requirements regarding protests are set forth in the District's Rules of Procedure, which are avail-able from the District Manager's Of-



## theledger.com

300 West Lime St., Lakeland FL 33815 Classified Advertising: (863) 802-7355 Fax Number: (863) 802-7814

East Polk bureau: 455 Sixth St. NW, Winter Haven FL 33881

Order:	L060G0I82G	Pubs:	1,11	Rate:	LA
Phone:	(954)753-0380	Class:	0001	Charges:	\$ 0.00
Account:	302313	Start Date:	11/16/2017	List Price:	\$ 673.17
Name:	C/O GARY L.	Stop Date:	11/16/2017	Payments:	\$ 0.00
Caller:	DIANE	Insertions:	2	Balance:	\$ 673.17
Taken By:	L060	Columns:	1	Lines:	142
Schedule:	11/16 1x, 11/16 1x	c,,,		Taken On:	10/23/2017

# REQUEST FOR QUALIFICATIONS ("RFQ") FOR ENGINEERING SERVICES FOR THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT

The Poinciana Community Development District ("District"), located in Polik County, Florida, announces that professional engineering services are needed on a continuing basis for the District. The engineering firm selected will act in the general capacity of District Engineer and, if so authorized, may provide general engineering services as well as engineering services for the design and construction administration associated with the District's existing and future capital improvement plan. The District boundaries are described on the District's well site www.poinclanacdd.org. trict's web site www.poincianacdd.org.

Any firm or individual ("Applicant") desiring to provide professional services to the District must: 1) hold applicable to the District must: 1) hold applicable federal, state and local licenses; 2) be authorized to do business in Florida in accordance with Florida law; and 3) furnish a statement ("Qualification Statement") of its qualifications and past experience on U.S. General Service Administration's "Architect-Engineer Qualifications, Standard Form No. 330," with pertinent supporting data. Among other things, Applicants must submit information relating to: a) the ability and adequacy of the Applicant's professional personnel; b) whether the Applicant is a certified minority business enterprise; c) the Applicant's willingness to meet time and budget requirements; d) the Applicant's past experience and perand budget requirements; d) the Applicant's winningress to hear ame and budget requirements; d) the Applicant's past experience and performance, including but not limited to past experience as a District Engineer for any community development districts and past experience with Polik County and the SFPWMD e) the geographic location of the Applicant sheadquarters and offices; f) the current and projected workloads of the Applicant; and g) the volume of work previously awarded to the Applicant by the District. Further, each Applicant must identify the specific individual (s) affiliated with the Applicant who would be handling District meetings, construction services, operations-compliance with permit conditions, contractor supervision-administration and other engineering tasks. The District will review all Applicants and will comply with Florida law, including the Consultant's Competitive Negotiations Act, Chapter 287, Florida Statutes ("CCNA"). All Applicants must submit eight (8) copies of Standard Form No. 330 and Qualification Statement by 12:00 p.m. on December 4, 2017, to the attention of Severn Trent Management Services, Attr. Chuck Walter, 313 Campus Street, Celebration, Florida 34747 ("District Manager's Office").

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a prospective proposer desires to btain the evaluation criteria, they can

reach out to the District Manager starting on November 16th.

Any and all questions relative to this RFQ shall be directed in writing by RFQ shall be directed in writing by e-mail only to Chuck Walter at Chuck Walter@stservices.com with e-mail copies to Lindsay Whelan at LWhelan@hgslaw.com.

Chuck Walter District Manager L3820 11-16; 2017

Attention:	Fax:	

This is a representation of the content of your ad. Your ad may be larger or smaller when printed in the newspaper. If any information is incorrect, please contact your sales representative prior to the deadline of the first insertion. Otherwise your order is accepted as having been approved.



LAKELAND, FL . WINTER HAVEN, FL TEL: (866) 470-7133 • FAX: (863) 802-7825 FEDERAL ID#: 47-2464860

1 BILL	ING PERIOD	2	ADVERTISER/CLIENTA	gê#455
10/30/17	- 11/26/17	POINCIAN	NA COMM DEV DIST	
		APPLIED AMOUNT	3 TERMS OF	PAYMENT
3,	502.10		DUE UPON RECEIPT	Г
21 CURRENTA	MOUNT DUE 22	30 DAYS	60 DAYS	OVER 90 DAYS
3,	502.10	.00	.00	.00

**ADVERTISING INVOICE and STATEMENT** 

24	INVOICE NUMBER	4 PAGE#	5 BILLING DATE	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER
	1006707	1	11/26/17	302313	

8 - 1156 GARY L. MOYER POINCIANA COMM DEV DIST 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320

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REMITTANCE ADDRESS

THE LEDGER / NEWS CHIEF P.O. BOX 913004 ORLANDO, FL 32891-3004

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11 NEWSPAPER REFERENCE	12/13/14 DESCRIPTION - OTHER COMMENTS/CHARGES	15 SAU SIZE 16 BILLED UNITS	TIMES RUN RATE	19 GROSS AMOUNT	20 NET AMOUN
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21 CURRENT NET AMOUNT DUE | 22 30 DAYS 60 DAYS OVER 90 DAYS \*UNAPPLIED AMOUNT 23 TOTAL AMOUNT DUE .00 3,502.10 .00 .00 3,502.10

The Ledger News Chief

Questions on this Invoice call: Tel: (866) 470-7133 Fax: (863) 802-7825

GateHouse Media

24 INVOICE NUMBER	25			
INVOICE NUMBER	1 BILLING PERIOD	6 BILLED ACCOUNT NUMBER	7 ADVERTISER / CLIENT NUMBER	2 ADVERTISER / CLIENT NAME
1006707	10/30/17 - 11/26/17	302313		POINCIANA COMM DEV D

### LEGEND

The 25 elements of the Standard Advertising Invoice (SAI)

1. BILLING PERIOD

"FROM" "TO" DATES FOR THIS STATEMENT.

2. ADVERTISER CLIENT NAME

NAME OF ADVERTISER (IF AGENCY, CLIENT NAME).

3. TERMS OF PAYMENT

WHEN PAYMENT IS DUE.

4. PAGE NUMBER

PAGE NUMBER FOR MULTI PAGE STATEMENTS.

5. BILLING DATE

DATE STATEMENT WAS PREPARED.

6. BILLED ACCOUNT NUMBER

NEWSPAPER ACCOUNT NUMBER CORRESPONDING TO ELEMENT 8.

7. ADVERTISER/CLIENT NUMBER

BILLED ACCOUNT NUMBER CORRESPONDING TO ELEMENT 2.

- BILLED ACCOUNT NAME AND ADDRESS COMPANY RECEIVING INVOICE.
- REMITTANCE ADDRESS RETURN PAYMENT ADDRESS.
- 10. DATE

INSERTION DATE OF AD OR TRANSACTION DATE.

11. NEWSPAPER REFERENCE

NEWSPAPER'S INTERNAL REFERENCE NUMBER.

- 12. DESCRIPTION, OTHER COMMENTS
- 13 . PRODUCT/SERVICE CODE

14. OTHER CHARGES OR CREDIT

ALL INFORMATION RELATING TO AD INCLUDING PURCHASE ORDER NUMBER. DETAIL OF ALL DISCOUNTS/CHARGES RELATING TO AD.

15. SAU SIZE

STANDARD ADVERTISING UNIT AD SIZE (FOR CLASSIFIED: SINGLE INSERTION LINES).

16. BILLED UNITS

MEASUREMENT OF AD (COLUMNS X DEPTH)
(FOR CLASSIFIED: TOTAL LINES IN AD SCHEDULE).

17. TIMES RUN

NUMBER OF INSERT DAYS FOR THIS AD.

18. RATE

APPLICABLE NEWSPAPER ASSIGNED RATE PRIOR TO ANY DISCOUNTS OR CHARGES.

19. GROSS AMOUNT

CALCULATION OF AD PRICING
EXTENSION OF TOTAL BILLED AMOUNT AT APPLICABLE RATE
BEFORE AGENCY COMMISSION AND ANY DISCOUNTS.

20. NET AMOUNT

FINAL COST OF AD DUE FOR ADVERTISER (ELEMENT 2).

- 21. CURRENT NET AMOUNT DUE SUM OF ELEMENT 20.
- 22. 30/60/0VER 90/UNAPPLIED AMOUNT
  AGING OF PAST DUE BALANCES FOR ADVERTISER.
- 23. TOTAL AMOUNT DUE SUM OF ELEMENTS 21 AND 22.
- 24. INVOICE NUMBER

NEWSPAPER'S INVOICE/DOCUMENT NUMBER.

- 25. ADVERTISER INFORMATION
  - (1) BILLING PERIOD, (6) BILLED ACCOUNT,
  - (7) ADVERTISER/CLIENT NUMBER, (2) ADVERTISER/CLIENT NAME.

NOTICE OF PUBLIC HEARING TO CONSIDER IMPOSITION OF SPECIAL ASSESSMENTS PURSUANT TO SECTION 170,07, RIGHIGA STATUTES BY THE POINCIANA COMMENTED BY ELECTION DISTRICT

Agenda Page #457

NOTICE OF PUBLIC HEARING TO CONSIDER ADOPTION OF ASSESSMENT BOLL PUBLICANT TO SECTION 197.3632(4)(8) PLORIDA STATUTES, BY THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF METING OF THE POINCIANA COMMUNITY DEVICE/HERT DISTRICT NOTICE OF METING OF POINCIANA COMMUNITY DEVICE/HERT DISTRICT AND POINCIANA WEST COMMUNITY DEVICE/HERT DISTRICT AND POINCIANA WEST COMMUNITY DEVICE/HERT DISTRICT.

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## INVOICE

Page: 1(1)

Agenda Page #45&ww.clarke.com TOLL-FREE: 800-323-5727 PHONE: 630-894-2000

AR Email: accountsreceivable@clarke.com, AR Dept. Ext.: 3139



Payment Instructions: Clarke Aquatic Services, Inc.

Electronic: Bank of America - Account: 8666607118 - Routing: 071000039

Check: 16308 Collections Center Drive, Chicago, IL 60693

Customer # 088101

Invoice # 3231596 Invoice Date 12/15/17 Terms Net 30 Days Due Date 01/15/18

B Poinciana Community Development Dist

1 210 North University Drive

L Suite 702

L

Coral Springs, FL 33071-7320 Attn: Barbara Gonzalez x40513

**Agreement no** 0000528780

Consultant Pete Deglomine

Description

CHARGES FOR AQUATIC WEED AND/OR ALGAE SERVICE FOR CURRENT SEASON Please see your contract for additional billing details and terms BILLING DUE DECEMBER, 2017

Order total

8,166.66

Clarke Aquatic Services, Inc. is a Clarke Company

\*\*\* We accept ACH Payments \*\*\*

Total:

8,166.66

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

## Florida Department of Economic Opportunity, Special District Accountability Program Page #459 FY 2017/2018 Special District Fee Invoice and Update Form

Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 70267	Fees Date: 12/11/2017		Date Invoiced: 10/02/2017
Annual Fee: \$175.00	Late Fee: \$25.00	Received: \$0.00	Total Due, Postmarked by 01/11/2018: \$200.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



## **Poinciana Community Development District**

Mr. Michael C. Eckert Hopping Green & Sams, P.A. 119 South Monroe Street, Suite 300 Tallahassee, Fl 32301



(850) 222-7500 2. Telephone: 3. Fax: (850) 224-8551

4. Email: meckert@hgslaw.com Independent 5. Status:

Elected 6. Governing Body:

poincianacdd.org 7. Website Address:

8. County(ies): Polk

Community Development 9. Function(s):

09/11/2009 10. Boundary Map on File: 01/18/2000 11. Creation Document on File: 12. Date Established: 11/01/1999

Rule of the Governor and Cabinet 13. Creation Method:

14. Local Governing Authority: Polk County

Rule Chapter 42AA-1.001 - 1.003, Florida Administrative Code (Boundaries amended 15. Creation Document(s):

06/18/08)

Chapter 190, Florida Statutes 16. Statutory Authority:

17. Authority to Issue Bonds:

Assessments / Funding Agreemet 18. Revenue Source(s):

12/16/2016 19. Most Recent Update:

I do hereby certify that the inform	nation above (ebanges noted if nece	essary) is accurate and complete as of this date.	
Registered Agent's Signature: _	hell	essary) is accurate and complete as of this date.  DateDate	
	200 D H 100 P 41 P		

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

- a. Pay the Annual Fee: Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.
- b. Or. Certify Eligibility for the Zero Fee: By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, ALL of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

 This special district and its Certified Public Accountant determined the special district is not a component unit of a local	
general-purpose government.	

- This special district is in compliance with the reporting requirements of the Department of Financial Services.
- 3.\_\_\_\_ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2015/2016 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: \_\_\_\_ Denied: \_\_\_\_ Reason: \_\_\_

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Taliahassee, FL 32399-4124. Direct any questions to (850) 717-8430.



Invoice Number 6-021-74406

Invoice Date Dec 12, 2017

Account Number

Page 1 of 5

**Billing Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 **Shipping Address:** 

SEVERN TRENT/POINCIANA 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320 Invoice Questions? Contact FedEx Revenue Services

Phone: (800) 622-1147

M-F7 AM to 8 PM CST Sa 7 AM to 6 PM CST

Fax:

(800) 548-3020

www.fedex.com Internet:

Invoice Summary Dec 12, 2017

FedEx Express Services

Transportation Charges Base Discount Special Handling Charges

**Total Charges** TOTAL THIS INVOICE USD USD 151.82 -63.42

24.65

\$113.05

\$113.05

You saved \$63.42 in discounts this period!

Other discounts may apply.

DEC 18 2017

SEVERNITHENT ENVIRONMENT SERVICES INC

Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx, Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side

Invoice Number	Account Number	Amount Due
6-021-74406		USD \$113.05

## Remittance Advice

Your payment is due by Dec 27, 2017

0039471 01 AB 0.400 \*\*AUTO T4 0 1345 33071-732077 -C01-P39510-l1

թում Ոլնիսի լեկի իգիդի փոնկով ին կինիկիդները

SEVERN TRENT/POINCIANA 210 N UNIVERSITY OR STE 702 CORAL SPRINGS FL 33071-7320



ֆելիիգլդյիլաթելիակերկիկիիթիգնահղըն

FedEx P.O. Box 660481 DALLAS TX 75266-0481



6-021-74406

Invoice Date Dec 12, 2017 **Account Number** 

Page 2 of 5

# Adjustment Request Fax to (800) 548-3020

d	ue to of	form to fax requests for adjustments due to the the ther reasons, <b>including</b> service failures, should 1147. Please use multiple forms for additional re	e reasons indicated below. Requests for adjustments I be submitted by going to www.fedex.com or calling equests.
C	Please	complete all fields in black ink.	
0 11		tor Name	
ta	Phone		
E	E-mail A		
	E-IIIdi) A	The second secon	Yes, I want to update account contact with the above information.
Rebills		Tracking Number	Bill to Account  S Amount  L
	DVC -	Declared Value INS - Incorrect Service RS Invalid Acct # OCF - Grd Pick-up Fee PI	VS - Oversize Surcharge SU - Residential Delivery ND - Pwrshp Not Delivered DR - Saturday Delivery Sor all Service failures or other surcharges please use our web site www.fedex.com or call (800) 622-1147
Credits		Tracking Number Code \$	Rerate information only (round to nearest inch)  LBS L W H  LBS L X L X L X L L X L
		il that apply	Effective Date/
u	∟JShip@	ping Address (Physical Address)	☐ Billing Address Only ☐ Billing Same As Shipping Address
ď	Company		Company L
8	Address		Address
S	Address		Address
C	Dept Floor		Dept.
a	City	Apt/Suite #	Floor Apt/Suite #
g	State	Zip Code	State Zip Code
S	Phone		Phone
	Fax#		Fax #



Invoice Number 6-021-74406 Invoice Date Dec 12, 2017 Account Number

Page 3 of 5

## FedEx Express Shipment Detail By Payor Type (Original)

**Ship Date:** Dec 06, 2017

Cust. Ref.: poinciana agenda package

Ref.#2:

Payor: Third Party

Ref.#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

The delivery commitment for FedEx 20 ay to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 3

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

· Package Delivered to Recipient Address - Release Authorized

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation Tracking ID Service Type Package Type Zone	CAFE 643393708016 FedEx 2Day Customer Packaging 03	Sender SEVERN TRENT SERVICES SEVERN TRENT SERVICES 210 UNIVERSITY DR CORAL SPRINGS FL 33071 US	Recipient LITA EPSTEIN POINCIANA CDD 1197 GLENDORA ROAD NORTH KISSIMMEE FL 34759 US	
Packages Rated Weight Delivered	1 3,0 lbs, 1,4 kgs Dec 08, 2017 16:11	Transportation Charge Discount		18.10 -7.05
Svc Area Signed by FedEx Use	A3 see above 00000000/6002/02	Residential Delivery Fuel Surcharge Total Charge	USD	3.85 0.75 \$15.65
Ship Date: Dec Payor: Third Pa		Cust. Ref.: poinciana agenda package Ref.#3:	Ref.#2:	

Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 3

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

Package Delivered to Recipient Address - Release Authorized

· The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	CAFE	Sender	Recipient	
Tracking (D	643393708027	SEVERN TRENT SERVICES	RICHARD W. KELLOGG	
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD	
Package Type	Customer Packaging	210 UNIVERSITY DR	317 SORRENTO ROAD	
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US	
Packages	1			
Rated Weight	3.0 lbs, 1.4 kgs	Transportation Charge		18.10
Delivered	Dec 09, 2017 14:46	Discount		-7.05
Svc Area	A3	Residential Delivery		3.65
Signed by	see above	Fuel Surcharge		0.75
FedEx Use	000000000/6002/02	Total Charge	USD	\$15.65
Ship Date: Dec	06, 2017	Cust. Ref.: poinciana agenda package	Ref.#2:	

Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

The delivery commitment for FedEx 2Day to residences (including home offices) is 7 P.M. the second business day for A1, A2, AA, A3, A4, A5, A6, AM, PM, and RM service areas.

Distance Based Pricing, Zone 3

Payor: Third Party

• FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

Package Delivered to Recipient Address - Release Authorized

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	CAFE	Sender	Recipient	
Tracking ID	643393708049	SEVERN TRENT SERVICES	SKIP STELLFOX	
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	POINCIANA CDD	
Package Type	Customer Packaging	210 UNIVERSITY DR	253 SAND PIPER DRIVE	
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34759 US	
Packages	1			
Rated Weight	3.0 lbs, 1.4 kgs	Transportation Charge		18,10
Delivered	Dec 08, 2017 16:30	Discount		-7.05
Svc Area	A3	Residential Delivery		3,85
Signed by	see above	Fuel Surcharge		0.75
FedEx Use	000000000/6002/02	Total Charge	USD	\$15.65

				Agenda Page #4	
		Invoice Number	Invoice Date \	Account Number	Page
		6-021-74406	Dec 12, 2017		4 of 5
Ship Date: Dec Payer: Third Pa		Gust. Ref.: poinciana agenda Ref.#3:	package Ref.#	2:	
The delivery con Distance Based FedEx has audit Package Deliver	Pricing, Zone 3 ed this shipment for correct packag red to Recipient Address - Release A	es (including home offices) is 7 P.M. the seco es, weight, and service. Any changes made ar	e reflected in the invoice amoun		9 <b>s</b> .
Automation Fracking ID Service Type Package Type Zone	CAFE 643393708050 FedEx 2Day Customer Packaging 03	Sender SEVERN TRENT SERVICES SEVERN TRENT SERVICES 210 UNIVERSITY DR CORAL SPRINGS FL 33071 US	Reci ROB POIN 524 0	Dient ERT ZIMBARDI CIANA COD ATANIA LANE IMMEE FL 34759 US	
Packages Rated Weight Delivered Syc Area Signed by FedEx Use	1 3.0 lbs, 1.4 kgs Dec 08, 2017 15:09 A3 see above 000000000/6002/62	Transportation Charge Discount Residential Delivery Fuel Surcharge <b>Total Charge</b>		USD	18. -7. 3. 0.
Ship Date: Dec Payor: Third Pa		Cust. Ref.: poinciana agenda Ref.#3:	package Ref.		
<ul> <li>The delivery cor</li> <li>Distance Based</li> <li>FedEx has audit</li> <li>Package Deliver</li> </ul>	Pricing, Zone 3 ed this shipment for correct packag red to Recipient Address - Release A	es (including home offices) is 7 P,M, the seco es, weight, and service. Any changes made ar	e reflected in the invoice amoun		96.
Automation Tracking ID Service Type Package Type	CAFE 643393709163 FedEx 2Day Customer Packaging	Sender SEVERN TRENT SERVICES SEVERN TRENT SERVICES 210 UNIVERSITY DR CORAL SPRINGS FL 33071 US	Reci DAVI PON	<b>DIENT</b> D LANE CIANA COD ORRENTO ROAD	

Automation Tracking ID Service Type Package Type Zone Packages	CAFE 643393708163 FedEx 2Day Customer Packaging 03	Sender SEVERN TRENT SERVICES SEVERN TRENT SERVICES 210 UNIVERSITY DR CORAL SPRINGS FL 33071 US	Recipient  DAVID LANE  PONCIANA CDD  260 SDRRENTO ROAD  KISSIMMEE FL 34759 US	
Rated Weight	3.0 lbs, 1,4 kgs	Transportation Charge		18.10
Delivered	Dec 08, 2017 14:43	Discount		-7.05
Svc Area	A3	Residential Delivery		3,85
Signed by	see above	Fuel Surcharge		0.75
FedEx Use	000000006/6002/02	Total Charge	USD	\$15.65
Ship Date: Dec Payor: Third Pa		Cust. Ref.: poinciana meeting file Ref.#3:	Ref.#2:	

- Fuel Surcharge FedEx has applied a fuel surcharge of 5.00% to this shipment. Distance Based Pricing, Zone 3
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	CAFE	Sender .	Recipient	
Tracking ID	643393708185	SEVERN TRENT SERVICES	GARY MOYER	
Service Type	FedEx 2Day	SEVERN TRENT SERVICES	MOYER MANAGEMENT GROUP, INC.	
Package Type	Customer Packaging	210 UNIVERSITY DR	313 campus street	
Zone	03	CORAL SPRINGS FL 33071 US	KISSIMMEE FL 34747 US	
Packages	1			
Rated Weight	9.0 lbs, 4.1 kgs			
Delivered	Dec 08, 2017 12:24	Transportation Charge		25.07
Svc Area	A2	Discount		-14.02
Signed by	R.TSCHINKEL	Fuel Surcharge		0.55
FedEx Use	000000000/6002/_	Total Charge	USD	\$11.60





Invoice Number 6-021-74406

**Invoice Date** Dec 12, 2017

**Account Number** 

Page 5 of 5

18.72

-7.67

0.55

\$11.60

17.53 -6.48

0.55

Ship Date: Dec 06, 2017

Cust. Ref.: POINCIANA AGENDA PKG Ref.#3:

Payor: Third Party

Fuel Surcharge - FedEx has applied a fuel surcharge of 5,00% to this shipment.

Distance Based Pricing, Zone 3

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation Tracking ID

Service Type

Package Type

Zone

CAFE 643393708196

FedEx 2Day

**Customer Packaging** 

SEVERN TRENT SERVICES SEVERN TRENT SERVICES

210 UNIVERSITY DR CORAL SPRINGS FL 33071 US Recipient

Ref.#2:

MICHAEL DELL'ISOLA **ATKINS** 

**482 SOUTH KELLER ROAD** ORLANDO FL 32810-6101 US

Packages |

1 Rated Weight

4.0 lhs, 1.8 kgs Dec 08, 2017 12:32 Delivered

Svc Area Α1 Signed by A.KARMA FedEx Use 0000000000/6002/\_ Transportation Charge Discount

Fuel Surcharge **Total Charge** 

USD

Ship Date: Dec 06, 2017 Payor: Third Party

**Cust. Ref.: POINCIANA-POINCIANA WEST** Ref.#2:

Ref.#3:

Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.

Distance Based Pricing, Zone 3

FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.

Minimum Billable Weight was applied.

Automation Tracking ID CAFE 643393708200

FedEx 2Day Service Type Package Type FedEx Box

Zone 03**Packages** 

Actual Weight Rated Weight

1.0 lbs, 0.5 kgs 2,0 lbs, 0.9 kgs Delivered Dec 07, 2017 14:38

Svc Area A2 **R.TSCHINKEL** Signed by 000000000/6002/ FedEx Use

<u>Sender</u>

SEVERN TRENT SERVICES SEVERN TRENT SERVICES 210 UNIVERSITY DR

CORAL SPRINGS FL 33071 US

Recipient

**TSCHINKEL, ROSEMARY** MOYER MANAGEMENT GROUP, INC.

313 campus street KISSIMMEE FL 34747 US

Transportation Charge

Discount Fuel Surcharge

**Total Charge** 

USD \$11,60

Third Party Subtotal USD \$113.05 **Total FedEx Express** USD \$113.05



Inframark, LLC 2002 West Grand Parkway North Suite 100 Katy, TX 77449 Invoice: Invoice Date: Due Date: Terms:

Project ID:

26146 12/20/2017 1/19/2018 Net 30 POINCIANA

PO #:

Bill To: Poinciana CDD 210 N University Dr, Suite 702 Coral Springs FL 33071 United States

Sales Description	Quantity	Units	Rate	Amount
Assessment Roll Service	1	Ea	\$11,365.00	\$11,365.00
er er er en moor v mer remnom system om en et efterfielt et blad et blad blad blad blad en men en moor same en men	N.A. Salli MANA Labilitati aliani da akkandipanyan n		Subtotal	\$11,365.00
			Tax (0%)	\$0.00
			Total Due	\$11,365.00

Remit To : Inframark, LLC P.O. Box 733778 Dallas, TX 75373-3778

Please note our lockbox address has changed. Please include the Project ID and the Invoice Number on the check stub of your payment.



## STATEMENT OF ELECTRIC SERVICE



Agenda Page #466 UMBER

87555 08008

DECEMBER 2017

FOR CUSTOMER SERVICE OR PAYMENT LOCATIONS CALL: 1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:

1-800-228-8485

POINCIANA CDD 210 N UNIVERSITY DR

STE 702 CORAL SPRINGS

FL 33071

SERVICE ADDRESS 1051 CYPRESS PKY, LITES/GOLF TUNNEL 33 DUE DATE **DEC 21 2017**  TOTAL AMOUNT DUE

117.69

**NEXT READ** DATE ON OR **DEPOSIT AMOUNT** ON ACCOUNT

ABOUT DEC 29 2017

NONE

PIN: 733184204

## METER READINGS

AETER NO	0054	0F/0F
METER NO.	00548	85685
PRESENT	(ACTUAL)	023161
PREVIOUS	(ACTUAL)	022213
DIFFERENCE		000948
TOTAL KWH		948

YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED \$117.69 ON 12/21/17 FOR

PAYMENTS RECEIVED AS OF NOV 20 2017

136.45 THANK YOU

060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD..10-30-17 TO 11-29-17 30 DAYS

CUSTOMER CHARGE 11.59 ENERGY CHARGE 948 KWH a 7.03100¢ 66.65 34.76 FUEL CHARGE 948 KWH a 3.66700¢ ASSET SECURITIZATION CHARGE 948 KWH @ 0.18500¢ 1.75

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

114.75 2.94

TOTAL CURRENT BILL

117.69

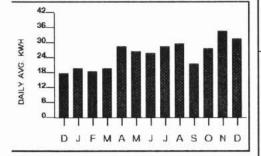
\$117.69

TOTAL DUE THIS STATEMENT

HECEIVED COPAL SPRINGS FL

DEC 04 2017

SEVERN TRENT ENVIRONMENT. SERVICES INC.



Duke Energy will be closed on December 25-26, 2017 and January 1, 2018. You may visit duke-energy.com for self-service options. To report an outage, please call our outage line at 1-800-228-8485.

ENERGY USE -

DAILY AVG. USE -32 KWH/DAY USE ONE YEAR AGO -18 KWH/DAY \*DAILY AVG. ELECTRIC COST - \$3.83

3F\_BL\_DEF\_20171129\_221039\_3.CSV-186-000001518

BILL # 2 OF 2 GRP 1183 MM 0001540

**Duke Energy** 

**ACCOUNT NUMBER - 87555 08008** 

000186 000001518

իկինակիկիկիկիկիկիկիկիննիրաիգանանկու POINCIANA CDD 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320



## STATEMENT OF ELECTRIC SERVICE

Agenda Page #467 NUMBER

48750 39182

DECEMBER 2017

FOR CUSTOMER SERVICE OR PAYMENT LOCATIONS CALL: 1-877-372-8477

WEB SITE: www.duke-energy.com

TO REPORT A POWER OUTAGE:

1-800-228-8485

POINCIANA CDD

210 N UNIVERSITY DR

STE 702

CORAL SPRINGS

FL 33071

SERVICE ADDRESS

1051 CYPRESS PKY, 9 TUNNEL LIGHTS

**NEXT READ** DATE ON OR

DEC 29 2017

DUE DATE

**DEC 21 2017** 

**DEPOSIT AMOUNT** 

**TOTAL AMOUNT DUE** 

28.07

ON ACCOUNT

ABOUT

NONE

PIN: 733184204

### METER READINGS

METER NO. (ACTUAL) PRESENT **PREVIOUS** (ACTUAL) DIFFERENCE TOTAL KWH

005495438

053479 053334 000145

145

YOUR PAYMENT FOR THIS STATEMENT WILL BE ELECTRONICALLY PROCESSED

\$28.07 ON 12/21/17 FOR

PAYMENTS RECEIVED AS OF NOV 20 2017

29.63 THANK YOU

060 GENERAL SERVICE - NON DEMAND SEC BILLING PERIOD..10-30-17 TO 11-29-17 30 DAYS

CUSTOMER CHARGE 11.59 ENERGY CHARGE 145 KWH @ 7.03100¢ 10.19 FUEL CHARGE 145 KWH @ 3.66700¢ 5.32 ASSET SECURITIZATION CHARGE 145 KWH @ 0.18500¢ 0.27

\*TOTAL ELECTRIC COST GROSS RECEIPTS TAX

27.37 .70

28.07

TOTAL CURRENT BILL

TOTAL DUE THIS STATEMENT

FLICEIVED CORAL SPRINGS FL

\$28.07

DEC 04 2017

SEVERN TRENT ENVIRONMENT SERVICES INC.



2018. You may visit duke-energy.com for self-service options. To report an outage, please call our outage line at 1-800-228-8485.

Duke Energy will be closed on December 25-26, 2017 and January 1,

ENERGY USE -

DATLY AVG. USE -USE ONE YEAR AGO - 5 KWH/DAY 4 KWH/DAY

\*DAILY AVG. ELECTRIC COST -\$.91

BF\_BL\_DEF\_20171129\_221039\_3.CSV-185-000001518

MM 0001539 BILL # 1 OF 2 GRP 1183

**Duke Energy** 

**ACCOUNT NUMBER - 48750 39182** 

000185 000001518

իլիսակուրդիկիկիկիկիկիրիսարբականակիլը

POINCIANA CDD 210 N UNIVERSITY DR STE 702 CORAL SPRINGS FL 33071-7320

## 9Biii



P.O. Box 91597 Lakeland, FL 33804

Agenda Page #4	169	_
	nvo	ice

Date	Invoice #
10/1/2017	2031

В		
		o

Poinciana Community Development District Attn: Accounts Payable 210 North University Dr. Suite 702 Coral Springs, Fl 33701

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
1	Monthly lawn maintenance per original contract - November 2016 - Poinciana CDD  Billing for October 2017	11,970.42	11,970.4

Thank you for your business.

Total

\$11,970.42

Corporate Office	Solivita Fax	E-mail	Web Site
(863) 668-0494	(863) 225-9565	info@floralawn.com	www.floralawn.com

# 9Biv.



P.O. Box 3298 Webb Bridge Station Alpharetta, GA 30005

Phone: (404)209-1112 Fax: (404)209-8737 Email: ar@laborstaffing.com

Customer ID	PO Number
3344	we 07/30/17

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702

POMPANO BEACH, FL 33071-

# **INVOICE**

Invoice Date	Invoice Nunber	WK Ending
08/04/2017	93509628	07/30/2017

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702 POMPANO BEACH, FL 33071-

Reference	Description		Hours	Rate	Amount
	RODGERS, CHRISTINA M	R	1.50	16.56	24.84
Page 1 of 1					24.84

**TERMS:** Due upon receipt.

**TOTAL REG HRS** 1.50 TOTAL OT HRS 0.00

Customer ID	PO Number
3344	we 07/30/17

Invoice Date	Invoice Number	WK Ending
08/04/2017	93509628	07/30/2017

INVOICE TOTAL	24.84

#### **REMIT TO:**

Labor Staffing, Inc.--- Kissimmee Drawer #1971 P.O. Box 5935 Troy, MI 48007-5935

STAFFING DORESS				······	····	<u>.</u>			GR	DU		TII	ME	SH	EE	F3:	344
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ciana	<u> C</u>	144	VIII	14	Cd	/.											
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# **LABOR STAFFING**

# LS Resources Time Sheet # 3344

Company:	Poinciana Community Development District	Week Ending: 30-Jul-17
Jobsite:	Poinciana CDD	PO#:
Jobsite Address: (full address required)	313 Campus Street Celebration, FL 34747	
Employee Name:	Christina Rodgers	

DAY	DATE	START	OUT	IN	OUT	TOTAL HOURS	*Employee Signature
MON	24-Jul-17				<u> </u>		- In the state of
TUE	25-Jul-17		·		<del></del>		
WED	26-Jul-17		<del></del>		<del>-</del>		
THU	.27-Jul-17		<del></del>	<u> </u>	<del>-  </del>		
FRI	28-Jul-17	8:00 AM	11:00 AM		<del>                                     </del>		
SAT	29-Jul-17		77.007441		<del>- </del>	1.50	
SUN	30-Jul-17		<del> </del>		<del> </del>	<del></del>	

**Total Hours Paid** 

1.50

Supervisor's Signature:

**Printed Name:** 

Employee's Signature

**Printed Name:** 

Christina Rodgers

I, the above-signed supervisor, confirm the hours worked by the Customer Driven Staffing employee on this project. Billing will be based on this Time Sheet. I also confirm that any and all injuries known to me have been properly reported.

<sup>\*</sup>I, the above signed employee, certify I worked the hours above and no injury was sustained while on assignment.



# Jose Mateo <jose.mateo@laborstaffing.com>

# **Christina Rodgers Celebration time sheet**

4 messages

Jose Mateo <jose.mateo@laborstaffing.com>

To: "Fuentes, Maria" < Maria. Fuentes@stservices.com>

Cc: Brendy Calderon <a href="mailto:com/brendy.calderon@laborstaffing.com/">brendy.calderon@laborstaffing.com/</a>

Wed, Aug 2, 2017 at 9:27 AM

Good morning Maria, please confirm the time sheet of Christina Rodgers on Celebration, said 8:00am to 12:00 am, and

Regarding to Ronald Castillo can you please verify today the cameras investigation, I have to send payroll, and I told him to be here on Friday to return keys cards, and polos.

Thanks

Jose Mateo

Jose Mateo <jose.mateo@laborstaffing.com>

To: "Fuentes, Maria" <Maria,Fuentes@stservices.com>

Client poinciana, Christina Rodgers time sheet said 8:00 to 11:00 but total hrs is 1.50 hrs, can you please verify [Quoted text hidden]

Fuentes, Maria < Maria: Fuentes@stservices.com> To: Jose Mateo <jose.mateo@laborstaffing.com>

Wed, Aug 2, 2017 at 9:57 AM

Wed, Aug 2, 2017 at 9:53 AM

Good morning Jose.

Only pay her 1 hr for Celebration, that is all she did. I will fix the time sheet and resubmit.

Thanks,

From: Jose Mateo [mailto:jose.mateo@laborstaffing.com]

Sent: Wednesday, August 2, 2017 9:53 AM

To: Fuentes, Maria < Maria. Fuentes @ STS ervices.com >

Cc: Brendy Calderon <br/> <br/> brendy.calderon@laborstaffing.com>

Subject: Re: Christina Rodgers Celebration time sheet

[Quoted text hidden]

Fuentes, Maria < Maria. Fuentes@stservices.com> To: Jose Mateo <jose.mateo@laborstaffing.com>

Wed, Aug 2, 2017 at 10:00 AM

I will fix and resubmit, please pay the total hours submitted. For Poinciana is 1.50 hr.

From: Jose Mateo [mailto:jose.mateo@laborstaffing.com]

Sent: Wednesday, August 2, 2017 9:53 AM

To: Fuentes, Maria < Maria. Fuentes@STServices.com>

Subject: Re: Christina Rodgers Celebration time sheet

Client poinciana, Christina Rodgers time sheet said 8:00 to 11:00 but total hrs is 1.50 hrs, can you please verify [Quoted text hidden]



P.O. Box 3298 Webb Bridge Station Alpharetta, GA 30005

Phone: (404)209-1112 Fax: (404)209-8737

Email: ar@laborstaffing.com

and an extension of the contract of the contra						
Customer ID	PO Number					
3344	we 08/06/17					

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702

POMPANO BEACH, FL 33071-

# **INVOICE**

Invoice Date	Invoice Nunber	WK Ending
08/11/2017	93509712	08/06/2017

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702 POMPANO BEACH, FL 33071-

Reference	Description		Hours	Rate	Amount
	RODGERS, CHRISTINA M	R	1.30	16.56	21.53
D 1 - C 1					21.52
Page 1 of 1					21.53

**TERMS:** Due upon receipt.

TOTAL REG HRS 1.30 TOTAL OT HRS 0.00

Customer ID	PO Number
3344	we 08/06/17

Invoice Date	Invoice Number	WK Ending
08/11/2017	93509712	08/06/2017

INVOICE TOTAL	21.53

#### **REMIT TO:**

Labor Staffing, Inc.--- Kissimmee Drawer #1971 P.O. Box 5935 Troy, MI 48007-5935



# LS Resources Time Sheet

Company:	Youndiana CDD	Week Ending:	6-Aug-17	
Jobsite:	Severn Trent Services	PO#:		
Jobsite Address:	313 Campus Street			
(full address required)	Celebration, FL 34747			
Employee Name:	Christina Rodgers			

DAY	DATE	START	OUT	IN	OUT_	.TO	TAL HOURS	*Employee Signature
					<del></del>			
MON	31-Jul-17					<b></b>		
TUE	01-Aug-17							
WED	02-Aug-17							
THU	03-Aug-17							
FRI	04-Aug-17					1/	30m	
SAT	05-Aug-17							
SUN	06-Aug-17	<u>~</u>						
·-·	<u> </u>	<u> </u>		Tota	Hours Paid	1/2	.30m	

Supervisor's Signature:

**Printed Name:** 

Employee's Signature

**Christina Rodgers** 

Printed Name:

\*I, the above signed employee, certify I worked the hours above and no injury was sustained while on assignment.

I, the above-signed supervisor, confirm the hours worked by the Customer Driven Staffing employee on this project. Billing will be based on this Time Sheet. It also confirm that any and all injuries known to me have been properly reported.



P.O. Box 3298 Webb Bridge Station Alpharetta, GA 30005

Phone: (404)209-1112 Fax: (404)209-8737

Email: ar@laborstaffing.com

an a Grassistaning issue					
Customer ID	PO Number				
3344	we 08/13/17				

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702

POMPANO BEACH, FL 33071-

# **INVOICE**

Invoice Date	Invoice Nunber	WK Ending
08/18/2017	93510065	08/13/2017

POINCIANA COMMUNITY DEVELOPMENT DI 210 N. UNIVERSITY DRIVE 702 POMPANO BEACH, FL 33071-

Reference	Description		Hours	Rate	Amount
	RODGERS, CHRISTINA M	R	1.50	16.56	24.84
Page 1 of 1					24.84

**TERMS:** Due upon receipt.

Labor Staffing, Inc.--- Kissimmee

**REMIT TO:** 

Drawer #1971 P.O. Box 5935 Troy, MI 48007-5935 **TOTAL REG HRS** 1.50 TOTAL OT HRS 0.00

Customer ID	PO Number
3344	we 08/13/17

Invoice Date	Invoice Number	WK Ending
08/18/2017	93510065	08/13/2017

3/2017	93510065	08/13/2017
INIX	OICE	

24.84 TOTAL

			<del></del>					24/44
STAFFING	B, BNC			G	ROUP PURE	TIME	SHEET 3	344
LOCRESS	Local Office:		Z.	- · · ·	Y	1	No. We 08	/12/10
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Week Ending:

13-Aug-17

# LS Resources Time Sheet

Company:

ψψιιματιή.							
Jobsite:		Poinciana CDD PO#:					
Jobsite Add		313 Campus Street Celebration, FL 34747					
Employee N	Name:	Christina Rodgers	····				
DAY	DATE	START	OUT	IN	OUT	TOTAL HOURS	*Employee Signature
MON	07-Aug-17			<u> </u>			
TUE	08-Aug-17						
WED	09-Aug-17	. , , ,					
THU	10-Aug-17						
FRI	11-Aug-17	8:00 AM			9:30 PM	1.50	
SAT	12-Aug-17						
SUN	13-Aug-17						
<u> </u>				Tota	l Hours Paid	1.50	
Supervisor	's Signature:	Russ Simmons			Employee's	Signature	Christina Rodgers
Printed Nar	ne:	Russ Simmons			Printed Nam	ne:	

Poinciana Community Development District

I, the above-signed supervisor, confirm the hours worked by the Customer Driven Staffing employee on this project. Billing will be based on this Time Sheet. I also confirm that any and all injuries known to me have been properly reported.

<sup>\*</sup>I, the above signed employee, certify I worked the hours above and no injury was sustained while on assignment.

Poinciana Community Development District
Expenditure Report - General Fund
For the Period(s) from Oct 01, 2017 to Nov 30, 2017
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
					·	
	Account Name:	Misc-Contingency	/			
10/01/17	549900-53901	JE003499	Journal Entry		Due Fr St, Labor Staffing	24.84
10/01/17	549900-53901	JE003500	Journal Entry		Due Fr St, Labor Staffing	21.53
10/01/17	549900-53901	JE003501	Journal Entry		Due Fr St, Labor Staffing	24.84
10/31/17	549900-53901	24567	Vendor	Severn Trent Environmental Services	Oct 2017 Management Fees	(24.84)
10/31/17	549900-53901	24567	Vendor	Severn Trent Environmental Services	Oct 2017 Management Fees	(21.53)
10/31/17	549900-53901	24567	Vendor	Severn Trent Environmental Services	Oct 2017 Management Fees	(24.84)
11/30/17	549900-53901	25485	Vendor	Severn Trent Environmental Services	Nov 2017 Mgmt Fees	248.31
					Account Total: Misc-Contingency	248.31

# **POINCIANA**

# **Community Development District**

# **Payment Register by Bank Account**

For the Period from 12/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTERS	TATE B	ANK - GF - (ACCT#XXXXX3173)					
CHECK # 25	40						
12/11/17	Vendor	FEDEX	6-000-36124	NOV POSTAGE	Postage and Freight	001-541006-51301	\$89.40
12/11/17	Vendor	FEDEX	6-008-23952	NOV POSTAGE	Postage and Freight	001-541006-51301	\$11.55
						Check Total	\$100.95
CHECK # 25	41						
12/11/17	Vendor	FLORALAWN 2, LLC.	2209-1	DEC LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$11,970.42
						Check Total	\$11,970.42
CHECK # 25							
12/11/17	Vendor	HOPPING, GREEN & SAMS	96632	9/19-9/29/17 GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$861.43
12/11/17	Vendor	HOPPING, GREEN & SAMS	97088	OCT GEN COUNSEL	ProfServ-Legal Services	001-531023-51401	\$3,720.20
						Check Total	\$4,581.63
CHECK # 25		DOINGIANA CDD CIO LIC DANIKALA		***\/-:			¢0.00
12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.		***Voided Voided****		<u>-</u> <del>-</del>	\$0.00
CHECK # 25	4.4					Check Total	\$0.00
CHECK # 25- 12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	CM23466	TO CORRECT DUPLICATE BILLING ON 23466 & 22487	ProfServ-Field Management	001-531016-53901	(\$7,665.30)
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611.75
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	Postage and Freight	001-541006-51301	\$18.41
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	Printing and Binding	001-547001-51301	\$68.60
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509628	001-549900-53901	(\$24.84)
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93509712	001-549900-53901	(\$21.53)
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	24567	OCT 2017 MANAGEMENT FEES	LABOR STAFFING-INV 93510065	001-549900-53901	(\$24.84)
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,611.75
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	ProfServ-Field Management	001-531016-53901	\$1,166.67
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	Postage and Freight	001-541006-51301	\$8.46
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	Printing and Binding	001-547001-51301	\$1,105.20
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	ProfServ-Dissemination Agent	001-531012-51301	\$5,000.00
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	Misc-Contingency	001-549900-53901	\$248.31
12/11/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	25485	NOV 2017 MGMT FEES	Office Supplies	001-551002-51301	\$88.00

# **POINCIANA**

# **Community Development District**

# **Payment Register by Bank Account**

For the Period from 12/01/2017 to 12/31/2017 (Sorted by Check / ACH No.)

Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
						Check Total	\$10,357.31
CHECK # 254 12/11/17	Vendor	POINCIANA CDD C/O US BANK N.A.	112817	TRSF ASSESSMENTS	Due From Other Funds	131000	\$82,920.61
ACH #DD117						Check Total	\$82,920.61
12/21/17	Vendor	DUKE ENERGY	112917-ACH	10/30-11/29/17 ELEC ACH	87555-08008	001-543006-53901 <i>ACH Total</i>	\$117.69 <i>\$117.69</i>
ACH #DD118 12/21/17	Vendor	DUKE ENERGY	112917-39182 ACH	10/30-11/29/17 ELEC ACH	48750-39182	001-543006-53901	\$28.07
						ACH Total	\$28.07
						Account Total _	\$110,076.68

Total Amount Paid	\$110,076.68
-------------------	--------------

Total Amount Paid - Breakdown by Fund					
Fund		Amount			
General Fund - 001		27,156.07			
Series 2012A Debt Service Fund - 202		82,920.61			
	Total	110,076.68			

Poinciana Community Development District
Expenditure Report - General Fund
For the Period(s) from Oct 01, 2017 to Nov 30, 2017
(Sorted by Department)

Posting Date	Account #	Document #	Trans. Type	Vendor Name	Description	Amount
DEPART	MENT NAME: FI	ELD				
	Account Name:	ProfServ-Field I	Management			
10/01/17	531016-53901	JE003504	Journal Entry		Recl Due Fr St, Duplicate Billing	7,665.30
10/27/17	531016-53901	CM23466	Vendor	Severn Trent Environmental Services	To Correct Duplicate Billing On 23466 & 22487	(7,665.30)
10/31/17	531016-53901	24567	Vendor	Severn Trent Environmental Services	Oct 2017 Management Fees	1,166.67
11/30/17	531016-53901	25485	Vendor	Severn Trent Environmental Services	Nov 2017 Mgmt Fees	1,166.67
					Account Total: Profserv-Field Management	2,333.34





Severn Trent Environmental Services, Inc. 2002 West Grand Parkway North Suite 100 Katy, TX 77449

Invoice: 24567
Invoice Date: 10/24/2017
Due Date: 11/23/2017
Terms: Net 30
Project ID: POINCIANA
PO #:

Bill To: Poinciana CDD 210 N University Dr, Suite 702 Coral Springs FL 33071 United States

Sales Description	Quantity	Units	Rate	Amount
Management Fees for the Month Of: October 2017				
Administrative Fees 001-531027-51201-5000	1	Ea	\$4,611.75	\$4,611.75
Field Ops Services 001-531016-53901-5000	1	Ea	\$1,166.67	\$1,166.67
Postage 001-541006-51301-5000	1	Ea	\$18.41	\$18.41
Copies 001-547001-51301-5000	1	Ea	\$68.60	\$68.60
For invoices paid in error	1	Ea	(\$71.21)	(\$71.21)
			Subtotal	\$5,794.22
			Tax (0%)	\$0.00
			Total Due	\$5,794.22

Remit To: Severn Trent Environmental Services, Inc. P.O. Box 733778
Dallas, TX 75373-3778

Please note our lockbox address has changed. Please include the Project ID and the Invoice Number on the check stub of your payment.



Severn Trent Environmental Services, Inc. 2002 West Grand Parkway North Suite 100 Katy, TX 77449 Invoice: Invoice Date: Due Date: Terms: Project ID: PO #:

25485 11/22/2017 12/22/2017 Net 30 POINCIANA

Bill To: Poinciana CDD 210 N University Dr, Suite 702 Coral Springs FL 33071 United States

			Tax (0%)	\$0.00
			Subtotal	\$12,228.39
Office Supplies	1	Ea	\$88.00	\$88.00
0/11/17 - Home Depot - Angle sld alum - misc. supplies	1	Ea	\$248.31	\$248.31
Dissemination	1	Ea	\$5,000.00	\$5,000.00
Copies 101-547001-51301-5000	1	Ea	\$1,105.20	\$1,105.20
Postage 001-541006-51301-5000	1	Ea	\$8.46	\$8.46
Field Ops Services 001-531016-53901-5000	1	Ea	\$1,166.67	\$1,166.67
Administrative Fees 001-531027-51201-5000	1	Ea	\$4,611.75	\$4,611.75
Management Fees for the Month Of: November 2017				
Sales Description	Quantity	Units	Rate	Amoun

Remit To: Severn Trent Environmental Services, Inc. P.O. Box 733778 Dallas, TX 75373-3778

Please note our lockbox address has changed. Please include the Project ID and the Invoice Number on the check stub of your payment.

# **Tenth Order of Business**

# 10C.

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT FIELD MANAGEMENT REPORT

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT FIELD MAINTENANCE HIGHLIGHT REPORT DECEMBER 2017

# **COMPLETED ITEMS:**

- Meet with contractors on a monthly basis and performed a drive through
- · Followed up with vendors on pending items
- Reviewed and processed invoices on a weekly basis
- · Performed pond inspections and meet with vendor as needed
- Followed up on a daily resident and vendor activities
- Returned phone calls

# **ATTACHMENTS**

- Residential Service Request Log
- Floralawn Report
- Clarke Mosquito Control Report

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT RESIDENTIAL SERVICE REQUEST LOG

			Poinc	lana Service Reques	t 2017			·	
Date received	Location	Request	Action Taken	Reported by	W.O. given to:	Date	Status	Date of Completion	Repodurrence
11/1/2017	706 Portafino Cr. Pond D1	overflow is sinking severely	Alan repaired	Larry Slade	Alan		Complete		•
11/1/2017	669 Grand Canal Drive	pond smells, midges	algae is dying, treated for midges	Jose Rosado	Clarke.		Complete		
11/13/2017	907 Grand Canál Orive.	putrid smell from pood	algae is dying	Jo Otte	Clarke		Complete		
11/17/2017	741 Grand Canal	midges are really bad	Notified Clarice	Shela Levis	Clarice		Complete		
11/20/2017	261 Grand Canal	pond has algae, stinky	Notified Clarke	Janet Davidson	Clarke		Complete		
11/20/2017	152 Rialto Road	wants CDD trees at pond removed	referred to Russ			_	Pending		
11/28/2017	136 Milan Pand D1	algaé	pond has been treated	Judy Lipkin	Clarke		Complete		
11/30/2017	214 Acadia Dr. C20	algae	pond has been treated	Arabelle Tymes	Clarke	•	Complete		
12/4/2017	Grand Canal, Venezia	pond is green, very smally	pond has been breated	JHI Otis	Clarke		Complete		
12/12/2017	Grand Canal, Venezia	planktonic algae as a result of over-fertilization	pond retreated (every 2 weeks)	Tyler Heel	Carke		Complete		
12/14/2017	217 Torino Lane, BS	pond has algae	this is now an HCA pond, notified Tyler	Tylor Heel	HOA		N/A		
12/20/2017	672 San Joaquin	wants dry pond mowed	notified Floralawn	Edward Smith		·	Pending	:	

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT FLORALAWN REPORT



# POINCIANA CDD

# **December 2017 Solivita Pond Report**

A-1	A-20	C-1	C-17	D-8	E-19
A-3	A-21	C-6	C-19	D-9	E-21
A-4	A-22	C-6	C-20	D-11	F-1
A-5	B-1	C-9	D-1	E-1	F-2
A-8	B-5	C-9	D-2	E-2	F-5
A-9	B-6	C-10	D-3	E-3	F-7
A-10	B-10	C-11	D-4	E-6	LAKE POLK
A-11	B-11	C-12	D-5	E-8	LAKE B
A-12	B-15	C-13	D-6	E-11	
A-13	C-1	C-15	D-7	E-18	=

We edged around the treering, cut around structure of ponds.

# POINCIANA COMMUNITY DEVELOPMENT DISTRICT CLARKE MOSQUITO REPORT



# Poinciana Community Development District Monthly Midge Treatment Report December 1, 2017- December 22, 2017

## Night Truck Spray

• 29.3 Miles were sprayed

### ATV ULV Spray

• 7.6 Miles were sprayed

### Backpack Pellet Larvicide

• 25.75 Acres were treated

#### **Boat Larvicide Treatments**

70.78 Acres were treated



Date between: 12/1/2017 and 12/31/2017

Customer Site ID	Treatment Date	Condition/Weeds Treated
10-A	12/11/2017	Alligator Weed
10-A	12/11/2017	Pennywort
10-A	12/11/2017	Shoreline Grasses
10-B	12/11/2017	Alligator Weed
10-B	12/11/2017	Pennywort
10-B	12/11/2017	Shoreline Grasses
A-1	12/18/2017	Clean
A-11	12/11/2017	Alligator Weed
A-11	12/11/2017	Pennywort
A-11	12/11/2017	Shoreline Grasses
A-12	12/13/2017	Alligator Weed
A-12	12/13/2017	Filamentous
A-12	12/13/2017	Pennywort
A-12	12/13/2017	Planktonic
A-12	12/13/2017	Shoreline Grasses
A-13	12/18/2017	Alligator Weed
A-13	12/18/2017	Filamentous
A-13	12/18/2017	Pennywort
A-13	12/18/2017	Planktonic
A-13	12/18/2017	Shoreline Grasses
A-2	12/21/2017	Filamentous
A-2	12/21/2017	Planktonic
A-20	12/18/2017	Clean
A-21	12/21/2017	Filamentous
A-22	12/18/2017	Filamentous
A-22	12/18/2017	Planktonic
A-3	12/7/2017	Clean
A-4	12/7/2017	Clean
A-5	12/11/2017	Alligator Weed

A-5	12/11/2017	Pennywort
A-5	12/11/2017	Shoreline Grasses
A-6	12/11/2017	Alligator Weed
A-6	12/11/2017	Pennywort
A-6	12/11/2017	Shoreline Grasses
A-7	12/11/2017	СГеап
A-8	12/7/2017	Clean
A-9	12/11/2017	Alligator Weed
A-9	12/11/2017	Pennywort
A-9	12/11/2017	Shoreline Grasses
B-1	12/5/2017	Filamentous
B-11	12/11/2017	Alligator Weed
B-11	12/11/2017	Pennywort
B-11	12/11/2017	Shoreline Grasses
B-15	12/11/2017	Alligator Weed
B-15	12/11/2017	Pennywort
B-15	12/11/2017	Shoreline Grasses
8-16	12/7/2017	Clean
C-1.	12/18/2017	Alligator Weed
C-1	12/18/2017	Pennywort
C-1	12/18/2017	Shoreline Grasses
C-10	12/5/2017	Filamentous
C-11	12/21/2017	Filamentous
C-11	12/21/2017	Planktonic
C-12	12/7/2017	Filamentous
C-12	12/7/2017	Planktonic
C-13	12/11/2017	Alligator Weed
C-13	12/11/2017	Pennywort
C-13	12/11/2017	Shoreline Grasses
C-14	12/11/2017	Alligator Weed
C-14	12/11/2017	Pennywort
C-14	12/11/2017	Shoreline Grasses
C-15	12/21/2017	Duckweed
C-15	12/21/2017	Filamentous
C-15	12/21/2017	Spike Rush
C-16	12/11/2017	Alligator Weed
C-16	12/11/2017	Pennywort
C-16	12/11/2017	Shoreline Grasses
C-17	12/18/2017	Filamentous
C-18	12/12/2017	Clean
C-19	12/18/2017	Filamentous
C-2	12/18/2017	Clean
C-20	12/21/2017	Clean
C-20	12/21/2017	Filamentous
C-20	12/21/2017	Hydrilia
C-6	12/21/2017	Filamentous
C-6B	12/21/2017	Filamentous
C-8	12/21/2017	Filamentous
C-9	12/5/2017	Filamentous
D-1	12/13/2017	Filamentous
D-1	12/13/2017	Planktonic
D-10	12/12/2017	Alligator Weed
D-10	12/12/2017	Pennywort
D-10	12/12/2017	Shoreline Grasses
D-11	12/7/2017	Clean
D-2	12/12/2017	Alligator Weed
D-2	12/12/2017	Pennywort
D-2	1 15/15/2011	T

# Clarke Monthly Treatment Report December 2017

D-2	12/12/2017	Shoreline Grasses
D-3	12/7/2017	Clean
D-4_	12/7/2017	Filamentous
D-4	12/7/2017	Spike Rush
D-5	12/7/2017	Clean
D-6	12/12/2017	Clean
D-7	12/12/2017	Clean
D-8	12/12/2017	Clean
D-9	12/12/2017	Clean
E-1	12/12/2017	Clean
E-11	12/12/2017	Clean
£-15	12/12/2017	Clean
E-18	12/12/2017	Clean
E-19	12/12/2017	Alligator Weed
E-19	12/12/2017	Pennywort
E-19	12/12/2017	Shoreline Grasses
E-2	12/18/2017	Filamentous
E-2	12/18/2017	Planktonic
E-21	12/12/2017	Clean
E-3	12/18/2017	Filamentous
E-3	12/18/2017	Planktonic
E-31	12/7/2017	Clean
E-5	12/7/2017	Clean
E-6	12/12/2017	Clean
E-8	12/12/2017	Clean
F-7	12/18/2017	Clean