

**POINCIANA
COMMUNITY DEVELOPMENT DISTRICT**

AGENDA PACKAGE

OCTOBER 18, 2017

Poinciana Community Development District

Severn Trent Management Services

210 N. University Drive, #702, Coral Springs, FL 33071

Tel: 954-603-0033; Fax 954-345-1292

October 11, 2017

Board of Supervisors
Poinciana Community Development District

Dear Board Members:

A meeting of the Board of Supervisors of Poinciana CDD will be held at 11:00 a.m. on October 18, 2017 in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida. Following is the advance agenda for this meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Audience Comments
4. Approval of August 16, 2017 Meeting Minutes
5. District Manager's Report
 - A. Presentation of Financial Statements
 - B. Resolution 2018-06 Amending the General Fund Budget for FY 2017
 - C. Motion Assigning Fund Balance as of September 30, 2017
 - D. Discussion and Ratification of Fiscal Year 2018 Insurance Policy
6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Field Manager
 - i. Discussion of Maintenance Agreements
 - a. Landscape – Floralawn – Expires 10/31/17
 - b. Midge – Clarke – Expires 9/30/17
 - c. Aquatic – Clarke – Expires 9/30/17
 - ii. Field Report
 - iii. Requests for Service
7. Supervisor Comments
8. Audience Comments
9. Adjournment

I look forward to seeing you at the meeting. If you need anything in the meantime, please do not hesitate to contact me.

Sincerely,
Chuck Walter
Chuck Walter
District Manager

Fourth Order of Business

**MINUTES OF MEETING
POINCIANA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Poinciana Community Development District was held Wednesday, August 16, 2017 at 12:00 p.m. at the Starlite Ballroom, located at 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

| | |
|-----------------|---------------------|
| Robert Zimbardi | Chairman |
| LeRue Stellfox | Vice Chairman |
| Lita Epstein | Assistant Secretary |
| Richard Kellogg | Assistant Secretary |
| David Lane | Assistant Secretary |

Also present were:

| | |
|----------------|------------------|
| Chuck Walter | District Manager |
| Michael Eckert | District Counsel |
| Residents | |

The following is a summary of the discussions and actions taken at the August 16, 2017 Poinciana Community Development District’s Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Zimbardi called the meeting to order. The Supervisors introduced themselves and a quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments

Hearing no comments from the audience, the next order of business followed.

FOURTH ORDER OF BUSINESS

Organizational Matters

A. Resolution 2017-24 – Designating Chuck Walter as Secretary

On MOTION by Mr. Stellfox seconded by Mr. Zimbardi with all in favor Resolution 2017-24 removing Gary Moyer and designating Chuck Walter as Secretary was adopted.

FIFTH ORDER OF BUSINESS

Approval of July 26, 2017 Meeting Minutes

Mr. Zimbardi stated each Board member received a copy of the Minutes of the July 26, 2017 Meeting and requested any additions, corrections or deletions.

On MOTION by Mr. Kellogg seconded by Mr. Stellfox with all in favor, the Minutes of the July 26, 2017 Meeting were approved.

SIXTH ORDER OF BUSINESS

District Manager’s Report

A. Presentation of Financial Statements

- The Financial Report for the period ending July 31, 2017 was presented.
- Resolution 2017-25 Amending the General Fund and Debt Service Budget for Fiscal Year 2018 was distributed for consideration.
- This was not a listed agenda item; therefore, the meeting was opened for comments from the audience.
 - It was requested the changes to the budget be summarized and presented with the resolution at the next Board meeting.

B. Discussion of Proposed Fiscal Year 2018 Meeting Schedule

- The proposed meeting schedule for fiscal year 2018 was reviewed.
- As requested the December 20, 2017 meeting was moved to December 13, 2017.

On MOTION by Mr. Kellogg seconded by Mr. Stellfox with all in favor, the fiscal year 2018 meeting schedule was approved as presented.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eckert commented that the Board previously authorized the execution of the Phase 5A Plat. There was language we wanted included to make sure the District had access easements to be able to maintain the ponds the District will be getting on that plat; and we are working with the developer and the engineer. We anticipate this will be resolved shortly.

August 16, 2017

B. Engineer

There not being any, the next item followed.

C. Field Manager

- Field reports were included in the agenda package.
- Mosquito control was discussed.
- Landscape maintenance was addressed. The Golf course will be notified regarding dumping grass clippings into or near the pond.

SIXTH ORDER OF BUSINESS

District Manager's Report (continued)

A. Presentation of Financial Statements

- Mr. Walter commented the budget changes are relating to the purchase of the amenities not going through yet; and the number of parcels that are part of the budget. The numbers are changing but it does not change the bottom line. It is how it will be assessed because the transaction did not go through for the FY 2018 budget.
- The budget amendment was discussed.
- The floor was opened to the public for comment on the budget, and questions and comments were addressed.
- This item will be deferred until the September meeting pending additional information on the unit number.

EIGHTH ORDER OF BUSINESS

Supervisor Comments

Hearing no comments from Supervisors, the next order of business followed.

NINTH ORDER OF BUSINESS

Audience Comments

Hearing no comments from the audience, the next order of business followed.

TENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Epstein seconded by Mr. Stellfox with all in favor, the meeting was adjourned at approximately 12:45 p.m.

Chuck Walter
Secretary

Robert Zimbardi
Chairman

Fifth Order of Business

5A



MEMORANDUM

TO: Board of Supervisors
FROM: Sergio Inguanzo, District Accountant
CC: Chuck Walter, District Manager
DATE: October 18, 2017
SUBJECT: September Financial Report

Please find enclosed the September 2017 financials for Poinciana CDD. For your review assistance, below is some top-level information on the District's current financial position.

Finance Report

General Fund

- Total revenues through September were approximately 100% collected.
- Total expenditures through September were approximately 102% of the annual budget.
 - ProfServ-Engineering - General fees to-date received. Verified.
 - ProfServ-Web Site Development - Website domain annual renewal.
 - Auditing Services – Fees for FY 2016 audit.
 - Postage and Freight – Additional charges due to merger.
 - Printing and Binding – Additional charges due to merger.
 - Legal Advertising - Advertising for regular & joint meetings.
 - Office Supplies – Additional charges due to merger.
 - R&M-Drainage – Drainage project invoiced through Severn Trent.

Debt Service Funds

- Total revenues through September were approximately 102%.
 - ProfServ-Property Appraiser - Marsha Faux Polk County Appraiser costs.

POINCIANA

Community Development District

Financial Report

September 30, 2017

Prepared by

SEVERN

TRENT

Table of Contents

| | <u>Page #</u> |
|---|---------------|
| <u>FINANCIAL STATEMENTS</u> | |
| Balance Sheet - All Funds | 1 |
| Statement of Revenues, Expenditures and Changes in Fund Balance | |
| General Fund | 2-3 |
| Debt Service Fund | 4 |
| <u>SUPPORTING SCHEDULES</u> | |
| Non Ad Valorem Assessments - Schedule | 5-6 |
| Cash and Investment Report | 7 |
| Bank Reconciliation | 8 |
| Payment Register by Bank Account | 9-15 |

POINCIANA

Community Development District

Financial Statements

(Unaudited)

September 30, 2017

Balance Sheet
September 30, 2017

| <u>ACCOUNT DESCRIPTION</u> | <u>GENERAL FUND</u> | <u>SERIES 2012A DEBT SERVICE FUND</u> | <u>TOTAL</u> |
|--|---------------------|---------------------------------------|---------------------|
| <u>ASSETS</u> | | | |
| Cash - Checking Account | \$ 283,858 | \$ - | \$ 283,858 |
| Due From Developer | 233,726 | - | 233,726 |
| Due From Other Funds | - | 6 | 6 |
| Investments: | | | |
| Certificates of Deposit - 36 Months | 107,549 | - | 107,549 |
| Money Market Account | 51,823 | - | 51,823 |
| Redemption Fund (A-1) | - | 4,261 | 4,261 |
| Redemption Fund (A-2) | - | 23,251 | 23,251 |
| Reserve Fund (A-1) | - | 535,748 | 535,748 |
| Reserve Fund (A-2) | - | 322,618 | 322,618 |
| Revenue Fund | - | 509,983 | 509,983 |
| Prepaid Items | 3,391 | - | 3,391 |
| TOTAL ASSETS | \$ 680,347 | \$ 1,395,867 | \$ 2,076,214 |
| <u>LIABILITIES</u> | | | |
| Accounts Payable | \$ 151,087 | \$ - | \$ 151,087 |
| Accrued Expenses | 11,797 | - | 11,797 |
| Due To Other Funds | 6 | - | 6 |
| TOTAL LIABILITIES | 162,890 | - | 162,890 |
| <u>FUND BALANCES</u> | | | |
| Nonspendable: | | | |
| Prepaid Items | 3,391 | - | 3,391 |
| Restricted for: | | | |
| Debt Service | - | 1,395,867 | 1,395,867 |
| Assigned to: | | | |
| Operating Reserves | 155,224 | - | 155,224 |
| Unassigned: | 358,842 | - | 358,842 |
| TOTAL FUND BALANCES | \$ 517,457 | \$ 1,395,867 | \$ 1,913,324 |
| TOTAL LIABILITIES & FUND BALANCES | \$ 680,347 | \$ 1,395,867 | \$ 2,076,214 |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|--------------------------------|--------------------------------------|--------------------------------|--------------------------------|-------------------------------------|---|
| REVENUES | | | | | |
| Interest - Investments | \$ 3,500 | \$ 3,500 | \$ 2,971 | \$ (529) | 84.89% |
| Interest - Tax Collector | - | - | 142 | 142 | 0.00% |
| Special Assmnts- Tax Collector | 463,628 | 463,628 | 463,638 | 10 | 100.00% |
| Special Assmnts- CDD Collected | 87,338 | 87,338 | 87,338 | - | 100.00% |
| Special Assmnts- Developer | 84,974 | 84,974 | 84,974 | - | 100.00% |
| Special Assmnts- Discounts | (18,546) | (18,546) | (17,092) | 1,454 | 92.16% |
| Other Miscellaneous Revenues | - | - | 1,643 | 1,643 | 0.00% |
| TOTAL REVENUES | 620,894 | 620,894 | 623,614 | 2,720 | 100.44% |
| EXPENDITURES | | | | | |
| Administration | | | | | |
| P/R-Board of Supervisors | 6,000 | 6,000 | 19,800 | (13,800) | 330.00% |
| FICA Taxes | 459 | 459 | 1,515 | (1,056) | 330.07% |
| ProfServ-Arbitrage Rebate | 600 | 600 | 600 | - | 100.00% |
| ProfServ-Dissemination Agent | 5,000 | 5,000 | - | 5,000 | 0.00% |
| ProfServ-Engineering | 18,000 | 18,000 | 24,222 | (6,222) | 134.57% |
| ProfServ-Legal Services | 30,000 | 30,000 | 26,635 | 3,365 | 88.78% |
| ProfServ-Mgmt Consulting Serv | 55,341 | 55,341 | 55,341 | - | 100.00% |
| ProfServ-Property Appraiser | 9,273 | 9,273 | 9,450 | (177) | 101.91% |
| ProfServ-Special Assessment | 11,365 | 11,365 | 11,365 | - | 100.00% |
| ProfServ-Trustee Fees | 6,789 | 6,789 | 6,582 | 207 | 96.95% |
| ProfServ-Web Site Development | 15 | 15 | 218 | (203) | 1453.33% |
| Auditing Services | 4,100 | 4,100 | 4,250 | (150) | 103.66% |
| Postage and Freight | 1,200 | 1,200 | 7,657 | (6,457) | 638.08% |
| Insurance - General Liability | 15,392 | 15,392 | 14,043 | 1,349 | 91.24% |
| Printing and Binding | 2,700 | 2,700 | 5,438 | (2,738) | 201.41% |
| Legal Advertising | 2,000 | 2,000 | 13,571 | (11,571) | 678.55% |
| Misc-Assessmnt Collection Cost | 9,273 | 9,273 | 8,931 | 342 | 96.31% |
| Office Supplies | 300 | 300 | 957 | (657) | 319.00% |
| Annual District Filing Fee | 175 | 175 | 175 | - | 100.00% |
| Total Administration | 177,982 | 177,982 | 210,750 | (32,768) | 118.41% |
| Field | | | | | |
| ProfServ-Field Management | 14,000 | 14,000 | 14,000 | - | 100.00% |
| Contracts-Landscape | 143,645 | 143,645 | 143,645 | - | 100.00% |
| Contracts-Aquatic Control | 98,000 | 98,000 | 98,000 | - | 100.00% |
| Contracts-Aquatic Midge Mgmt | 141,000 | 141,000 | 141,000 | - | 100.00% |
| Electricity - General | 1,500 | 1,500 | 1,421 | 79 | 94.73% |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|--|--------------------------------------|--------------------------------|--------------------------------|-------------------------------------|---|
| R&M-Drainage | 3,000 | 3,000 | 15,331 | (12,331) | 511.03% |
| R&M-Mulch | 4,500 | 4,500 | - | 4,500 | 0.00% |
| R&M-Plant Replacement | 4,060 | 4,060 | - | 4,060 | 0.00% |
| Misc-Contingency | 33,207 | 33,207 | 10,045 | 23,162 | 30.25% |
| Total Field | 442,912 | 442,912 | 423,442 | 19,470 | 95.60% |
| TOTAL EXPENDITURES | 620,894 | 620,894 | 634,192 | (13,298) | 102.14% |
| Excess (deficiency) of revenues Over (under) expenditures | - | - | (10,578) | (10,578) | 0.00% |
| Net change in fund balance | \$ - | \$ - | \$ (10,578) | \$ (10,578) | 0.00% |
| FUND BALANCE, BEGINNING (OCT 1, 2016) | 528,035 | 528,035 | 528,035 | | |
| FUND BALANCE, ENDING | \$ 528,035 | \$ 528,035 | \$ 517,457 | | |

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending September 30, 2017

| ACCOUNT DESCRIPTION | ANNUAL ADOPTED BUDGET | YEAR TO DATE BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) | YTD ACTUAL AS A % OF ADOPTED BUD |
|--|--------------------------------------|--------------------------------|--------------------------------|-------------------------------------|---|
| <u>REVENUES</u> | | | | | |
| Interest - Investments | \$ 500 | \$ 500 | \$ 2,374 | \$ 1,874 | 474.80% |
| Interest - Tax Collector | - | - | 461 | 461 | 0.00% |
| Special Assmnts- Tax Collector | 1,326,558 | 1,326,558 | 1,325,306 | (1,252) | 99.91% |
| Special Assmnts- Prepayment | - | - | 22,735 | 22,735 | 0.00% |
| Special Assmnts- CDD Collected | 470,580 | 470,580 | 470,580 | - | 100.00% |
| Special Assmnts- Discounts | (53,062) | (53,062) | (48,708) | 4,354 | 91.79% |
| TOTAL REVENUES | 1,744,576 | 1,744,576 | 1,772,748 | 28,172 | 101.61% |
| <u>EXPENDITURES</u> | | | | | |
| <u>Administration</u> | | | | | |
| ProfServ-Property Appraiser | 26,531 | 26,531 | 27,455 | (924) | 103.48% |
| Misc-Assessmnt Collection Cost | 26,531 | 26,531 | 25,532 | 999 | 96.23% |
| Total Administration | 53,062 | 53,062 | 52,987 | 75 | 99.86% |
| <u>Debt Service</u> | | | | | |
| Principal Debt Retirement A-1 | 565,000 | 565,000 | 565,000 | - | 100.00% |
| Principal Debt Retirement A-2 | 260,000 | 260,000 | 255,000 | 5,000 | 98.08% |
| Prepayments Series A-2 | - | - | 205,000 | (205,000) | 0.00% |
| Interest Expense Series A-1 | 452,638 | 452,638 | 452,638 | - | 100.00% |
| Interest Expense Series A-2 | 364,450 | 364,450 | 358,519 | 5,931 | 98.37% |
| Total Debt Service | 1,642,088 | 1,642,088 | 1,836,157 | (194,069) | 111.82% |
| TOTAL EXPENDITURES | 1,695,150 | 1,695,150 | 1,889,144 | (193,994) | 111.44% |
| Excess (deficiency) of revenues Over (under) expenditures | 49,426 | 49,426 | (116,396) | (165,822) | n/a |
| <u>OTHER FINANCING SOURCES (USES)</u> | | | | | |
| Contribution to (Use of) Fund Balance | 49,426 | - | - | - | 0.00% |
| TOTAL FINANCING SOURCES (USES) | 49,426 | - | - | - | 0.00% |
| Net change in fund balance | \$ 49,426 | \$ 49,426 | \$ (116,396) | \$ (165,822) | n/a |
| FUND BALANCE, BEGINNING (OCT 1, 2016) | 1,512,263 | 1,512,263 | 1,512,263 | | |
| FUND BALANCE, ENDING | \$ 1,561,689 | \$ 1,561,689 | \$ 1,395,867 | | |

POINCIANA

Community Development District

Supporting Schedules

September 30, 2017

**Non-Ad Valorem Special Assessments - Imperial Polk County Tax Collector
(Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2017**

| Date Received | Net Amount Received | Discount (Penalty) Amount | Collection Cost | Gross Amount Received | Allocation by Fund | |
|----------------------------|---------------------|---------------------------|-----------------|-----------------------|--------------------|--------------------------------|
| | | | | | General Fund | Series 2012A Debt Service Fund |
| ASSESSMENTS LEVIED FY 2017 | | | | \$ 1,788,944 | \$ 463,638 | \$ 1,325,306 |
| ALLOCATION % | | | | 100% | 26% | 74% |
| 11/13/16 | 3,880 | 165 | 79 | 4,125 | 1,058 | 3,066 |
| 11/18/16 | 31,061 | 1,658 | 634 | 33,353 | 8,672 | 24,680 |
| 11/23/16 | 30,807 | 1,301 | 629 | 32,736 | 8,880 | 23,856 |
| 12/04/16 | 111,231 | 4,712 | 2,270 | 118,213 | 31,918 | 86,295 |
| 12/15/16 | 876,338 | 37,254 | 17,884 | 931,476 | 242,553 | 688,924 |
| 12/22/16 | 413,933 | 17,593 | 8,448 | 439,973 | 112,244 | 327,730 |
| 01/17/17 | 86,187 | 2,724 | 1,759 | 90,670 | 23,230 | 67,440 |
| 02/16/17 | 37,022 | 792 | 756 | 38,570 | 9,911 | 28,659 |
| 03/15/17 | 21,190 | 240 | 432 | 21,863 | 5,528 | 16,334 |
| 04/17/17 | 58,952 | - | 1,203 | 60,156 | 15,075 | 45,081 |
| 05/15/17 | 5,786 | (168) | 118 | 5,737 | 1,472 | 4,265 |
| 06/15/17 | 4,902 | (146) | 100 | 4,857 | 1,246 | 3,611 |
| 06/23/17 | 7,391 | (325) | 151 | 7,217 | 1,852 | 5,365 |
| TOTAL | 1,688,681 | 65,801 | 34,463 | 1,788,944 | 463,638 | 1,325,306 |
| % COLLECTED | | | | 100.00% | 100.00% | 100.00% |

**Non-Ad Valorem Special Assessments - District Collected
(Monthly Assessment Collection Distributions)
For the Fiscal Year Ending September 30, 2017**

| Date Received | Net Amount Received | Gross Amount Received | Allocation by Fund | |
|--|---------------------|-----------------------|--------------------|--------------------------------|
| | | | General Fund | Debt Service Series 2012A Fund |
| DISTRICT COLLECTED ASSESSMENTS FY 2017 | \$ | 642,892 | \$ 172,312 | \$ 470,580 |
| ALLOCATION % | | 100% | 27% | 73% |
| 10/10/16 | | 278,959 | 43,669 | 235,290 |
| 11/14/16 | | 84,974 | 84,974 | - |
| 04/07/17 | | 43,669 | 43,669 | - |
| 04/10/17 | | 235,290 | - | 235,290 |
| TOTAL | \$ | - \$ 642,892 | \$ 172,312 | \$ 470,580 |

| | | | | |
|-------------|--|------|------|------|
| % COLLECTED | | 100% | 100% | 100% |
|-------------|--|------|------|------|

Cash and Investment Report
September 30, 2017

| <u>Account Name</u> | <u>Bank Name</u> | <u>CD Issuer/Investment Type</u> | <u>Maturity</u> | <u>Yield</u> | <u>Balance</u> |
|---|------------------|--------------------------------------|-----------------|---|---------------------|
| GENERAL FUND | | | | | |
| Checking Account - Operating | CenterState Bank | Checking account | n/a | 0.25% | \$ 283,858 |
| | | | | Subtotal | \$ 283,858 |
| 36 month CD | CenterState Bank | CD | 7/6/20 | 1.00% | 107,549 |
| Money Market Account | BankUnited | MMA | n/a | 0.78% | \$ 51,823 |
| | | | | Subtotal | \$ 51,823 |
| | | | | General Fund Sub-total | \$ 443,229 |
| DEBT SERVICE AND CAPITAL PROJECT FUNDS | | | | | |
| Series 2012A-1 Redemption | US BANK | First American Government Obligation | n/a | 0.00% | \$ 4,261 |
| Series 2012A-2 Redemption | US BANK | First American Government Obligation | n/a | 0.00% | \$ 23,251 |
| Series 2012 A-1 Reserve Fund | US BANK | First American Government Obligation | n/a | 0.00% | \$ 535,748 |
| Series 2012 A-2 Reserve Fund | US BANK | First American Government Obligation | n/a | 0.00% | \$ 322,618 |
| Series 2012 A Revenue Fund | US BANK | First American Government Obligation | n/a | 0.00% | \$ 509,983 |
| | | | | Debt Service and Capital Funds Sub-Total | \$ 1,395,861 |
| | | | | Total | \$ 1,839,090 |

Poinciana CDD

Bank Reconciliation

Bank Account No. 3173 CenterState Bank - GF
 Statement No. 09-17
 Statement Date 9/30/2017

| | | | |
|-----------------------------|------------|-----------------------------|------------|
| G/L Balance (LCY) | 283,858.04 | Statement Balance | 298,472.06 |
| G/L Balance | 283,858.04 | Outstanding Deposits | 0.00 |
| Positive Adjustments | 0.00 | | |
| | <hr/> | | |
| Subtotal | 283,858.04 | Subtotal | 298,472.06 |
| Negative Adjustments | 0.00 | Outstanding Checks | 14,614.02 |
| | <hr/> | Differences | 0.00 |
| Ending G/L Balance | 283,858.04 | Ending Balance | 283,858.04 |
| Difference | 0.00 | | |

| Posting Date | Document Type | Document No. | Description | Amount | Cleared Amount | Difference |
|--------------------------------------|---------------|--------------|-----------------------------------|------------------|----------------|------------------|
| Outstanding Checks | | | | | | |
| 9/27/2017 | Payment | 2507 | DAVID LANE | 184.70 | 0.00 | 184.70 |
| 9/27/2017 | Payment | 2508 | ROBERT W. ZIMBARDI | 184.70 | 0.00 | 184.70 |
| 9/27/2017 | Payment | 2509 | RICHARD W. KELLOGG | 184.70 | 0.00 | 184.70 |
| 9/27/2017 | Payment | 2510 | LITA B. EPSTEIN | 184.70 | 0.00 | 184.70 |
| 9/28/2017 | Payment | 2511 | SEVERN TRENT ENVIRONMENTAL SERVIC | 13,875.22 | 0.00 | 13,875.22 |
| Total Outstanding Checks..... | | | | 14,614.02 | | 14,614.02 |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---|------------|--------------------|-------------|---------------------------------|--------------------------|--------------------|-------------|
| CENTERSTATE BANK - GF - (ACCT#XXXXX3173) | | | | | | | |
| CHECK # 2460 | | | | | | | |
| 08/01/17 | Employee | DAVID LANE | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2461 | | | | | | | |
| 08/01/17 | Employee | ROBERT W. ZIMBARDI | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2462 | | | | | | | |
| 08/01/17 | Employee | LERUE M. STELLFOX | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2463 | | | | | | | |
| 08/01/17 | Employee | RICHARD W. KELLOGG | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2464 | | | | | | | |
| 08/01/17 | Employee | LITA B. EPSTEIN | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2470 | | | | | | | |
| 08/01/17 | Employee | DAVID LANE | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2471 | | | | | | | |
| 08/01/17 | Employee | ROBERT W. ZIMBARDI | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |
| CHECK # 2472 | | | | | | | |
| 08/01/17 | Employee | LERUE M. STELLFOX | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | <i>Check Total</i> | \$184.70 |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------|------------|-------------------------------|-------------|---------------------------------|-------------------------------|------------------|---------------------------------------|
| CHECK # 2473 | | | | | | | |
| 08/01/17 | Employee | RICHARD W. KELLOGG | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2474 | | | | | | | |
| 08/01/17 | Employee | LITA B. EPSTEIN | PAYROLL | August 01, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2475 | | | | | | | |
| 08/03/17 | Vendor | FEDEX | 5-876-58660 | POSTAGE 7/19/17 | Postage and Freight | 001-541006-51301 | \$110.34 |
| | | | | | | | <i>Check Total</i> <u>\$110.34</u> |
| CHECK # 2476 | | | | | | | |
| 08/09/17 | Vendor | ATKINS NORTH AMERICA, INC | 1864031 | ENG'G SVC 5/29-7/2/17 | ProfServ-Engineering | 001-531013-51501 | \$1,298.21 |
| 08/09/17 | Vendor | ATKINS NORTH AMERICA, INC | 1864031 | ENG'G SVC 5/29-7/2/17 | Due From Developer | 001-130000-51501 | \$6,093.00 |
| | | | | | | | <i>Check Total</i> <u>\$7,391.21</u> |
| CHECK # 2477 | | | | | | | |
| 08/09/17 | Vendor | CLARKE ENVIRONMENTAL MOSQUITO | 6363676 | MOSQUITO MGMT SVC AUG 2017 | Contracts-Aquatic Midge Mgmt | 001-534130-53901 | \$11,750.00 |
| | | | | | | | <i>Check Total</i> <u>\$11,750.00</u> |
| CHECK # 2478 | | | | | | | |
| 08/09/17 | Vendor | FEDEX | 5-882-56321 | POSTAGE 7/25/17 | Postage and Freight | 001-541006-51301 | \$11.33 |
| | | | | | | | <i>Check Total</i> <u>\$11.33</u> |
| CHECK # 2479 | | | | | | | |
| 08/09/17 | Vendor | FISHKIND & ASSOCIATES | 21036 | TRAVEL EXP FOR CONSULTANT | ProfServ-Mgmt Consulting Serv | 001-531027-51301 | \$5,200.00 |
| | | | | | | | <i>Check Total</i> <u>\$5,200.00</u> |
| CHECK # 2480 | | | | | | | |
| 08/09/17 | Vendor | FLORALAWN 2, LLC. | 1879-I | AUG 2017 LAWN MAINT | Contracts-Landscape | 001-534050-53901 | \$11,970.42 |
| | | | | | | | <i>Check Total</i> <u>\$11,970.42</u> |

POINCIANA Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------|------------|-------------------------------------|-------------|---------------------------------|-------------------------------|------------------|--------------------|
| CHECK # 2481 | | | | | | | |
| 08/09/17 | Vendor | HOPPING, GREEN & SAMS | 95093 | GEN COUNSEL THRU JUNE 2017 | ProfServ-Legal Services | 001-531023-51401 | \$1,025.40 |
| <i>Check Total</i> | | | | | | | <u>\$1,025.40</u> |
| CHECK # 2482 | | | | | | | |
| 08/09/17 | Vendor | MARSHA FAUX | 4651554 | 1% ADMIN FEE | ProfServ-Property Appraiser | 001-531035-51301 | \$4,813.48 |
| 08/09/17 | Vendor | MARSHA FAUX | 4651554 | 1% ADMIN FEE | ProfServ-Property Appraiser | 202-531035-51301 | \$14,189.78 |
| <i>Check Total</i> | | | | | | | <u>\$19,003.26</u> |
| CHECK # 2483 | | | | | | | |
| 08/09/17 | Vendor | POINCIANA CDD C/O US BANK N.A. | 080417 | TRSF DS ASSESSMENTS 2016-2017 | Due From Other Funds | 131000 | \$43,370.71 |
| <i>Check Total</i> | | | | | | | <u>\$43,370.71</u> |
| CHECK # 2484 | | | | | | | |
| 08/11/17 | Vendor | LABOR STAFFING | 93509712 | RODERS WEEK 8/6/17 | Misc-Contingency | 001-549900-53901 | \$21.53 |
| 08/11/17 | Vendor | LABOR STAFFING | 93509628 | RODGERS WEEK 7/30/17 | Misc-Contingency | 001-549900-53901 | \$24.84 |
| <i>Check Total</i> | | | | | | | <u>\$46.37</u> |
| CHECK # 2485 | | | | | | | |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | ProfServ-Mgmt Consulting Serv | 001-531027-51201 | \$4,611.75 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | ProfServ-Field Management | 001-531016-53901 | \$1,166.67 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | Postage and Freight | 001-541006-51301 | \$7.36 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | Printing and Binding | 001-547001-51301 | \$91.80 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | Office Supplies | 001-551002-51301 | \$88.00 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | ProfServ-Field Management | 001-531016-53901 | \$7,665.30 |
| 08/11/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 22487 | AUG 2017 MGMT FEES | Postage and Freight | 001-541006-51301 | \$5,438.39 |
| <i>Check Total</i> | | | | | | | <u>\$19,069.27</u> |
| CHECK # 2486 | | | | | | | |
| 08/17/17 | Vendor | CLARKE AQUATIC SERVICE, INC. | 3230824 | WEED/ALGAE SVC AUG 2017 | Contracts-Aquatic Control | 001-534067-53901 | \$8,166.66 |
| <i>Check Total</i> | | | | | | | <u>\$8,166.66</u> |
| CHECK # 2487 | | | | | | | |
| 08/21/17 | Employee | DAVID LANE | PAYROLL | August 21, 2017 Payroll Posting | | | \$369.40 |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | GL Account # | Amount Paid | |
|---------------------|------------|-------------------------------------|-------------|---------------------------------|--------------------------|------------------|--------------------|--------------------|
| | | | | | | | <i>Check Total</i> | <u>\$369.40</u> |
| CHECK # 2488 | | | | | | | | |
| 08/21/17 | Employee | ROBERT W. ZIMBARDI | PAYROLL | August 21, 2017 Payroll Posting | | | \$369.40 | |
| | | | | | | | <i>Check Total</i> | <u>\$369.40</u> |
| CHECK # 2489 | | | | | | | | |
| 08/21/17 | Employee | LERUE M. STELLFOX | PAYROLL | August 21, 2017 Payroll Posting | | | \$369.40 | |
| | | | | | | | <i>Check Total</i> | <u>\$369.40</u> |
| CHECK # 2490 | | | | | | | | |
| 08/21/17 | Employee | RICHARD W. KELLOGG | PAYROLL | August 21, 2017 Payroll Posting | | | \$369.40 | |
| | | | | | | | <i>Check Total</i> | <u>\$369.40</u> |
| CHECK # 2491 | | | | | | | | |
| 08/21/17 | Employee | LITA B. EPSTEIN | PAYROLL | August 21, 2017 Payroll Posting | | | \$369.40 | |
| | | | | | | | <i>Check Total</i> | <u>\$369.40</u> |
| CHECK # 2492 | | | | | | | | |
| 08/23/17 | Vendor | ENVIRONMENTAL FINANCIAL GROUP, INC. | 2958 | VALIDATION HEARING SERVICES | ProfServ-Engineering | 001-531013-51501 | \$12,031.25 | |
| | | | | | | | <i>Check Total</i> | <u>\$12,031.25</u> |
| CHECK # 2493 | | | | | | | | |
| 08/23/17 | Vendor | LABOR STAFFING | 93510065 | RODGERS | Misc-Contingency | 001-549900-53901 | \$24.84 | |
| | | | | | | | <i>Check Total</i> | <u>\$24.84</u> |
| CHECK # 2494 | | | | | | | | |
| 08/23/17 | Vendor | THE LEDGER | L060G014NS | NOTICE OF MEETING 8/9/17 | Legal Advertising | 001-548002-51301 | \$369.83 | |
| 08/23/17 | Vendor | THE LEDGER | L060G014NQ | NOTICE OF MEETING 8/9/17 | Legal Advertising | 001-548002-51301 | \$267.17 | |
| | | | | | | | <i>Check Total</i> | <u>\$637.00</u> |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------|------------|-------------------------------|-------------|--------------------------------|------------------------------|------------------|--|
| CHECK # 2495 | | | | | | | |
| 08/31/17 | Vendor | FEDEX | 5-897-82994 | SERVICE 8/09/17 | Postage and Freight | 001-541006-51301 | \$99.72 |
| | | | | | | | <i>Check Total</i> <u>\$99.72</u> |
| CHECK # 2498 | | | | | | | |
| 09/13/17 | Vendor | ATKINS NORTH AMERICA, INC | 1864876 | AMENITY ACQUISITION JULY 2017 | Accounts Receivable | 001-115000-51501 | \$10,893.50 |
| | | | | | | | <i>Check Total</i> <u>\$10,893.50</u> |
| CHECK # 2499 | | | | | | | |
| 09/13/17 | Vendor | CLARKE ENVIRONMENTAL MOSQUITO | 6364448 | MOSQUITO MGMT SEPT 2017 | Contracts-Aquatic Midge Mgmt | 001-534130-53901 | \$11,750.00 |
| | | | | | | | <i>Check Total</i> <u>\$11,750.00</u> |
| CHECK # 2500 | | | | | | | |
| 09/13/17 | Vendor | FEDEX | 5-904-71901 | POSTAGE 8/11/17 | Postage and Freight | 001-541006-51301 | \$11.36 |
| | | | | | | | <i>Check Total</i> <u>\$11.36</u> |
| CHECK # 2501 | | | | | | | |
| 09/13/17 | Vendor | HOPPING, GREEN & SAMS | 95620 | PROJECT CONST THRU JULY 2017 | ProfServ-Legal Services | 001-531023-51401 | \$377.00 |
| | | | | | | | <i>Check Total</i> <u>\$377.00</u> |
| CHECK # 2502 | | | | | | | |
| 09/18/17 | Vendor | HOPPING, GREEN & SAMS | 94506 | SALE REC FACILITY THRU 5/31/17 | ProfServ-Legal Services | 001-531023-51401 | \$89,996.35 |
| | | | | | | | <i>Check Total</i> <u>\$89,996.35</u> |
| CHECK # 2503 | | | | | | | |
| 09/18/17 | Vendor | HOPPING, GREEN & SAMS | 95144 | REC FACILITY THRU JUNE 2017 | ProfServ-Legal Services | 001-531023-51401 | \$139,151.26 |
| | | | | | | | <i>Check Total</i> <u>\$139,151.26</u> |
| CHECK # 2504 | | | | | | | |
| 09/21/17 | Vendor | CLARKE AQUATIC SERVICE, INC. | 3230995 | AQUATIC SVC SEPT 2017 | Contracts-Aquatic Control | 001-534067-53901 | \$8,166.66 |
| | | | | | | | <i>Check Total</i> <u>\$8,166.66</u> |
| CHECK # 2505 | | | | | | | |
| 09/21/17 | Vendor | FLORALAWN 2, LLC. | 1963 | LAWN MAINT SEPT 2017 | Contracts-Landscape | 001-534050-53901 | \$11,970.42 |
| | | | | | | | <i>Check Total</i> <u>\$11,970.42</u> |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017
(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|---------------------|------------|-------------------------------------|--------------|------------------------------------|-------------------------------|------------------|---------------------------------------|
| CHECK # 2507 | | | | | | | |
| 09/27/17 | Employee | DAVID LANE | PAYROLL | September 27, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2508 | | | | | | | |
| 09/27/17 | Employee | ROBERT W. ZIMBARDI | PAYROLL | September 27, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2509 | | | | | | | |
| 09/27/17 | Employee | RICHARD W. KELLOGG | PAYROLL | September 27, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2510 | | | | | | | |
| 09/27/17 | Employee | LITA B. EPSTEIN | PAYROLL | September 27, 2017 Payroll Posting | | | \$184.70 |
| | | | | | | | <i>Check Total</i> <u>\$184.70</u> |
| CHECK # 2511 | | | | | | | |
| 09/28/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 23466-A | SEPT MGMT SERVICES | ProfServ-Mgmt Consulting Serv | 001-531027-51201 | \$4,611.75 |
| 09/28/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 23466-A | SEPT MGMT SERVICES | ProfServ-Field Management | 001-531016-53901 | \$1,166.67 |
| 09/28/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 23466-A | SEPT MGMT SERVICES | ProfServ-Field Management | 001-531016-53901 | \$7,665.30 |
| 09/28/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 23466-A | SEPT MGMT SERVICES | Printing and Binding | 001-547001-51301 | \$343.50 |
| 09/28/17 | Vendor | SEVERN TRENT ENVIRONMENTAL SERVICES | 23466-A | SEPT MGMT SERVICES | Office Supplies | 001-551002-51301 | \$88.00 |
| | | | | | | | <i>Check Total</i> <u>\$13,875.22</u> |
| ACH #DD107 | | | | | | | |
| 08/22/17 | Vendor | DUKE ENERGY | 39182-073117 | BILL PRD 6/29-7/31 | Electricity - General | 001-543006-53901 | \$27.74 |
| | | | | | | | <i>ACH Total</i> <u>\$27.74</u> |
| ACH #DD108 | | | | | | | |
| 08/22/17 | Vendor | DUKE ENERGY | 08008-073117 | BILL 6/29-7/31 | Electricity - General | 001-543006-53901 | \$118.41 |
| | | | | | | | <i>ACH Total</i> <u>\$118.41</u> |

POINCIANA
Community Development District

Payment Register by Bank Account

For the Period from 8/01/2017 to 9/30/2017

(Sorted by Check / ACH No.)

| Date | Payee Type | Payee | Invoice No. | Payment Description | Invoice / GL Description | G/L Account # | Amount Paid |
|-------------------|------------|-------------|------------------|-----------------------|--------------------------|------------------|----------------------------|
| ACH #DD111 | | | | | | | |
| 09/20/17 | Vendor | DUKE ENERGY | 092017-39182 ACH | 7/31-8/29/17 ELEC ACH | 48750-39182 | 001-543006-53901 | \$28.18 |
| | | | | | | | <i>ACH Total</i> |
| | | | | | | | <u>\$28.18</u> |
| ACH #DD112 | | | | | | | |
| 09/20/17 | Vendor | DUKE ENERGY | 092017-ACH | 7/31-8/29/17 ELEC ACH | 87555-08008 | 001-543006-53901 | \$81.53 |
| | | | | | | | <i>ACH Total</i> |
| | | | | | | | <u>\$81.53</u> |
| | | | | | | | Account Total |
| | | | | | | | <u>\$430,788.21</u> |

| | |
|--------------------------|---------------------|
| Total Amount Paid | \$430,788.21 |
|--------------------------|---------------------|

| Total Amount Paid - Breakdown by Fund | |
|---------------------------------------|-------------------|
| Fund | Amount |
| General Fund - 001 | 373,227.72 |
| Series 2012A Debt Service Fund - 202 | 57,560.49 |
| Total | 430,788.21 |

5B.

BUDGET AMENDMENT RESOLUTION 2018-06

**A BUDGET AMENDMENT AMENDING THE POINCIANA
COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND
BUDGETS FOR FISCAL YEAR 2017**

WHEREAS, the Board of Supervisors, hereinafter referred to as the “Board”, of Poinciana Community Development District, hereinafter referred to as “District”, adopted a General Fund Budget and a Irrigation Fund Budget, hereinafter referred to as the “Funds” for Fiscal Year 2017, and

WHEREAS, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POINCIANA COMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

1. The Funds are hereby amended in accordance with Exhibit “A” attached.
2. This resolution shall become effective this 18th day of October, 2017 and be reflected in the monthly and Fiscal Year End 9/30/2017 Financial Statements and Audit Report of the District.

**Poinciana
Community Development District**

By: _____
Robert Zimbardi, Chairman

Attest:

By: _____
Chuck Walter, Secretary

Proposed Budget Amendment
For the Period Ending September 30, 2017

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--------------------------------|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| REVENUES | | | | | |
| Interest - Investments | \$ 3,500 | \$ - | \$ 3,500 | \$ 2,971 | \$ (529) |
| Interest - Tax Collector | - | - | - | 142 | 142 |
| Special Assmnts- Tax Collector | 463,628 | - | 463,628 | 463,638 | 10 |
| Special Assmnts- CDD Collected | 87,338 | - | 87,338 | 87,338 | - |
| Special Assmnts- Developer | 84,974 | - | 84,974 | 84,974 | - |
| Special Assmnts- Discounts | (18,546) | - | (18,546) | (17,092) | 1,454 |
| Other Miscellaneous Revenues | - | - | - | 1,643 | 1,643 |
| TOTAL REVENUES | 620,894 | - | 620,894 | 623,614 | 2,720 |
| EXPENDITURES | | | | | |
| Administration | | | | | |
| P/R-Board of Supervisors | 6,000 | 13,800 | 19,800 | 19,800 | - |
| FICA Taxes | 459 | 1,056 | 1,515 | 1,515 | - |
| ProfServ-Arbitrage Rebate | 600 | - | 600 | 600 | - |
| ProfServ-Dissemination Agent | 5,000 | - | 5,000 | - | 5,000 |
| ProfServ-Engineering | 18,000 | 11,222 | 29,222 | 24,222 | 5,000 |
| ProfServ-Legal Services | 30,000 | - | 30,000 | 26,635 | 3,365 |
| ProfServ-Mgmt Consulting Serv | 55,341 | - | 55,341 | 55,341 | - |
| ProfServ-Property Appraiser | 9,273 | 177 | 9,450 | 9,450 | - |
| ProfServ-Special Assessment | 11,365 | - | 11,365 | 11,365 | - |
| ProfServ-Trustee Fees | 6,789 | - | 6,789 | 6,582 | 207 |
| ProfServ-Web Site Development | 15 | 203 | 218 | 218 | - |
| Auditing Services | 4,100 | 150 | 4,250 | 4,250 | - |
| Postage and Freight | 1,200 | 6,457 | 7,657 | 7,657 | - |
| Insurance - General Liability | 15,392 | - | 15,392 | 14,043 | 1,349 |
| Printing and Binding | 2,700 | 2,738 | 5,438 | 5,438 | - |
| Legal Advertising | 2,000 | 11,571 | 13,571 | 13,571 | - |
| Misc-Assessmnt Collection Cost | 9,273 | - | 9,273 | 8,931 | 342 |
| Office Supplies | 300 | 657 | 957 | 957 | - |
| Annual District Filing Fee | 175 | - | 175 | 175 | - |
| Total Administration | 177,982 | 48,031 | 226,013 | 210,750 | 15,263 |
| Field | | | | | |
| ProfServ-Field Management | 14,000 | - | 14,000 | 14,000 | - |
| Contracts-Landscape | 143,645 | - | 143,645 | 143,645 | - |
| Contracts-Aquatic Control | 98,000 | - | 98,000 | 98,000 | - |
| Contracts-Aquatic Midge Mgmt | 141,000 | - | 141,000 | 141,000 | - |
| Electricity - General | 1,500 | - | 1,500 | 1,421 | 79 |
| R&M-Drainage | 3,000 | - | 3,000 | 15,331 | (12,331) |
| R&M-Mulch | 4,500 | - | 4,500 | - | 4,500 |

Proposed Budget Amendment
For the Period Ending September 30, 2017

| ACCOUNT DESCRIPTION | CURRENT BUDGET | PROPOSED AMENDMENT | FINAL BUDGET | YEAR TO DATE ACTUAL | VARIANCE (\$) FAV(UNFAV) |
|--|-----------------------|---------------------------|---------------------|----------------------------|---------------------------------|
| R&M-Plant Replacement | 4,060 | - | 4,060 | - | 4,060 |
| Misc-Contingency | 33,207 | - | 33,207 | 10,045 | 23,162 |
| Total Field | 442,912 | - | 442,912 | 423,442 | 19,470 |
| TOTAL EXPENDITURES | 620,894 | 48,031 | 668,925 | 634,192 | 34,733 |
| Excess (deficiency) of revenues | | | | | |
| Over (under) expenditures | - | (48,031) | (48,031) | (10,578) | 37,453 |
| Net change in fund balance | - | (48,031) | (48,031) | (10,578) | 37,453 |
| FUND BALANCE, BEGINNING (OCT 1, 2016) | 528,035 | - | 528,035 | 528,035 | - |
| FUND BALANCE, ENDING | \$ 528,035 | \$ (48,031) | \$ 480,004 | \$ 517,457 | \$ 37,453 |

5C

**POINCIANA
COMMUNITY DEVELOPMENT DISTRICT**

Motion: Assigning Fund Balance as of 9/30/17

The Board hereby assigns the FY 2017 Reserves as follows:

| | |
|-------------------|-----------|
| Operating Reserve | \$155,224 |
|-------------------|-----------|

Sixth Order of Business

6Ci.

Hopping Green & Sams

Attorneys and Counselors

September 29, 2017

Clarke Environmental Mosquito
Management, Inc.
Attn: Pete Deglomine, pdegloimine@clarke.com
3036 Michigan Avenue
Kissimmee, Florida 34744

Clarke Aquatic Services, Inc.
Attn: Pete Deglomine, pdegloimine@clarke.com
3036 Michigan Avenue
Kissimmee, Florida 34744

RE: Poinciana Community Development District Service Agreements

Dear Mr. Deglomine:

My firm serves as District Counsel to the Poinciana Community Development District (the "District"), located in Polk County, Florida. It has come to the District's attention that the term of the District's *Midge Control Services Agreement* and its *Aquatic Maintenance Services Agreement* (collectively, the "Agreements") with Clarke Environmental Mosquito Management, Inc. and Clarke Aquatic Services, Inc., respectively, (collectively, "Clarke") ends tomorrow, September 30, 2017. As the District's Board of Supervisors (the "Board") has not yet had an opportunity to determine whether it will contract with Clarke for such services in the upcoming fiscal year, the District desires for Clarke to continue provides its services to the District on a month-to-month basis in accordance with the terms and conditions of the previously-adopted Agreements.

Accordingly, this letter shall serve as the District's confirmation that it desires for Clarke to continue the services it provides to the District, as set forth in the Agreements, on a month to month basis pursuant to the same terms and conditions as set forth in the existing Agreements. The District shall remit payment to Clarke for such services at the same time in the same manner as set forth in the each of the respective Agreements.

Please contact me should you have any comments regarding the foregoing.

Sincerely,


Lindsay Whelan
District Counsel

6C.ii.

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT
FIELD MANAGEMENT
REPORT**

POINCIANA COMMUNITY DEVELOPMENT DISTRICT

FIELD MAINTENANCE HIGHLIGHT REPORT

SEPTEMBER 2017

COMPLETED ITEMS:

- Meet with contractors on a monthly basis and performed a drive through
- Followed up with vendors on pending items
- Reviewed and processed invoices on a weekly basis
- Performed pond inspections and meet with vendor as needed
- Followed up on a daily resident and vendor activities
- Returned phone calls
- Inspections of control structures after hurricane Irma
- Removal of dead fish from ponds E1 & E31

ATTACHMENTS

- ❖ Residential Service Request Log
- ❖ Floralawn Report
- ❖ Clarke Mosquito Control Report

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT
RESIDENTIAL SERVICE
REQUEST LOG**

Poinciana Service Request 2017

| Date received | Location | Request | Action Taken | Reported by | W.O. given to: | Date | Status | Date of Completion | Reoccurrence |
|---------------|--------------------------------|---|-------------------------------------|---------------|----------------|------|----------|--------------------|--------------|
| 9/1/2017 | Pond E3 | lots of complaints about midges | Chuck getting Ag. Services involved | | | | | | |
| 9/6/2017 | 326 & 308 Davinci Pass | grate over storm drain-possible flooding issue? | referred to Russ | John Werner | | | Pending | | |
| 9/12/2017 | Casanova, Grand Canal, Venezia | sewers overflowing from Irma | | Joe Hare | | | | | |
| 9/25/2017 | 669 Grand Canal Dr. | midges are really bad | area treated for midges | Gary Consorto | Clarke | | Complete | | |
| 9/26/2017 | 543 Viteria Ct. Pond C10 | midges are really bad | Notified Clarke | Barbara Cilla | Clarke | | Pending | | |
| 9/29/2017 | San Vincente Lane | 2 of 3 storm drains clogged | Notified Russ | Gary Consorto | Russ | | Pending | | |
| 10/2/2017 | 120 Viscaya Ct. Pond E31 | lots of dead fish- E31 | | Leo Evans | | | | | |

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT
FLORALAWN REPORT**

Solvita Pond and bahia mowing

September pond that have been serviced:

| | | | |
|------|------|------|------|
| B-5 | A-5 | A-11 | D-6 |
| B-6 | B-15 | 10-B | D-5 |
| B-1 | B-11 | 10-A | D-11 |
| A-1 | 1-F | A-9 | D-2 |
| A-20 | A-8 | B-16 | D-3 |
| A-21 | A-13 | D-9 | D-4 |
| A-22 | A-20 | D-8 | D-11 |

| | | |
|------|--------|------------------|
| C-20 | Pond 2 | Lake Polk |
| C-12 | Pond 3 | Lake B |
| D-1 | Pond 1 | Volare dry Ponds |
| F-5 | Pond 5 | Zone 1 Bahia |
| F-7 | Pond 6 | |

| | | |
|------|---------|-------------------|
| C-1 | Pond 7 | Pond 19 A |
| C-11 | Pond 8 | Pond 19 B |
| C-15 | Pond 9 | Pond 20 |
| C-17 | Pond 10 | Pond 21 |
| C-19 | Pond 11 | Pond 22 |
| D-7 | Pond 12 | Verona dry ponds. |
| E-2 | Pond 13 | |
| | Pond 15 | |
| | Pond 16 | |
| | Pond 17 | |
| | Pond 18 | |

Also we did edge around tree ring, cut around structure of dry ponds with the exception of two (there are too wet) on Verona and sprayed for weeds. Also, we have been cutting the new (2) ponds by new entrance at Vestrella.

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT
CLARKE MOSQUITO REPORT**



PCDD Monthly Midge Treatment Report
September 2017

| Customer | Route | Start Date | End Date | Used Quantity | Unit of Measure | Chemical Used Quantity | Unit of Measure |
|----------------------------|-------------------|------------|-----------|---------------|-----------------|------------------------|-----------------|
| PCDD TRUCK ULV | Venezia | 9/6/2017 | 9/6/2017 | 2.5 | mi | 0.55 | gal |
| PCDD TRUCK ULV | Bella Viana | 9/6/2017 | 9/6/2017 | 2 | mi | 0.45 | gal |
| PCDD TRUCK ULV | Lago Vista | 9/6/2017 | 9/6/2017 | 0.4 | mi | 0.08 | gal |
| PCDD TRUCK ULV | Monte Lena | 9/6/2017 | 9/6/2017 | 0.8 | mi | 0.16 | gal |
| PCDD TRUCK ULV | Rainbow Lakes | 9/6/2017 | 9/6/2017 | 0.4 | mi | 0.11 | gal |
| PCDD TRUCK ULV | Terra/Flora Vista | 9/6/2017 | 9/6/2017 | 2.6 | mi | 0.58 | gal |
| PCDD TRUCK ULV | Capri | 9/6/2017 | 9/6/2017 | 0.8 | mi | 0.17 | gal |
| PCDD ATV ULV | ATV-all ponds | 9/7/2017 | 9/7/2017 | 7.3 | mi | 1.79 | gal |
| PCDD TRUCK ULV | Venezia | 9/18/2017 | 9/18/2017 | 2.4 | mi | 0.54 | gal |
| PCDD TRUCK ULV | Bella Viana | 9/18/2017 | 9/18/2017 | 2 | mi | 0.44 | gal |
| PCDD TRUCK ULV | Lago Vista | 9/18/2017 | 9/18/2017 | 0.4 | mi | 0.07 | gal |
| PCDD TRUCK ULV | Monte Lena | 9/18/2017 | 9/18/2017 | 0.7 | mi | 0.16 | gal |
| PCDD TRUCK ULV | Rainbow Lakes | 9/18/2017 | 9/18/2017 | 0.5 | mi | 0.11 | gal |
| PCDD TRUCK ULV | Terra/Flora Vista | 9/18/2017 | 9/18/2017 | 2.6 | mi | 0.57 | gal |
| PCDD TRUCK ULV | Capri | 9/18/2017 | 9/18/2017 | 0.8 | mi | 0.17 | gal |
| PCDD ATV ULV | ATV-all ponds | 9/25/2017 | 9/25/2017 | 2.4 | mi | 0.55 | gal |
| PCDD TRUCK ULV | Venezia | 9/25/2017 | 9/25/2017 | 2 | mi | 0.41 | gal |
| PCDD TRUCK ULV | Bella Viana | 9/25/2017 | 9/25/2017 | 0.4 | mi | 0.08 | gal |
| PCDD TRUCK ULV | Lago Vista | 9/25/2017 | 9/25/2017 | 0.8 | mi | 0.14 | gal |
| PCDD TRUCK ULV | Monte Lena | 9/25/2017 | 9/25/2017 | 0.4 | mi | 0.11 | gal |
| PCDD TRUCK ULV | Rainbow Lakes | 9/25/2017 | 9/25/2017 | 2.6 | mi | 0.58 | gal |
| PCDD TRUCK ULV | Terra/Flora Vista | 9/25/2017 | 9/25/2017 | 0.8 | mi | 0.17 | gal |
| PCDD TRUCK ULV | Capri | 9/28/2017 | 9/28/2017 | 7.5 | mi | 2 | gal |
| Total For The Month | | | | 43.10 | mi | 9.99 | gal |

| | Start Date | End Date | Used Quantity | Unit of Measure | Chemical Used Quantity | Unit of Measure |
|---------------------------------|------------|----------|---------------|-----------------|------------------------|-----------------|
| Abate 4E Larvicide Ponds | | | | | | |
| E3, C12, D9, D8, D7, D6 | | | | | | |
| | | | | | | |
| | | | | | | |
| Total For The Month | | | 0.00 | ac | 0.00 | oz |


clarke PCDD Monthly Treatment Report

Date between : 9/1/2017 and 9/30/2017

| Customer Site ID | Treatment Date | Condition/Weeds Treated |
|------------------|----------------|-------------------------|
| 10-A | 9/27/2017 | Clean |
| 10-B | 9/27/2017 | Clean |
| A-1 | 9/27/2017 | Clean |
| A-11 | 9/27/2017 | Clean |
| A-12 | 9/27/2017 | Clean |
| A-13 | 9/27/2017 | Clean |
| A-2 | 9/27/2017 | Filamentous |
| A-2 | 9/27/2017 | Planktonic |
| A-20 | 9/27/2017 | Clean |
| A-21 | 9/27/2017 | Clean |
| A-22 | 9/27/2017 | Clean |
| A-3 | 9/27/2017 | Clean |
| A-4 | 9/27/2017 | Clean |
| A-5 | 9/27/2017 | Clean |
| A-6 | 9/27/2017 | Filamentous |
| A-7 | 9/27/2017 | Clean |
| A-8 | 9/27/2017 | Clean |
| A-9 | 9/27/2017 | Clean |
| B-1 | 9/27/2017 | Clean |
| B-11 | 9/27/2017 | Filamentous |
| B-15 | 9/27/2017 | Clean |
| B-16 | 9/27/2017 | Clean |
| C-1 | 9/27/2017 | Clean |
| C-10 | 9/27/2017 | Clean |
| C-11 | 9/27/2017 | Clean |
| C-12 | 9/27/2017 | Clean |
| C-13 | 9/27/2017 | Clean |
| C-14 | 9/27/2017 | Clean |
| C-15 | 9/27/2017 | Filamentous |

| | | |
|------|-----------|-------------|
| C-16 | 9/27/2017 | Clean |
| C-17 | 9/27/2017 | Clean |
| C-18 | 9/27/2017 | Clean |
| C-19 | 9/27/2017 | Clean |
| C-2 | 9/27/2017 | Clean |
| C-20 | 9/27/2017 | Clean |
| C-6 | 9/27/2017 | Filamentous |
| C-6B | 9/27/2017 | Filamentous |
| C-8 | 9/27/2017 | Clean |
| C-9 | 9/27/2017 | Clean |
| D-1 | 9/27/2017 | Clean |
| D-10 | 9/27/2017 | Clean |
| D-11 | 9/27/2017 | Clean |
| D-2 | 9/27/2017 | Clean |
| D-3 | 9/27/2017 | Clean |
| D-4 | 9/27/2017 | Clean |
| D-5 | 9/27/2017 | Clean |
| D-6 | 9/27/2017 | Clean |
| D-7 | 9/27/2017 | Clean |
| D-8 | 9/27/2017 | Clean |
| D-9 | 9/27/2017 | Clean |
| E-1 | 9/27/2017 | Clean |
| E-11 | 9/27/2017 | Clean |
| E-15 | 9/27/2017 | Clean |
| E-18 | 9/27/2017 | Clean |
| E-19 | 9/27/2017 | Clean |
| E-2 | 9/27/2017 | Clean |
| E-21 | 9/27/2017 | Clean |
| E-3 | 9/27/2017 | Clean |
| E-31 | 9/27/2017 | Clean |
| E-5 | 9/27/2017 | Clean |
| E-6 | 9/27/2017 | Clean |
| E-8 | 9/27/2017 | Clean |
| F-7 | 9/27/2017 | Filamentous |