

Poinciana
Community Development District

Agenda Package

May 20, 2020

AGENDA

Poinciana

Community Development District

219 E. Livingston Street, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

May 13, 2020

**Board of Supervisors
Poinciana Community
Development District**

Dear Board Members:

The Board of Supervisors of Poinciana Community Development District will meet **Wednesday, March 18, 2020 at 11:00 AM via Zoom webinar: <https://zoom.us/j/98642991689>**. Following is the advance agenda for the meeting:

Board of Supervisors Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Comment Period on Agenda Items
4. Approval of Minutes of the January 15, 2020 Meeting
5. Ratification of Settlement Agreement Regarding The Residents' Amended Motion to Tax Costs
6. Consideration of Resolution 2020-03 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing
7. Appointment of Audit Committee and Chair
8. Staff Reports
 - A. Attorney
 - i. Update on Auditing Requirements
 - B. Engineer
 - C. District Manager
 - i. Action Items List
 - ii. Approval of Check Registers
 - iii. Balance Sheet and Income Statement
 - iv. Presentation of Number of Registered Voters – 4,739
 - v. Discussion of Qualifying Period and Procedure
 - D. Field Manager
 - i. Field Manager's Report
 - ii. Customer Complaint Log
9. Supervisor's Requests
10. Other Business
11. General Audience Comments
12. Next Meeting Date – June 17, 2020
13. Adjournment

Audit Committee Meeting

1. Roll Call
2. Public Comment Period
3. Audit Services

- A. Approval of Request for Proposals and Selection Criteria
 - B. Approval of Notice of Request for Proposals for Audit Services
 - C. Public Announcement of Opportunity to Provide Audit Services
4. Adjournment

The second order of business is the reciting of the Pledge of Allegiance.

The third order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The fourth order of business is the approval of minutes from the January 15, 2020 meeting. The minutes are enclosed for your review.

The fifth order of business is the ratification of the settlement agreement regarding The Residents' Amended Motion to Tax Costs. A copy of the agreement is enclosed for your review.

The sixth order of business is the consideration of Resolution 2020-03 approving the proposed Fiscal Year 2021 budget and setting a public hearing. Once approved, the proposed budget will be transmitted to the governing authorities at least 60 days prior to the final budget hearing. A copy of the Resolution and proposed budget are enclosed for your review.

The seventh order of business is the appointment of the Audit Committee and chair. There is no back-up material.

The eighth order of business is Staff Reports. Section A is the Attorney's Report. Sub-Section 1 is the update on the auditing requirements. Chapter 2019-15 (SB 7014) is enclosed for your review. Section C is the District Manager's Report. Sub-Section 1 is the Action Items List for your review. Sub-Section 2 includes the check registers for approval and Sub-Section 3 includes the balance sheet and income statement for your review. Sub-Section 4 is the presentation of the number of registered voters within the boundaries of the District. A copy of the letter from the Polk County Supervisor of Elections is enclosed for your review. Sub-Section 5 is the discussion of the qualifying period and procedure. The qualifying information is enclosed for your review. Section D is the Field Manager's Report. The report containing the monthly treatment reports is enclosed for your review. Sub-Section 2 includes the customer complaint log for review.

Following the adjournment of the Board of Supervisor's meeting, there will be a meeting of the Audit Committee to approve the Request for Proposals, selection criteria and the notice of RFP for auditing services. Enclosed for your review are copies of the RFP, selection criteria, and RFP notice.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



George S. Flint
District Manager

CC: Jan A. Carpenter, District Counsel
Kathleen Leo, District Engineer
Clayton Smith, Field Manager
Darrin Mossing, GMS

Enclosures

**BOARD OF SUPERVISORS
MEETING**

MINUTES

MINUTES OF MEETING
POINCIANA
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, January 15, 2020 at 12:00 p.m. in the Starlight Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Lita Epstein	Chairman
Michael Luddy	Vice Chairman
Robert Zimbardi	Assistant Secretary
Tony Reed	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Also, present were:

George Flint	District Manager
Jan Carpenter	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Tricia Adams	GMS
Residents	

The following is a summary of the discussions and actions taken at the January 15, 2020 Poinciana Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Epstein called the meeting to order and a quorum was established.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Public Comment Period on Agenda Items

There were no public comments.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the December 18, 2019 Meeting

Ms. Epstein presented the minutes of the December 18, 2019 meeting and asked for any changes or corrections. Mr. Reed noted on page 6 the statement regarding the suggestion to give the pressure washing contract to a resident was from Ms. Lambrides not Ms. Epstein.

On MOTION by Mr. Reed, seconded by Mr. Luddy with all in favor, the Minutes of the December 18, 2019 Meeting were approved, as amended.

FIFTH ORDER OF BUSINESS

Review and Acceptance of Draft Fiscal Year 2019 Audit Report

Ms. Epstein asked if there were any questions on the draft Fiscal Year 2019 Audit Report. There were no questions from the Board.

On MOTION by Mr. Zimbardi, seconded by Mr. Reed with all in favor, the Draft Fiscal Year 2019 Audit Report, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Contract Agreement with Polk County Property Appraiser for Assessment Administration

Mr. Flint noted that the Contract Agreement with Polk County Property Appraiser for Assessment Administration was approved each year. It allows them to use the tax bill as a collection method, which is required under the Trust Indenture. The requirement of the agreement and fees are set in statute, therefore not allowing them the ability to negotiate. The proposed fee structure is the same as it was in the past.

On MOTION by Ms. Lambrides, seconded by Mr. Luddy, with all in favor, the Contract Agreement with Polk County Property Appraiser for Assessment Administration, was approved.

SEVENTH ORDER OF BUSINESS

Discussion of Request to Install Low Voltage Palm Tree Lighting on District Property

Ms. Epstein noted that the request for installation of palm tree lighting was in the agenda packets. Mr. Steve Mizel (117 Torino Lane) requested low voltage lighting to light the four palms behind his property between the pond and his house. He noted it would be at no cost to the CDD and that he would use his professional landscaper to install the lights. He stated he would be willing to remove the lights at any time in the future should the CDD decided they were no

longer wanted. He also explained how the removal would work then asked the Board for any questions.

Ms. Epstein asked that Ms. Carpenter review the legal implications of the proposal. Ms. Carpenter stated that although it sounds like this is a reasonable request and could see how homeowners would want things like this, it does pose risk and issues for the Board. The Board would be allowing private improvements on public CDD property. It would be a policy establishing how the District would accept the property, how the Board would allow it to happen, what kind of insurance is required. Ms. Carpenter also stated that under the Florida Administrative Procedures Act when there are policies adopted by a board there should be a rule making. That requires a notice and a hearing establishing a process. This is government property and there is a process where we would have to be sure that insurance covered it, if any damage was done to the property it would be covered by insurance. The Engineer would also have to look to make sure that whatever is proposed meets requirements and doesn't interfere with any CDD assets. We would have to set up an application if others wanted to do the same. This causes bigger issues if someone else comes along and wants to put something on CDD property. Ms. Carpenter answered a question regarding cost and stated the cost incurred by the CDD would be about \$4,000- \$5,000 to go through the rule making process. A question was asked if this property was CDD property, and it was confirmed by Mr. Flint that this property is CDD land.

Mr. Flint stated other developers have wanted signage on the CDD property and in those instances the Board enters into a license agreement, which are legal agreements that have to be drafted by the attorney on a case by case basis. This issue would be setting a precedent. He noted they would need to do this by rule, because another resident might ask for something. Then the Board would be obligated to allow other residents do improvements. There are other maintenance concerns around the landscape contractors being in there and if they damage the lights, if the lights are not working, and many other issues if the resident were to move, and if the new homeowner does not want to maintain those then the Board would be forced to remove them. Mr. Flint noted it is a private improvement on public property and there are issues associate with that.

Ms. Carpenter explained that the rule would be a regulation basically saying if someone wants to propose, or put any kind of asset or improvement on CDD property, this is the application, this is the explanation, this is what it would costs, etc. The Board would pay for the

Engineer to look at it, they would have to show they have insurance. Ms. Carpenter again stated this sounds simple, but it can be a problem for the Board/District.

Mr. Luddy stated it is doable by creating rules and regulations that says this is the step, this is the liability, and answering those questions as to who has to insure and who's liable. If someone trips and wants to sue, who is going to be sued. As long as it's an agreement, and ensures the Board is not getting sued.

Ms. Lambrides stated that the Board would be accepting liability if anyone in the community puts an improvement on the property they are liable for. Ms. Carpenter stated they would ask their insurance to show they could cover it, but they would always sue the District first and the Board has some liability for agreeing to let it be there.

A resident asked if a worker trips on ornamental grass, can they can sue. Ms. Carpenter stated that they get sued for sidewalk cracks and in some districts, it is every week.

Mr. Luddy asked if there is a way of doing it, so it protects the Board from any legal liability. Ms. Carpenter replied no.

Ms. Leo stated if there was a way to keep the lighting on your own property that would be a better way to go than trying to put it on CDD property. Mr. Mizel replied that putting the lighting at the base of the tree is the safest place so that it won't get affected, if it is put out in the grass there would be a problem with Floralawn. Both sides of the palm trees are protected by ornamental decorative grass, so the only person in the grass is twice a year actually cutting down the grass. That's the only extent of maintenance workers being inside the grass. He asked if anyone else was on that property, would they be trespassing.

Ms. Carpenter stated it was public property and there could be kids and they would be liable. She also stated this case may not be huge liability, but then when the next person comes who's on a pond and wants to put something in the pond that is CDD or an access then you are faced with having to differentiate between their request. Ms. Epstein stated the rule making has to be first.

Mr. Mizel asked about purchasing the low voltage lights and giving them to the CDD. Mr. Flint asked if the lights were solar. Mr. Mizel replied no, they are low voltage and the line would be buried between the four trees and at the base of the palm trees, the stakes would go straight up.

Ms. Epstein asked about long term issues if the house were sold. She then stated that the Board cannot do this without the rule process and the cost of that is \$4,000 to \$5,000. Ms. Epstein clarified that's the first decision that the Board has to make. Ms. Lambrides asked if Ms. Carpenter could research and report to the Board an estimate of what it would cost to set up this process. Ms. Carpenter replied it would be \$1,000 or so for the lawyers, Mr. Flint has already checked the cost for notice and advertising at \$1,100. Ms. Carpenter stated it would be two meetings and then they would have to get with the Engineer to ask what the cost to review the proposal would be. The least it would be is \$3,500-\$4,000 if there are no issues.

Ms. Lambrides noted that once the process is set up it would open the door for other homeowners if they wanted to do these kinds of things. The Board then continued discussion of the process, the length of the process, and the impact this rule would have and complaints that may arise from this decision. Board members agreed this is an expense for them at this point.

Another resident noted that next time a resident might want to put something on HOA property, which is another issue. Ms. Epstein asked for any other public comments.

On MOTION by Mr. Luddy, seconded by Mr. Zimbardi, with Mr. Luddy and Mr. Zimbardi in favor and Ms. Epstein, Ms. Lambrides, and Mr. Reed opposed, the Request to Install Low Voltage Palm Tree Lights on District Property, Failed 2-3.

Ms. Lambrides asked if she voted no, if that precludes the resident from bringing it back to the Board at a later date. Mr. Flint and Ms. Carpenter both stated no, the resident could bring it back to the Board.

EIGHTH ORDER OF BUSINESS

Discussion of Proposed Settlement Offer for Motion to Tax Costs

Ms. Epstein stated this is the issue that the Board went into an Executive Session about. Mr. Luddy stated that they heard from their attorney that not necessarily all the costs are legitimate, and the price of \$34,000 changed. Mr. Luddy motioned to pay the settlement cost and put this behind the Board and limit their financial obligations as they go forward. Ms. Carpenter stated in the motion they would need to add that there is a contingency that Poinciana West also settles.

On MOTION by Mr. Luddy, seconded by Mr. Reed, with Mr. Luddy, Ms. Epstein, Ms. Lambrides, and Mr. Reed in favor and Mr. Zimbardi opposed, the Proposed Settlement Offer for Motion to Tax Costs, was approved. Motion passed 4-1.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Carpenter noted she had nothing further to report. The merger agreement will be emailed so the Board can look at it.

B. Engineer

Ms. Leo stated the Board had the annual pond inspection report and it was a long one. If there is no asterisk next to a pond, then there are no issues. She referred to the photos and issues with the pond conditions. Some things need to be done, but not right away. She noted that a lot of time and energy has been spent on the ponds in the past few years, so there are very few that need immediate attention. She noted that a huge cost is not expected, the majority of things are minor. She stated that Clayton has some good repair methodologies in place that are practical and cost effective. Ms. Leo stated that one of the ponds next to the softball field has a collection problem, but Clayton will work with HOA and has it under his pond checklist.

A Board member asked a question regarding a pump in the pond. Ms. Leo stated that was piping from the pond that they want to make sure is the correct piping. She stated it was not the CDD pump, and assumed it was the HOA.

Mr. Flint stated that if there is no concern about water quality then they would want it extended further into the pond because you can see the problems it's creating. Mr. Flint stated they would follow up on this item.

C. District Manager

i. Action Items List

Item 1: Mr. Flint stated the hearing assistance equipment has been purchased and it's available, but they will only set it up only if they are contacted prior to a meeting and it's requested. The cost was between \$400 and \$500 and will be split between both Districts.

Item 2: Mr. Flint stated the merger issue has been discussed already. Mr. Flint noted he would change the status to on-going.

Item 3: Mr. Flint stated they may need more Board direction on specifically what is wanted. Supervisor Reed has certain ideas about what he would like to see as far as coordination and joint meetings between the various entities. There have been different points of view on the Board about the of feasibility of some things. Mr. Flint wanted further clarification about where he needs to go.

Item 4: Ms. Leo stated the research done on requisitions back to the beginning of the CDD, the records were not found. Mr. Flint noted that the records were in archives. The last few years things were scanned and available electronically, but requisitions from back when the District was first created are boxed archives. Those would have to be pulled. Ms. Epstein requested that the District Manager further research the requisition records for the next meeting.

Item 5: Mr. Clayton Smith had two proposals for pressure washing the tunnels and would be presenting those under his report. Completion date will be put as February 19th.

Item 6: The methodology for the golf course assessments and how they are factored into the budget haven't been reviewed and it will be put on a future meeting agenda. Mr. Flint asked if any other items needed to be added to the Action Items List.

ii. Approval of Check Register

Ms. Epstein asked if there were questions on the check register.

On MOTION by Mr. Reed, seconded by Mr. Luddy, with all in favor the Check Register from December 10, 2019 through January 8, 2020 in the amount of \$970,412.21, was approved.

iii. Balance Sheet and Income Statement

Ms. Epstein asked if there were any questions. Mr. Reed asked to have a look at the engineering costs as they related to the budget. Ms. Leo explained why their costs fluctuated, due to preparing the pond report.

On MOTION by Ms. Lambrides, seconded by Mr. Reed, with all in favor, the Balance Sheet and Income Statement, were accepted.

D. Field Manager

i. Field Manager's Report

Mr. Smith reported there were two pressure washing proposals, and one was supplied through a Board member. The difference in price came out to be significant. Pressure Wash This, Inc. came out at \$2,500 and the other company came out to \$6,900. At this point he asked for an approval. Mr. Flint stated the staff recommend Pressure Wash Inc. at \$2,500. Mr. Flint stated this was an apples to apples comparison.

On MOTION by Ms. Lambrides, seconded by Mr. Luddy, with all in favor, the proposal for Pressure Wash, Inc. to complete pressure washing, was approved.

Mr. Smith stated that on Pond B-16 he discovered some exposed liner. It was minor compared to last year. He noted that it appears the landscaper hit one of the panels, but it does still work. He is working to get that replaced. Mr. Reed noted that Poinciana West asked for a list of chemicals used to treat the ponds. Mr. Flint noted the list for the Poinciana ponds would be the same.

Mr. Smith summarized the fish and pond discussion that took place at the Poinciana West CDD meeting for Board members and residents in attendance that weren't aware. Ms. Epstein had several questions about the aerators and prior fish that had been put in the pond. Discussion ensued between Mr. Smith and Ms. Epstein.

Mr. Flint clarified that the discussion regarding the comparison on fish and aerators was before Mr. Smith came on. He stated that they have seen significant improvements. Ms. Epstein was concerned about spending and costs. Mr. Flint stated that the fishery did the install in Poinciana West, and the fish were picked up and staff stocked the pond themselves. The fish were \$200. It was a one-acre pond. Discussion ensued regarding removal and elimination of use of aerators in the ponds.

ii. Customer Complaint Log

Mr. Smith reviewed the customer complaint log.

TENTH ORDER OF BUSINESS

Supervisor's Requests

Ms. Epstein asked for any Supervisor's Request. Ms. Carpenter stated she had one follow-up. She noted that she had direction from the Board to work with the Counsel for a settlement agreement that includes the joint releases of the other District and a release from the others they are settling with.

ELEVENTH ORDER OF BUSINESS

Other Business

Ms. Epstein ask for any other business. The Board thanked Ms. Carpenter for the addition of the memorandum on the merger.

Ms. Lambrides asked a question regarding how to move forward when residents want improvements on CDD land. Ms. Epstein stated it was a can of worms they do not want to touch. Discussion ensued between Ms. Lambrides and Ms. Epstein regarding requests on CDD and HOA lands.

TWELTH ORDER OF BUSINESS

General Audience Comments

Ms. Epstein asked for any general audience comments.

A resident stated that they have no vested interest in what was discussed and noted as a community member they believe there should be a policy. The resident stated they think the Board is avoiding the situation and it's unfair to the rest of the community.

Ms. Epstein asked for other comments.

A resident stated he wanted to thank all Board members for agreeing to settle on the Motion for Tax Costs. He asked for clarification on the Board's preference on the settlement agreement. Ms. Carpenter noted there would be mutual releases among everyone.

THIRTEENTH ORDER OF BUSINESS

Next Meeting Date – February 19, 2020

The next meeting is scheduled to be held on February 19, 2020.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Lambrides, seconded by Mr. Luddy with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V

**IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
IN AND FOR POLK COUNTY, FLORIDA
CIVIL DIVISION**

POINCIANA COMMUNITY DEVELOPMENT
DISTRICT, and POINCIANA WEST COMMUNITY
DEVELOPMENT DISTRICT,

Plaintiffs,

Case No. 2017-CA-003547

v.

STATE OF FLORIDA, et al.,

Defendants.

**SETTLEMENT AGREEMENT REGARDING
THE RESIDENTS' AMENDED MOTION TO TAX COSTS**

THIS SETTLEMENT AGREEMENT (the "Agreement") is made and entered into on the Effective Date between Defendants, Brenda Taylor, William Mann, and William Wynn (hereinafter, the "Residents"), and Plaintiffs, Poinciana Community Development District (hereinafter, "Poinciana CDD") and Poinciana West Community Development District (hereinafter, "Poinciana West CDD" and together with Poinciana CDD, the "Districts").

WHEREAS, on or about September 16, 2019, the Residents filed their Amended Motion to Tax Costs (Filing No. 95795027) and requested a judgment taxing costs of \$62,395.82 incurred in contesting the bond validation proceedings filed by Plaintiffs, Poinciana CDD and Poinciana West CDD, including the costs incurred in the cases numbered 2017-CA-003547, SC17-1806, and 2016-CA-4023 (hereinafter, collectively, the "Validation Proceedings");

WHEREAS, the Residents are seeking to hold Poinciana CDD and Poinciana West CDD jointly and severally liable for costs in the amount of \$62,395.82 incurred in the Validation Proceedings;

WHEREAS, the Residents and the Districts now wish to fully, finally, and forever resolve the Districts' alleged liability to the Residents for the costs incurred by the Residents in the Validation Proceedings.

NOW THEREFORE, the Residents and the Districts hereby agree as follows:

1. The "Effective Date" of this Agreement is the last date on which it is signed by each of the Residents and each of the Districts.
2. The portion of the "Settlement Payment" to be paid by Poinciana CDD will be \$34,360.93.
3. The portion of the "Settlement Payment" to be paid by Poinciana West CDD will be \$14,371.07.
4. On or before the 30th day after the Effective Date, Poinciana CDD and Poinciana West CDD will each deliver their portions of the Settlement Payment to the Residents via checks payable to the Trust Account of Bush Ross, P.A.
5. Upon receipt of both portions of the Settlement Payment, the Residents will file a notice of their withdrawal, with prejudice, of their Amended Motion to Tax Costs as to Poinciana CDD and Poinciana West CDD.
6. On the Effective Date, the Residents fully release Poinciana CDD and Poinciana West CDD, including their respective current and former board members, from any and all costs incurred by the Residents in the Validation Proceedings, and from any and all other claims of any kind arising out of or relating to the Validation Proceedings.
7. On the Effective Date, Poinciana CDD and Poinciana West CDD fully release each other, including their respective current and former board members, from any and all claims of any kind arising out of or relating to the Validation Proceedings or this Agreement.

8. The Residents agree that neither this Agreement nor any terms contained herein shall constitute, or be deemed or construed to be, an admission by or evidence against Poinciana CDD or Poinciana West CDD of any liability for costs incurred by the Residents in the Validation Proceedings, including the Residents' legal entitlement to recover such costs from the Districts or the amount of taxable costs.

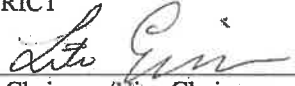
9. Nothing contained in this Agreement shall affect the Districts' or the Residents' rights against Avatar Properties, Inc.; AV Homes, Inc.; Taylor Morrison, Inc.; or any parent, subsidiary, or affiliate of Avatar Properties, Inc.; AV Homes, Inc.; or Taylor Morrison, Inc.

10. This Agreement will not be filed with the Court in this action, unless required by Court order.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals to this Agreement, and the individual or individuals who execute this Agreement represent and warrant that they have full authority to execute this Agreement on behalf of the respective parties.

DISTRICTS:

POINCIANA COMMUNITY DEVELOPMENT
DISTRICT

By: 
Title: Chairman/Vice Chairman

Date: 2/4/2020

POINCIANA WEST COMMUNITY DEVELOPMENT
DISTRICT

By: _____
Title: Chairman/Vice Chairman

Date: _____

9. Nothing contained in this Agreement shall affect the Districts' or the Residents' rights against Avatar Properties, Inc.; AV Homes, Inc.; Taylor Morrison, Inc.; or any parent, subsidiary, or affiliate of Avatar Properties, Inc.; AV Homes, Inc.; or Taylor Morrison, Inc.

10. This Agreement will not be filed with the Court in this action, unless required by Court order.

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals to this Agreement, and the individual or individuals who execute this Agreement represent and warrant that they have full authority to execute this Agreement on behalf of the respective parties.


DISTRICTS:

POINCIANA COMMUNITY DEVELOPMENT
DISTRICT

By: _____
Title: Chairman/Vice Chairman

Date: _____

POINCIANA WEST COMMUNITY DEVELOPMENT
DISTRICT

By:  _____
Title: Chairman/Vice Chairman

Date: 2/13/20

DEFENDANTS:

BRENDA TAYLOR

Date: _____

WILLIAM MANN

Date: _____

WILLIAM WYNN

Date: _____

DEFENDANTS:


Brenda N Taylor (Feb 13, 2020)

BRENDA TAYLOR

Date: 2/13/2020


William F Mann (Feb 5, 2020)

WILLIAM MANN

Date: 02/05/2020

WILLIAM WYNN

Date: _____

DEFENDANTS:

BRENDA TAYLOR

Date: _____

WILLIAM MANN

Date: _____



WILLIAM WYDN

Date: 2/5/20

SECTION VI

RESOLUTION 2020-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors (**“Board”**) of the Poinciana Community Development District (**“District”**) prior to June 15, 2020, proposed budgets (**“Proposed Budget”**) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (**“Fiscal Year 2020/2021”**); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE:	August 19, 2020
HOUR:	11:00 a.m.
LOCATION:	Starlite Ballroom 384 Village Drive Poinciana, Florida 34759

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Polk County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

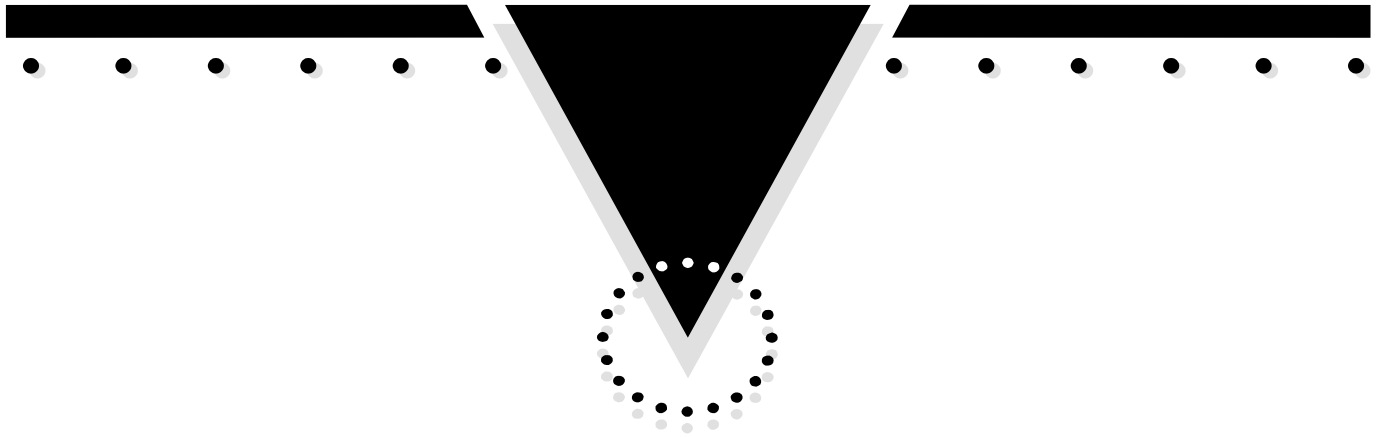
PASSED AND ADOPTED THIS 20th DAY OF MAY, 2020.

ATTEST:

**POINCIANA COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman



Poinciana Community Development District

**Proposed Budget
FY2021**



Table of Contents

1	<u>General Fund</u>
2-6	<u>General Fund Narrative</u>
7	<u>Debt Service Fund Series 2012A-1 & A-2</u>
8	<u>Amortization Schedule Series 2012A-1</u>
9	<u>Amortization Schedule Series 2012A-2</u>

Poinciana

Community Development District

Fiscal Year 2021
General Fund

Description	Adopted Budget FY2020	Actual Thru 4/30/20	Projected Next 5 Months	Total Thru 9/30/20	Proposed Budget FY2021
Revenues					
Special Assessments	\$694,941	\$662,136	\$32,805	\$694,941	\$694,941
Interest	\$2,000	\$1,974	\$326	\$2,300	\$2,000
Total Revenues	\$696,941	\$664,110	\$33,131	\$697,241	\$696,941
Expenditures					
<i>Administrative</i>					
Supervisors Fees	\$12,000	\$4,000	\$5,000	\$9,000	\$12,000
FICA Expense	\$918	\$306	\$383	\$689	\$918
Engineering	\$18,000	\$12,353	\$7,647	\$20,000	\$18,000
Attorney	\$30,000	\$16,627	\$13,373	\$30,000	\$30,000
Settlement Agreement	\$0	\$34,361	\$0	\$34,361	\$0
Arbitrage	\$450	\$0	\$450	\$450	\$450
Dissemination	\$5,000	\$3,117	\$2,283	\$5,400	\$5,500
Annual Audit	\$3,590	\$3,590	\$0	\$3,590	\$3,590
Trustee Fees	\$7,000	\$0	\$7,000	\$7,000	\$7,000
Assessment Administration	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Management Fees	\$45,000	\$26,250	\$18,750	\$45,000	\$45,000
Information Technology	\$2,700	\$875	\$625	\$1,500	\$1,500
Telephone	\$100	\$0	\$50	\$50	\$100
Postage	\$2,600	\$1,405	\$1,195	\$2,600	\$2,600
Printing & Binding	\$2,000	\$507	\$493	\$1,000	\$2,000
Insurance	\$6,000	\$6,000	\$0	\$6,000	\$6,600
Legal Advertising	\$3,500	\$1,657	\$1,843	\$3,500	\$3,500
Other Current Charges	\$550	\$871	\$129	\$1,000	\$550
Office Supplies	\$400	\$119	\$106	\$225	\$400
Property Appraiser	\$7,000	\$0	\$7,000	\$7,000	\$7,000
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Administrative Expenses	\$151,983	\$117,211	\$66,327	\$183,538	\$151,883
<i>Operation & Maintenance</i>					
Field Services	\$10,000	\$5,833	\$4,167	\$10,000	\$10,000
Property Insurance	\$9,422	\$6,982	\$0	\$6,982	\$7,700
Electric	\$2,000	\$671	\$504	\$1,175	\$2,000
Landscape Maintenance	\$155,000	\$83,793	\$59,852	\$143,645	\$158,100
Aquatic Control Maintenance	\$115,000	\$60,317	\$43,083	\$103,400	\$116,725
Aquatic Midge Management	\$160,000	\$88,083	\$62,917	\$151,000	\$160,000
R&M - Drainage	\$5,000	\$0	\$0	\$0	\$0
R&M - Mulch	\$6,000	\$0	\$3,500	\$3,500	\$3,500
R&M - Plant Replacement	\$6,000	\$0	\$3,500	\$3,500	\$3,500
R&M - Aerators	\$0	\$0	\$0	\$0	\$3,500
Storm Structure Repairs	\$50,000	\$0	\$10,000	\$10,000	\$50,000
Contingency	\$10,000	\$2,700	\$2,300	\$5,000	\$30,033
Capital Outlay	\$16,536	\$212	\$0	\$212	\$0
Operation & Maintenance Expenses	\$544,958	\$248,591	\$189,823	\$438,414	\$545,058
Total Expenditures	\$696,941	\$365,802	\$256,150	\$621,952	\$696,941
Excess Revenues/(Expenditures)	\$0	\$298,308	(\$223,019)	\$75,289	\$0

Net Assessment \$694,941
Collection Cost (6%) \$44,358
Gross Assessment \$739,299

Projected FY21 O&M Assessments				
Property Type	Unit Count	Per Unit Net	Per Unit Gross	Gross Total
Platted Residential	3337	\$173.00	\$184.04	\$614,150
Town Center Commercial	72	\$173.00	\$184.04	\$13,251
Unplatted Residential	608	\$173.00	\$184.04	\$111,898
Total	4017			\$739,299

FY20 vs FY21 Per Unit Gross Assessment Comparison					
Property Type	Unit Count	FY20 Gross	FY21 Gross	Difference	% Increase
Platted Residential	3337	184.04	\$184.04	\$0.00	0%
Town Center Commercial	72	184.04	\$184.04	\$0.00	0%
Unplatted Residential	608	184.04	\$184.04	\$0.00	0%
Total	4017				

Poinciana
Community Development District
GENERAL FUND BUDGET

REVENUES:

Special Assessments – Tax Collector

The District will levy a non-ad valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

Special Assessments – Direct Billed

The District will levy a non-ad valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the fiscal year. The District levies these assessments directly to the property owners.

Interest

The District earns interest income on their operating accounts and other investments.

EXPENDITURES:

Administrative:

Supervisors Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. The amount is based on 5 supervisors attending 12 meetings during the fiscal year.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisor checks.

Engineering

The District's engineer, GAI Consultants, Inc., will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review of invoices and requisitions, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel, Hopping, Green & Sams, will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

Arbitrage

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series 2012A-1 & A-2 Special Assessment Refunding Bonds. The District has contracted with AMTEC for this service.

Poinciana

Community Development District

GENERAL FUND BUDGET

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District has contracted with Berger, Toombs, Elam, Gaines & Frank for this service.

Trustee Fees

The District will pay annual trustee fees for the Series 2012A-1 & A-2 Special Assessment Refunding Bonds that are deposited with a Trustee at USBank.

Assessment Administration

The District has contracted with Governmental Management Services-CF, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

Information Technology

Represents costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's general liability and public officials liability insurance coverage is provided by Public Risk Insurance. Public Risk Insurance specializes in providing insurance coverage to governmental agencies.

Poinciana
Community Development District
GENERAL FUND BUDGET

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc in a newspaper of general circulation.

Other Current Charges

Represents any miscellaneous expenses incurred during the fiscal year such as bank fees, deposit slips, stop payments, etc.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Property Appraiser

Represents a fee charged by Polk County Property Appraiser's office for assessment administration services.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

Operations & Maintenance:

Field Services

Provide onsite field management of contracts for the District such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Electric

Represents cost of electric services for item lights. District currently has two accounts with Duke Energy.

Account #	Service Address	Monthly	Annual
48750 39182	1051 Cypress Pky, 9 Tunnel Lights	\$30	\$360
87555 08008	1051 Cypress Pky, Lites/Golf Tunnel 33	\$125	\$1,500
	Contingency		\$140
	Total		\$2,000

Poinciana

Community Development District

GENERAL FUND BUDGET

Landscape Maintenance

The District will maintain the lake bank maintenance that include mowing of no less than once every 7 days during the months of April 1st to October 31st and no less than once every 14 days from November 1st to March 31st. The District has contracted with Floralawn 2, LLC for this service.

Description	Monthly	Annual
Landscape Maintenance	\$11,970	\$143,645
2% Increase		\$2,873
Contingency		\$11,582
Total		\$158,100

Aquatic Control Maintenance

Represents cost for maintenance to the ponds located within the District. Services include, but are not limited to, treatment removal and offsite disposal of nuisance vegetation and algae treatment. The District has contracted with Clarke Aquatic Services, Inc. for these services.

Description	Monthly	Annual
Aquatic Maintenance	\$8,617	\$103,400
1.5% Increase		\$1,551
Contingency		\$11,774
Total		\$116,725

Aquatic Midge Management

Represents costs for aquatic midge control (blind mosquitoes, weekly ATV aerosol & monthly aerial larva side.)

Description	Monthly	Annual
Aquatic Midge Control	\$12,583	\$151,000
Contingency		\$9,000
Total		\$160,000

R&M - Drainage

Represents estimated repair and maintenance cost to the drainage structures maintained by the District.

R&M - Mulch

Represents estimated cost for mulch.

R&M – Plant Replacement

Represents estimated cost for the replacement of aquatic plants and tree replacement around the ponds.

Poinciana
Community Development District
GENERAL FUND BUDGET

Contingency

Represents any additional field expense that may not have been provided for in the budget.

Poinciana

Community Development District

Fiscal Year 2021 Debt Service Fund

Adopted Budget FY2020	Actual Thru 4/30/20	Projected Next 5 Months	Total Thru 9/30/20	Proposed Budget FY2021
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Revenues

Special Assessments - Tax Collector	\$1,361,339	\$1,349,138	\$12,201	\$1,361,339	\$1,358,868
Special Assessments - Direct Billed	\$258,779	\$194,084	\$64,695	\$258,779	\$258,779
Special Assessments - Prepayments	\$0	\$13,726	\$0	\$13,726	\$0
Interest Income	\$0	\$10,640	\$1,860	\$12,500	\$2,500
Carry Forward Surplus	\$720,196	\$736,779	\$0	\$736,779	\$693,977

Total Revenues	\$2,340,314	\$2,304,368	\$78,756	\$2,383,123	\$2,314,124
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Expenses

Administrative					
Property Appraiser	\$15,500	\$0	\$15,500	\$15,500	\$15,500

Series 2012A-1

Special Call - 11/1	\$5,000	\$15,000	\$0	\$15,000	\$0
Interest - 11/1	\$199,909	\$199,909	\$0	\$199,909	\$188,622
Principal - 5/1	\$620,000	\$0	\$620,000	\$620,000	\$640,000
Interest - 5/1	\$199,909	\$0	\$199,581	\$199,581	\$188,622
Special Call - 5/1	\$0	\$0	\$15,000	\$15,000	\$0

Series 2012A-2

Special Call - 11/1	\$10,000	\$10,000	\$0	\$10,000	\$0
Interest - 11/1	\$152,231	\$152,225	\$0	\$152,225	\$143,156
Principal - 05/1	\$300,000	\$0	\$300,000	\$300,000	\$315,000
Interest - 5/1	\$152,231	\$0	\$151,931	\$151,931	\$143,156
Special Call - 05/1	\$0	\$0	\$10,000	\$10,000	\$0

Total Expenditures	\$1,654,781	\$377,134	\$1,312,013	\$1,689,147	\$1,634,056
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Excess Revenues/(Expenditures)	\$685,533	\$1,927,233	(\$1,233,257)	\$693,977	\$680,068
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Series 2012A-1	
Interest - 11/1/2021	\$176,622

Series 2012A-2	
Interest - 11/1/2021	\$134,100

Net Assessment	\$1,358,868
Collection Cost (6%)	\$86,736
Gross Assessment	<u>\$1,445,604</u>

Property Type	Platted Units	Gross Per Unit	Gross Total
Platted Residential	2786	\$438.05	\$1,220,407
Platted Residential - Assessment Area 2019	423	\$457.66	\$193,590
Platted Residential - Prepaid	128	\$0.00	\$0
Town Center Commercial	72	\$438.05	\$31,607
Unplatted Residential	608	\$457.66	\$278,257
Total	4017		\$1,723,862

Poinciana
Community Development District

SERIES 2012A-1
AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 8,765,000.00	\$ -	\$ 188,621.88	\$ 188,621.88
5/1/21	\$ 8,765,000.00	\$ 640,000.00	\$ 188,621.88	\$ -
11/1/21	\$ 8,125,000.00	\$ -	\$ 176,621.88	\$ 1,005,243.75
5/1/22	\$ 8,125,000.00	\$ 665,000.00	\$ 176,621.88	\$ -
11/1/22	\$ 7,460,000.00	\$ -	\$ 163,737.50	\$ 1,005,359.38
5/1/23	\$ 7,460,000.00	\$ 695,000.00	\$ 163,737.50	\$ -
11/1/23	\$ 6,765,000.00	\$ -	\$ 149,837.50	\$ 1,008,575.00
5/1/24	\$ 6,765,000.00	\$ 720,000.00	\$ 149,837.50	\$ -
11/1/24	\$ 6,045,000.00	\$ -	\$ 134,537.50	\$ 1,004,375.00
5/1/25	\$ 6,045,000.00	\$ 755,000.00	\$ 134,537.50	\$ -
11/1/25	\$ 5,290,000.00	\$ -	\$ 118,021.88	\$ 1,007,559.38
5/1/26	\$ 5,290,000.00	\$ 785,000.00	\$ 118,021.88	\$ -
11/1/26	\$ 4,505,000.00	\$ -	\$ 100,850.00	\$ 1,003,871.88
5/1/27	\$ 4,505,000.00	\$ 820,000.00	\$ 100,850.00	\$ -
11/1/27	\$ 3,685,000.00	\$ -	\$ 82,912.50	\$ 1,003,762.50
5/1/28	\$ 3,685,000.00	\$ 860,000.00	\$ 82,912.50	\$ -
11/1/28	\$ 2,825,000.00	\$ -	\$ 63,562.50	\$ 1,006,475.00
5/1/29	\$ 2,825,000.00	\$ 900,000.00	\$ 63,562.50	\$ -
11/1/29	\$ 1,925,000.00	\$ -	\$ 43,312.50	\$ 1,006,875.00
5/1/30	\$ 1,925,000.00	\$ 940,000.00	\$ 43,312.50	\$ -
11/1/30	\$ 985,000.00	\$ -	\$ 22,162.50	\$ 1,005,475.00
5/1/31	\$ 985,000.00	\$ 985,000.00	\$ 22,162.50	\$ 1,007,162.50
		\$ 8,765,000.00	\$ 2,488,356.25	\$ 11,253,356.25

Poinciana

Community Development District

SERIES 2012A-2 AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 4,785,000.00	\$ -	\$ 143,156.25	\$ 143,156.25
5/1/21	\$ 4,785,000.00	\$ 315,000.00	\$ 143,156.25	\$ -
11/1/21	\$ 4,470,000.00	\$ -	\$ 134,100.00	\$ 592,256.25
5/1/22	\$ 4,470,000.00	\$ 335,000.00	\$ 134,100.00	\$ -
11/1/22	\$ 4,135,000.00	\$ -	\$ 124,050.00	\$ 593,150.00
5/1/23	\$ 4,135,000.00	\$ 355,000.00	\$ 124,050.00	\$ -
11/1/23	\$ 3,780,000.00	\$ -	\$ 113,400.00	\$ 592,450.00
5/1/24	\$ 3,780,000.00	\$ 380,000.00	\$ 113,400.00	\$ -
11/1/24	\$ 3,400,000.00	\$ -	\$ 102,000.00	\$ 595,400.00
5/1/25	\$ 3,400,000.00	\$ 405,000.00	\$ 102,000.00	\$ -
11/1/25	\$ 2,995,000.00	\$ -	\$ 89,850.00	\$ 596,850.00
5/1/26	\$ 2,995,000.00	\$ 430,000.00	\$ 89,850.00	\$ -
11/1/26	\$ 2,565,000.00	\$ -	\$ 76,950.00	\$ 596,800.00
5/1/27	\$ 2,565,000.00	\$ 455,000.00	\$ 76,950.00	\$ -
11/1/27	\$ 2,110,000.00	\$ -	\$ 63,300.00	\$ 595,250.00
5/1/28	\$ 2,110,000.00	\$ 480,000.00	\$ 63,300.00	\$ -
11/1/28	\$ 1,630,000.00	\$ -	\$ 48,900.00	\$ 592,200.00
5/1/29	\$ 1,630,000.00	\$ 510,000.00	\$ 48,900.00	\$ -
11/1/29	\$ 1,120,000.00	\$ -	\$ 33,600.00	\$ 592,500.00
5/1/30	\$ 1,120,000.00	\$ 545,000.00	\$ 33,600.00	\$ -
11/1/30	\$ 575,000.00	\$ -	\$ 17,250.00	\$ 595,850.00
5/1/31	\$ 575,000.00	\$ 575,000.00	\$ 17,250.00	\$ 592,250.00
		\$ 4,785,000.00	\$ 1,893,112.50	\$ 6,678,112.50

SECTION VIII

SECTION A

SECTION 1

20197014er

1
2 An act relating to government accountability; amending
3 s. 11.40, F.S.; specifying that the Governor, the
4 Commissioner of Education, or the designee of the
5 Governor or of the commissioner, may notify the
6 Legislative Auditing Committee of an entity's failure
7 to comply with certain auditing and financial
8 reporting requirements; amending s. 11.45, F.S.;
9 revising definitions and defining the terms "abuse,"
10 "fraud," and "waste"; excluding water management
11 districts from certain audit requirements; removing a
12 cross-reference; authorizing the Auditor General to
13 conduct audits of tourist development councils and
14 county tourism promotion agencies; revising reporting
15 requirements applicable to the Auditor General;
16 amending s. 11.47, F.S.; specifying that any person
17 who willfully fails or refuses to provide access to an
18 employee, officer, or agent of an entity under audit
19 is subject to a penalty; amending s. 28.35, F.S.;
20 ~~revising reporting requirements applicable to the~~
21 Florida Clerks of Court Operations Corporation;
22 amending s. 43.16, F.S.; revising the responsibilities
23 of the Justice Administrative Commission, each state
24 attorney, each public defender, the criminal conflict
25 and civil regional counsel, the capital collateral
26 regional counsel, and the Guardian Ad Litem Program,
27 to include the establishment and maintenance of
28 certain internal controls; amending ss. 129.03,
29 129.06, and 166.241, F.S.; requiring counties and

20197014er

30 municipalities to maintain certain budget documents on
31 the entities' websites for a specified period;
32 amending s. 215.86, F.S.; revising the purposes for
33 which management systems and internal controls must be
34 established and maintained by each state agency and
35 the judicial branch; amending s. 215.97, F.S.;
36 revising certain audit threshold requirements;
37 amending s. 215.985, F.S.; revising the requirements
38 for a monthly financial statement provided by a water
39 management district; amending s. 218.31, F.S.:
40 revising the definition of the term "financial audit";
41 amending s. 218.32, F.S.; authorizing the Department
42 of Financial Services to request additional
43 information from a local governmental entity in
44 preparation of an annual report; requiring a local
45 governmental entity to respond to such requests within
46 a specified timeframe; requiring the department to
47 notify the Legislative Auditing Committee of
48 noncompliance; amending s. 218.33, F.S.; requiring
49 local governmental entities to establish and maintain
50 internal controls to achieve specified purposes;
51 amending s. 218.391, F.S.; revising membership, and
52 restrictions thereof, for an auditor selection
53 committee; prescribing requirements and procedures for
54 selecting an auditor if certain conditions exist;
55 amending s. 373.536, F.S.; deleting obsolete language;
56 requiring water management districts to maintain
57 certain budget documents on the districts' websites
58 for specified periods; amending s. 1001.42, F.S.;

20197014er

59 authorizing additional internal audits as directed by
60 the district school board; amending s. 1002.33, F.S.;
61 revising the responsibilities of the governing board
62 of a charter school to include the establishment and
63 maintenance of internal controls; amending s. 1002.37,
64 F.S.; requiring completion of an annual financial
65 audit of the Florida Virtual School; specifying audit
66 requirements; requiring an audit report to be
67 submitted to the board of trustees of the Florida
68 Virtual School and the Auditor General; deleting
69 obsolete provisions; amending s. 1010.01, F.S.;
70 requiring each school district, Florida College System
71 institution, and state university to establish and
72 maintain certain internal controls; creating ss.
73 1012.8551 and 1012.915, F.S.; specifying applicable
74 standards as to employee background screening and
75 investigations of Florida College System and State
76 University System personnel, respectively; amending s.
77 218.503, F.S.; conforming provisions and cross-
78 references to changes made by the act; providing a
79 declaration of important state interest; providing an
80 effective date.

81
82 Be It Enacted by the Legislature of the State of Florida:

83
84 Section 1. Subsection (2) of section 11.40, Florida
85 Statutes, is amended to read:

86 11.40 Legislative Auditing Committee.—

87 (2) Following notification by the Auditor General, the

20197014er

88 Department of Financial Services, ~~or~~ the Division of Bond
89 Finance of the State Board of Administration, the Governor or
90 his or her designee, or the Commissioner of Education or his or
91 her designee of the failure of a local governmental entity,
92 district school board, charter school, or charter technical
93 career center to comply with the applicable provisions within s.
94 11.45(5)-(7), s. 218.32(1), s. 218.38, or s. 218.503(3), the
95 Legislative Auditing Committee may schedule a hearing to
96 determine if the entity should be subject to further state
97 action. If the committee determines that the entity should be
98 subject to further state action, the committee shall:

99 (a) In the case of a local governmental entity or district
100 school board, direct the Department of Revenue and the
101 Department of Financial Services to withhold any funds not
102 pledged for bond debt service satisfaction which are payable to
103 such entity until the entity complies with the law. The
104 committee shall specify the date that such action must ~~shall~~
105 begin, and the directive must be received by the Department of
106 Revenue and the Department of Financial Services 30 days before
107 the date of the distribution mandated by law. The Department of
108 Revenue and the Department of Financial Services may implement
109 ~~the provisions of~~ this paragraph.

110 (b) In the case of a special district created by:

111 1. A special act, notify the President of the Senate, the
112 Speaker of the House of Representatives, the standing committees
113 of the Senate and the House of Representatives charged with
114 special district oversight as determined by the presiding
115 officers of each respective chamber, the legislators who
116 represent a portion of the geographical jurisdiction of the

20197014er

117 special district, and the Department of Economic Opportunity
118 that the special district has failed to comply with the law.
119 Upon receipt of notification, the Department of Economic
120 Opportunity shall proceed pursuant to s. 189.062 or s. 189.067.
121 If the special district remains in noncompliance after the
122 process set forth in s. 189.0651, or if a public hearing is not
123 held, the Legislative Auditing Committee may request the
124 department to proceed pursuant to s. 189.067(3).

125 2. A local ordinance, notify the chair or equivalent of the
126 local general-purpose government pursuant to s. 189.0652 and the
127 Department of Economic Opportunity that the special district has
128 failed to comply with the law. Upon receipt of notification, the
129 department shall proceed pursuant to s. 189.062 or s. 189.067.
130 If the special district remains in noncompliance after the
131 process set forth in s. 189.0652, or if a public hearing is not
132 held, the Legislative Auditing Committee may request the
133 department to proceed pursuant to s. 189.067(3).

134 3. Any manner other than a special act or local ordinance,
135 notify the Department of Economic Opportunity that the special
136 district has failed to comply with the law. Upon receipt of
137 notification, the department shall proceed pursuant to s.
138 189.062 or s. 189.067(3).

139 (c) In the case of a charter school or charter technical
140 career center, notify the appropriate sponsoring entity, which
141 may terminate the charter pursuant to ss. 1002.33 and 1002.34.

142 Section 2. Subsection (1), paragraph (j) of subsection (2),
143 paragraph (u) of subsection (3), and paragraph (i) of subsection
144 (7) of section 11.45, Florida Statutes, are amended, and
145 paragraph (x) is added to subsection (3) of that section, to

20197014er

read:

11.45 Definitions; duties; authorities; reports; rules.—

(1) DEFINITIONS.—As used in ss. 11.40-11.51, the term:

(a) "Abuse" means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.

(b) ~~(a)~~ "Audit" means a financial audit, operational audit, or performance audit.

(c) ~~(b)~~ "County agency" means a board of county commissioners or other legislative and governing body of a county, however styled, including that of a consolidated or metropolitan government, a clerk of the circuit court, a separate or ex officio clerk of the county court, a sheriff, a property appraiser, a tax collector, a supervisor of elections, or any other officer in whom any portion of the fiscal duties of a body or officer expressly stated in this paragraph are the ~~above are under law~~ separately placed by law.

(d) ~~(c)~~ "Financial audit" means an examination of financial statements in order to express an opinion on the fairness with which they are presented in conformity with generally accepted accounting principles and an examination to determine whether operations are properly conducted in accordance with legal and regulatory requirements. Financial audits must be conducted in accordance with auditing standards generally accepted in the United States and government auditing standards ~~as adopted by the Board of Accountancy~~. When applicable, the scope of financial audits must ~~shall~~ encompass the additional activities

20197014er

175 necessary to establish compliance with the Single Audit Act
176 Amendments of 1996, 31 U.S.C. ss. 7501-7507, and other
177 applicable federal law.

178 (e) "Fraud" means obtaining something of value through
179 willful misrepresentation, including, but not limited to,
180 intentional misstatements or intentional omissions of amounts or
181 disclosures in financial statements to deceive users of
182 financial statements, theft of an entity's assets, bribery, or
183 the use of one's position for personal enrichment through the
184 deliberate misuse or misapplication of an organization's
185 resources.

186 (f)~~(d)~~ "Governmental entity" means a state agency, a county
187 agency, or any other entity, however styled, that independently
188 exercises any type of state or local governmental function.

189 (g)~~(e)~~ "Local governmental entity" means a county agency,
190 municipality, tourist development council, county tourism
191 promotion agency, or special district as defined in s. 189.012.
192 The term,~~but~~ does not include any housing authority established
193 under chapter 421.

194 (h)~~(f)~~ "Management letter" means a statement of the
195 auditor's comments and recommendations.

196 (i)~~(g)~~ "Operational audit" means an audit whose purpose is
197 to evaluate management's performance in establishing and
198 maintaining internal controls, including controls designed to
199 prevent and detect fraud, waste, and abuse, and in administering
200 assigned responsibilities in accordance with applicable laws,
201 administrative rules, contracts, grant agreements, and other
202 guidelines. Operational audits must be conducted in accordance
203 with government auditing standards. Such audits examine internal

20197014er

controls that are designed and placed in operation to promote and encourage the achievement of management's control objectives in the categories of compliance, economic and efficient operations, reliability of financial records and reports, and safeguarding of assets, and identify weaknesses in those internal controls.

(j)~~(h)~~ "Performance audit" means an examination of a program, activity, or function of a governmental entity, conducted in accordance with applicable government auditing standards or auditing and evaluation standards of other appropriate authoritative bodies. The term includes an examination of issues related to:

1. Economy, efficiency, or effectiveness of the program.
2. Structure or design of the program to accomplish its goals and objectives.
3. Adequacy of the program to meet the needs identified by the Legislature or governing body.
4. Alternative methods of providing program services or products.
5. Goals, objectives, and performance measures used by the agency to monitor and report program accomplishments.
6. The accuracy or adequacy of public documents, reports, or requests prepared under the program by state agencies.
7. Compliance of the program with appropriate policies, rules, or laws.
8. Any other issues related to governmental entities as directed by the Legislative Auditing Committee.

(k)~~(i)~~ "Political subdivision" means a separate agency or unit of local government created or established by law and

20197014er

includes, but is not limited to, the following and the officers thereof: authority, board, branch, bureau, city, commission, consolidated government, county, department, district, institution, metropolitan government, municipality, office, officer, public corporation, town, or village.

(1)~~(j)~~ "State agency" means a separate agency or unit of state government created or established by law and includes, but is not limited to, the following and the officers thereof: authority, board, branch, bureau, commission, department, division, institution, office, officer, or public corporation, as the case may be, except any such agency or unit within the legislative branch of state government other than the Florida Public Service Commission.

(m) "Waste" means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

(2) DUTIES.—The Auditor General shall:

(j) Conduct audits of local governmental entities when determined to be necessary by the Auditor General, when directed by the Legislative Auditing Committee, or when otherwise required by law. No later than 18 months after the release of the audit report, the Auditor General shall perform such appropriate followup procedures as he or she deems necessary to determine the audited entity's progress in addressing the findings and recommendations contained within the Auditor General's previous report. The Auditor General shall notify each member of the audited entity's governing body and the Legislative Auditing Committee of the results of his or her determination. For purposes of this paragraph, local

20197014er

governmental entities do not include water management districts.

The Auditor General shall perform his or her duties independently but under the general policies established by the Legislative Auditing Committee. This subsection does not limit the Auditor General's discretionary authority to conduct other audits or engagements of governmental entities as authorized in subsection (3).

(3) AUTHORITY FOR AUDITS AND OTHER ENGAGEMENTS.—The Auditor General may, pursuant to his or her own authority, or at the direction of the Legislative Auditing Committee, conduct audits or other engagements as determined appropriate by the Auditor General of:

(u) The Florida Virtual School ~~pursuant to s. 1002.37.~~

(x) Tourist development councils and county tourism promotion agencies.

(7) AUDITOR GENERAL REPORTING REQUIREMENTS.—

(i) The Auditor General shall annually transmit by July 15, to the President of the Senate, the Speaker of the House of Representatives, and the Department of Financial Services, a list of all school districts, charter schools, charter technical career centers, Florida College System institutions, state universities, and local governmental entities ~~water management districts~~ that have failed to comply with the transparency requirements as identified in the audit reports reviewed pursuant to paragraph (b) and those conducted pursuant to subsection (2).

Section 3. Subsection (3) of section 11.47, Florida Statutes, is amended to read:

20197014er

291 11.47 Penalties; failure to make a proper audit or
292 examination; making a false report; failure to produce documents
293 or information.—

294 (3) Any person who willfully fails or refuses to provide
295 access to an employee, officer, or agent of an entity subject to
296 an audit or to furnish or produce any book, record, paper,
297 document, data, or sufficient information necessary to a proper
298 audit or examination which the Auditor General or the Office of
299 Program Policy Analysis and Government Accountability is by law
300 authorized to perform commits ~~shall be guilty of~~ a misdemeanor
301 of the first degree, punishable as provided in s. 775.082 or s.
302 775.083.

303 Section 4. Paragraph (d) of subsection (2) of section
304 28.35, Florida Statutes, is amended to read:

305 28.35 Florida Clerks of Court Operations Corporation.—

306 (2) The duties of the corporation shall include the
307 following:

308 (d) Developing and certifying a uniform system of workload
309 measures and applicable workload standards for court-related
310 functions as developed by the corporation and clerk workload
311 performance in meeting the workload performance standards. These
312 workload measures and workload performance standards shall be
313 designed to facilitate an objective determination of the
314 performance of each clerk in accordance with minimum standards
315 for fiscal management, operational efficiency, and effective
316 collection of fines, fees, service charges, and court costs. The
317 corporation shall develop the workload measures and workload
318 performance standards in consultation with the Legislature. When
319 the corporation finds a clerk has not met the workload

20197014er

performance standards, the corporation shall identify the nature of each deficiency and any corrective action recommended and taken by the affected clerk of the court. For quarterly periods ending on the last day of March, June, September, and December of each year, the corporation shall notify the Legislature of any clerk not meeting workload performance standards and provide a copy of any corrective action plans. Such notifications must be submitted no later than 45 days after the end of the preceding quarterly period. As used in this subsection, the term:

1. "Workload measures" means the measurement of the activities and frequency of the work required for the clerk to adequately perform the court-related duties of the office as defined by the membership of the Florida Clerks of Court Operations Corporation.

2. "Workload performance standards" means the standards developed to measure the timeliness and effectiveness of the activities that are accomplished by the clerk in the performance of the court-related duties of the office as defined by the membership of the Florida Clerks of Court Operations Corporation.

Section 5. Present subsections (6) and (7) of section 43.16, Florida Statutes, are renumbered as subsections (7) and (8), respectively, and a new subsection (6) is added to that section, to read:

43.16 Justice Administrative Commission; membership, powers and duties.—

(6) The commission, each state attorney, each public defender, the criminal conflict and civil regional counsel, the

20197014er

capital collateral regional counsel, and the Guardian Ad Litem
Program shall establish and maintain internal controls designed
to:

(a) Prevent and detect fraud, waste, and abuse as defined
in s. 11.45(1).

(b) Promote and encourage compliance with applicable laws,
rules, contracts, grant agreements, and best practices.

(c) Support economical and efficient operations.

(d) Ensure reliability of financial records and reports.

(e) Safeguard assets.

Section 6. Paragraph (c) of subsection (3) of section
129.03, Florida Statutes, is amended to read:

129.03 Preparation and adoption of budget.—

(3) The county budget officer, after tentatively
ascertaining the proposed fiscal policies of the board for the
next fiscal year, shall prepare and present to the board a
tentative budget for the next fiscal year for each of the funds
provided in this chapter, including all estimated receipts,
taxes to be levied, and balances expected to be brought forward
and all estimated expenditures, reserves, and balances to be
carried over at the end of the year.

(c) The board shall hold public hearings to adopt tentative
and final budgets pursuant to s. 200.065. The hearings shall be
primarily for the purpose of hearing requests and complaints
from the public regarding the budgets and the proposed tax
levies and for explaining the budget and any proposed or adopted
amendments. The tentative budget must be posted on the county's
official website at least 2 days before the public hearing to
consider such budget and must remain on the website for at least

20197014er

378 45 days. The final budget must be posted on the website within
379 30 days after adoption and must remain on the website for at
380 least 2 years. The tentative budgets, adopted tentative budgets,
381 and final budgets shall be filed in the office of the county
382 auditor as a public record. Sufficient reference in words and
383 figures to identify the particular transactions must ~~shall~~ be
384 made in the minutes of the board to record its actions with
385 reference to the budgets.

386 Section 7. Paragraph (f) of subsection (2) of section
387 129.06, Florida Statutes, is amended to read:

388 129.06 Execution and amendment of budget.—

389 (2) The board at any time within a fiscal year may amend a
390 budget for that year, and may within the first 60 days of a
391 fiscal year amend the budget for the prior fiscal year, as
392 follows:

393 (f) Unless otherwise prohibited by law, if an amendment to
394 a budget is required for a purpose not specifically authorized
395 in paragraphs (a)-(e), the amendment may be authorized by
396 resolution or ordinance of the board of county commissioners
397 adopted following a public hearing.

398 1. The public hearing must be advertised at least 2 days,
399 but not more than 5 days, before the date of the hearing. The
400 advertisement must appear in a newspaper of paid general
401 circulation and must identify the name of the taxing authority,
402 the date, place, and time of the hearing, and the purpose of the
403 hearing. The advertisement must also identify each budgetary
404 fund to be amended, the source of the funds, the use of the
405 funds, and the total amount of each fund's appropriations.

406 2. If the board amends the budget pursuant to this

20197014er

paragraph, the adopted amendment must be posted on the county's official website within 5 days after adoption and must remain on the website for at least 2 years.

Section 8. Subsections (3) and (5) of section 166.241, Florida Statutes, are amended to read:

166.241 Fiscal years, budgets, and budget amendments.—

(3) The tentative budget must be posted on the municipality's official website at least 2 days before the budget hearing, held pursuant to s. 200.065 or other law, to consider such budget and must remain on the website for at least 45 days. The final adopted budget must be posted on the municipality's official website within 30 days after adoption and must remain on the website for at least 2 years. If the municipality does not operate an official website, the municipality must, within a reasonable period of time as established by the county or counties in which the municipality is located, transmit the tentative budget and final budget to the manager or administrator of such county or counties who shall post the budgets on the county's website.

(5) If the governing body of a municipality amends the budget pursuant to paragraph (4)(c), the adopted amendment must be posted on the official website of the municipality within 5 days after adoption and must remain on the website for at least 2 years. If the municipality does not operate an official website, the municipality must, within a reasonable period of time as established by the county or counties in which the municipality is located, transmit the adopted amendment to the manager or administrator of such county or counties who shall post the adopted amendment on the county's website.

20197014er

Section 9. Section 215.86, Florida Statutes, is amended to read:

215.86 Management systems and controls.—Each state agency and the judicial branch as defined in s. 216.011 shall establish and maintain management systems and internal controls designed to:

(1) Prevent and detect fraud, waste, and abuse as defined in s. 11.45(1). ~~that~~

(2) Promote and encourage compliance with applicable laws, rules, contracts, and grant agreements. ~~†~~

(3) Support economical and ~~economic~~, efficient, and effective operations. ~~†~~

(4) Ensure reliability of financial records and reports. ~~†~~

(5) Safeguard ~~and safeguarding of assets. Accounting systems and procedures shall be designed to fulfill the requirements of generally accepted accounting principles.~~

Section 10. Paragraph (a) of subsection (2) of section 215.97, Florida Statutes, is amended to read:

215.97 Florida Single Audit Act.—

(2) As used in this section, the term:

(a) "Audit threshold" means the threshold amount used to determine when a state single audit or project-specific audit of a nonstate entity shall be conducted in accordance with this section. Each nonstate entity that expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such nonstate entity shall be required to have a state single audit~~†~~ or a project-specific audit~~†~~ for such fiscal year in accordance with the requirements of this section. ~~Every 2 years the Auditor General,~~ After consulting with the

20197014er

Executive Office of the Governor, the Department of Financial Services, and all state awarding agencies, the Auditor General shall periodically review the threshold amount for requiring audits under this section and may recommend any appropriate statutory change to revise the threshold amount in the annual report submitted to the Legislature pursuant to s. 11.45(7)(h) ~~adjust such threshold amount consistent with the purposes of this section.~~

Section 11. Subsection (11) of section 215.985, Florida Statutes, is amended to read:

215.985 Transparency in government spending.—

(11) Each water management district shall provide a monthly financial statement in the form and manner prescribed by the Department of Financial Services to the district's ~~its~~ governing board and make such monthly financial statement available for public access on its website.

Section 12. Subsection (17) of section 218.31, Florida Statutes, is amended to read:

218.31 Definitions.—As used in this part, except where the context clearly indicates a different meaning:

(17) "Financial audit" means an examination of financial statements in order to express an opinion on the fairness with which they are presented in conformity with generally accepted accounting principles and an examination to determine whether operations are properly conducted in accordance with legal and regulatory requirements. Financial audits must be conducted in accordance with auditing standards generally accepted in the United States and government auditing standards ~~as adopted by the Board of Accountancy and as prescribed by rules promulgated~~

20197014er

494 ~~by the Auditor General.~~ When applicable, the scope of financial
495 audits must ~~shall~~ encompass the additional activities necessary
496 to establish compliance with the Single Audit Act Amendments of
497 1996, 31 U.S.C. ss. 7501-7507, and other applicable federal law.

498 Section 13. Subsection (2) of section 218.32, Florida
499 Statutes, is amended to read:

500 218.32 Annual financial reports; local governmental
501 entities.—

502 (2) The department shall annually by December 1 file a
503 verified report with the Governor, the Legislature, the Auditor
504 General, and the Special District Accountability Program of the
505 Department of Economic Opportunity showing the revenues, both
506 locally derived and derived from intergovernmental transfers,
507 and the expenditures of each local governmental entity, regional
508 planning council, local government finance commission, and
509 municipal power corporation that is required to submit an annual
510 financial report. In preparing the verified report, the
511 department may request additional information from the local
512 governmental entity. The information requested must be provided
513 to the department within 45 days after the request. If the local
514 governmental entity does not comply with the request, the
515 department shall notify the Legislative Auditing Committee,
516 which may take action pursuant to s. 11.40(2). The report must
517 include, but is not limited to:

518 (a) The total revenues and expenditures of each local
519 governmental entity that is a component unit included in the
520 annual financial report of the reporting entity.

521 (b) The amount of outstanding long-term debt by each local
522 governmental entity. For purposes of this paragraph, the term

20197014er

523 "long-term debt" means any agreement or series of agreements to
524 pay money, which, at inception, contemplate terms of payment
525 exceeding 1 year in duration.

526 Section 14. Present subsection (3) of section 218.33,
527 Florida Statutes, is renumbered as subsection (4), and a new
528 subsection (3) is added to that section, to read:

529 218.33 Local governmental entities; establishment of
530 uniform fiscal years and accounting practices and procedures.—

531 (3) Each local governmental entity shall establish and
532 maintain internal controls designed to:

533 (a) Prevent and detect fraud, waste, and abuse as defined
534 in s. 11.45(1).

535 (b) Promote and encourage compliance with applicable laws,
536 rules, contracts, grant agreements, and best practices.

537 (c) Support economical and efficient operations.

538 (d) Ensure reliability of financial records and reports.

539 (e) Safeguard assets.

540 Section 15. Subsections (2), (3), and (4) of section
541 218.391, Florida Statutes, are amended, and subsection (9) is
542 added to that section, to read:

543 218.391 Auditor selection procedures.—

544 (2) The governing body of a ~~charter~~ county, municipality,
545 special district, district school board, charter school, or
546 charter technical career center shall establish an auditor
547 selection ~~audit~~ committee.

548 (a) The auditor selection committee for a ~~Each noncharter~~
549 county must ~~shall establish an audit committee that,~~ at a
550 minimum, ~~shall~~ consist of each of the county officers elected
551 pursuant to the county charter or s. 1(d), Art. VIII of the

20197014er

552 State Constitution, or their respective designees ~~a designee,~~
553 and one member of the board of county commissioners or its
554 designee.

555 (b) The auditor selection committee for a municipality,
556 special district, district school board, charter school, or
557 charter technical career center must consist of at least three
558 members. One member of the auditor selection committee must be a
559 member of the governing body of an entity specified in this
560 paragraph, who shall serve as the chair of the committee.

561 (c) An employee, a chief executive officer, or a chief
562 financial officer of the county, municipality, special district,
563 district school board, charter school, or charter technical
564 career center may not serve as a member of an auditor selection
565 committee established under this subsection; however, an
566 employee, a chief executive officer, or a chief financial
567 officer of the county, municipality, special district, district
568 school board, charter school, or charter technical career center
569 may serve in an advisory capacity.

570 (d) The primary purpose of the auditor selection ~~audit~~
571 committee is to assist the governing body in selecting an
572 auditor to conduct the annual financial audit required in s.
573 218.39; however, the ~~audit~~ committee may serve other audit
574 oversight purposes as determined by the entity's governing body.
575 The public ~~may shall~~ may ~~not~~ shall not be excluded from the proceedings under
576 this section.

577 (3) The auditor selection ~~audit~~ committee shall:

578 (a) Establish factors to use for the evaluation of audit
579 services to be provided by a certified public accounting firm
580 duly licensed under chapter 473 and qualified to conduct audits

20197014er

581 in accordance with government auditing standards as adopted by
582 the Florida Board of Accountancy. Such factors shall include,
583 but are not limited to, ability of personnel, experience,
584 ability to furnish the required services, and such other factors
585 as may be determined by the committee to be applicable to its
586 particular requirements.

587 (b) Publicly announce requests for proposals. Public
588 announcements must include, at a minimum, a brief description of
589 the audit and indicate how interested firms can apply for
590 consideration.

591 (c) Provide interested firms with a request for proposal.
592 The request for proposal shall include information on how
593 proposals are to be evaluated and such other information the
594 committee determines is necessary for the firm to prepare a
595 proposal.

596 (d) Evaluate proposals provided by qualified firms. If
597 compensation is one of the factors established pursuant to
598 paragraph (a), it shall not be the sole or predominant factor
599 used to evaluate proposals.

600 (e) Rank and recommend in order of preference no fewer than
601 three firms deemed to be the most highly qualified to perform
602 the required services after considering the factors established
603 pursuant to paragraph (a). If fewer than three firms respond to
604 the request for proposal, the committee shall recommend such
605 firms as it deems to be the most highly qualified.

606 (4) The governing body shall inquire of qualified firms as
607 to the basis of compensation, select one of the firms
608 recommended by the auditor selection ~~audit~~ committee, and
609 negotiate a contract, using one of the following methods:

20197014er

610 (a) If compensation is not one of the factors established
611 pursuant to paragraph (3)(a) and not used to evaluate firms
612 pursuant to paragraph (3)(e), the governing body shall negotiate
613 a contract with the firm ranked first. If the governing body is
614 unable to negotiate a satisfactory contract with that firm,
615 negotiations with that firm shall be formally terminated, and
616 the governing body shall then undertake negotiations with the
617 second-ranked firm. Failing accord with the second-ranked firm,
618 negotiations shall then be terminated with that firm and
619 undertaken with the third-ranked firm. Negotiations with the
620 other ranked firms shall be undertaken in the same manner. The
621 governing body, in negotiating with firms, may reopen formal
622 negotiations with any one of the three top-ranked firms, but it
623 may not negotiate with more than one firm at a time.

624 (b) If compensation is one of the factors established
625 pursuant to paragraph (3)(a) and used in the evaluation of
626 proposals pursuant to paragraph (3)(d), the governing body shall
627 select the highest-ranked qualified firm or must document in its
628 public records the reason for not selecting the highest-ranked
629 qualified firm.

630 (c) The governing body may select a firm recommended by the
631 audit committee and negotiate a contract with one of the
632 recommended firms using an appropriate alternative negotiation
633 method for which compensation is not the sole or predominant
634 factor used to select the firm.

635 (d) In negotiations with firms under this section, the
636 governing body may allow a designee to conduct negotiations on
637 its behalf.

638 (9) If the entity fails to select the auditor in accordance

20197014er

639 with the requirements of subsections (3)-(6), the entity must
640 again perform the auditor selection process in accordance with
641 this section to select an auditor to conduct audits for
642 subsequent fiscal years.

643 Section 16. Paragraph (e) of subsection (4), paragraph (d)
644 of subsection (5), and paragraph (d) of subsection (6) of
645 section 373.536, Florida Statutes, are amended to read:

646 373.536 District budget and hearing thereon.—

647 (4) BUDGET CONTROLS; FINANCIAL INFORMATION.—

648 (e) ~~By September 1, 2012,~~ Each district shall provide a
649 monthly financial statement in the form and manner prescribed by
650 the Department of Financial Services to the district's governing
651 board and make such monthly financial statement available for
652 public access on its website.

653 (5) TENTATIVE BUDGET CONTENTS AND SUBMISSION; REVIEW AND
654 APPROVAL.—

655 (d) Each district shall, by August 1 of each year, submit
656 for review a tentative budget and a description of any
657 significant changes from the preliminary budget submitted to the
658 Legislature pursuant to s. 373.535 to the Governor, the
659 President of the Senate, the Speaker of the House of
660 Representatives, the chairs of all legislative committees and
661 subcommittees having substantive or fiscal jurisdiction over
662 water management districts, as determined by the President of
663 the Senate or the Speaker of the House of Representatives, as
664 applicable, the secretary of the department, and the governing
665 body of each county in which the district has jurisdiction or
666 derives any funds for the operations of the district. The
667 tentative budget must be posted on the district's official

20197014er

website at least 2 days before budget hearings held pursuant to
s. 200.065 or other law and must remain on the website for at
least 45 days.

(6) FINAL BUDGET; ANNUAL AUDIT; CAPITAL IMPROVEMENTS PLAN;
WATER RESOURCE DEVELOPMENT WORK PROGRAM.—

(d) The final adopted budget must be posted on the water
management district's official website within 30 days after
adoption and must remain on the website for at least 2 years.

Section 17. Paragraph (1) of subsection (12) of section
1001.42, Florida Statutes, as amended by chapter 2018-5, Laws of
Florida, is amended to read:

1001.42 Powers and duties of district school board.—The
district school board, acting as a board, shall exercise all
powers and perform all duties listed below:

(12) FINANCE.—Take steps to assure students adequate
educational facilities through the financial procedure
authorized in chapters 1010 and 1011 and as prescribed below:

(1) *Internal auditor.*—May or, in the case of a school
district receiving annual federal, state, and local funds in
excess of \$500 million, shall employ an internal auditor. The
scope of the internal auditor shall not be restricted and shall
include every functional and program area of the school system.

1. The internal auditor shall perform ongoing financial
verification of the financial records of the school district, a
comprehensive risk assessment of all areas of the school system
every 5 years, and other audits and reviews as the district
school board directs for determining:

a. The adequacy of internal controls designed to prevent
and detect fraud, waste, and abuse as defined in s. 11.45(1).

20197014er

b. Compliance with applicable laws, rules, contracts, grant agreements, district school board-approved policies, and best practices.

c. The efficiency of operations.

d. The reliability of financial records and reports.

e. The safeguarding of assets.

f. Financial solvency.

g. Projected revenues and expenditures.

h. The rate of change in the general fund balance.

2. The internal auditor shall prepare audit reports of his or her findings and report directly to the district school board or its designee.

3. Any person responsible for furnishing or producing any book, record, paper, document, data, or sufficient information necessary to conduct a proper audit or examination which the internal auditor is by law authorized to perform is subject to the provisions of s. 11.47(3) and (4).

Section 18. Paragraph (j) of subsection (9) of section 1002.33, Florida Statutes, is amended to read:

1002.33 Charter schools.—

(9) CHARTER SCHOOL REQUIREMENTS.—

(j) The governing body of the charter school shall be responsible for:

1. Establishing and maintaining internal controls designed to:

a. Prevent and detect fraud, waste, and abuse as defined in s. 11.45(1).

b. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

20197014er

c. Support economical and efficient operations.

d. Ensure reliability of financial records and reports.

e. Safeguard assets.

~~2.1-~~ Ensuring that the charter school has retained the services of a certified public accountant or auditor for the annual financial audit, pursuant to s. 1002.345(2), who shall submit the report to the governing body.

~~3.2-~~ Reviewing and approving the audit report, including audit findings and recommendations for the financial recovery plan.

~~4.a.3.a-~~ Performing the duties in s. 1002.345, including monitoring a corrective action plan.

b. Monitoring a financial recovery plan in order to ensure compliance.

~~5.4-~~ Participating in governance training approved by the department which must include government in the sunshine, conflicts of interest, ethics, and financial responsibility.

Section 19. Present subsections (6) through (10) of section 1002.37, Florida Statutes, are renumbered as subsections (7) through (11), respectively, present subsection (6) is amended, and a new subsection (6) is added to that section, to read:

1002.37 The Florida Virtual School.—

(6) The Florida Virtual School shall have an annual financial audit of its accounts and records conducted by an independent auditor who is a certified public accountant licensed under chapter 473. The independent auditor shall conduct the audit in accordance with rules adopted by the Auditor General pursuant to s. 11.45 and, upon completion of the audit, shall prepare an audit report in accordance with such

20197014er

755 rules. The audit report must include a written statement by the
756 board of trustees describing corrective action to be taken in
757 response to each of the independent auditor's recommendations
758 included in the audit report. The independent auditor shall
759 submit the audit report to the board of trustees and the Auditor
760 General no later than 9 months after the end of the preceding
761 fiscal year.

762 (7)-(6) The board of trustees shall annually submit to the
763 Governor, the Legislature, the Commissioner of Education, and
764 the State Board of Education the audit report prepared pursuant
765 to subsection (6) and a complete and detailed report setting
766 forth:

767 (a) The operations and accomplishments of the Florida
768 Virtual School within the state and those occurring outside the
769 state as Florida Virtual School Global.

770 (b) The marketing and operational plan for the Florida
771 Virtual School and Florida Virtual School Global, including
772 recommendations regarding methods for improving the delivery of
773 education through the Internet and other distance learning
774 technology.

775 (c) The assets and liabilities of the Florida Virtual
776 School and Florida Virtual School Global at the end of the
777 fiscal year.

778 ~~(d) A copy of an annual financial audit of the accounts and~~
779 ~~records of the Florida Virtual School and Florida Virtual School~~
780 ~~Global, conducted by an independent certified public accountant~~
781 ~~and performed in accordance with rules adopted by the Auditor~~
782 ~~General.~~

783 (d)-(e) Recommendations regarding the unit cost of providing

20197014er

services to students through the Florida Virtual School and Florida Virtual School Global. In order to most effectively develop public policy regarding any future funding of the Florida Virtual School, it is imperative that the cost of the program is accurately identified. The identified cost of the program must be based on reliable data.

(e) ~~(f)~~ Recommendations regarding an accountability mechanism to assess the effectiveness of the services provided by the Florida Virtual School and Florida Virtual School Global.

Section 20. Subsection (5) is added to section 1010.01, Florida Statutes, to read:

1010.01 Uniform records and accounts.—

(5) Each school district, Florida College System institution, and state university shall establish and maintain internal controls designed to:

(a) Prevent and detect fraud, waste, and abuse as defined in s. 11.45(1).

(b) Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

(c) Support economical and efficient operations.

(d) Ensure reliability of financial records and reports.

(e) Safeguard assets.

Section 21. Section 1012.8551, Florida Statutes, is created to read:

1012.8551 Employee background screening and investigations for Florida College System personnel.—Section 110.1127 applies to each institution in the Florida College System. Each institution must designate the positions subject to background screening and investigation pursuant to that section.

20197014er

813 Section 22. Section 1012.915, Florida Statutes, is created
814 to read:

815 1012.915 Employee background screening and investigations
816 for State University System personnel.—Section 110.1127 applies
817 to each institution in the State University System. Each
818 institution must designate the positions subject to background
819 screening and investigation pursuant to that section.

820 Section 23. Subsection (3) of section 218.503, Florida
821 Statutes, is amended to read:

822 218.503 Determination of financial emergency.—

823 (3) Upon notification that one or more of the conditions in
824 subsection (1) have occurred or will occur if action is not
825 taken to assist the local governmental entity or district school
826 board, the Governor or his or her designee shall contact the
827 local governmental entity or the Commissioner of Education or
828 his or her designee shall contact the district school board, as
829 appropriate, to determine what actions have been taken by the
830 local governmental entity or the district school board to
831 resolve or prevent the condition. The information requested must
832 be provided within 45 days after the date of the request. If the
833 local governmental entity or the district school board does not
834 comply with the request, the Governor or his or her designee or
835 the Commissioner of Education or his or her designee shall
836 notify ~~the members of~~ the Legislative Auditing Committee, which
837 ~~who~~ may take action pursuant to s. 11.40(2) ~~11.40~~. The Governor
838 or the Commissioner of Education, as appropriate, shall
839 determine whether the local governmental entity or the district
840 school board needs state assistance to resolve or prevent the
841 condition. If state assistance is needed, the local governmental

20197014er

entity or district school board is considered to be in a state of financial emergency. The Governor or the Commissioner of Education, as appropriate, has the authority to implement measures as set forth in ss. 218.50-218.504 to assist the local governmental entity or district school board in resolving the financial emergency. Such measures may include, but are not limited to:

(a) Requiring approval of the local governmental entity's budget by the Governor or approval of the district school board's budget by the Commissioner of Education.

(b) Authorizing a state loan to a local governmental entity and providing for repayment of same.

(c) Prohibiting a local governmental entity or district school board from issuing bonds, notes, certificates of indebtedness, or any other form of debt until such time as it is no longer subject to this section.

(d) Making such inspections and reviews of records, information, reports, and assets of the local governmental entity or district school board as are needed. The appropriate local officials shall cooperate in such inspections and reviews.

(e) Consulting with officials and auditors of the local governmental entity or the district school board and the appropriate state officials regarding any steps necessary to bring the books of account, accounting systems, financial procedures, and reports into compliance with state requirements.

(f) Providing technical assistance to the local governmental entity or the district school board.

(g)1. Establishing a financial emergency board to oversee the activities of the local governmental entity or the district

20197014er

871 school board. If a financial emergency board is established for
872 a local governmental entity, the Governor shall appoint board
873 members and select a chair. If a financial emergency board is
874 established for a district school board, the State Board of
875 Education shall appoint board members and select a chair. The
876 financial emergency board shall adopt such rules as are
877 necessary for conducting board business. The board may:

878 a. Make such reviews of records, reports, and assets of the
879 local governmental entity or the district school board as are
880 needed.

881 b. Consult with officials and auditors of the local
882 governmental entity or the district school board and the
883 appropriate state officials regarding any steps necessary to
884 bring the books of account, accounting systems, financial
885 procedures, and reports of the local governmental entity or the
886 district school board into compliance with state requirements.

887 c. Review the operations, management, efficiency,
888 productivity, and financing of functions and operations of the
889 local governmental entity or the district school board.

890 d. Consult with other governmental entities for the
891 consolidation of all administrative direction and support
892 services, including, but not limited to, services for asset
893 sales, economic and community development, building inspections,
894 parks and recreation, facilities management, engineering and
895 construction, insurance coverage, risk management, planning and
896 zoning, information systems, fleet management, and purchasing.

897 2. The recommendations and reports made by the financial
898 emergency board must be submitted to the Governor for local
899 governmental entities or to the Commissioner of Education and

20197014er

the State Board of Education for district school boards for appropriate action.

(h) Requiring and approving a plan, to be prepared by officials of the local governmental entity or the district school board in consultation with the appropriate state officials, prescribing actions that will cause the local governmental entity or district school board to no longer be subject to this section. The plan must include, but need not be limited to:

1. Provision for payment in full of obligations outlined in subsection (1), designated as priority items, which are currently due or will come due.

2. Establishment of priority budgeting or zero-based budgeting in order to eliminate items that are not affordable.

3. The prohibition of a level of operations which can be sustained only with nonrecurring revenues.

4. Provisions implementing the consolidation, sourcing, or discontinuance of all administrative direction and support services, including, but not limited to, services for asset sales, economic and community development, building inspections, parks and recreation, facilities management, engineering and construction, insurance coverage, risk management, planning and zoning, information systems, fleet management, and purchasing.

Section 24. The Legislature finds that a proper and legitimate state purpose is served when internal controls are established to prevent and detect fraud, waste, and abuse and to safeguard and account for government funds and property.
Therefore, the Legislature determines and declares that this act fulfills an important state interest.

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929

Section 25. This act shall take effect July 1, 2019.

SECTION C

SECTION 1

Poinciana Community Development District

ACTION ITEMS

Updated May 2020

Item #	Meeting Assigned	Action Item	Assigned To:	Date Due	Status	Comments
1	10/16/19	Purchase hearing assistance equipment approved at 10/16/19 PCDD BOS Meeting	George Flint		Completed	Cost to be shared by PCDD and PWCDD
2	10/16/19	CDD Merger	George Flint		In Process	Boards considering best timeline with input from Counsel
3	10/16/19	Determine feasibility of standing meetings with CDD, HOA, and Taylor Morrison	George Flint		In Process	A pond maintenance meeting took place 12.04.19; Supervisors are asked by Supervisor Reed for input on the need for, agenda, and frequency of meetings
4	1/15/20	Determine reasoning for CDD pond ownership on golf course	George Flint		In Process	DM to get records from iron mountain and research requisition requests
5	12/18/19	Review methodology for golf course assemensts and how they are factored in to the current budget	George Flint		In Process	
6	1/15/20	Provide list of chemicals used for aquatic maintenance	Clayton Smith		Completed	Staff provided handouts via electronic mail and will present at BOS meeting
7	1/15/20	Present fish options for midge abatement	Clayton Smith		Completed	Staff provided handouts via electronic mail and will present at BOS meeting

SECTION 2

Poinciana

Community Development District

Summary of Check Register

January 9, 2020 to March 10, 2020

Fund	Date	Check No.'s		Amount
General Fund	1/10/20	2859	\$	5,209.90
	1/13/20	2860	\$	334.47
	1/20/20	2861-2863	\$	21,416.74
	1/27/20	2864	\$	3,590.00
	2/5/20	2865-2866	\$	13,202.62
	2/7/20	2867	\$	5,489.11
	2/12/20	2868-2869	\$	984.48
	2/14/20	2870	\$	125.00
	2/19/20	2871-2874	\$	24,301.27
	2/26/20	2875-2876	\$	8,769.64
	2/28/20	2877	\$	34,360.93
	3/4/20	2878-2879	\$	12,471.41
	3/6/20	2880	\$	5,195.03
			\$	135,450.60
Payroll	<u>January 2020</u>			
	Anthony Reed	50094	\$	269.40
	Elizabeth Lambrides	50095	\$	360.23
	Lita Epstein	50096	\$	369.40
	Michael Luddy	50097	\$	360.23
	Robert Zimbardi	50098	\$	369.40
			\$	1,728.66
			\$	137,179.26

CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	EXPENSED TO... DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	...CHECK... AMOUNT #
1/10/20	00001	1/01/20	73	202001	310-51300-34000		MANAGEMENT FEES JAN20	*	3,750.00	
		1/01/20	73	202001	310-51300-35200		INFORMATION TECH JAN20	*	125.00	
		1/01/20	73	202001	310-51300-31300		DISSEMINATION FEES JAN20	*	416.67	
		1/01/20	73	202001	310-51300-51000		OFFICE SUPPLIES JAN20	*	15.24	
		1/01/20	73	202001	310-51300-42000		POSTAGE JAN20	*	5.16	
		1/01/20	73	202001	310-51300-42500		COPIES JAN20	*	64.50	
		1/01/20	74	202001	320-53800-12000		FIELD MANAGEMENT JAN20	*	833.33	
GOVERNMENTAL MANAGEMENT SERVICES-CF										
1/13/20	00016	1/10/20	01102020	202001	310-51300-42000		POSTAGE - 2019	*	334.47	5,209.90 002859
1/20/20	00010	1/14/20	6-895-83	202001	310-51300-42000		DELIVERY 01/09/20	*	216.75	334.47 002860
1/20/20	00009	1/15/20	5444	202001	320-53800-47000		AQUATIC SERVICES JAN20	*	8,616.66	216.75 002861
1/20/20	00011	1/15/20	1009638	202001	320-53800-47100		MOSQUITO MGMT SERV JAN20	*	12,583.33	8,616.66 002862
1/27/20	00024	1/19/20	347729	202001	310-51300-32200		FY19 AUDIT SERVICES	*	3,590.00	12,583.33 002863
2/05/20	00004	2/01/20	4632	202002	320-53800-46200		LAWN MAINTENANCE FEB20	*	11,970.42	3,590.00 002864
2/05/20	00017	1/27/20	2147337	201912	310-51300-31100		INTERIM ENG. SERVS DEC19	*	199.70	11,970.42 002865
		1/27/20	2147337A	202001	310-51300-31100		INTERIM ENG. SERVS JAN20	*	1,032.50	
							GAI CONSULTANTS, INC			1,232.20 002866

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POINCIANA - GENERAL FUND
 BANK A GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
2/07/20	00001	2/01/20	75		202002	310-51300-34000		MANAGEMENT FEES FEB20	*	3,750.00	
		2/01/20	75		202002	310-51300-35200		INFORMATION TECH FEB20	*	125.00	
		2/01/20	75		202002	310-51300-31300		DISSEMINATION FEES FEB20	*	416.67	
		2/01/20	75		202002	310-51300-51000		OFFICE SUPPLIES FEB20	*	15.87	
		2/01/20	75		202002	310-51300-42000		POSTAGE FEB20	*	46.03	
		2/01/20	75		202002	310-51300-42500		COPIES FEB20	*	62.25	
		2/01/20	76		202002	320-53800-12000		FIELD MANAGEMENT FEB20	*	833.33	
		2/01/20	76		202002	310-51300-51000		STAPLES-PAPER/COLOR PRINT	*	5.46	
		2/01/20	76		202002	310-51300-49000		B&H-3-CHANNEL PACKAGE	*	234.50	
GOVERNMENTAL MANAGEMENT SERVICES-CF											5,489.11 002867
2/12/20	00005	2/02/20	L060G0J4	202001	310-51300-48000			NOT JOINT MTG 01/15/20	*	145.25	
		2/02/20	L060G0J4	202001	310-51300-48000			NOT.MTG/ATTY-CLIENT SESS.	*	447.93	
THE LEDGER											593.18 002868
2/12/20	00037	1/31/20	ORL41609	202001	310-51300-49000			CLOSED MTG-TRANSCRIPT SVC	*	391.30	
VERITEXT LEGAL SOLUTIONS											391.30 002869
2/14/20	00035	1/15/20	01152020	202001	310-51300-49000			ROOM RENTAL FEE JAN20	*	125.00	
AVATAR PROPERTIES INC,											125.00 002870
2/19/20	00009	2/17/20	5525		202002	320-53800-47000		AQUATIC SERVICES FEB20	*	8,616.66	
CLARKE AQUATIC SERVICES, INC.											8,616.66 002871
2/19/20	00011	2/17/20	1009688	202002	320-53800-47100			MOSQUITO MGMT SERV FEB20	*	12,583.33	
CLARKE ENVIRONMENTAL MOSQUITO											12,583.33 002872
2/19/20	00005	12/01/19	L060G0J2	201911	310-51300-48000			NOT.OF MEETING 11/20/19	*	271.84	
		12/29/19	L060G0J3	201912	310-51300-48000			NOT.OF MEETING 12/18/19	*	267.16	
THE LEDGER											539.00 002873
POIN POIN CDD									TVISCARRA		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
2/19/20	00027	1/17/20	89545	201912	310-51300-31500					*	1,962.28	
			PREP MTG/PLAT/AGNDA/SCHED									
1/17/20	89546	201912	310-51300-31500							*	600.00	
			LIT-MOTION TO TAX COSTS									
2/26/20	00027	2/20/20	89925	202001	310-51300-31500				LATHAM, LUNA, EDEN & BEAUDINE	*	2,562.28	002874
			REV. TRST INDNTR/JOINT MTG								4,207.14	
2/20/20	89926	202001	310-51300-31500							*	2,062.50	
			REV. DRET/CORRESPND/SETIMNT									
2/26/20	00038	2/09/20	1621	202002	320-53800-49000				LATHAM, LUNA, EDEN & BEAUDINE	*	6,269.64	002875
			PRS. WSH-TUNNEL WALLIS/GRND								2,500.00	
2/28/20	00039	2/28/20	CASE #20	202002	310-51300-31400				PRESSURE WASH THIS	*	34,360.93	
			MOTION TO TAX-SETTLEMENT									
3/04/20	00004	3/01/20	4699	202003	320-53800-46200				TRUST ACCOUNT OF BUSH ROSS, P.A.	*	11,970.42	
			LAWN MAINTENANCE MAR20									
3/04/20	00017	2/27/20	2148091	202001	310-51300-31100				FLORALAWN 2, LLC	*	500.99	
			INTERIM ENG. SERVS JAN20									
3/06/20	00001	3/01/20	77	202003	310-51300-34000				GAI CONSULTANTS, INC	*	3,750.00	
			MANAGEMENT FEES MAR20									
3/01/20	77	202003	310-51300-35200							*	125.00	
			INFORMATION TECH MAR20									
3/01/20	77	202003	310-51300-31300							*	416.67	
			DISSEMINATION FEES MAR20									
3/01/20	77	202003	310-51300-51000							*	1.23	
			OFFICE SUPPLIES MAR20									
3/01/20	77	202003	310-51300-42000							*	34.90	
			POSTAGE MAR20									
3/01/20	77	202003	310-51300-42500							*	33.90	
			COPIES MAR20									
3/01/20	78	202003	320-53800-12000							*	833.33	
			FIELD MANAGEMENT MAR20									
									GOVERNMENTAL MANAGEMENT SERVICES-CF		5,195.03	002880

TOTAL FOR BANK A 135,450.60

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AP300R
YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 3/10/20
*** CHECK DATES 01/09/2020 - 03/10/2020 ***
POINCIANA - GENERAL FUND
BANK A GENERAL FUND

CHECK DATE	VEND#INVOICE..... DATE INVOICEEXPENSED TO... YRMO DPT ACCT# SUB	VENDOR NAME SUBCLASS	STATUS	AMOUNTCHECK..... AMOUNT #
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TOTAL FOR REGISTER	135,450.60
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the 1990s, the number of people in the UK who are employed in the public sector has increased by 1.5 million (1990–1999) and the number of people in the private sector has increased by 1.7 million (1990–1999).

There is a growing emphasis on the need to improve the quality of care and services provided by the public sector. This has led to a number of initiatives, including the introduction of the Health Service Act 1990, the Health Service Act 1997, and the Health Service Act 2001.

The Health Service Act 1990 introduced a number of reforms, including the introduction of the Health Service Commission, the Health Service Inspectorate, and the Health Service Complaints Commission.

The Health Service Act 1997 introduced a number of reforms, including the introduction of the Health Service Commission, the Health Service Inspectorate, and the Health Service Complaints Commission.

The Health Service Act 2001 introduced a number of reforms, including the introduction of the Health Service Commission, the Health Service Inspectorate, and the Health Service Complaints Commission.

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Poinciana

Community Development District

Summary of Check Register

March 10, 2020 to May 12, 2020

Fund	Date	Check No.'s	Amount
General Fund	3/17/20	2881-2882	\$ 325,864.54
	3/20/20	2883-2887	\$ 23,442.14
	3/31/20	2888	\$ 1,807.50
	4/1/20	2889	\$ 5,125.00
	4/3/20	2890-2891	\$ 12,170.47
	4/10/20	2892	\$ 267.16
	4/15/20	2893	\$ 94.92
	4/18/20	2894	\$ 32,655.81
	4/28/20	2895	\$ 1,481.00
	5/5/20	2896-2898	\$ 33,170.41
	5/6/20	2899	\$ 211.83
	5/8/20	2900	\$ 5,135.21
			<hr/>
			\$ 441,425.99
			<hr/>
			\$ 441,425.99

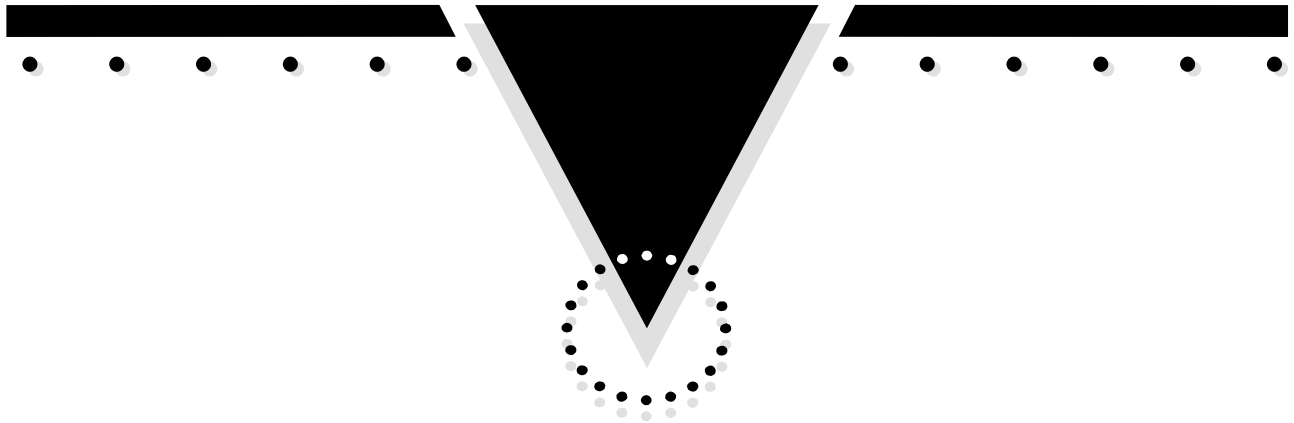
CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/17/20	00013	3/17/20 03172020	202003 300-20700-10000		*	3,608.07	
		FY19 DEBT SERVICE SER2012					
3/17/20		03172020	202003 300-20700-10000		*	128,172.02	
		FY20 DEBT SERVICE SER2012					
				POINCIANA CDD C/O USBANK			131,780.09 002881
3/17/20	00013	3/17/20 03172020	202003 300-20700-10000		*	194,084.45	
		FY20 TAYLOR MORRISON 2012					
				POINCIANA CDD C/O USBANK			194,084.45 002882
3/20/20	00009	3/16/20 5614	202003 320-53800-47000		*	8,616.66	
		AQUATIC SERVICES MAR20					
				CLARKE AQUATIC SERVICES, INC.			8,616.66 002883
3/20/20	00011	3/16/20 1009739	202003 320-53800-47100		*	12,583.33	
		MOSQUITO MGMT SERV MAR20					
				CLARKE ENVIRONMENTAL MOSQUITO			12,583.33 002884
3/20/20	00010	3/17/20 6-959-14	202003 310-51300-42000		*	248.02	
		DELIVERY 03/11/20					
				FEDEX			248.02 002885
3/20/20	00005	3/01/20 L060G0J5	202002 310-51300-48000		*	257.84	
		NOT.OF MEETING 02/19/20					
				THE LEDGER			257.84 002886
3/20/20	00027	3/17/20 90442	202002 310-51300-31500		*	198.79	
		CONFERENCE CALL/BOS MTG					
		3/17/20 90443	202002 310-51300-31500		*	1,537.50	
		REV.CORRESPOND/SETTLEMENT					
				LATHAM, LUNA, EDEN & BEAUDINE			1,736.29 002887
3/31/20	00017	3/30/20 2149179	202002 310-51300-31100		*	295.00	
		INTERIM ENG. SERVS FEB20					
		3/30/20 2149179A	202003 310-51300-31100		*	1,512.50	
		INTERIM ENG. SERVS MAR20					
				GAI CONSULTANTS, INC			1,807.50 002888
4/01/20	00001	4/01/20 79	202004 310-51300-34000		*	3,750.00	
		MANAGEMENT FEES APR20					
		4/01/20 79	202004 310-51300-35200		*	125.00	
		INFORMATION TECH APR20					
		4/01/20 79	202004 310-51300-31300		*	416.67	
		DISSEMINATION FEES APR20					
		4/01/20 80	202004 320-53800-12000		*	833.33	
		FIELD MANAGEMENT APR20					
				GOVERNMENTAL MANAGEMENT SERVICES-CF			5,125.00 002889
				POIN POIN CDD TVISCARRA			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
4/03/20	00004	4/01/20 4829	202004 320-53800-46200		*	11,970.42	
		LAWN MAINTENANCE APR20		FLORALAWN 2, LLC			11,970.42 002890
4/03/20	00001	3/31/20 81	202003 320-53800-49000		*	200.05	
		REPLC 2 COMPRESSORS/DISKS		GOVERNMENTAL MANAGEMENT SERVICES-CF			200.05 002891
4/10/20	00005	3/29/20 L060G0J6	202003 310-51300-48000		*	267.16	
		NOT. OF MEETING 03/18/20		THE LEDGER			267.16 002892
4/15/20	00001	4/01/20 82	202004 310-51300-51000		*	15.21	
		OFFICE SUPPLIES APR20					
		4/01/20 82	202004 310-51300-42000		*	35.16	
		POSTAGE APR20					
		4/01/20 82	202004 310-51300-42500		*	44.55	
		COPIES APR20		GOVERNMENTAL MANAGEMENT SERVICES-CF			94.92 002893
4/18/20	00013	4/18/20 04182020	202004 300-20700-10000		*	32,655.81	
		FY20 DEBT SERVICE SER2012		POINCIANA CDD C/O USBANK			32,655.81 002894
4/28/20	00027	4/22/20 91035	202003 310-51300-31500		*	918.50	
		POND CONVEY.MAPS/AGENDA					
		4/22/20 91044	202003 310-51300-31500		*	562.50	
		LIT-MOTION TO TAX COSTS		LATHAM, LUNA, EDEN & BEAUDINE			1,481.00 002895
5/05/20	00009	4/15/20 5953	202004 320-53800-47000		*	8,616.66	
		AQUATIC SERVICES APR20		CLARKE AQUATIC SERVICES, INC.			8,616.66 002896
5/05/20	00011	4/15/20 1009896	202004 320-53800-47100		*	12,583.33	
		MOSQUITO MGMT SERV APR20		CLARKE ENVIRONMENTAL MOSQUITO			12,583.33 002897
5/05/20	00004	5/01/20 4957	202005 320-53800-46200		*	11,970.42	
		LAWN MAINTENANCE MAY20		FLORALAWN 2, LLC			11,970.42 002898
5/06/20	00001	4/30/20 85	202004 320-53800-60000		*	211.83	
		INSPC AERATOR/RPLC CTRLBX		GOVERNMENTAL MANAGEMENT SERVICES-CF			211.83 002899
				POIN POIN CDD TVISCARRA			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/08/20	00001	5/01/20	83 202005 310-51300-34000 MANAGEMENT FEES MAY20		*	3,750.00	
		5/01/20	83 202005 310-51300-35200 INFORMATION TECH MAY20		*	125.00	
		5/01/20	83 202005 310-51300-31300 DISSEMINATION FEE MAY20		*	416.67	
		5/01/20	83 202005 310-51300-51000 OFFICE SUPPLIES MAY20		*	.15	
		5/01/20	83 202005 310-51300-42000 POSTAGE MAY20		*	6.31	
		5/01/20	83 202005 310-51300-42500 COPIES MAY20		*	3.75	
		5/01/20	84 202005 320-53800-12000 FIELD MANAGEMENT MAY20		*	833.33	
-----						GOVERNMENTAL MANAGEMENT SERVICES-CF	5,135.21 002900
-----						TOTAL FOR BANK A	441,425.99
						TOTAL FOR REGISTER	441,425.99

POIN POIN CDD TVISCARRA

SECTION 3



Poinciana

Community Development District

Unaudited Financial Reporting
April 30, 2020



Table of Contents

1	<hr/> Balance Sheet
2	<hr/> General Fund Income Statement
3	<hr/> Debt Service Income Statement
4	<hr/> Month to Month
5	<hr/> FY20 Assessment Receipt Schedule

Poinciana
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
April 30, 2020

	General Fund	Debt Service Fund	Totals 2020
<u>ASSETS:</u>			
<u>CASH</u>			
OPERATING ACCOUNT - SUNTRUST	\$545,138	---	\$545,138
MONEY MARKET ACCOUNT	\$53,001	---	\$53,001
CERTIFICATE OF DEPOSIT	\$110,550	---	\$110,550
DUE FROM GENERAL FUND	---	\$75	\$75
<u>INVESTMENTS</u>			
SERIES 2012A-1 & A-2			
RESERVE A-1	---	\$535,748	\$535,748
RESERVE A-2	---	\$322,618	\$322,618
REVENUE	---	\$1,904,082	\$1,904,082
REDEMPTION A-1	---	\$5,473	\$5,473
REDEMPTION A-2	---	\$3,853	\$3,853
GENERAL REDEMPTION	---	\$13,750	\$13,750
TOTAL ASSETS	<u>\$708,689</u>	<u>\$2,785,599</u>	<u>\$3,494,288</u>
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$21,412	---	\$21,412
DUE TO DEBT SERVICE	\$75	---	\$75
<u>FUND EQUITY:</u>			
FUND BALANCES:			
RESTRICTED FOR DEBT SERVICE 2012A-1 & A-2	---	\$2,785,599	\$2,785,599
OPERATING RESERVE	\$155,224	---	\$155,224
UNASSIGNED	\$531,978	---	\$531,978
TOTAL LIABILITIES & FUND EQUITY	<u>\$708,689</u>	<u>\$2,785,599</u>	<u>\$3,494,288</u>

Poinciana

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND

Statement of Revenues & Expenditures

For The Period Ending April 30, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 4/30/20	ACTUAL THRU 4/30/20	VARIANCE
<u>REVENUES:</u>				
ASSESSMENTS - TAX COLLECTOR	\$589,757	\$589,757	\$583,248	(\$6,509)
ASSESSMENTS - DIRECT BILLED	\$105,184	\$78,888	\$78,888	\$0
INTEREST	\$2,000	\$1,167	\$1,974	\$807
TOTAL REVENUES	\$696,941	\$669,812	\$664,110	(\$5,702)
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
SUPERVISOR FEES	\$12,000	\$7,000	\$4,000	\$3,000
FICA EXPENSE	\$918	\$536	\$306	\$230
ENGINEERING	\$18,000	\$10,500	\$12,353	(\$1,853)
ATTORNEY	\$30,000	\$17,500	\$16,627	\$873
SETTLEMENT AGREEMENT	\$0	\$0	\$34,361	(\$34,361)
ARBITRAGE	\$450	\$0	\$0	\$0
DISSEMINATION	\$5,000	\$2,917	\$3,117	(\$200)
ANNUAL AUDIT	\$3,590	\$3,590	\$3,590	\$0
TRUSTEE FEES	\$7,000	\$0	\$0	\$0
ASSESSMENT ADMINISTRATION	\$5,000	\$5,000	\$5,000	\$0
MANAGEMENT FEES	\$45,000	\$26,250	\$26,250	\$0
INFORMATION TECHNOLOGY	\$2,700	\$1,575	\$875	\$700
TELEPHONE	\$100	\$58	\$0	\$58
POSTAGE	\$2,600	\$1,517	\$1,405	\$112
PRINTING & BINDING	\$2,000	\$1,167	\$507	\$660
INSURANCE	\$15,422	\$15,422	\$12,982	\$2,440
LEGAL ADVERTISING	\$3,500	\$2,042	\$1,657	\$384
OTHER CURRENT CHARGES	\$550	\$321	\$871	(\$550)
OFFICE SUPPLIES	\$400	\$233	\$119	\$114
PROPERTY APPRAISER	\$7,000	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
<u>FIELD:</u>				
FIELD MANAGEMENT	\$10,000	\$5,833	\$5,833	\$0
ELECTRIC	\$2,000	\$1,167	\$671	\$496
LANDSCAPE MAINTENANCE	\$155,000	\$90,417	\$83,793	\$6,624
AQUATIC CONTROL MAINTENANCE	\$115,000	\$67,083	\$60,317	\$6,767
AQUATIC MIDGE MANAGEMENT	\$160,000	\$93,333	\$88,083	\$5,250
R&M DRAINAGE	\$5,000	\$2,917	\$0	\$2,917
R&M MULCH	\$6,000	\$3,500	\$0	\$3,500
R&M PLANT REPLACEMENT	\$6,000	\$3,500	\$0	\$3,500
STORM STRUCTURES REPAIRS	\$50,000	\$29,167	\$0	\$29,167
CONTINGENCY	\$10,000	\$5,833	\$2,700	\$3,133
CAPITAL OUTLAY	\$16,536	\$9,646	\$212	\$9,434
TOTAL EXPENDITURES	\$696,941	\$408,198	\$365,802	\$42,395
EXCESS REVENUES (EXPENDITURES)	\$0		\$298,308	
FUND BALANCE - BEGINNING	\$0		\$388,895	
FUND BALANCE - ENDING	\$0		\$687,202	

Poinciana

COMMUNITY DEVELOPMENT DISTRICT

SERIES 2012A-1 & A-2

DEBT SERVICE FUND

Statement of Revenues & Expenditures

For The Period Ending April 30, 2020

REVENUES:

	ADOPTED BUDGET	PRORATED BUDGET THRU 4/30/20	ACTUAL THRU 4/30/20	VARIANCE
ASSESSMENTS - TAX COLLECTOR	\$1,361,339	\$1,361,339	\$1,349,138	(\$12,201)
ASSESSMENTS - DIRECT BILLED	\$258,779	\$194,084	\$194,084	\$0
ASSESSMENTS - PREPAYMENT	\$0	\$0	\$13,726	\$13,726
INTEREST	\$0	\$0	\$10,640	\$10,640
TOTAL REVENUES	\$1,620,118	\$1,555,423	\$1,567,589	\$12,165

EXPENDITURES:

ADMINISTRATIVE

PROPERTY APPRAISER	\$15,500	\$0	\$0	\$0
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SERIES 2012A-1

SPECIAL CALL - 11/1	\$5,000	\$5,000	\$15,000	(\$10,000)
INTEREST - 11/1	\$199,909	\$199,909	\$199,909	\$0
PRINCIPAL - 05/1	\$620,000	\$0	\$0	\$0
INTEREST - 05/1	\$199,909	\$0	\$0	\$0

SERIES 2012A-2

SPECIAL CALL - 11/1	\$10,000	\$10,000	\$10,000	\$0
INTEREST - 11/1	\$152,231	\$152,231	\$152,225	\$6
PRINCIPAL - 05/1	\$300,000	\$0	\$0	\$0
INTEREST - 05/1	\$152,231	\$0	\$0	\$0

TOTAL EXPENDITURES	\$1,654,781	\$367,141	\$377,134	(\$9,994)
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EXCESS REVENUES (EXPENDITURES)	(\$34,663)	\$1,190,454
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FUND BALANCE - BEGINNING	\$720,196	\$1,595,145
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FUND BALANCE - ENDING	\$685,533	\$2,785,599
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Poinciana
Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
ASSESSMENTS - TAX COLLECTOR	\$0	\$132,725	\$381,136	\$32,444	\$15,468	\$7,546	\$13,930	\$0	\$0	\$0	\$0	\$0	\$583,248
ASSESSMENTS - DIRECT BILLED	\$0	\$0	\$0	\$0	\$78,888	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$78,888
INTEREST	\$189	\$176	\$364	\$444	\$304	\$285	\$212	\$0	\$0	\$0	\$0	\$0	\$1,974
TOTAL REVENUES	\$189	\$132,901	\$381,500	\$32,887	\$94,660	\$7,831	\$14,142	\$0	\$0	\$0	\$0	\$0	\$664,110
EXPENDITURES:													
ADMINISTRATIVE:													
SUPERVISOR FEES	\$1,000	\$0	\$1,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
FICA EXPENSE	\$77	\$0	\$77	\$153	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306
ENGINEERING	\$2,265	\$642	\$6,105	\$1,533	\$295	\$1,513	\$0	\$0	\$0	\$0	\$0	\$0	\$12,353
ATTORNEY	\$4,390	\$188	\$2,562	\$6,270	\$1,736	\$1,481	\$0	\$0	\$0	\$0	\$0	\$0	\$16,627
SETTLEMENT AGREEMENT	\$0	\$0	\$0	\$0	\$34,361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,361
ARBITRAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DISSEMINATION	\$617	\$417	\$417	\$417	\$417	\$417	\$417	\$0	\$0	\$0	\$0	\$0	\$3,117
ANNUAL AUDIT	\$0	\$0	\$0	\$3,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,590
TRUSTEE FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ASSESSMENT ADMINISTRATION	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
MANAGEMENT FEES	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$0	\$0	\$0	\$26,250
INFORMATION TECHNOLOGY	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$0	\$0	\$0	\$875
TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POSTAGE	\$237	\$67	\$181	\$556	\$46	\$283	\$35	\$0	\$0	\$0	\$0	\$0	\$1,405
PRINTING & BINDING	\$159	\$143	\$0	\$65	\$62	\$34	\$45	\$0	\$0	\$0	\$0	\$0	\$507
INSURANCE	\$12,982	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,982
LEGAL ADVERTISING	\$0	\$272	\$267	\$593	\$258	\$267	\$0	\$0	\$0	\$0	\$0	\$0	\$1,657
OTHER CURRENT CHARGES	\$35	\$0	\$50	\$516	\$270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$871
OFFICE SUPPLIES	\$25	\$21	\$20	\$15	\$21	\$1	\$15	\$0	\$0	\$0	\$0	\$0	\$119
PROPERTY APPRAISER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
FIELD:													
FIELD MANAGEMENT	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$0	\$0	\$0	\$0	\$0	\$5,833
ELECTRIC	\$95	\$89	\$90	\$108	\$96	\$97	\$97	\$0	\$0	\$0	\$0	\$0	\$671
LANDSCAPE MAINTENANCE	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$0	\$0	\$0	\$0	\$0	\$83,793
AQUATIC CONTROL MAINTENANCE	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$0	\$0	\$0	\$0	\$0	\$60,317
AQUATIC MIDGE MANAGEMENT	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$0	\$0	\$0	\$0	\$0	\$88,083
R&M DRAINAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R&M MULCH	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R&M PLANT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STORM STRUCTURES REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONTINGENCY	\$0	\$0	\$0	\$0	\$2,500	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$212	\$0	\$0	\$0	\$0	\$0	\$212
TOTAL EXPENDITURES	\$64,933	\$39,717	\$48,647	\$53,695	\$77,941	\$42,171	\$38,699	\$0	\$0	\$0	\$0	\$0	\$365,802
EXCESS REVENUES/(EXPENDITURES)	(\$64,744)	\$93,184	\$332,853	(\$20,808)	\$16,719	(\$34,340)	(\$24,557)	\$0	\$0	\$0	\$0	\$0	\$298,308

SECTION 4



April 21, 2020

Stacie Vanderbilt – Admin. Assistant
Poinciana Community Dev. District
219 E. Livingston Street
Orlando, Florida 32801-1508

RE: Poinciana Community Development District Registered Voters

Dear Ms. Vanderbilt,

In response to your request, there are currently **4,739** voters within the Poinciana Community Development District. This number of registered voters in said District is as of **April 15, 2020**.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads "Lori Edwards".

Lori Edwards
Supervisor of Elections
Polk County, Florida

RECEIVED

APR 27 2020

BY: _____

P.O. Box 1460, Bartow, FL 33831 • PHONE: (863) 534-5888

PolkElections.com

Para asistencia en Español, por favor de llamar al (863) 534-5888

SECTION 5

2020 SPECIAL DISTRICTS QUALIFYING PROCEDURE

(Dates are subject to change)

Florida Statute 99.061

All special district candidates shall qualify by paying a filing fee of \$25.00 or by the petition process pursuant to Florida Statute 99.095. Notwithstanding Florida Statute 106.021, a Special District candidate who does not collect contributions and whose only expense is the filing fee or signature verification fee is not required to appoint a campaign treasurer or designate a primary campaign depository.

Candidates who WILL NOT incur election expenses or contributions will do the following:

1. If you choose to file by petition method, you need to collect 25 signatures of qualified electors in the district.
Petitions must be submitted by Noon on May 11, 2020.
2. Qualifying begins at **Noon on June 8 and ends at Noon on June 12, 2020.** To qualify you must present the items listed below (all items MUST be received by the end of the qualifying period):
 - Form 1 – Statement of Financial Interest
 - Loyalty Oath/Oath of Candidate
 - The amount of \$25.00 for your qualifying fee.
 - Candidates filing by the petition method are not required to pay the qualifying fee, however, will be charged .10 for each petition card viewed.

Candidates who WILL incur election expenses or contributions will do the following:

1. File DS-DE9 Appointment of Campaign Treasurer/Designation of Campaign Depository (open campaign account). This may be completed at any time prior to qualifying, but MUST be completed by the time you qualify.
2. Read Chapter 106 of the Florida Statutes, and submit a Statement of Candidate.
3. If you choose to file by petition method, you need to collect 25 signatures of qualified electors in the district. Form DS-DE9 Appointment of Campaign Treasurer Designation of Campaign Depository must be filed prior to collecting petitions. ***Petitions must be submitted by Noon on May 11, 2020.***
4. Qualifying begins at **Noon on June 8 and ends at Noon on June 12, 2020.** To qualify you must present the items listed below (all items MUST be received by the end of the qualifying period):
 - Form 1 – Statement of Financial Interest
 - Loyalty Oath/Oath of Candidate
 - The amount of \$25.00 for your qualifying fee.
 - Candidates filing by the petition method are not required to pay the qualifying fee, however, will be charged .10 for each petition card viewed.

SECTION D

SECTION 1

Poinciana Community Development District



May 20, 2020
Clayton Smith - Field Services Manager
GMS

Poinciana
Community Development District

Field Management Report

May 20, 2020

To: George Flint
District Manager
From: Clayton Smith
Field Services Manager

RE: Poinciana CDD – May 20, 2020

The following is a summary of items related to the field operations and management of the Poinciana Community Development District.

Completed

Tunnel Pressure Washing

- ✚ Pressure washing of CDD tunnels is completed.
- ✚ The entire tunnels were cleaned.



In-Progress

Aquatic Maintenance



- ✚ Due to weather factors some ponds have had algae blooms. (Warm winter, lack of rain, etc)
- ✚ E-2 had a particularly bad duckweed bloom. However treatment has yielded positive results.
- ✚ Working with contractor to ensure all problem ponds are dealt with and cleaned up.

In-Progress

Action Items List

- ✚ Action Item list created from Engineer's List.
- ✚ Most if not all items should be viable to be addressed during the dry season.
- ✚ Nothing Identified at this moment of urgent concern or priority.



- ✚ General maintenance items to deal with.

Other

Aerator Maintenance



- General Maintenance performed
- Cleaning of panels and inspection.
- Installation of 2 new compressors.
- Severed hose repaired.
- Replaced additional control box.

Fish Stocking Information

- Gambusia are most recommended fish for controlling midge larvae.
- Gambusia and Native grass shrimp together assist in pond health and removal of midge larvae.
- 2000 gambusia per acre is recommended. In addition to about 1000 shrimp.



Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at csmith@gmscfl.com Thank you.

Respectfully,
Clayton Smith

PCDD Engineer's Report Summary

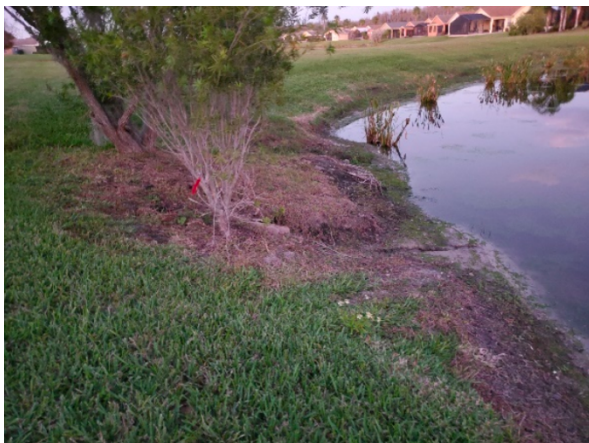
Pond A-3 MES Erosion

Description: MES with erosion. – Stabilize/support with rip rap.



Pond A-13 Erosion Repair

Description: Minor Bank erosion. Back fill and stabilize.



Pond A-20 MES Erosion and Drain Erosion

Description: 2 Eroded MES section, and erosion around corrugated drainpipe.



Pond A-22 MES Erosion

Description: Some minor erosion around an MES. Support and stabilize with rip rap.



Pond B-16 Drainpipe Erosion, Small section of exposed liner, MES erosion

Description: Drain pip has caused erosion on the pond bank. Liner section exposed. Erosion around MES. Repair and stabilize bank as well as extend drainage pipe. Cover liner and back fill. Stabilize MES with rip rap.



Pond C-9 Minor bank erosion repair

Description: Regrade area, and back fill with soil. Sod area.



Pond C-13 Erosion around 2 MES

Description: Stabilize erosion around 2 MES with rip-rap.



Pond C-15 Replace Grate, erosion repair

Description: Stabilize bank where there is some erosion. Trench Downspouts. Replace rusty deteriorating grate.



Pond C-16 Clear to access control structure.

Description: Pond is on the golf course, Clear to access control structure.



Pond C-17 Skimmer Repair.

Description: Mend skimmer on edges and in the middle.



Pond D-4 Minor Erosion around weir.

Description: Add some rip-rap around weir.



Pond D-6 Minor Erosion around weir structure.

Description: Add some rip-rap around weir ends.



Pond E-1 Erosion around wall and Control structure

Description: Grade pond bank around control structure. Back fill as needed. Contact golf course about erosion



Pond E-2 Erosion around MES

Description: Stabilize 2 MES with Rip rap. Back fill depression.



Pond E-3 MES erosion and Bank erosion.

Description: Stabilize MES with Rip rap. Regrade Bank areas noted in report. Contact golf course about erosion.



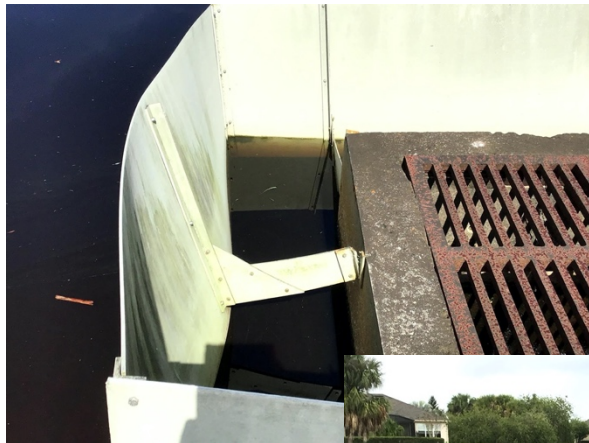
Pond E-19 MES erosion and Trash Cleanup.

Description: Stabilize MES with Rip rap/ concrete patch/Caulk. Clean up trash around pond.



Pond E-21 Damaged Skimmer

Description: Straighten and realign skimmer. Repair as necessary.



Poinciana Community Development District

Pond Checklist

Pond	Description	Status
Pond A-3	Washed out MES	
Pond A-13	Pond bank erosion	
Pond A-20	MES erosion Smaller scale, extend corrugated pipe back fill with rip rap.	
Pond A-22	Minor erosion repair on MES	
Pond B-16	Pool drain, pond bank erosion, MES underwater, small section of exposed liner	
Pond C-9	Minor erosion repair	
Pond C-13	Erosion around 3 MES	
Pond C-15	Grate, letters to homeowners, trench downspouts. GMS	
Pond C-16	Clear to structure	
Pond C-17	Mend Skimmer at weir	
Pond D-4	Minor erosion around weir.	
Pond D-6	Giant weir, minor erosion	
Pond E-1	Fix erosion around the wall, some erosion around MES between tee boxes	
Pond E-2	Erosion around MES, Fill hole	
Pond E-3	Erosion on bank, golf course side. Regrade bank.	
Pond E-19	Eroded MES, trash cleanup	
Pond E-21	Realign skimmer	



**Governmental
Management Services, LLC**
Central Florida

Maintenance Services

Phone: 407-201-1514

Email: Csmith@gmscfl.com

TO: Poinciana CDD Poinciana, FL 34759	Prepared By: Governmental Management Services- CF, LLC 219 E. Livingston Street Orlando, FL 32801
Job name and Description	
<u>Poinciana CDD</u> – Engineer’s List Maintenance Items ➤ Address engineers action items as stated in the “Engineer’s Report Summary”	

Qty	Description	Unit Price	Line Total
12	MES Stabilization- Ponds A-3, A-20, A-22, B-16, C-13, D-4, E-2, E-3, E-19.		
	• Labor and Mobilization		\$3825.00
	• Materials and Equipment		\$3000.00
8	Erosion Repair – Ponds A-13, A-20, B-16, C-9, C-15, E-1, E-3		
	• Labor and Mobilization		\$3187.50
	• Materials and Equipment		\$2800.00
C-16	Clearing to Skimmer		
	• Labor and Mobilization		\$337.50
	• Materials and Equipment		\$75.00
B-16	Drain Erosion Repair		
	• Labor and Mobilization		\$637.50
	• Materials and Equipment		\$385.00
C-15	Grate Replacement		
	• Labor and Mobilization		\$262.50
	• Materials and Equipment		\$500.00

C-17	Skimmer Repair		
	• Labor and Mobilization		\$412.50
	• Materials and Equipment		\$735.00
E-21	Skimmer Repair		
	• Labor and Mobilization		\$562.50
	• Materials and Equipment		\$465.00
Total Due:			\$17,185.00

All proposals are valid for 30 days from date of completion.

Thank You!

Client: _____

Clayton,

Per our conversation the general scope of service is as follows:

Contracted ponds in the community are inspected monthly and will receive larval treatments when aquatic midges are present. These treatments will be done 12 months of the year. The product that is currently used is an EPA registered product labeled for treatment of aquatic midges. (Abate 4-E and Abate Pellets). They are applied by either boat or backpack blower.

In addition to the larval treatments all of the aforementioned ponds will receive at least 40 ATV/Truck ULV treatments to control any adult midges that are present. These treatments also occur weekly throughout the year. The products used are also EPA registered product labeled for aquatic midges. (Bio Mist/Flit 13). Courtesy barrier spray are also performed on a as needed basis when approved by Clarke.

Pete

Pete Deglomine
Control Consultant

Mobile: 407-509-1004
pdegloimine@clarke.com

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 **Go Green: Do it now! NOW!**

Hi Clayton,

Below is a summary description of the weed and algae products Clarke generally uses at PWCCD. Under grasses we are looking at torpedo grass and such. Under algae product choice depends on the target species and can involve a combination of products.

All materials used are registered for aquatic use with the US EPA and Florida regulatory agencies. All materials are applied by State certified applicators. The US EPA has determined that all products when used per label instructions pose no significant adverse effect on non-target organisms.

Please let me know if you need anything else

See you Wednesday.

John, would you please provide details on the methodology and products used for midge control. Clayton needs these details prior to the meetings on Wednesday.

Grasses:

Alligare Glyphosate 5.4

Alligare Glyphosate 5.4 Herbicide works quickly by absorbing into the above ground foliage, stem, or trunk of the vegetation to provide effective control of unwanted herbaceous and woody plants.

Alligare Ecomazapyr 2 SL (use only March, April and May)

Alligare Ecomazapyr 2 SL controls vegetation by absorption through foliage and roots, from which it is translocated rapidly throughout the plant, where it accumulates in rapidly-growing meristematic tissue. Treated plants stop growing soon after spray treatment. Hard water and high pH and reduce the mixability and/or solubility on certain pesticides.

Choice Weather Master

Choice Weather Master is a water conditioner designed to aid in the performance and mixing of spray solutions. Components of Choice Weather Master sequester and chelate hard water ions.

Liberate

LIBERATE® is an uptake enhancing surfactant blend. LIBERATE is designed for use with pesticides that recommend a non-ionic surfactant, and works especially well with systemic chemistry, reducing driftable fines.

Algae:

Hydrothol 191

Hydrothol 191 is a liquid formulation that provides control of both weeds and algae. Used primarily as an algicide at rates of 0.05-0.3 ppm, it provides excellent control of a broad spectrum of algae including planktonic, filamentous, and branched algae

Alligare Diquat

Alligare Diquat Herbicide is a professional weed killer that effectively controls unwanted aquatic weeds. Contains diquat dibromide as its active ingredient which targets only the parts of the plant where the product is applied. It slowly kills weeds, offering optimum performance.

Citrine FL 909

Citrine® FL909 Algaecide and Herbicide is exclusively for use in Florida. It effectively controls a broad range of algae, specifically surface filamentous and planktonic algae including: Cyanobacteria, Green algae, Golden algae and diatoms, Filamentous Green Algae and Chara and Nitella as well as the rooted aquatic plant, *Hydrilla verticillata*.

Copper Sulfate

Copper Sulfate Algaecide is an effective algae control product that also helps relieve Swimmer's Itch and leech issues. Copper Sulfate is a granular product and dissolves after application to water.

Cide-kick II

Cide-Kick II is a wetting agent, sticker, activator and penetrant all in one. Cide-Kick II helps break down the waxy cuticle on the leaf surface and helps penetrate the bud and bark area (of the woody brush), allowing a more effective uptake of the herbicide.

Tru-Blue Dye

ProcellaCOR treats the weeds that keep coming back using a new mechanism and a new active herbicide for fast and long-lasting spot treatment. ProcellaCOR's active ingredient provides long-term control for Hydrilla, Milfoil, Crested Floating Heart, and other tough-to-control aquatic weeds.

Hydrilla:

Alligare Fluridone

Alligare Fluridone is a selective translocated aquatic herbicide. Applied to freshwater ponds, lakes, reservoirs, drainage canals and irrigation canals (including dry or dewatered areas of these sites), Alligare Fluridone helps manage undesirable aquatic weeds.

ProcellaCOR SC

ProcellaCOR treats the weeds that keep coming back using a new mechanism and a new active herbicide for fast and long-lasting spot treatment. ProcellaCOR's active ingredient provides long-term control for Hydrilla, Milfoil, Crested Floating Heart, and other tough-to-control aquatic weeds.

Other

Tru-Blue Dye

ProcellaCOR treats the weeds that keep coming back using a new mechanism and a new active herbicide for fast and long-lasting spot treatment. ProcellaCOR's active ingredient provides long-term control for Hydrilla, Milfoil, Crested Floating Heart, and other tough-to-control aquatic weeds.

Effective January 1st 2020 I am working at Clarke's Central Florida Region.

Joe Haufle JHaufle@clarke.com 630-488-9809 is now the Account Manager for the Chicagoland Region. Joe has been working in our Midwest Aquatics business for over 13 years.

Tim Gardner

Control Consultant

Aquatic Services

3036 Michigain Ave.

Kissimmee FL 34744

tgardner@clarke.com

407-955-1870 Direct Dial

800.323.5727 Customer Care

Start by doing what's necessary; then do what's possible; and suddenly you are doing the impossible.

- Francis of Assisi



3036 Michigan Avenue
Kissimmee, FL 34744
407.944.0520 p
407.944.0709 f
www.clarke.com

January 14th 2020

GMS
135 W Central Blvd
Suite 320
Orlando FL 32801
Attn: Clayton Smith

RE: PWCDD aquatic services overview.

Dear Clayton,

I share the following as an overview of the aquatics program and historical products used for our aquatics services program at Poinciana.

Our core program includes inspections and treatment for emergent grasses, submerged vegetation and algae control on a routine basis. Our State licensed applicators inspect and monitor water quality and overall pond health.

If the applicator observes undesired plant growth that needs attention, they will apply EPA registered materials per product label instructions. Prior to treatment baseline water quality data is collected. Choice of materials used will varied depending on the target plant and environmental conditions at the time of service

Treatment materials are registered for aquatic use with the US EPA and Florida regulatory agencies. All materials are applied by State certified applicators. The US EPA has determined that all products when used per label instructions pose no significant adverse effect to non-target organisms.

Emergent grasses control materials

Alligare Glyphosate 5.4 Herbicide works quickly by absorbing into the above ground foliage, stem, or trunk of the vegetation to provide effective control of unwanted herbaceous and woody plants.

Alligare Ecomazapyr 2 SL controls vegetation by absorption through foliage and roots, from which it is translocated rapidly throughout the plant, where it accumulates in rapidly-growing meristematic tissue. Treated plants stop growing soon after spray treatment. Hard water and high pH and reduce the mixability and/or solubility on certain pesticides.



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Choice Weather Master is a water conditioner designed to aid in the performance and mixing of spray solutions. Components of Choice Weather Master sequester and chelate hard water ions.

Liberate is an uptake enhancing surfactant blend. Liberate is designed for use with pesticides that recommend a non-ionic surfactant, and works especially well with systemic chemistry, reducing driftable fines.

Algae control materials

Hydrothol 191 is a liquid formulation that provides control of both weeds and algae. Used primarily as an algicide at rates of 0.05-0.3 ppm, it provides excellent control of a broad spectrum of algae including planktonic, filamentous, and branched algae

Alligare Diquat Herbicide is a professional weed killer that effectively controls unwanted aquatic weeds. Contains diquat dibromide as its active ingredient that targets only the parts of the plant where the product is applied. It slowly kills weeds, offering optimum performance.

Citrine FL909 Algaecide and Herbicide is exclusively for use in Florida. It effectively controls a broad range of algae, specifically surface filamentous and planktonic algae including Cyanobacteria, Green algae, Golden algae and diatoms, Filamentous Green Algae and Chara and Nitella as well as the rooted aquatic plant, *Hydrilla verticillata*.

Copper Sulfate Algaecide is an effective algae control product that also helps relieve Swimmer's Itch and leech issues. Copper Sulfate is a granular product and dissolves after application to water.

Cide-Kick II is a wetting agent, sticker, activator and penetrant all in one. Cide-Kick II helps break down the waxy cuticle on the leaf surface and helps penetrate the bud and bark area (of the woody brush), allowing a more effective uptake of the herbicide.

ProcellaCOR herbicide treats the weeds that keep coming back using a new mechanism and a new active herbicide for fast and long-lasting spot treatment. ProcellaCOR's active ingredient provides long-term control for Hydrilla, Milfoil, Crested Floating Heart, and other tough-to-control aquatic weeds.

Hydrilla:

Alligare Fluridone is a selective translocated aquatic herbicide. Applied to freshwater ponds, lakes, reservoirs, drainage canals and irrigation canals (including dry or dewatered areas of these sites), Alligare Fluridone helps manage undesirable aquatic weeds.



A Global Environmental Products and Services Company



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Kissimmee, FL 34744
407.944.0520 p
407.944.0709 f
www.clarke.com

ProcellaCOR treats the weeds that keep coming back using a new mechanism and a new active herbicide for fast and long-lasting spot treatment. *ProcellaCOR*'s active ingredient provides long-term control for Hydrilla, Milfoil, Crested Floating Heart, and other tough-to-control aquatic weeds.

Other

True Blue pond dye is used for weed control as it blocks ultra violet light. Plus brings a natural blue appearance to the water. True Blue is formulated to filter sunlight penetration for plant control. True Blue is nontoxic so not harmful to fish, turf, birds and species.

Sincerely,

Tim Gardner



PCDD Monthly Treatment Report

Date between : 04/1/2020 and 04/30/2020

Customer Site ID	Treatment Date	Condition/Weeds Treated
10-A	4/8/20	Alligator Weed
10-A	4/8/20	Pennywort
10-A	4/8/20	Shoreline Grasses
10-B	4/8/20	Alligator Weed
10-B	4/8/20	Pennywort
10-B	4/8/20	Shoreline Grasses
A-1	4/28/20	Hydrilla
A-11	4/8/20	Alligator Weed
A-11	4/8/20	Pennywort
A-11	4/8/20	Shoreline Grasses
A-12	4/8/20	Alligator Weed
A-12	4/8/20	Pennywort
A-12	4/8/20	Shoreline Grasses
A-13	4/8/20	Alligator Weed
A-13	4/8/20	Pennywort
A-13	4/8/20	Shoreline Grasses
A-2	4/22/20	Clean
A-20	4/29/20	Clean
A-21	4/22/20	Alligator Weed
A-21	4/22/20	Pennywort
A-21	4/22/20	Shoreline Grasses
A-22	4/22/20	Alligator Weed
A-22	4/22/20	Pennywort
A-22	4/22/20	Shoreline Grasses
A-3	4/8/20	Alligator Weed
A-3	4/8/20	Pennywort
A-3	4/8/20	Shoreline Grasses
A-4	4/8/20	Alligator Weed
A-4	4/8/20	Pennywort
A-4	4/8/20	Shoreline Grasses
A-5	4/8/20	Alligator Weed
A-5	4/8/20	Pennywort
A-5	4/8/20	Shoreline Grasses
A-6	4/8/20	Alligator Weed
A-6	4/8/20	Pennywort
A-6	4/8/20	Shoreline Grasses
A-7	4/8/20	Alligator Weed
A-7	4/8/20	Pennywort
A-7	4/8/20	Shoreline Grasses
A-8	4/23/20	Clean
A-9	4/8/20	Alligator Weed
A-9	4/8/20	Pennywort
A-9	4/8/20	Shoreline Grasses
B-1	4/29/20	Clean
B-11	4/15/20	Alligator Weed

B-11	4/15/20	Pennywort
B-11	4/15/20	Shoreline Grasses
B-15	4/28/20	Alligator Weed
B-15	4/28/20	Hydrilla
B-15	4/28/20	Pennywort
B-15	4/28/20	Shoreline Grasses
B-16	4/23/20	Clean
B-6	4/29/20	Clean
C-1	4/28/20	Hydrilla
C-10	4/28/20	Hydrilla
C-11	4/28/20	Hydrilla
C-12	4/28/20	Hydrilla
C-13	4/23/20	Clean
C-14	4/23/20	Clean
C-15	4/15/20	Alligator Weed
C-15	4/15/20	Pennywort
C-15	4/15/20	Shoreline Grasses
C-16	4/23/20	Clean
C-17	4/28/20	Hydrilla
C-18	4/23/20	Clean
C-19	4/29/20	Clean
C-2	4/22/20	Clean
C-20	4/28/20	Hydrilla
C-3	4/22/20	Clean
C-6	4/15/20	Alligator Weed
C-6	4/15/20	Pennywort
C-6	4/15/20	Shoreline Grasses
C-6B	4/15/20	Alligator Weed
C-6B	4/15/20	Pennywort
C-6B	4/15/20	Shoreline Grasses
C-8	4/15/20	Alligator Weed
C-8	4/15/20	Pennywort
C-8	4/15/20	Shoreline Grasses
C-9	4/28/20	Hydrilla
D-1	4/28/20	Hydrilla
D-10	4/23/20	Clean
D-11	4/23/20	Clean
D-2	4/23/20	Clean
D-3	4/23/20	Clean
D-4	4/23/20	Clean
D-5	4/23/20	Clean
D-6	4/23/20	Clean
D-7	4/23/20	Clean
D-8	4/23/20	Clean
D-9	4/23/20	Clean
E-1	4/28/20	Alligator Weed
E-1	4/28/20	Hydrilla
E-1	4/28/20	Pennywort

E-1	4/28/20	Shoreline Grasses
E-11	4/21/20	Alligator Weed
E-11	4/21/20	Pennywort
E-11	4/21/20	Shoreline Grasses
E-18	4/21/20	Alligator Weed
E-18	4/21/20	Pennywort
E-18	4/21/20	Shoreline Grasses
E-19	4/21/20	Alligator Weed
E-19	4/21/20	Pennywort
E-19	4/21/20	Shoreline Grasses
E-2	4/28/20	Duckweed
E-2	4/28/20	Filamentous
E-2	4/28/20	Hydrilla
E-21	4/21/20	Alligator Weed
E-21	4/21/20	Pennywort
E-21	4/21/20	Shoreline Grasses
E-3	4/28/20	Alligator Weed
E-3	4/28/20	Hydrilla
E-3	4/28/20	Pennywort
E-3	4/28/20	Shoreline Grasses
E-31	4/21/20	Alligator Weed
E-31	4/21/20	Pennywort
E-31	4/21/20	Shoreline Grasses
E-5	4/21/20	Alligator Weed
E-5	4/21/20	Pennywort
E-5	4/21/20	Shoreline Grasses
E-6	4/21/20	Alligator Weed
E-6	4/21/20	Pennywort
E-6	4/21/20	Shoreline Grasses
E-8	4/21/20	Alligator Weed
E-8	4/21/20	Pennywort
E-8	4/21/20	Shoreline Grasses
F-7	4/22/20	Clean
POND B-5	4/29/20	Clean



**PCDD Monthly Midge Treatment Report
April 2020**

Customer	Route	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
PCDD ATV ULV	ATV-all ponds	4/2/20	4/2/20	9.3	mi	2.05	gal
PCDD TRUCK ULV	Venezia	4/6/20	4/6/20	2.5	mi	0.56	gal
PCDD TRUCK ULV	Bella Viana	4/6/20	4/6/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	4/6/20	4/6/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	4/6/20	4/6/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Rainbow Lakes	4/6/20	4/6/20	0.4	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	4/6/20	4/6/20	2.6	mi	0.56	gal
PCDD TRUCK ULV	Capri	4/6/20	4/6/20	0.8	mi	0.15	gal
PCDD TRUCK ULV	Portofino	4/6/20	4/6/20	1.2	mi	0.26	gal
PCDD ATV ULV	ATV-all ponds	4/9/20	4/9/20	9.1	mi	2.01	gal
PCDD TRUCK ULV	Venezia	4/13/20	4/13/20	2.5	mi	0.64	gal
PCDD TRUCK ULV	Bella Viana	4/13/20	4/13/20	2	mi	0.43	gal
PCDD TRUCK ULV	Lago Vista	4/13/20	4/13/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	4/13/20	4/13/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Rainbow Lakes	4/13/20	4/13/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	4/13/20	4/13/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Capri	4/13/20	4/13/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Portofino	4/13/20	4/13/20	1.1	mi	0.25	gal
PCDD TRUCK ULV	Venezia	4/20/20	4/20/20	2.5	mi	0.56	gal
PCDD TRUCK ULV	Bella Viana	4/20/20	4/20/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	4/20/20	4/20/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	4/20/20	4/20/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Rainbow Lakes	4/20/20	4/20/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	4/20/20	4/20/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Capri	4/20/20	4/20/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Portofino	4/20/20	4/20/20	1.2	mi	0.26	gal
PCDD ATV ULV	ATV-all ponds	4/23/20	4/23/20	9.4	mi	2.16	gal
PCDD TRUCK ULV	Venezia	4/27/20	4/27/20	2.5	mi	0.56	gal
PCDD TRUCK ULV	Bella Viana	4/27/20	4/27/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	4/27/20	4/27/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	4/27/20	4/27/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Rainbow Lakes	4/27/20	4/27/20	0.4	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	4/27/20	4/27/20	2.6	mi	0.57	gal
PCDD TRUCK ULV	Capri	4/27/20	4/27/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Portofino	4/27/20	4/27/20	1.3	mi	0.74	gal
Total For The Month				70.80	mi	16.12	gal

Abate 5% Pellets Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
NONE FOR APRIL				ac		lb
Total For The Month			0.00	ac	0.00	lb

Abate 4E Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
B1,E3	4/2/20	4/2/20	15.36	ac	23	oz
B1,E3,F7	4/9/20	4/9/20	18.03	ac	27	oz
B1,E3,F7	4/23/20	4/23/20	18.03	ac	27	oz
Total For The Month			51.42	ac	77.00	oz



Poinciana Community Development District
Monthly Midge Treatment Report
April 1st , 2020- April 30th , 2020

Night Truck Spray

- 43 Miles were sprayed

ATV ULV Spray

- 27.8 Miles were sprayed

Backpack Pellet Larvicide

- 0 Acres were treated

Boat Larvicide Treatments

- 51.42 Acres were treated

SECTION 2

Customer Complaint Log Poinciana CDD

Date	Resident	Address	Pond	Contact	Complaint	Assigned To	Resolution	Date Resolved
3/12/20	Sharon Morin	377 Acadia Drive	P-C12	Not given	Pollen & grass in pond	Clayton Smith	Sprayed	3/17/20
3/16/20	Kenneth Zeller	165 Sorrento Road	P-E2	kizeller@sbcglobal.net	Algae & grass in pond	Clayton Smith	Sprayed	3/17/20
3/25/20	Robert Zimbardi	524 Catania Lane	P-B1	863-427-1531	Midge control	Clayton Smith	Sprayed & barrier treated	3/26/20
3/27/20	Wayne Hamilton	219 Treviso Drive	P-1F	732-239-9803	Midge control	Avatar	Sent to Avatar	3/27/20
3/27/20	John Lelli	221 Sorrento Road	P-E3	407-922-7363	Midge control	Clayton Smith	Sprayed	4/2/20
3/30/20	Roslyn Thinglestad	1227 Cambria Bend	P-C10	roslynthing@gmail.com	Algae in pond	Clayton Smith		
4/2/20	Scott Hersh	157 Sorrento Road	P-E2	hershscott@gmail.com	Alage in pond	Clayton Smith	Spoke to homeowner, sprayed	4/6/20
4/3/20	Bob Cantor	494 Davinci Pass	P-D5	270-705-7921	Bushes need trimmed	Clayton Smith	Sent to Floralawn	4/3/20
4/21/20	Jim Weisheyer	422 Villa Marina Ave	N/A	407-592-0271	Street flooding	Avatar	Area not yet conveyed to CDD	4/21/20
5/5/20	Sharon Morin	377 Acadia Drive	C-12	407-989-8228	Algae in pond	Clayton Smith	Spoke with homeowner, sprayed	5/5/20
5/7/20	Calvin Stubbs	421 Grand Canal	A-9	863-427-7377	Algae in pond	Clayton Smith	Sprayed	5/11/20
5/8/20	Andrew Regalmuto	513 Montage Lane	P-C19	630-476-1110	Algae in pond	Clayton Smith	Spoke with homeowner, sprayed	5/11/20

AUDIT COMMITTEE MEETING

SECTION III

SECTION A

**POINCIANA COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**Annual Audit Services for Fiscal Year 2020
Polk County, Florida**

INSTRUCTIONS TO PROPOSE

SECTION 1. DUE DATE. Sealed proposals must be received no later than **Friday, July 31, 2020, at 2:00 P.M.**, at the offices of District Manager, located at 219 E. Livingston Street, Orlando, FL 32801. Proposals will be publicly opened at that time.

SECTION 2. FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules, and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relive it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

SECTION 3. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience and licensing to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared to complete the work to the satisfaction of the District.

SECTION 4. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

SECTION 5. SUBMISSION OF PROPOSAL. Submit seven (7) copies and one (1) electronic copy of the Proposal Documents, and other requested attachments at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the title "Auditing Services - Poinciana Community Development District" on the face of it.

SECTION 6. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

SECTION 7. PROPOSAL DOCUMENTS. The proposal documents shall consist of the notice announcing the request for proposals, these instructions, the Evaluation Criteria Sheet and a proposal with all required documentation pursuant to Section 12 of these instructions (the "Proposal Documents").

SECTION 8. PROPOSAL. In making its proposal, each Proposer represents that it has read and understands the Proposal Documents and that the proposal is made in accordance therewith.

SECTION 9. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

SECTION 10. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, the Proposer shall enter into and execute a Contract (engagement letter) with the District.

SECTION 11. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limited waiver of liability contained in section 768.28, Florida Statutes, or any other statute or law.

SECTION 12. MISCELLANEOUS. All proposals shall include the following information in addition to any other requirements of the proposal documents.

- A. List position or title of all personnel to perform work on the District audit. Include resumes for each person listed: list years of experience in present position for each party listed and years of related experience.
- B. Describe proposed staffing levels, including resumes with applicable certifications.
- C. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- D. The lump sum cost of the provision of the services under the proposal for Fiscal Year 2020, 2021, 2022, 2023 and 2024. The District intends to enter into five (5) separate one-year agreements.
- E. Provide a proposed schedule for performance of audit.

SECTION 13. PROTESTS. Any protest regarding the Proposal Documents, must be filed in writing, at the offices of the District Manager, within seventy-two (72) hours after the receipt of the documents. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents.

SECTION 14. EVALUATION OF PROPOSALS. The criteria to be used in the evaluation of proposals are presented in the Evaluation Criteria Sheet, contained within the Proposal Documents.

AUDITOR SELECTION EVALUATION CRITERIA

1. *Ability of Personnel.*

(20 Points)

(E.g., geographic locations of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

2. *Proposer's Experience.*

(20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation, of respondent, etc.)

3. *Understanding of Scope of Work.*

(20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. *Ability to Furnish the Required Services.*

(20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required (E.g. the existence of any natural disaster plan for business operations).

5. *Price.*

(20 Points)

Points will be awarded based upon the price bid for the rendering of the services and reasonableness of the price to the services.

SECTION B

**POINCIANA
COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SERVICES**

The Poinciana Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the Fiscal Year ending September 30, 2020, with an option for four additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in Polk County and has a general administrative operating fund and a debt service fund.

The Auditing entity submitting a proposal must be duly licensed under Chapter 173, Florida Statutes and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at the address and telephone number listed below.

Proposers must provide seven (7) copies and one (1) electronic copy of their proposal to GMS - CF, LLC, District Manager, 219 E. Livingston Street, Orlando, FL 32801, telephone (407) 841-5524, in an envelope marked on the outside "**Auditing Services - Poinciana Community Development District.**" Proposals must be received by **Friday, July 31, 2020, 2:00 P.M.**, at the office of the District Manager. Please direct all questions regarding this Notice to the District Manager.

George S. Flint
Governmental Management Services - Central Florida, LLC
District Manager