

*Poinciana*  
*Community Development District*

*Agenda Package*

*August 19, 2020*

# AGENDA

# *Poinciana*

## *Community Development District*

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219 E. Livingston Street, Orlando, Florida 32801  
Phone: 407-841-5524 – Fax: 407-839-1526

August 12, 2020

**Board of Supervisors  
Poinciana Community  
Development District**

Dear Board Members:

The Board of Supervisors of Poinciana Community Development District will meet **Wednesday, August 19, 2020 at 11:00 AM via Zoom webinar: <https://zoom.us/j/97635377550>**. Following is the advance agenda for the meeting:

### **Audit Committee Meeting**

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the May 20, 2020 Meeting
4. Tally of Audit Committee Member Rankings and Selection of Auditor
5. Adjournment

### **Board of Supervisors Meeting**

1. Roll Call
2. Public Comment Period on Agenda Items
3. Approval of Minutes of the May 20, 2020 Meeting
4. Presentation by Clarke on Midge Management
5. Public Hearing
  - A. Consideration of Resolution 2020-04 Adopting the Fiscal Year 2021 Budget and Relating to the Annual Appropriations
  - B. Consideration of Resolution 2020-05 Imposing Special Assessments and Certifying an Assessment Roll
6. Acceptance of Audit Committee Recommendation and Selection of #1 Ranked Firm to Provide Auditing Services
7. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager
    - i. Action Items List
    - ii. Approval of Check Register
    - iii. Balance Sheet and Income Statement
    - iv. Approval of Fiscal Year 2021 Meeting Schedule
  - D. Field Manager
    - i. Field Manager's Report
    - ii. Customer Complaint Log
8. Supervisor's Requests
9. Other Business

10. General Audience Comments
11. Next Meeting Date - September 16, 2020
12. Adjournment

The second order of business of the Audit Committee Meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Committee as reflected on the agenda, and any other items. The third order of business is the approval of the minutes from the May 20, 2020 meeting. The minutes are enclosed for your review. The fourth order of business is the tally of the audit committee members rankings and selection of an auditor. Rankings from all audit committee members will be tallied at the meeting to develop an overall audit committee ranking. The RFP responses have been provided separately and the tally sheet has been enclosed in your agenda package.

The second order of business of the Board of Supervisors meeting is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

The third order of business is the approval of minutes from the May 20, 2020 meeting. The minutes are enclosed for your review.

The fourth order of business is the presentation by Clarke on midge management. Back-up materials will be presented at the meeting.

The fifth order of business opens the public hearing for the Fiscal Year 2021 budget and assessments. Section A is the consideration of Resolution 2020-04 adopting the Fiscal Year 2021 budget and relating to the annual appropriations. A copy of the Resolution and proposed budget are enclosed for your review. Section B is the consideration of Resolution 2020-05 imposing special assessments and certifying an assessment roll. A copy of the Resolution is enclosed for your review and the assessment roll will be available for reference.

The sixth order of business is the acceptance of the Audit Committee recommendation and selection of the #1 ranked firm to provide auditing services. There is no back-up material available.

The seventh order of business is Staff Reports. Section C is the District Manager's Report. Sub-Section 1 is the Action Items List for your review. Sub-Section 2 includes the check register for approval and Sub-Section 3 includes the balance sheet and income statement for your review. Sub-Section 4 is the approval of the Fiscal Year 2021 meeting schedule. A sample meeting notice is enclosed for your review. Section D is the Field Manager's Report. The report containing the monthly treatment reports is enclosed for your review. Sub-Section 2 includes the customer complaint log for review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



George S. Flint  
District Manager

CC: Jan A. Carpenter, District Counsel  
Kathleen Leo, District Engineer  
Clayton Smith, Field Manager  
Darrin Mossing, GMS

Enclosures

# AUDIT COMMITTEE MEETING

# MINUTES

MINUTES OF MEETING  
POINCIANA  
COMMUNITY DEVELOPMENT DISTRICT

The Audit Committee meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, May 20, 2020 at 11:00 a.m. via Zoom Teleconference.

Present were:

Lita Epstein	Chair
Michael Luddy	
Robert Zimbardi	
Tony Reed	
Elizabeth Lambrides	
George Flint	
Jan Carpenter	
Kristen Trucco	
Kathy Leo	
Clayton Smith	
Tricia Adams	

*The following is a summary of the discussions and actions taken at the May 20, 2020 Audit Committee meeting. A copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Flint called the roll and all five members of the Audit Committee were present.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Mr. Flint stated that this would just be the Audit Committee, and the Board was sitting as the Audit Committee and approving the RFP and Selection Criteria in the form of the notice. Mr. Flint asked if any member of the public would like to provide comment. Seeing none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Audit Services**

**A. Approval of Request for Proposals and Selection Criteria**



Mr. Flint stated this was the standard RFP that they had used before. They are asking qualified firms to provide 5 years of pricing. In the past they only asked for 3 and this gives the Board the option of locking in a longer agreement if they choose to. The Board would not be locked in for 5 years but would have the option. The evaluation criteria are laid out in the rules and statutes. The only discretion the Board has is whether they included price or excluded price. Mr. Flint recommended including the price and the criteria have been evenly weighted at 20 points each. If the Board feels one is more important than the others, they could adjust the weighting. The equal weighting is typically how they see it.

On MOTION by Mr. Zimbardi, seconded by Mr. Reed, with all in favor, the Request for Proposals and Selection Criteria, was approved.

**B. Approval of Notice of Request for Proposals for Audit Services**

Mr. Flint stated this would be published in the newspaper and also mailed out to 5 or 6 Firms that provide the land share of these audits in the State to make sure we have some responses. Mr. Flint asked for a motion to approve the notice.

On MOTION by Mr. Luddy, seconded by Mr. Reed, with all in favor, The Notice of Request for Proposals for Audit Serves

**C. Public Announcement of Opportunity to Provide Audit Services**

Mr. Flint stated the information is in the agenda and on the website for any firms that are interested in providing these services.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Reed seconded by Ms. Lambrides with all in favor the Audit Committee meeting was adjourned.

\_\_\_\_\_  
Attest

\_\_\_\_\_  
Chair

## SECTION IV

**Poinciana CDD Auditor Selection**

	Ability of Personnel (20 pts)	Proposer's Experience (20 pts)	Understanding of Scope of Work (20 pts)	Ability to Furnish the Required Services (20 pts)	Price (20 pts)	Total Points Earned	Ranking (1 being highest)
Berger, Toombs, Elam, Gaines & Frank					FY2020 - \$3,700 FY2021 - \$3,700 FY2022 - \$3,700 FY2023 - \$3,900 FY2024 - \$3,900		
Grau & Associates					FY2020 - \$3,300 FY2021 - \$3,400 FY2022 - \$3,500 FY2023 - \$3,600 FY2024 - \$3,700		

**BOARD OF SUPERVISORS  
MEETING**

# MINUTES

MINUTES OF MEETING  
POINCIANA  
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, May 20, 2020 at 11:00 a.m. via Zoom Teleconference.

Present and constituting a quorum were:

Lita Epstein	Chairman
Michael Luddy	Vice Chairman
Robert Zimbardi	Assistant Secretary
Tony Reed	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Also, present were:

George Flint	District Manager
Jan Carpenter	District Counsel
Kristen Trucco	District Counsel
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Tricia Adams	GMS
Residents	

*The following is a summary of the discussions and actions taken at the May 20, 2020 Poinciana Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Epstein called the meeting to order and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was not conducted due to the Zoom attendance.

**THIRD ORDER OF BUSINESS**

**Public Comment Period on Agenda Items**

There were no public comments. Any member of the public that wanted to participate were instructed how to raise their hand with the function on Zoom.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the January 15, 2020 Meeting**

Ms. Epstein presented the minutes of the January 15, 2020 meeting and asked for any changes or corrections. The Board had no changes to the minutes.

On MOTION by Mr. Luddy, seconded by Mr. Reed, with all in favor, the Minutes of the January 15, 2020 Meeting, were approved.

**FIFTH ORDER OF BUSINESS**

**Ratification of Settlement Agreement Regarding the Residents' Amended Motion to Tax Costs**

Ms. Epstein asked if Ms. Trucco had anything to say. Ms. Trucco stated it was discussed at the last meeting and needed official ratification. Mr. Flint added this was to get the final version with changes into the records.

On MOTION by Mr. Reed, seconded by Mr. Luddy, with all in favor, the Settlement Agreement Regarding the Residents' Amended Motion to Tax Costs, was ratified.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-03 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing**

Mr. Flint noted the Board is required each year to approve a proposed budget by June 15<sup>th</sup> and set the date, place, and time of a public hearing for its final adoption. The proposed budget does not bind the Board, you can make changes to the document between now and the public hearing if desired. The public hearing which has to be at least 60 days from the day the Board approves the proposed budget. Mr. Flint suggested August 19<sup>th</sup> Board Meeting at 11:00 a.m. at the Starlight Ballroom. Exhibit A to the Resolution is the proposed budget. It contemplates the per unit assessment amounts would remain the same at \$184.04. The Administrative Expenses are virtually identically with some minor adjustments to those line items. He noted this was not binding and changes could be made before the final adoption. The Operating and Maintenance have been adjusted with some items. R&M Drainage was zeroed out because there is now a line item called Storm Structure Repairs and it's duplicative. A line item has been created for Aerators because there are periodic repairs, he noted that they were suggesting \$3,500 be budgeted there. The same \$50,000 was kept for Storm Repairs. This is accommodation for storm water repairs and it also sets aside money to the extent they need to make repairs in the future.

The budget is balanced and totals are the same from the current year. The Board can adjust the individual items if needed. Mr. Flint noted for Landscape Maintenance and Aquatic Control Maintenance they left some allowance for additional ponds to come online. Those ponds have not come on yet, so they recommended keeping the same budget line items for next year. Clayton and Kathy are looking at what potential ponds will come online in the future, but Mr. Flint noted that they don't feel that they should incorporate any budget for those ponds at this point until they know the timing of the ponds being brought online. Morrison has not given staff a clear time frame that ponds will be conveyed. If they do convey them, the conveyance would be subject to the Board having the funds budgeted to maintain them. In the past they did convey some ponds and the Board told them that they would have to pay for the maintenance until the end of the fiscal year until the Board can take that into account. Mr. Flint noted that they would rather not incorporate the budget necessary to handle all those ponds at this point, because the Board will be obligated to maintain them. If it's not in there, and they don't give the Board notice they are obligated to maintain it until the Board does the budget. Mr. Flint also noted there was some money budgeted in those line items for some ponds to come on next year, but there will need to be an increase to handle the ultimate number of ponds that will eventually be conveyed.

Ms. Lambrides asked if the ponds haven't come online yet because Taylor Morrison isn't ready to turn them over to us. Mr. Flint replied that was correct. Mr. Flint stated it is anticipated they will turn some over, but they haven't provided us a clear time frame for when those will be turned over. Mr. Flint noted that this year they told staff that certain ponds were going to be turned over so they incorporated that into the budget for the current year and they are waiting for more details. Those haven't been turned over yet, so Mr. Flint recommended that they keep the same budget assuming the ones they said were going to be turned over this year end up either turned over before the end of the year, or next year. Mr. Flint stated that they do have budget estimates for what the cost would be if they do turn them over, but they have not incorporated them into the proposed budget. Clark and Floralawn have provided estimated maintenance numbers in the event they are turned over.

Mr. Smith noted that proposals were numbers for roughly 4 to 6 ponds, depending on the size of the pond and which pond they actually do turn over to the Board. Mr. Luddy asked if Taylor Morrison came to the Board next year and said they were ready, in 2021, to turn over two



ponds, would we be able to accept those with our current budget or would we have to push them to 2022 to adjust the budget to accommodate them. Mr. Flint noted that it depends on which ponds, but they could probably pick up in the range of 4 ponds. Mr. Flint clarified they did have a list of the ponds that are yet to be conveyed and they do have estimated costs for maintenance, staff just does not know the timing, and Mr. Flint noted that they do not want to build all those ponds in the budget if they don't have to. Mr. Luddy agreed with the decision making but noted that the residents need a heads up that in 2022 because of the additional ponds that the price of \$184 will go up in 2022. They should expect some increase in that budget and in their annual fees. Mr. Flint stated that they will have a much better grasp of the numbers in October 2021, and there was no need to start informing residents of an increase 18 months ahead of the actual increase, since they didn't have exact numbers yet.

Ms. Epstein asked for any further questions on the proposed budget we have. No further questions were noted.

On MOTION by Mr. Zimbardi, seconded by Ms. Lambrides, with all in favor, Resolution 2020-03 Approving the Proposed Fiscal Year 2021 Budget and Setting a Public Hearing for August 19, 2020 at 11:00 a.m. at the Starlight Ballroom, was approved.

**SEVENTH ORDER OF BUSINESS**

**Appointment of Audit Committee and Chair**

Ms. Epstein noted that as last year, Board members would be appointed. Mr. Flint noted this was done by motion and as part of the motion they should designate one of the Board members as the Chair. Mr. Zimbardi made a motion to appoint Ms. Epstein as Chair of the Committee. Mr. Flint clarified then the Board would be the Audit Committee.

On MOTION by Mr. Zimbardi, seconded by Mr. Luddy, with all in favor, Ms. Epstein as Chair of the Audit Committee and the Board of Supervisors to Serve as the Audit Committee, was approved.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

**i. Updated on Auditing Requirements**

Ms. Carpenter noted things are quiet and they are waiting on the lakes to make sure they get the information and turn over along with Kathy Leo from the Developers so they can get that map upgraded and make sure they all know exactly what the Board owns and what they don't.

Ms. Epstein asked for an update on the auditing requirements. Ms. Carpenter noted that a couple of changes would be handled by GMS. One change is that someone on the Board has to be on the Committee and in this Board's case the Board is the Committee, so they don't have to worry. There are also now penalties if someone hinders or refuses to provide information for an audit, so if the Board ever received a call regarding an audit, they should either respond or contact counsel to find out what it is about.

## **B. Engineer**

Ms. Leo stated it was also quiet on the engineering front. Back in February they had a field meeting with some of the Taylor Morrison representatives to look at ponds that they were working on in the field. Some ponds that were in the future to be turned over and some of the repairs they talked about ponds that the Board currently has. There has not been much progress since then. Ms. Leo stated they would continue to monitor that. It appears there is not a lot of rush to turn ponds over. She stated there was a long process to turn ponds over, and they will continue to monitor.

Ms. Epstein asked if they were still waiting for one plat between the small homes and the other side of Solivita Boulevard. Ms. Leo replied there could be more than one plat left, and she wasn't sure how it was being broken up. Ms. Leo noted that they have to bring it to them to get it permitted through the County, and she has not received it yet.

## **C. District Manager**

### **i. Action Items List**

Mr. Flint stated the CDD merger has not had any action based on the discussion from the Board back in March. Mr. Reed asked for Mr. Flint to cover what was discussed at Poinciana West meeting relative to the merger. Mr. Flint stated their District Counsel wants an opinion from Bond Counsel to confirm that bond holder consent is not required as a part of that merger. He clarified that Poinciana West would be dissolved and Poinciana would remain. Their Counsel has technical questions on the Trust Indenture as to whether there is bond holder consent necessary for Poinciana to take over the Poinciana West bonds. No action has been taken yet.

The alternative would be to get bond holder consent and depending on whether there is one bond holder or many that can be fairly easy or impossible. Ms. Epstein asked if they knew who the bond holders are for Poinciana West, she noted that she thought they had the same bond holders. Mr. Flint replied he did not personally know who they were, and typically CDDs do not know who they are. They work through the Underwriter and the Trustee to find out who they are. Ms. Reed asked that Mr. Flint share that information once he receives it.

Mr. Flint noted that Mr. Reed wanted Item 3 included in discussion. Mr. Reed stated he had no further input on this item at this point, but he intended to share his findings with Mr. Flint and Jan prior to it being presented to the Board. Mr. Reed noted that there were items that would need to be voted on. Mr. Reed noted that there are items that need Taylor Morrison’s interaction, but it has not been received by them and has created a delay.

Mr. Flint stated that he had not made progress on Items 4 and 5. He noted that there were questions about the rationale for certain ponds being golf course or ponds being CDD. Mr. Flint noted that he felt that the Engineer had addressed the issues to a certain extent. Mr. Flint asked the Board to allow staff to keep them pending.

Mr. Flint stated that Item 6 and 7 were completed and will be taken off the Action Items list. The Board had no new items to add to the list.

**ii. Approval of Check Registers**

Mr. Flint stated there were two check registers, one from January 9<sup>th</sup> through March 10<sup>th</sup>, and one from March 10<sup>th</sup> through May 12<sup>th</sup>. There is a summary and a detailed register behind each summary. Mr. Flint asked if there were questions on the check register.

On MOTION by Mr. Zimbardi, seconded by Mr. Luddy, with all in favor the Check Register from January 9<sup>th</sup> through March 10<sup>th</sup> and the Check Register from March 10<sup>th</sup> through May 12<sup>th</sup>, was approved.

**iii. Balance Sheet and Income Statement**

Ms. Epstein asked if there were any questions.

On MOTION by Mr. Reed, seconded by Ms. Lambrides, with all in favor, the Balance Sheet and Income Statement, were accepted.

**iv. Presentation of Number of Registered Voters – 4,739**

Ms. Epstein stated that there are 4,739 registered voters. Mr. Flint stated there was no action required. Mr. Zimbardi asked for the number of voters in Poinciana West. Mr. Flint noted that there are 2,480 voters in West.

**v. Discussion of Qualifying Period and Procedure**

Mr. Flint stated that Ms. Epstein's seat expires in November and Mr. Zimbardi's seat expires in November. Mr. Flint had emailed the information they needed and a summary was provided in the agenda. Any qualified electors that reside in the District are eligible and qualify to run for those two seats. To be a qualified elector you have to be registered to vote with an address within the District as your primary address. The qualifying period is from noon on June 8<sup>th</sup> to noon on June 12<sup>th</sup>. The Supervisor of Elections needs to be contacted for the forms and process needed to qualify.

**D. Field Manager**

**i. Field Manager's Report**

Mr. Smith reviewed the Field Manager Report. He reported that tunnel pressure washing was complete on both tunnels. A full pressure washing was completed as the Board approved, including the sidewalk, walls, and it looked great once it was completed. Mr. Reed asked if the tunnel washing was done by GMS. Mr. Smith replied that it was not done by GMS, it was done by Pressure Wash This, which was a proposal approved by the Board. Aquatic Maintenance, due to dry weather and an unusually warm winter, there have been some algae blooms. He noted that he is working with Clark and they have identified and handled most of them as soon as possible, and he has spoken to all residents with complaints. Most all ponds are managed and in treatment programs. There was some aerator maintenance done, they fixed some tubes, replaced a couple more compressors, and did some on-going maintenance and keep them going and running.

Mr. Luddy asked if the compressors were under warranty. Mr. Smith replied they were warrantied but coming up they will be out of the warranty period as they continue to have some issues. Mr. Smith stated that they aren't extremely pricey compressors, but they looked to budget that item for Aerator Maintenance. All of the compressors recently replaced were under warranty. Mr. Zimbardi stated that they need to keep an eye on the compressors because they seem to be dying left, right, and center.

Ms. Lambrides asked if there was a different manufacturer. Mr. Smith stated that he would look into other options. Mr. Smith stated these were DC compressors that work off a solar panel so it is specific to the company they have. He noted that he could look at other companies. Mr. Luddy asked if it was the motor or pump portion that was failing. Mr. Smith stated he had tried to take one apart and on one some stuff had wiggled loose, another one it looked like the soldering of the wiring had come loose. He noted it was a number of different things depending on the situation. Mr. Luddy asked that Mr. Smith document when he takes these apart and contact the manufacturer, and work with them and their engineering to note the primary reasons and asked the Manufacturer what they will do about it. Mr. Smith stated he did do that but had not received specific reasons. Mr. Smith noted that they did change a control panel and he had received some of the new ones. They are being installed and he noted the company was willing to work with them. Mr. Zimbardi stated to make sure the company knew the Board was aware of the problems. Mr. Smith noted that he could investigate further options and assess cost. Mr. Zimbardi asked about the cause of the severed hose. Mr. Smith noted that it appeared something bit it, and he felt like birds thought they were snakes since they were out in the water.

Mr. Smith noted that the Gambusia fish is a statewide fish that is used for managing larvae or mosquitos and midges and they were recommended for midge management. They are a smaller fish and the recommendation is to put in about 2,000 Gambusia per acre. Mr. Luddy asked about cost and how soon could they start doing it. Mr. Smith stated that the Board could start doing immediately, but they want to check oxygen levels and make sure the pond temperature is good to put them in. Those are the only contingent factors. For the fish themselves, they do have to be delivered and they are typically \$200-300 per acre of pond. Mr. Smith noted that they did one at Poinciana West which included 2,000 Gambusia and 1,500 shrimp and all of that together was about \$250 to \$300 per acre. That was a small one-acre pond so obviously multiple acre ponds will cost more. Mr. Smith noted that there are 23 midge ponds, those are the ponds they would want to do. Mr. Smith noted he was still working with Clark to determine the acres, they have approximately 55 acres of midge ponds. Mr. Smith noted that would be a lot of fish, but it could be done in stages. Mr. Zimbardi asked how well the fish do. Mr. Smith replied it depended on the amount of predators in the pond and if they can seek shelter. These fish do have a fast reproduction rate, so they will sustain themselves. They are similar to minnows. Some ponds are deep and do not have a lot of cover so they may need some

additional re-stocking in the future if their numbers do dwindle down because a lot of things do eat them that's why you put the shrimp in with them to assist with the food chain. Mr. Luddy asked how he assessed the midge pond, because he said there were 23 of them. Mr. Smith replied that he based that off the contracted midge ponds. Those are the ponds they have under contract for midge treatment. Those are the ones he would prioritize. Mr. Luddy asked how they would know if the treatment was effective. He asked if the numbers would go down and reduce costs. Mr. Zimbardi noted that resident complaints could go down. Mr. Smith noted that they would obtain more data before taking any further steps. Ms. Epstein asked if they should do one pond as a test. Mr. Smith noted that B1 has had the most complaints. Also, E3 was a problem pond, but complaints have gone down. E3 was once a problem area that had aerators and they stocked with fish in the past. Ms. Epstein asked for a proposal to do two ponds without aerators. Mr. Luddy suggested during the test period with the fish, not spraying or fog for the midges in that pond. Ms. Epstein suggested doing one pond with treatments and one without, if they had problems they would start the treatments again. Ms. Lambrides noted the midges could become unbearable for the residents. It was noted that if there was an outbreak of midges, you have to treat the ponds. The Clark representative noted that he saw it as a two-step process. He stated that he wouldn't eliminate treatment when they add fish, he would consider adding fish to the more problematic ponds in an effort to have a more synchronized dual effect on what you are trying to do. He stated that the B1 pond would be a good one to start with, but he wouldn't get away from the treatment programs. The Board went into further discussion with Mr. Smith and the Clark representative regarding the fish and midge treatments.

Mr. Flint noted that he believes the Board is taking all the right steps. They have taken a deliberate approach, in the past they have consulted experts from the University of Florida, they have consulted with Polk County's AG extension office, they now have Clark helping out. Sometimes it takes multiple approaches and sometimes it takes time to get the cycle lined up.

Mr. Smith moved to the next item, the Engineer's Summary report is a summary of the items that were identified in Ms. Leo's Engineer's Report. These items would be addressed this year. There are 17 ponds with some items that need to be addressed. A lot of it is erosion behind the MES stabilizing those which has been lower priority problem in the past. A lot of this is maintenance items that they want to keep up with and have a solid maintenance routine. The list is provided and Mr. Smith noted that he could answer questions and go into further detail if

needed. A price has been given on correcting the items with their own in-house people to get it done. Mr. Smith noted that this shows they can handle this without going out to a contract.

Mr. Flint noted that the issue with storm water problems is they tend to be episodic and when they happen they need to be addressed. It's unrealistic to think they could combine multiple CDDs to be on the same timeline, and be budgeting the same. The big companies are sitting idle right now, the big ones are not doing this type of work. It's the small ones, and Mr. Flint stated that he knows 4-5 site contractors that they tried to get. He noted that the Board is not going to be able to do it for the price Clayton's crew. He noted that these costs are almost too competitive from his perspective. They are not making a lot of money on this, so the short answer is he does not think they could coordinate with multiple companies to do these small repairs. Mr. Flint noted that they have done it on large paving projects, because you can piggyback on other bids and there are things you can do. There isn't the same opportunity here with this because this is little odds and ends projects.

Ms. Leo added the ability that GMS has to perform this work is great for the District in the long run. The numbers are very reasonable. If there is challenges with things, Clayton is out there and they've got that advantage to work with them long term. When there is an opportunity to do this kind of work through the District Manager's office it works out well. This is a great advantage for the District.

On MOTION by Mr. Reed, seconded by Mr. Luddy, with all in favor, the Proposal from GMS for Field Work, was approved.

After the proposal there was a question about the house with the downspout and the erosion that goes right into the pond. The question was are there any rules to stop homeowners from eroding the dirt into the pond.

Ms. Leo noted the ponds were designed to take storm water. The distance looks short from the picture. She further stated that she could work with the homeowner to have them address the drainage and they can take care of it on their side. One thing Ms. Leo pointed out was in some pictures there is a black pipe and some of them are underground instead of above ground. Either solution is fine, but it can't have that erosion problem. The Board noted that these banks have natural erosion and they asked what could they do to prevent it from happening again. The goal is how to stop this permanently so that five years from now they don't have to do the same thing over again.

Mr. Smith said this is one benefit of having their Management company do the work because he was going to contact the homeowner to see if they would allow him to trench a corrugated pipe up underneath there. This would be entirely based on them doing it or agreeing to it. There is coordination involved with this work as well that he was not sure where you would get with another contractor. Mr. Smith stated he appreciated the motion to move forward with the work.

The Board asked who would be responsible for the costs to put that downspout on the ground until it reaches the pond. Mr. Flint stated the costs for the portion on their property is not significant, and if it resolves the erosion issue it's to the Board's benefit. The issue is that Mr. Flint's company wants to have control over where it's going to be done.

Mr. Smith stated the next item is a description of some chemicals used and methodology involved with those chemicals used and some other items from Clark. There is a full list of the chemicals and how they are used.

Mr. Smith stated the monthly treatment reports were included for all items as well as the complaint response. There were complaints about midges in the B1 area. Other items were about algae which Mr. Smith referred to in the last report about being attributed to low lake levels, temperature, etc. Mr. Smith noted that they have been actively reaching out to homeowners and coordinating on issues that they have had and they are continuing to treat until issues are resolved. The Board briefly discussed hydrilla and Mr. Smith concluded his report.

## **ii. Customer Complaint Log**

Mr. Smith reviewed the customer complaint log.

## **NINTH ORDER OF BUSINESS**

### **Supervisor's Requests**

Mr. Zimbardi stated he was contacted by a resident that wanted to know where they could get detailed drawings of the pond interconnections, the pipes, etc. This resident also wanted to know what ponds were treated with fish, etc. There was no a clear idea of what he wanted, but stated he was part of the fishing club and stocking the ponds. Ms. Leo stated this resident had found the documents and drawings, and he was able to get all documentation he needed on the Water Management District website. Mr. Zimbardi stated that this resident wanted to stock with pond and he felt that he needed to coordinate that with others in the CDD. Ms. Epstein asked if



she should reach out to the president of the fishing club and inquire further. Mr. Flint stated if given the name of the president of the fishing club, he could reach out and discuss the situation.

**TENTH ORDER OF BUSINESS****Other Business**

Ms. Epstein asked for any other business. There was a question for Kathy about the Poinciana West Pond #2 and the premature failure that occurred. Ms. Leo explained that there were erosion repairs that GMS will take care of. The Board concern was about the eventual take over and cost that they may incur. Ms. Leo explained this erosion was a natural occurrence and there was no design practice to recommend.

**ELEVENTH ORDER OF BUSINESS****General Audience Comments**

Ms. Epstein asked for any general audience comments. Mr. Flint stated this would be the time for any members of the public to provide comments to the Board. He explained the raise your hand function on zoom. Seeing none, the next item followed.

**TWELTH ORDER OF BUSINESS****Next Meeting Date – June 17, 2020**

The next meeting is scheduled to be held on June 17, 2020. It will be 11:00 a.m. There is a possibility that the June meeting will be cancelled at a later date. One Board member made the comment and voiced a concern about the grass treatment that he thought it was a type of Roundup. Tim replied that it was the same ingredient in Roundup and there has been some poor press about this ingredient. However, it has been studied, and the claims are not substantiated. There has been some investigation about alternatives and the cost difference would need to be considered.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Zimbardi, seconded by Mr. Luddy, with all in favor, the meeting was adjourned.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

# SECTION IV



08-19-2020

## Midge Presentation Agenda

Water and Florida's unique challenges – natural environments and stormwater systems

Midge 101 – biology and overview

Existing conditions – Poinciana's unique conditions

Integrated Pest Management Planning

Next Steps

Questions

# SECTION V

# SECTION A

**RESOLUTION 2020-04**

**THE ANNUAL APPROPRIATION RESOLUTION OF THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021.**

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2020, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the Poinciana Community Development District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the proposed annual budget (the "Proposed Budget"), the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), Florida Statutes; and

**WHEREAS**, the Board set August 19, 2020, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), Florida Statutes; and

**WHEREAS**, Section 190.008(2)(a), Florida Statutes, requires that, prior to October 1, of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF POINCIANA COMMUNITY DEVELOPMENT DISTRICT;**

**Section 1. Budget**

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That the District Manager's Proposed Budget, attached hereto as Exhibit "A," as amended by the Board, is hereby adopted in accordance with the provisions of

Section 190.008(2)(a), Florida Statutes, and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures for Fiscal Year 2020 and/or revised projections for Fiscal Year 2021.

- c. That the adopted budget, as amended, shall be maintained in the office of the District Manager and at the District's Records Office and identified as "The Budget for Poinciana Community Development District for the Fiscal Year Ending September 30, 2021," as adopted by the Board of Supervisors on August 19, 2020.

**Section 2. Appropriations**

There is hereby appropriated out of the revenues of the Poinciana Community Development District, for the fiscal year beginning October 1, 2020, and ending September 30, 2021, the sum of \$ \_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND – SERIES 2012A-1 & A-2	\$ _____
TOTAL ALL FUNDS	\$ _____

**Section 3. Supplemental Appropriations**

The Board may authorize by resolution, supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget amount to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpected balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously



approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the Board of Supervisors. The District Manager or Treasurer must establish administrative procedures which require information on the request forms proving that such transfer requests comply with this section.

Introduced, considered favorably, and adopted this 19<sup>th</sup> day of August, 2020.

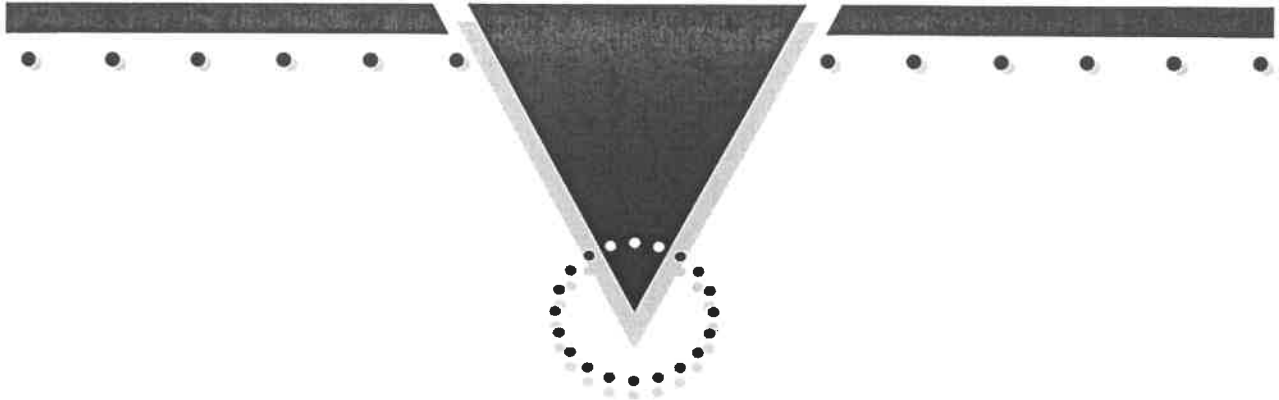
ATTEST:

**POINCIANA COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_



**Poinciana  
Community Development District**

**Proposed Budget  
FY2021**



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**Poinciana**  
Community Development District

Fiscal Year 2021  
General Fund

Description	Adopted Budget FY2020	Actual Thru 7/31/20	Projected Next 2 Months	Total Thru 9/30/20	Proposed Budget FY2021
<b>Revenues</b>					
Special Assessments	\$694,941	\$671,400	\$26,296	\$697,696	\$694,941
Interest	\$2,000	\$2,581	\$319	\$2,900	\$2,000
<b>Total Revenues</b>	<b>\$696,941</b>	<b>\$673,981</b>	<b>\$26,615</b>	<b>\$700,596</b>	<b>\$696,941</b>
<b>Expenditures</b>					
<u>Administrative</u>					
Supervisors Fees	\$12,000	\$5,000	\$2,000	\$7,000	\$12,000
FICA Expense	\$918	\$363	\$153	\$536	\$918
Engineering	\$18,000	\$14,608	\$1,392	\$16,000	\$18,000
Attorney	\$30,000	\$17,984	\$4,016	\$22,000	\$30,000
Settlement Agreement	\$0	\$34,361	\$0	\$34,361	\$0
Arbitrage	\$450	\$0	\$450	\$450	\$450
Dissemination	\$5,000	\$4,567	\$833	\$5,400	\$5,500
Annual Audit	\$3,590	\$3,590	\$0	\$3,590	\$3,590
Trustee Fees	\$7,000	\$7,020	\$0	\$7,020	\$7,033
Assessment Administration	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Management Fees	\$45,000	\$37,500	\$7,500	\$45,000	\$45,000
Information Technology	\$2,700	\$1,250	\$250	\$1,500	\$1,500
Telephone	\$100	\$0	\$25	\$25	\$100
Postage	\$2,600	\$1,475	\$175	\$1,650	\$2,600
Printing & Binding	\$2,000	\$526	\$74	\$600	\$2,000
Insurance	\$6,000	\$6,000	\$0	\$6,000	\$6,600
Legal Advertising	\$3,500	\$2,640	\$860	\$3,500	\$3,500
Other Current Charges	\$550	\$1,174	\$0	\$1,174	\$550
Office Supplies	\$400	\$122	\$28	\$150	\$400
Property Appraiser	\$7,000	\$0	\$7,000	\$7,000	\$7,000
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
<b>Administrative Expenses</b>	<b>\$151,983</b>	<b>\$143,375</b>	<b>\$24,756</b>	<b>\$168,131</b>	<b>\$151,916</b>
<u>Operation &amp; Maintenance</u>					
Field Services	\$10,000	\$8,333	\$1,667	\$10,000	\$10,000
Property Insurance	\$9,422	\$6,982	\$0	\$6,982	\$7,700
Electric	\$2,000	\$920	\$160	\$1,080	\$2,000
Landscape Maintenance	\$155,000	\$119,704	\$23,941	\$143,645	\$158,100
Aquatic Control Maintenance	\$115,000	\$86,167	\$17,233	\$103,400	\$116,725
Aquatic Midge Management	\$160,000	\$125,833	\$25,167	\$151,000	\$160,000
R&M - Drainage	\$5,000	\$0	\$0	\$0	\$0
R&M - Mulch	\$6,000	\$0	\$2,000	\$2,000	\$3,500
R&M - Plant Replacement	\$6,000	\$0	\$2,000	\$2,000	\$3,500
R&M - Aerators	\$0	\$0	\$0	\$0	\$3,500
Storm Structure Repairs	\$50,000	\$17,185	\$0	\$17,185	\$50,000
Contingency	\$10,000	\$2,700	\$0	\$2,700	\$30,000
Capital Outlay	\$16,536	\$212	\$0	\$212	\$0
<b>Operation &amp; Maintenance Expenses</b>	<b>\$544,958</b>	<b>\$368,037</b>	<b>\$72,167</b>	<b>\$440,204</b>	<b>\$545,025</b>
<b>Total Expenditures</b>	<b>\$696,941</b>	<b>\$511,411</b>	<b>\$96,924</b>	<b>\$608,335</b>	<b>\$696,941</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$162,570</b>	<b>(\$70,309)</b>	<b>\$92,262</b>	<b>\$0</b>

Net Assessment	\$694,941
Collection Cost (6%)	\$44,358
<b>Gross Assessment</b>	<b>\$739,299</b>

Property Type	Unit Count	Per Unit Net	Per Unit Gross	Gross Total
Platted Residential	3567	\$173.00	\$184.04	\$656,480
Town Center Commercial	72	\$173.00	\$184.04	\$13,251
Unplatted Residential	378	\$173.00	\$184.04	\$69,568
<b>Total</b>	<b>4017</b>			<b>\$739,299</b>

Property Type	Unit Count	FY20 Gross	FY21 Gross	Difference	% Increase
Platted Residential	3337	184.04	\$184.04	\$0.00	0%
Town Center Commercial	72	184.04	\$184.04	\$0.00	0%
Unplatted Residential	608	184.04	\$184.04	\$0.00	0%
<b>Total</b>	<b>4017</b>				

**Poinciana**  
**Community Development District**  
GENERAL FUND BUDGET

**REVENUES:**

*Special Assessments – Tax Collector*

The District will levy a non-ad valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

*Special Assessments – Direct Billed*

The District will levy a non-ad valorem assessment on all assessable property within the District in order to pay for the operating expenditures during the fiscal year. The District levies these assessments directly to the property owners.

*Interest*

The District earns interest income on their operating accounts and other investments.

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**EXPENDITURES:**

**Administrative:**

*Supervisors Fees*

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. The amount is based on 5 supervisors attending 12 meetings during the fiscal year.

*FICA Expense*

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisor checks.

*Engineering*

The District's engineer, GAI Consultants, Inc., will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review of invoices and requisitions, preparation and review of contract specifications and bid documents, and various projects assigned as directed by the Board of Supervisors and the District Manager.

*Attorney*

The District's legal counsel, Hopping, Green & Sams, will be providing general legal services to the District, e.g. attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

*Arbitrage*

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series 2012A-1 & A-2 Special Assessment Refunding Bonds. The District has contracted with AMTEC for this service.

**Poinciana**  
**Community Development District**  
GENERAL FUND BUDGET

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b)(5) which relates to additional reporting requirements for unrated bond issues.

Annual Audit

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

Trustee Fees

The District will pay annual trustee fees for the Series 2012A-1 & A-2 Special Assessment Refunding Bonds that are deposited with a Trustee at USBank.

Assessment Administration

The District has contracted with Governmental Management Services-CF, LLC to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

Management Fees

The District has contracted with Governmental Management Services-Central Florida, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, budget preparation, all financial reporting, annual audit, etc.

Information Technology

Represents costs related to District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine.

Postage

The District incurs charges for mailing of agenda packages, overnight deliveries, checks for vendors and other required correspondence.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's general liability and public officials liability insurance coverage is provided by Public Risk Insurance. Public Risk Insurance specializes in providing insurance coverage to governmental agencies.

**Poinciana**  
**Community Development District**  
 GENERAL FUND BUDGET

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc in a newspaper of general circulation.

Other Current Charges

Represents any miscellaneous expenses incurred during the fiscal year such as bank fees, deposit slips, stop payments, etc.

Office Supplies

The District incurs charges for office supplies that need to be purchased during the fiscal year.

Property Appraiser

Represents a fee charged by Polk County Property Appraiser's office for assessment administration services.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

**Operations & Maintenance:**

Field Services

Provide onsite field management of contracts for the District such as landscape and lake maintenance. Services to include onsite inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

Electric

Represents cost of electric services for item lights. District currently has two accounts with Duke Energy.

<b>Account #</b>	<b>Service Address</b>	<b>Monthly</b>	<b>Annual</b>
48750 39182	1051 Cypress Pky, 9 Tunnel Lights	\$30	\$360
87555 08008	1051 Cypress Pky, Lites/Golf Tunnel 33	\$125	\$1,500
	Contingency		\$140
	<b>Total</b>		<b>\$2,000</b>

**Poinciana**  
**Community Development District**  
 GENERAL FUND BUDGET

Landscape Maintenance

The District will maintain the lake bank maintenance that include mowing of no less than once every 7 days during the months of April 1<sup>st</sup> to October 31<sup>st</sup> and no less than once every 14 days from November 1<sup>st</sup> to March 31<sup>st</sup>. The District has contracted with Floralawn 2, LLC for this service.

Description	Monthly	Annual
Landscape Maintenance	\$11,970	\$143,645
2% Increase		\$2,873
Contingency		\$11,582
<b>Total</b>		<b>\$158,100</b>

Aquatic Control Maintenance

Represents cost for maintenance to the ponds located within the District. Services include, but are not limited to, treatment removal and offsite disposal of nuisance vegetation and algae treatment. The District has contracted with Clarke Aquatic Services, Inc. for these services.

Description	Monthly	Annual
Aquatic Maintenance	\$8,617	\$103,400
1.5% Increase		\$1,551
Contingency		\$11,774
<b>Total</b>		<b>\$116,725</b>

Aquatic Midge Management

Represents costs for aquatic midge control (blind mosquitoes, weekly ATV aerosol & monthly aerial larva side.)

Description	Monthly	Annual
Aquatic Midge Control	\$12,583	\$151,000
Contingency		\$9,000
<b>Total</b>		<b>\$160,000</b>

R&M - Drainage

Represents estimated repair and maintenance cost to the drainage structures maintained by the District.

R&M - Mulch

Represents estimated cost for mulch.

R&M – Plant Replacement

Represents estimated cost for the replacement of aquatic plants and tree replacement around the ponds.



**Poinciana**  
**Community Development District**  
GENERAL FUND BUDGET

Contingency

Represents any additional field expense that may not have been provided for in the budget.

# Poinciana

## Community Development District

### Projected Fund Balance Analysis

#### FY 2020 Projected Ending Fund Balance

Actual Beginning Fund Balance	\$ 388,895
Less: cash to balance budget	\$ -
Plus: projected excess revenue	\$ 92,262
Projected Ending Fund Balance	<u>\$ 481,156</u>

#### FY 2021 Estimated Ending Fund Balance

Projected Beginning Fund Balance	\$ 481,156
Less: cash to balance budget	\$ -
Projected Ending Fund Balance	<u>\$ 481,156</u>

#### FY 2021 Estimated Reserves (Ending Fund Balance)

Operating Reserve (3 months)	\$ 174,235
Unreserved Fund Balance	\$ 306,921
	<u>\$ 481,156</u>

**Poinciana**  
Community Development District

**Fiscal Year 2021**  
**Debt Service Fund**

Adopted Budget FY2020	Actual Thru 7/31/20	Projected Next 2 Months	Total Thru 9/30/20	Proposed Budget FY2021
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**Revenues**

Special Assessments - Tax Collector	\$1,361,339	\$1,370,799	\$0	\$1,370,799	\$1,455,270
Special Assessments - Direct Billed	\$258,779	\$194,084	\$64,695	\$258,779	\$160,886
Special Assessments - Prepayments	\$0	\$34,314	\$0	\$34,314	\$0
Interest Income	\$0	\$10,732	\$60	\$10,792	\$2,500
Carry Forward Surplus	\$720,196	\$736,779	\$0	\$736,779	\$722,316

<b>Total Revenues</b>	<b>\$2,340,314</b>	<b>\$2,346,708</b>	<b>\$64,755</b>	<b>\$2,411,463</b>	<b>\$2,340,972</b>
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**Expenses**

<b>Administrative</b>					
Property Appraiser	\$15,500	\$0	\$15,500	\$15,500	\$15,500

**Series 2012A-1**

Special Call - 11/1	\$5,000	\$15,000	\$0	\$15,000	\$10,000
Interest - 11/1	\$199,909	\$199,909	\$0	\$199,909	\$188,622
Principal - 5/1	\$620,000	\$620,000	\$0	\$620,000	\$640,000
Interest - 5/1	\$199,909	\$199,581	\$0	\$199,581	\$188,622
Special Call - 5/1	\$0	\$15,000	\$0	\$15,000	\$0

**Series 2012A-2**

Special Call - 11/1	\$10,000	\$10,000	\$0	\$10,000	\$5,000
Interest - 11/1	\$152,231	\$152,225	\$0	\$152,225	\$143,156
Principal - 05/1	\$300,000	\$300,000	\$0	\$300,000	\$315,000
Interest - 5/1	\$152,231	\$151,931	\$0	\$151,931	\$143,156
Special Call - 05/1	\$0	\$10,000	\$0	\$10,000	\$0

<b>Total Expenditures</b>	<b>\$1,654,781</b>	<b>\$1,673,647</b>	<b>\$15,500</b>	<b>\$1,689,147</b>	<b>\$1,649,056</b>
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<b>Excess Revenues/(Expenditures)</b>	<b>\$685,533</b>	<b>\$673,062</b>	<b>\$49,255</b>	<b>\$722,316</b>	<b>\$691,916</b>
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<b>Series 2012A-1</b>	
Interest - 11/1/2021	\$176,622

<b>Series 2012A-2</b>	
Interest - 11/1/2021	\$134,100

Net Assessment	\$1,455,270
Collection Cost (6%)	\$92,890
<b>Gross Assessment</b>	<b>\$1,548,159</b>

Property Type	Platted Units	Gross Per Unit	Gross Total
Platted Residential	2784	\$438.05	\$1,219,531
Platted Residential - Assessment Area 2019	649	\$457.66	\$297,021
Platted Residential - Prepaid	134	\$0.00	\$0
Town Center Commercial	72	\$438.05	\$31,607
Unplatted Residential	378	\$457.66	\$172,995
<b>Total</b>	<b>4017</b>		<b>\$1,721,155</b>

**Poinciana  
Community Development District**

**SERIES 2012A-1  
AMORTIZATION SCHEDULE**

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 8,765,000.00	\$ -	\$ 188,621.88	\$ 188,621.88
5/1/21	\$ 8,765,000.00	\$ 640,000.00	\$ 188,621.88	\$ -
11/1/21	\$ 8,125,000.00	\$ -	\$ 176,621.88	\$ 1,005,243.75
5/1/22	\$ 8,125,000.00	\$ 665,000.00	\$ 176,621.88	\$ -
11/1/22	\$ 7,460,000.00	\$ -	\$ 163,737.50	\$ 1,005,359.38
5/1/23	\$ 7,460,000.00	\$ 695,000.00	\$ 163,737.50	\$ -
11/1/23	\$ 6,765,000.00	\$ -	\$ 149,837.50	\$ 1,008,575.00
5/1/24	\$ 6,765,000.00	\$ 720,000.00	\$ 149,837.50	\$ -
11/1/24	\$ 6,045,000.00	\$ -	\$ 134,537.50	\$ 1,004,375.00
5/1/25	\$ 6,045,000.00	\$ 755,000.00	\$ 134,537.50	\$ -
11/1/25	\$ 5,290,000.00	\$ -	\$ 118,021.88	\$ 1,007,559.38
5/1/26	\$ 5,290,000.00	\$ 785,000.00	\$ 118,021.88	\$ -
11/1/26	\$ 4,505,000.00	\$ -	\$ 100,850.00	\$ 1,003,871.88
5/1/27	\$ 4,505,000.00	\$ 820,000.00	\$ 100,850.00	\$ -
11/1/27	\$ 3,685,000.00	\$ -	\$ 82,912.50	\$ 1,003,762.50
5/1/28	\$ 3,685,000.00	\$ 860,000.00	\$ 82,912.50	\$ -
11/1/28	\$ 2,825,000.00	\$ -	\$ 63,562.50	\$ 1,006,475.00
5/1/29	\$ 2,825,000.00	\$ 900,000.00	\$ 63,562.50	\$ -
11/1/29	\$ 1,925,000.00	\$ -	\$ 43,312.50	\$ 1,006,875.00
5/1/30	\$ 1,925,000.00	\$ 940,000.00	\$ 43,312.50	\$ -
11/1/30	\$ 985,000.00	\$ -	\$ 22,162.50	\$ 1,005,475.00
5/1/31	\$ 985,000.00	\$ 985,000.00	\$ 22,162.50	\$ 1,007,162.50
		\$ 8,765,000.00	\$ 2,488,356.25	\$ 11,253,356.25

# Poinciana

## Community Development District

### SERIES 2012A-2 AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/1/20	\$ 4,785,000.00	\$ -	\$ 143,156.25	\$ 143,156.25
5/1/21	\$ 4,785,000.00	\$ 315,000.00	\$ 143,156.25	\$ -
11/1/21	\$ 4,470,000.00	\$ -	\$ 134,100.00	\$ 592,256.25
5/1/22	\$ 4,470,000.00	\$ 335,000.00	\$ 134,100.00	\$ -
11/1/22	\$ 4,135,000.00	\$ -	\$ 124,050.00	\$ 593,150.00
5/1/23	\$ 4,135,000.00	\$ 355,000.00	\$ 124,050.00	\$ -
11/1/23	\$ 3,780,000.00	\$ -	\$ 113,400.00	\$ 592,450.00
5/1/24	\$ 3,780,000.00	\$ 380,000.00	\$ 113,400.00	\$ -
11/1/24	\$ 3,400,000.00	\$ -	\$ 102,000.00	\$ 595,400.00
5/1/25	\$ 3,400,000.00	\$ 405,000.00	\$ 102,000.00	\$ -
11/1/25	\$ 2,995,000.00	\$ -	\$ 89,850.00	\$ 596,850.00
5/1/26	\$ 2,995,000.00	\$ 430,000.00	\$ 89,850.00	\$ -
11/1/26	\$ 2,565,000.00	\$ -	\$ 76,950.00	\$ 596,800.00
5/1/27	\$ 2,565,000.00	\$ 455,000.00	\$ 76,950.00	\$ -
11/1/27	\$ 2,110,000.00	\$ -	\$ 63,300.00	\$ 595,250.00
5/1/28	\$ 2,110,000.00	\$ 480,000.00	\$ 63,300.00	\$ -
11/1/28	\$ 1,630,000.00	\$ -	\$ 48,900.00	\$ 592,200.00
5/1/29	\$ 1,630,000.00	\$ 510,000.00	\$ 48,900.00	\$ -
11/1/29	\$ 1,120,000.00	\$ -	\$ 33,600.00	\$ 592,500.00
5/1/30	\$ 1,120,000.00	\$ 545,000.00	\$ 33,600.00	\$ -
11/1/30	\$ 575,000.00	\$ -	\$ 17,250.00	\$ 595,850.00
5/1/31	\$ 575,000.00	\$ 575,000.00	\$ 17,250.00	\$ 592,250.00
		<b>\$ 4,785,000.00</b>	<b>\$ 1,893,112.50</b>	<b>\$ 6,678,112.50</b>

## SECTION B

## **RESOLUTION 2020-05**

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT IMPOSING SPECIAL ASSESSMENTS AND CERTIFYING AN ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Poinciana Community Development District (“the District”) is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Polk County, Florida (the “County”); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted Improvement Plan and Chapter 190, Florida Statutes; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) hereby determines to undertake various operations and maintenance activities described in the District’s budget for Fiscal Year 2020-2021 (“Operations and Maintenance Budget”), attached hereto as Exhibit “A” and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the District’s budget for Fiscal Year 2020-2021; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, the District has previously levied an assessment for debt service, a portion of which the District desires to collect on the tax roll for platted lots, pursuant to the Uniform Method (defined below) and which is also indicated on Exhibit “A”, and the remaining portion of which the District desires to levy and directly collect on the remaining unplatted lands; and

**WHEREAS**, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“Uniform Method”); and

**WHEREAS**, the District has previously evidenced its intention to utilize this Uniform Method and has approved an Agreement with the County Tax Collector to provide for the collection of the special assessments under the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to collect special assessments for operations and maintenance on platted lots using the Uniform Method and to directly collect from the remaining unplatted property reflecting their portion of the District's operations and maintenance expenses, as set forth in the budget; and

**WHEREAS**, it is in the best interests of the District to adopt the Assessment Roll of the Poinciana Community Development District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify the portion of the Assessment Roll on platted property to the County Tax Collector pursuant to the Uniform Method and to directly collect the remaining portion on the unplatted property; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend, from time to time, the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE POINCIANA COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. INCORPORATION OF RECITALS AND AUTHORITY.** The recitals stated above are true and correct and by this reference are incorporated by reference as a material part of this Resolution. The Resolution is adopted pursuant to the provisions of Florida Law, including Chapter 170, 190 and 197, *Florida Statutes*.

**SECTION 2. BENEFIT.** The provision of the services, facilities, and operations as described in Exhibit "A" confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the assessments. The allocation of the costs to the specially benefitted lands is shown in Exhibits "A" and "B."

**SECTION 3. ASSESSMENT IMPOSITION.** A special assessment for operation and maintenance as provided for in Chapter 190, Florida Statutes, is hereby imposed and levied on benefitted lands within the District in accordance with Exhibit "B." The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

**SECTION 4. COLLECTION.** The collection of the previously levied debt service assessments and operation and maintenance special assessments on platted lots and developed lands shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in Exhibits "A" and "B." The previously levied debt services assessments and operations and maintenance assessments on undeveloped and unplatted lands will be collected directly by the District in accordance with Florida law, as set forth in Exhibits "A" and "B." Assessments directly collected by the District are due according to the following schedule: 50% due no later than November 1, 2020, 25% due no later than February 1, 2021 and 25% due no later than May 1, 2021. In the event that an assessment payment is not made in



accordance with the schedule stated above, such assessment and any future scheduled assessment payments due for Fiscal Year 2021 shall be delinquent and shall accrue penalties and interest in the amount of one percent (1%) per month plus all costs of collection and enforcement, and shall either be enforced pursuant to a foreclosure action, or, at the District's discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. In the event as assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings to collect and enforce the delinquent and remaining assessments. Notwithstanding the foregoing, any assessments which, by operation of law or otherwise, have been accelerated for non-payment, are not certified by this Resolution.

**SECTION 5. CERTIFICATION OF ASSESSMENT ROLL.** The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified. That portion of the District's Assessment Roll which includes developed lands and platted lots is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds there from shall be paid to the Poinciana Community Development District.

**SECTION 6. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep appraised of all updates made to the County property roll by Property Appraiser after the date of this Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates to the tax roll in the District records.

**SECTION 7. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 8. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of Supervisors of the Poinciana Community Development District.

**PASSED AND ADOPTED** this 19<sup>th</sup> day of August, 2020.

ATTEST:

**POINCIANA COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/ Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

# SECTION VII

# SECTION C

# SECTION 1

Poinciana Community Development District

ACTION ITEMS

Updated August 2020

Item #	Meeting Assigned	Action Item	Assigned To:	Date Due	Status	Comments
1	10/16/19	CDD Merger	George Flint / District Counsel		On Hold	On hold until after general election. PWCDD got a response from bond counsel that if a written opinion is required, a fee of \$10,000 would be charged. It has been determined that bondholder consent is likely not feasible as the bonds were traded on the open market and there are numerous bondholders.
2	10/16/19	Determine feasibility of standing meetings with CDD, HOA, and Taylor Morrison	George Flint		On Hold	A pond maintenance meeting took place 12.04.19; The Board is waiting for Supervisor Reed to come back to the Board with a detailed recommendation.
3	1/15/20	Determine reasoning for CDD pond ownership on golf course	Kathy Leo / George Flint		In Process	DE addressed this issue at a prior meeting and described typical installation and maintenance of stormwater system and the overall benefit to the community. DM staff is researching requisitions and other archived documents.
4	12/18/19	Review methodology for golf course assessments and how they are factored in to the current budget	George Flint		In Process	
5	5/20/20	Provide proposal for Gambusia (Mosquitofish) and Grass Shrimp and / or best practices for midge management	Clayton Smith / Clarke		In Process	Information will be presented to the BOS at an upcoming meeting.

## SECTION 2

# Poinciana Community Development District

## Summary of Check Register

May 12, 2020 to August 12, 2020

Fund	Date	Check No.'s	Amount
General Fund	5/19/20	2901-2904	\$ 29,294.63
	6/3/20	2905-2907	\$ 12,677.92
	6/5/20	2908	\$ 5,155.00
	6/12/20	2909-2910	\$ 1,029.76
	6/19/20	2911-2912	\$ 21,199.99
	6/23/20	2913	\$ 870.00
	7/2/20	2914-2915	\$ 12,412.92
	7/7/20	2916	\$ 5,130.89
	7/23/20	2917-2919	\$ 21,399.99
	7/28/20	2920	\$ 17,185.00
	7/29/20	2921-2922	\$ 517.50
	7/30/20	2923	\$ 303.60
	8/7/20	2924	\$ 5,144.39
	8/10/20	2925	\$ 11,970.42
			\$ 144,292.01
	Payroll	<u>May 2020</u>	
Anthony Reed		50099	\$ 84.70
Elizabeth Lambrides		50100	\$ 184.70
Lita Epstein		50101	\$ 184.70
Michael Luddy		50102	\$ 184.70
Robert Zimbardi		50103	\$ 184.70
		\$ 823.50	
			\$ 145,115.51

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT
5/19/20 00009		5/15/20 6367	202005	320-53800-47000			AQUATIC SERVICES MAY20	*	8,616.66	8,616.66 002901
5/19/20 00011		5/15/20 1010319	202005	320-53800-47100			CLARKE AQUATIC SERVICES, INC.	*	12,583.33	12,583.33
							MOSQUITO MGMT SERV MAY20			
5/19/20 00017		4/30/20 2150267	202004	310-51300-31100			CLARKE ENVIRONMENTAL MOSQUITO	*	1,075.00	12,583.33 002902
							INTERIM ENG. SERVS APR20			
5/19/20 00021		4/24/20 5717249	202004	310-51300-32300			GAI CONSULTANTS, INC	*	7,019.64	1,075.00 002903
							TRUST.FEES-SER.2012 AI&A2			
6/03/20 00004		6/01/20 5051	202006	320-53800-46200			U.S. BANK	*	11,970.42	7,019.64 002904
							LAWN MAINTENANCE JUN20			
6/03/20 00017		5/28/20 2151241	202005	310-51300-31100			FLORALAWN 2, LLC	*	295.00	11,970.42 002905
							INTERIM ENG. SERVS MAY20			
6/03/20 00027		5/26/20 91553	202004	310-51300-31500			GAI CONSULTANTS, INC	*	412.50	295.00 002906
							POND CONVEY.MAPS/AGENDA			
6/05/20 00001		6/01/20 86	202006	310-51300-34000			LATHAM, LUNA, EDEN & BEAUDINE	*	3,750.00	412.50 002907
							MANAGEMENT FEES JUN20			
6/01/20 86		202006	310-51300-35200				INFORMATION TECH JUN20	*	125.00	
6/01/20 86		202006	310-51300-31300				DISSEMINATION FEE JUN20	*	416.67	
6/01/20 86		202006	310-51300-51000				OFFICE SUPPLIES JUN20	*	2.89	
6/01/20 86		202006	310-51300-42000				POSTAGE JUN20	*	13.46	
6/01/20 86		202006	310-51300-42500				COPIES JUN20	*	13.65	
6/01/20 87		202006	320-53800-12000				FIELD MANAGEMENT JUN20	*	833.33	
							GOVERNMENTAL MANAGEMENT SERVICES-CF			5,155.00 002908
6/12/20 00010		7-026-91	202005	310-51300-42000			DELIVERY 05/23/20	*	46.77	
							FEDEX			46.77 002909



CHECK DATE	VEND#	INVOICE DATE	INVOICE YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
6/12/20	00005	5/31/20	1038639	202005	310-51300-48000			*	738.50	
					NOT. OF REG. BRD OF SUPR					
5/31/20	1038639	202005	310-51300-48000					*	248.50	
					NOTICE OF QUALIFY PERIOD					
5/31/20	1038639	202005	310-51300-48000					*	4.01-	
					REFUND					
THE LEDGER										
6/19/20	00009	6/15/20	6785	202006	320-53800-47000			*	8,616.66	982.99 002910
					AQUATIC SERVICES JUN20					
6/19/20	00011	6/15/20	1011260	202006	320-53800-47100		CLARKE AQUATIC SERVICES, INC.	*	12,583.33	8,616.66 002911
					MOSQUITO MGMT SERV JUN20					
6/23/20	00027	6/19/20	92098	202005	310-51300-31500		CLARKE ENVIRONMENTAL MOSQUITO	*	870.00	12,583.33 002912
					REV AGDA/ZOOM MTG/CORSPND					
7/02/20	00004	7/01/20	5144	202007	320-53800-46200		LATHAM, LUNA, EDEN & BRAUDINE	*	11,970.42	870.00 002913
					LAWN MAINTENANCE JUL20					
7/02/20	00017	6/30/20	2152249	202006	310-51300-31100		FLORALAWN 2, LLC	*	442.50	11,970.42 002914
					INTERIM ENG. SERVS JUN20					
7/07/20	00001	7/01/20	88	202007	310-51300-34000		GAI CONSULTANTS, INC	*	3,750.00	442.50 002915
					MANAGEMENT FEES JUL20					
7/01/20	88	202007	310-51300-35200					*	125.00	
					INFORMATION TECH JUL20					
7/01/20	88	202007	310-51300-31300					*	416.67	
					DISSEMINATION FEE JUL20					
7/01/20	88	202007	310-51300-51000					*	.24	
					OFFICE SUPPLIES					
7/01/20	88	202007	310-51300-42000					*	4.00	
					POSTAGE					
7/01/20	88	202007	310-51300-42500					*	1.65	
					COPIES					
7/01/20	89	202007	320-53800-12000					*	833.33	
					FIELD MANAGEMENT JUL20					
GOVERNMENTAL MANAGEMENT SERVICES-CF										
7/23/20	00009	7/15/20	7134	202007	320-53800-47000			*	8,616.66	5,130.89 002916
					AQUATIC SERVICES JUL20					
7/23/20	00017	6/30/20	2152249	202006	310-51300-31100		CLARKE AQUATIC SERVICES, INC.	*	442.50	8,616.66 002917
					INTERIM ENG. SERVS JUN20					

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POINCIANA - GENERAL FUND  
 BANK A GENERAL FUND

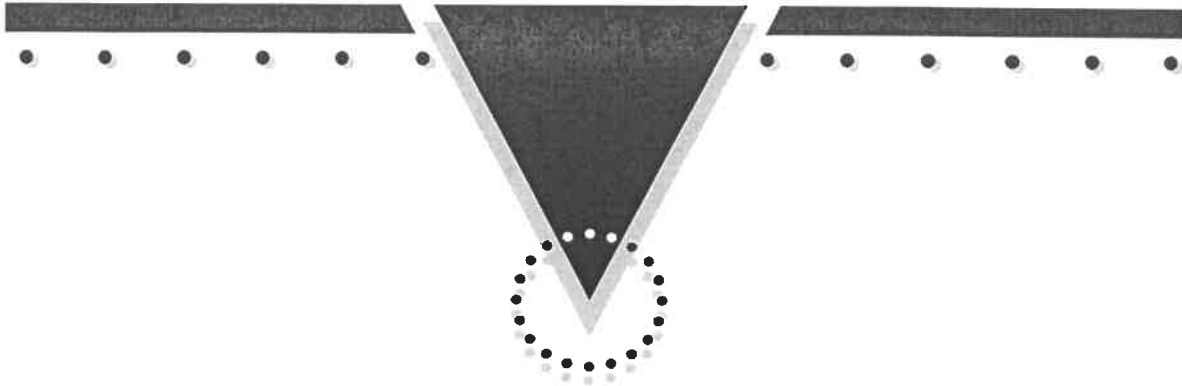
CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK#
7/23/20	00011	7/15/20	1012294	202007	320	53800	47100			*	12,583.33	
			MOSQUITO MGMT SERV JUL20									12,583.33 002918
7/23/20	00020	3/27/20	5	202003	310	51300	31300		CLARKE ENVIRONMENTAL MOSQUITO	*	100.00	
			REV. AMORT SCHED 2012A-1								100.00	
3/27/20	5	202003	310	51300	31300					*	100.00	
			REV. AMORT SCHED 2012A-2								200.00	002919
7/28/20	00001	6/30/20	138	202006	320	53800	48300		DISCLOSURE SERVICES, LLC	*	6,825.00	
			12-MES STABILIZATION/POND								5,987.50	
6/30/20	138	202006	320	53800	48300					*	412.50	
			8-EROSION REPAIR/POND								1,022.50	
6/30/20	138	202006	320	53800	48300					*	762.50	
			C-16 CLEANING TO SKIMMER								1,147.50	
6/30/20	138	202006	320	53800	48300					*	1,027.50	
			B-16 DRAIN EROSION REPAIR								17,185.00	002920
6/30/20	138	202006	320	53800	48300					*	442.50	
			C-17 SKIMMER REPAIR								75.00	
6/30/20	138	202006	320	53800	48300					*	303.60	
			E-21 SKIMMER REPAIR								303.60	
7/29/20	00017	7/23/20	2153144	202007	310	51300	31100		GOVERNMENTAL MANAGEMENT SERVICES-CF	*	17,185.00	002920
			INTERIM ENG. SERVS. JUL20								442.50	
7/29/20	00027	6/04/20	92687	202006	310	51300	31500		GAI CONSULTANTS, INC	*	75.00	
			EMAILS REGARDING AGENDA								442.50	002921
7/30/20	00001	7/27/20	137	202007	310	51300	49000		LATHAM, LUNA, EDEN & BEAUDINE	*	75.00	
			WEBSITE HOST-WIX YRLY SUB								303.60	
8/07/20	00001	8/01/20	139	202008	310	51300	34000		GOVERNMENTAL MANAGEMENT SERVICES-CF	*	3,750.00	
			MANAGEMENT FEES AUG20								125.00	
8/01/20	139	202008	310	51300	35200					*	416.67	
			INFORMATION TECH AUG20								.30	
8/01/20	139	202008	310	51300	31300					*		
			DISSEMINATION FEE AUG20									
8/01/20	139	202008	310	51300	51000					*		
			OFFICE SUPPLIES									

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CHECK DATE	VEND#	INVOICE DATE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT
8/01/20	139	8/01/20	202008	310	51300	42000	POSTAGE		*	19.09	
8/01/20	140	8/01/20	202008	320	53800	12000	FIELD MANAGEMENT		*	833.33	
8/10/20	00004	8/01/20	202008	320	53800	46200	LAWN MAINTENANCE	GOVERNMENTAL MANAGEMENT SERVICES-CF	*	11,970.42	5,144.39 002924
							FLORALAWN 2, LLC			11,970.42	11,970.42 002925
TOTAL FOR BANK A										144,292.01	
TOTAL FOR REGISTER										144,292.01	

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# SECTION 3



**Poinciana**  
**Community Development District**

**Unaudited Financial Reporting**  
**July 31, 2020**



# Table of Contents

1	<u>Balance Sheet</u>
2	<u>General Fund Income Statement</u>
3	<u>Debt Service Income Statement</u>
4	<u>Month to Month</u>
5	<u>FY20 Assessment Receipt Schedule</u>

**Poinciana**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**BALANCE SHEET**  
**July 31, 2020**

	General Fund	Debt Service Fund	Totals 2020
<b><u>ASSETS:</u></b>			
<b><u>CASH</u></b>			
OPERATING ACCOUNT - SUNTRUST	\$520,186	---	\$520,186
MONEY MARKET ACCOUNT	\$53,015	---	\$53,015
DUE FROM GENERAL FUND	---	\$21,736	\$21,736
<b><u>INVESTMENTS</u></b>			
SERIES 2012A-1 & A-2			
RESERVE A-1	---	\$535,748	\$535,748
RESERVE A-2	---	\$322,618	\$322,618
REVENUE	---	\$630,404	\$630,404
REDEMPTION A-1	---	\$206	\$206
REDEMPTION A-2	---	\$124	\$124
GENERAL REDEMPTION	---	\$20,592	\$20,592
<b>TOTAL ASSETS</b>	<b><u>\$573,201</u></b>	<b><u>\$1,531,427</u></b>	<b><u>\$2,104,628</u></b>
<b><u>LIABILITIES:</u></b>			
ACCOUNTS PAYABLE	---	---	\$0
DUE TO DEBT SERVICE	\$21,736	---	\$21,736
<b><u>FUND EQUITY:</u></b>			
FUND BALANCES:			
RESTRICTED FOR DEBT SERVICE 2012A-1 & A-2	---	\$1,531,427	\$1,531,427
OPERATING RESERVE	\$155,224	---	\$155,224
UNASSIGNED	\$396,241	---	\$396,241
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b><u>\$573,201</u></b>	<b><u>\$1,531,427</u></b>	<b><u>\$2,104,628</u></b>

# Poinciana

## COMMUNITY DEVELOPMENT DISTRICT

### GENERAL FUND

#### Statement of Revenues & Expenditures

For The Period Ending July 31, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 7/31/20	ACTUAL THRU 7/31/20	VARIANCE
<b>REVENUES:</b>				
ASSESSMENTS - TAX COLLECTOR	\$589,757	\$589,757	\$592,512	\$2,755
ASSESSMENTS - DIRECT BILLED	\$105,184	\$105,184	\$78,888	(\$26,296)
INTEREST	\$2,000	\$1,667	\$2,581	\$914
<b>TOTAL REVENUES</b>	<b>\$696,941</b>	<b>\$696,608</b>	<b>\$673,981</b>	<b>(\$22,626)</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
SUPERVISOR FEES	\$12,000	\$10,000	\$5,000	\$5,000
FICA EXPENSE	\$918	\$765	\$383	\$383
ENGINEERING	\$18,000	\$15,000	\$14,608	\$392
ATTORNEY	\$30,000	\$25,000	\$17,984	\$7,016
SETTLEMENT AGREEMENT	\$0	\$0	\$34,361	(\$34,361)
ARBITRAGE	\$450	\$0	\$0	\$0
DISSEMINATION	\$5,000	\$4,167	\$4,567	(\$400)
ANNUAL AUDIT	\$3,590	\$3,590	\$3,590	\$0
TRUSTEE FEES	\$7,000	\$7,020	\$7,020	\$0
ASSESSMENT ADMINISTRATION	\$5,000	\$5,000	\$5,000	\$0
MANAGEMENT FEES	\$45,000	\$37,500	\$37,500	\$0
INFORMATION TECHNOLOGY	\$2,700	\$2,250	\$1,250	\$1,000
TELEPHONE	\$100	\$83	\$0	\$83
POSTAGE	\$2,600	\$2,167	\$1,475	\$691
PRINTING & BINDING	\$2,000	\$1,667	\$526	\$1,141
INSURANCE	\$15,422	\$15,422	\$12,982	\$2,440
LEGAL ADVERTISING	\$3,500	\$2,917	\$2,640	\$276
OTHER CURRENT CHARGES	\$550	\$458	\$1,174	(\$716)
OFFICE SUPPLIES	\$400	\$333	\$122	\$211
PROPERTY APPRAISER	\$7,000	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$175	\$175	\$0
<b>FIELD:</b>				
FIELD MANAGEMENT	\$10,000	\$8,333	\$8,333	\$0
ELECTRIC	\$2,000	\$1,667	\$920	\$746
LANDSCAPE MAINTENANCE	\$155,000	\$129,167	\$119,704	\$9,462
AQUATIC CONTROL MAINTENANCE	\$115,000	\$95,833	\$86,167	\$9,667
AQUATIC MIDGE MANAGEMENT	\$160,000	\$133,333	\$125,833	\$7,500
R&M DRAINAGE	\$5,000	\$4,167	\$0	\$4,167
R&M MULCH	\$6,000	\$5,000	\$0	\$5,000
R&M PLANT REPLACEMENT	\$6,000	\$5,000	\$0	\$5,000
STORM STRUCTURES REPAIRS	\$50,000	\$41,667	\$17,185	\$24,482
CONTINGENCY	\$10,000	\$8,333	\$2,700	\$5,633
CAPITAL OUTLAY	\$16,536	\$13,780	\$212	\$13,568
<b>TOTAL EXPENDITURES</b>	<b>\$696,941</b>	<b>\$579,793</b>	<b>\$511,411</b>	<b>\$68,382</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$0</b>		<b>\$162,570</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$0</b>		<b>\$388,895</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$0</b>		<b>\$551,465</b>	



# Poinciana

## COMMUNITY DEVELOPMENT DISTRICT

### SERIES 2012A-1 & A-2

### DEBT SERVICE FUND

#### Statement of Revenues & Expenditures

For The Period Ending July 31, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 7/31/20	ACTUAL THRU 7/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
ASSESSMENTS - TAX COLLECTOR	\$1,361,339	\$1,361,339	\$1,370,799	\$9,460
ASSESSMENTS - DIRECT BILLED	\$258,779	\$258,779	\$194,084	(\$64,695)
ASSESSMENTS - PREPAYMENT	\$0	\$0	\$34,314	\$34,314
INTEREST	\$0	\$0	\$10,732	\$10,732
<b>TOTAL REVENUES</b>	<b>\$1,620,118</b>	<b>\$1,620,118</b>	<b>\$1,609,929</b>	<b>(\$10,189)</b>
<b><u>EXPENDITURES:</u></b>				
<b>ADMINISTRATIVE</b>				
PROPERTY APPRAISER	\$15,500	\$0	\$0	\$0
<b>SERIES 2012A-1</b>				
SPECIAL CALL - 11/1	\$5,000	\$5,000	\$15,000	(\$10,000)
INTEREST - 11/1	\$199,909	\$199,909	\$199,909	\$0
PRINCIPAL - 05/1	\$620,000	\$620,000	\$620,000	\$0
INTEREST - 05/1	\$199,909	\$199,581	\$199,581	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$15,000	(\$15,000)
<b>SERIES 2012A-2</b>				
SPECIAL CALL - 11/1	\$10,000	\$10,000	\$10,000	\$0
INTEREST - 11/1	\$152,231	\$152,231	\$152,225	\$6
PRINCIPAL - 05/1	\$300,000	\$300,000	\$300,000	\$0
INTEREST - 05/1	\$152,231	\$151,931	\$151,931	\$0
SPECIAL CALL - 05/1	\$0	\$0	\$10,000	(\$10,000)
<b>TOTAL EXPENDITURES</b>	<b>\$1,654,781</b>	<b>\$1,638,653</b>	<b>\$1,673,647</b>	<b>(\$34,994)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$34,663)</b>		<b>(\$63,717)</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$720,196</b>		<b>\$1,595,145</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$685,533</b>		<b>\$1,531,427</b>	

**Poinciana**  
**Community Development District**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>REVENUES:</b>													
ASSESSMENTS - TAX COLLECTOR	\$0	\$132,725	\$381,136	\$32,444	\$15,468	\$7,546	\$11,930	\$3,656	\$1,852	\$3,756	\$0	\$0	\$592,512
ASSESSMENTS - DIRECT BILLED	\$0	\$0	\$0	\$0	\$78,863	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$78,863
INTEREST	\$189	\$176	\$364	\$444	\$304	\$285	\$212	\$207	\$196	\$205	\$0	\$0	\$2,581
<b>TOTAL REVENUES</b>	<b>\$189</b>	<b>\$132,901</b>	<b>\$381,500</b>	<b>\$32,887</b>	<b>\$94,660</b>	<b>\$7,831</b>	<b>\$14,142</b>	<b>\$1,862</b>	<b>\$2,048</b>	<b>\$3,961</b>	<b>\$0</b>	<b>\$0</b>	<b>\$673,981</b>
<b>EXPENDITURES:</b>													
<b>ADMINISTRATIVE:</b>													
SUPERVISOR FEES	\$1,000	\$0	\$1,000	\$2,000	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$5,000
FICA EXPENSE	\$77	\$0	\$77	\$153	\$0	\$0	\$0	\$77	\$0	\$0	\$0	\$0	\$383
ENGINEERING	\$2,265	\$642	\$6,105	\$1,533	\$295	\$1,513	\$1,075	\$295	\$443	\$443	\$0	\$0	\$14,608
ATTORNEY	\$4,390	\$188	\$2,562	\$6,270	\$1,736	\$1,481	\$413	\$870	\$75	\$0	\$0	\$0	\$17,984
SETTLEMENT AGREEMENT	\$0	\$0	\$0	\$0	\$34,361	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,361
ARBITRAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DISSEMINATION	\$617	\$417	\$417	\$417	\$417	\$617	\$417	\$417	\$417	\$417	\$0	\$0	\$4,567
ANNUAL AUDIT	\$0	\$0	\$0	\$3,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,590
TRUSTEE FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$7,020	\$0	\$0	\$0	\$0	\$0	\$7,020
ASSESSMENT ADMINISTRATION	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
MANAGEMENT FEES	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$37,500
INFORMATION TECHNOLOGY	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$0	\$0	\$1,250
TELEPHONE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POSTAGE	\$237	\$67	\$181	\$556	\$46	\$283	\$35	\$53	\$13	\$4	\$0	\$0	\$1,475
PRINTING & BINDING	\$159	\$143	\$0	\$65	\$62	\$34	\$45	\$4	\$14	\$2	\$0	\$0	\$526
INSURANCE	\$12,982	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,982
LEGAL ADVERTISING	\$0	\$272	\$267	\$593	\$258	\$267	\$0	\$983	\$0	\$0	\$0	\$0	\$2,640
OTHER CURRENT CHARGES	\$35	\$0	\$50	\$516	\$270	\$0	\$0	\$0	\$0	\$304	\$0	\$0	\$1,174
OFFICE SUPPLIES	\$25	\$21	\$20	\$15	\$21	\$1	\$15	\$0	\$3	\$0	\$0	\$0	\$122
PROPERTY APPRAISER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DUES, LICENSES & SUBSCRIPTIONS	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<b>FIELD:</b>													
FIELD MANAGEMENT	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$0	\$0	\$8,333
ELECTRIC	\$95	\$89	\$90	\$108	\$96	\$97	\$97	\$77	\$90	\$82	\$0	\$0	\$920
LANDSCAPE MAINTENANCE	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$11,970	\$0	\$0	\$119,704
AQUATIC CONTROL MAINTENANCE	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$8,617	\$0	\$0	\$86,167
AQUATIC WIDGE MANAGEMENT	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$12,583	\$0	\$0	\$125,833
R&M DRAINAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R&M MULCH	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R&M PLANT REPLACEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
STORM STRUCTURES REPAIRS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$17,185	\$0	\$0	\$0	\$17,185
CONTINGENCY	\$0	\$0	\$0	\$0	\$2,500	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700
CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$212	\$0	\$0	\$0	\$0	\$0	\$212
<b>TOTAL EXPENDITURES</b>	<b>\$64,933</b>	<b>\$39,717</b>	<b>\$48,847</b>	<b>\$53,695</b>	<b>\$77,941</b>	<b>\$42,371</b>	<b>\$47,205</b>	<b>\$41,654</b>	<b>\$56,118</b>	<b>\$39,729</b>	<b>\$0</b>	<b>\$0</b>	<b>\$511,411</b>
<b>EXCESS REVENUES/(EXPENDITURES)</b>	<b>(\$64,744)</b>	<b>\$93,184</b>	<b>\$332,653</b>	<b>(\$20,808)</b>	<b>\$16,719</b>	<b>(\$34,540)</b>	<b>(\$33,065)</b>	<b>(\$37,792)</b>	<b>(\$54,070)</b>	<b>(\$35,169)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$162,570</b>

**Poinciana  
COMMUNITY DEVELOPMENT DISTRICT**

**SPECIAL ASSESSMENTS FY2020 RECEIPTS**

**MAINTENANCE**

GROSS ASSESSMENTS \$ 627,392.36  
 CERTIFIED NET ASSESSMENTS \$ 589,748.82  
 100%

DATE	CHECK NO	GROSS ASSESSMENTS RECEIVED	DISCOUNTS	COMMISSIONS PAID	INTEREST INCOME	NET ASSESSMENTS RECEIVED	GENERAL FUND
11/14/19	ACH	\$ 1,288.28	\$ 51.52	\$ 24.74	\$ -	\$ 1,212.02	\$ 1,212.02
11/18/19	ACH	\$ 10,347.89	\$ 534.20	\$ 196.27	\$ -	\$ 9,617.42	\$ 9,617.42
11/22/19	ACH	\$ 21,348.64	\$ 853.76	\$ 409.90	\$ -	\$ 20,084.98	\$ 20,084.98
11/29/19	ACH	\$ 108,215.52	\$ 4,327.68	\$ 2,077.76	\$ -	\$ 101,810.08	\$ 101,810.08
12/6/19	ACH	\$ 133,244.96	\$ 5,328.64	\$ 2,558.33	\$ -	\$ 125,357.99	\$ 125,357.99
12/16/19	ACH	\$ 271,869.93	\$ 10,872.12	\$ 5,219.96	\$ -	\$ 255,777.85	\$ 255,777.85
1/15/20	ACH	\$ 33,828.00	\$ 1,038.88	\$ 655.78	\$ -	\$ 32,133.34	\$ 32,133.34
1/31/20	ACH	\$ -	\$ -	\$ -	\$ 310.25	\$ 310.25	\$ 310.25
2/14/20	ACH	\$ 16,105.98	\$ 322.00	\$ 315.68	\$ -	\$ 15,468.30	\$ 15,468.30
3/13/20	ACH	\$ 7,777.15	\$ 77.28	\$ 154.00	\$ -	\$ 7,545.87	\$ 7,545.87
4/15/20	ACH	\$ 14,183.62	\$ 1.84	\$ 283.64	\$ -	\$ 13,898.14	\$ 13,898.14
4/30/20	ACH	\$ -	\$ -	\$ -	\$ 32.12	\$ 32.12	\$ 32.12
5/15/20	ACH	\$ 3,730.39	\$ -	\$ 74.61	\$ -	\$ 3,655.78	\$ 3,655.78
6/14/20	ACH	\$ 1,890.08	\$ -	\$ 37.80	\$ -	\$ 1,852.28	\$ 1,852.28
7/8/20	ACH	\$ 3,444.88	\$ -	\$ 68.90	\$ -	\$ 3,375.98	\$ 3,375.98
7/30/20	ACH	\$ 381.88	\$ -	\$ 7.64	\$ -	\$ 374.24	\$ 374.24
7/31/20	ACH	\$ -	\$ -	\$ -	\$ 5.79	\$ 5.79	\$ 5.79
<b>TOTAL COLLECTED</b>		<b>\$ 627,657.20</b>	<b>\$ 23,407.92</b>	<b>\$ 12,085.01</b>	<b>\$ 348.16</b>	<b>\$ 592,512.43</b>	<b>\$ 592,512.43</b>
<b>PERCENTAGE COLLECTED</b>							<b>100%</b>

**DEBT SERVICE**

GROSS ASSESSMENTS \$ 1,448,232.55  
 CERTIFIED NET ASSESSMENTS \$ 1,361,338.60  
 100%

DATE	CHECK NO	GROSS ASSESSMENTS RECEIVED	DISCOUNTS	COMMISSIONS PAID	INTEREST INCOME	NET ASSESSMENTS RECEIVED	DEBT SERVICE FUND
11/14/19	ACH	\$ 2,628.30	\$ 105.12	\$ 50.46	\$ -	\$ 2,472.72	\$ 2,472.72
11/18/19	ACH	\$ 24,455.38	\$ 1,262.26	\$ 463.86	\$ -	\$ 22,729.26	\$ 22,729.26
11/22/19	ACH	\$ 45,374.08	\$ 1,814.82	\$ 871.19	\$ -	\$ 42,688.07	\$ 42,688.07
11/29/19	ACH	\$ 243,522.93	\$ 9,740.01	\$ 4,675.66	\$ -	\$ 229,107.26	\$ 229,107.26
12/6/19	ACH	\$ 305,039.40	\$ 12,200.59	\$ 5,856.78	\$ -	\$ 286,982.03	\$ 286,982.03
12/13/19	28899	\$ 3,857.03	\$ -	\$ -	\$ -	\$ 3,857.03	\$ 3,857.03
12/16/19	ACH	\$ 638,176.15	\$ 25,524.02	\$ 12,253.04	\$ -	\$ 600,399.09	\$ 600,399.09
1/15/20	ACH	\$ 78,007.86	\$ 2,389.68	\$ 1,512.36	\$ -	\$ 74,105.82	\$ 74,105.82
1/31/20	ACH	\$ -	\$ -	\$ -	\$ 714.78	\$ 714.78	\$ 714.78
2/14/20	ACH	\$ 37,616.09	\$ 752.10	\$ 737.28	\$ -	\$ 36,126.71	\$ 36,126.71
3/13/20	ACH	\$ 17,752.63	\$ 176.40	\$ 351.52	\$ -	\$ 17,224.71	\$ 17,224.71
4/15/20	ACH	\$ 33,326.64	\$ 4.38	\$ 666.45	\$ -	\$ 32,655.81	\$ 32,655.81
4/30/20	ACH	\$ -	\$ -	\$ -	\$ 74.85	\$ 74.85	\$ 74.85
5/15/20	ACH	\$ 8,440.98	\$ -	\$ 168.82	\$ -	\$ 8,272.16	\$ 8,272.16
6/14/20	ACH	\$ 4,518.96	\$ -	\$ 90.38	\$ -	\$ 4,428.58	\$ 4,428.58
7/8/20	ACH	\$ 8,220.01	\$ -	\$ 164.40	\$ -	\$ 8,055.61	\$ 8,055.61
7/30/20	ACH	\$ 908.95	\$ -	\$ 18.18	\$ -	\$ 890.77	\$ 890.77
7/31/20	ACH	\$ -	\$ -	\$ -	\$ 13.57	\$ 13.57	\$ 13.57
<b>TOTAL COLLECTED</b>		<b>\$ 1,451,845.39</b>	<b>\$ 53,969.38</b>	<b>\$ 27,880.38</b>	<b>\$ 803.20</b>	<b>\$ 1,370,798.83</b>	<b>\$ 1,370,798.83</b>
<b>PERCENTAGE COLLECTED</b>							<b>101%</b>

**DIRECT BILLED ASSESSMENTS**

TAYLOR MORRISON

\$363,963.27

\$105,184.00

\$258,779.27

DATE RECEIVED	DUE DATE	CHECK NO.	NET ASSESSED	AMOUNT RECEIVED	GENERAL FUND	DEBT SERVICE
2/3/20	11/1/19	109098	\$ 181,981.64	\$ 181,981.64	\$ 52,592.00	\$ 129,389.64
2/3/20	2/1/20	109098	\$ 90,990.82	\$ 90,990.81	\$ 26,296.00	\$ 64,694.81
	5/1/20		\$ 90,990.82	\$ -	\$ -	\$ -
			<b>\$ 363,963.28</b>	<b>\$ 272,972.45</b>	<b>\$ 78,888.00</b>	<b>\$ 194,084.45</b>

# SECTION 4

**NOTICE OF MEETING DATES  
POINCIANA  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the *Poinciana Community Development District* will hold the regularly scheduled public meetings for **Fiscal Year 2021** at **11:00 a.m. in the Starlite Ballroom at 384 Village Drive, Poinciana, Florida 34759** on the third Wednesday each month as follows unless indicated otherwise:

October 21, 2020  
November 18, 2020  
December 16, 2020  
January 20, 2021  
February 17, 2021  
March 17, 2021  
April 21, 2021  
May 19, 2021  
June 16, 2021  
July 21, 2021  
August 18, 2021  
September 15, 2021

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager at 219 E. Livingston Street, Orlando, FL 32801.

A meeting may be continued to a date, time, and place to be specified on the record at that meeting. There may be occasions when one or more Supervisors may participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1 or 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint  
Governmental Management Services - Central Florida, LLC  
District Manager

# SECTION D

# SECTION 1

# Poinciana Community Development District



August 19, 2020

Clayton Smith - Field Services Manager

GMS



Poinciana  
Community Development District

Field Management Report

August 19, 2020

To: George Flint  
District Manager

From: Clayton Smith  
Field Services Manager

RE: Poinciana CDD – August 19, 2020

The following is a summary of items related to the field operations and management of the Poinciana Community Development District.

# Completed

## Tunnel Light Change

- ✚ Changed 2 lightbulbs in Bella Vianna tunnel.



## E-3 Washout Repair



- ✚ An irrigation brake behind a home on Amalfi was identified
- ✚ It caused some washout down the bank.
- ✚ Washout was repaired by the landscaper.

# In-Progress

## Engineer's Action Items List Item

- ✚ Action Item list created from Engineer's List.
- ✚ All items have been completed.
- ✚ Some additional items identified onsite were also corrected.
- ✚ Some additional Items identified for future repairs.





# In-Progress

## Repair of Washout on Villagio



- ✚ A broken irrigation valve was discovered.
- ✚ Work was repaired then broke again.
- ✚ Landscaper is repairing the damages.

## Plant Removal/Replacement

- ✚ A declining Bottlebrush tree grouping was discovered.
- ✚ Trees appear diseased and need removal.
- ✚ Also option for replacement.



# Other

## Aerator Maintenance



- ✚ General Maintenance performed
- ✚ Cleaning of panels and inspection.
- ✚ Ordered additional compressors under warranty as back up.
- ✚ Adding to the aerators to stop debris intrusion
- ✚ Readjusting/cleaning diffusers upcoming.

## Fish Stocking Information

- ✚ B-1 to be used as test pond for fish stocking.
- ✚ 5 acre pond.
- ✚ Not recommended to stock fish this time of year until it is cooler. Sometime between October and December when temps are right.



# Conclusion

For any questions or comments regarding the above information, please contact me by phone at 407-201-1514, or by email at [csmith@gmscfl.com](mailto:csmith@gmscfl.com) Thank you.

Respectfully,  
Clayton Smith



734 South Combee Road | (863) 668-0494 Phone  
Lakeland, Florida 33804 | (863) 668-0495 Fax  
www.floralawn.com

**PROPOSAL SUBMITTED TO:**

**July 29, 2020**

GMS- Central Florida  
219 E. Livingston St  
Orlando Florida 32801

**Re: Tree Removal and Replacement- 304 New River**

**FLORALAWN PROPOSES TO PERFORM THE FOLLOWING:**

- Remove (3) dead Bottlebrush trees at the rear of 304 new River*
- Furnish and Install (3) 30 Gallon Bottlebrush Trees*
- (1) Cubic Yard Pine Bark Mulch*

**SPECIAL INSTRUCTIONS/REMARKS** *Floralawn, Inc. is not responsible for any damage to driveways or walks that are in poor condition prior to start of work. Floralawn will also not be responsible for any damage to septic tanks or underground utilities that are not previously identified by the Owner or marking service.*

We hereby propose to furnish labor and materials, complete in accordance with the above Specifications for the sum of: Twelve hundred dollars and 00/100, (\$1,200.00) with payments to be made as follows:  
**Upon completion.**

Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. This proposal subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Authorized Signature \_\_\_\_\_

**\*\*\*ACCEPTANCE OF PROPOSAL\*\*\***

The above prices, specifications and conditions are hereby accepted. Floralawn, Inc. is authorized to do the work as specified. Payment will be made as outlined above.

**ACCEPTED:**

Date \_\_\_\_\_

Signature \_\_\_\_\_

Proposal #027

8/12/2020



Governmental Management Services, LLC  
Central Florida

Maintenance Services

Phone: 407-201-1514  
Email: Csmith@gmscfl.com

TO: Poinciana West CDD Poinciana, FL 34759	Prepared By: Governmental Management Services- CF, LLC 219 E. Livingston Street Orlando, FL 32801
--	---

Job name and Description

**Poinciana CDD** – Fish Stocking of B-1

- Obtain gambusia and grass shrimp for 5-acre pond. Deliver and stock gambusia and grass shrimp in the pond. Fish to be stocked when temperatures are cooler and better for fish. October – December.

Qty	Description	Unit Price	Line Total
	Labor, Mobilization, and Materials		\$1536.25
Total Due:			\$1536.25

All proposals are valid for 30 days from date of completion.

Thank You!

Client: \_\_\_\_\_





## PCDD Monthly Treatment Report

Date between : 06/1/2020 and 06/30/2020

Customer Site ID	Treatment Date	Condition/Weeds Treated
10-A	6/3/20	Pennywort
10-A	6/3/20	Shoreline Grasses
10-A	6/3/20	Alligator Weed
10-B	6/3/20	Alligator Weed
10-B	6/3/20	Shoreline Grasses
10-B	6/3/20	Pennywort
A-1	6/24/20	Pennywort
A-1	6/24/20	Shoreline Grasses
A-1	6/24/20	Alligator Weed
A-2	6/29/20	Filamentous
A-3	6/3/20	Alligator Weed
A-3	6/3/20	Shoreline Grasses
A-3	6/3/20	Pennywort
A-4	6/3/20	Pennywort
A-4	6/3/20	Shoreline Grasses
A-4	6/3/20	Alligator Weed
A-5	6/3/20	Pennywort
A-5	6/3/20	Shoreline Grasses
A-5	6/3/20	Alligator Weed
A-6	6/3/20	Alligator Weed
A-6	6/3/20	Pennywort
A-6	6/3/20	Shoreline Grasses
A-7	6/3/20	Alligator Weed
A-7	6/3/20	Shoreline Grasses
A-7	6/3/20	Pennywort
A-8	6/24/20	Alligator Weed
A-8	6/24/20	Spike Rush
A-8	6/24/20	Shoreline Grasses
A-8	6/24/20	Filamentous
A-8	6/24/20	Pennywort
A-9	6/3/20	Pennywort
A-9	6/3/20	Alligator Weed
A-9	6/3/20	Shoreline Grasses
A-11	6/3/20	Alligator Weed
A-11	6/3/20	Shoreline Grasses
A-11	6/3/20	Pennywort
A-12	6/3/20	Pennywort
A-12	6/3/20	Shoreline Grasses
A-12	6/3/20	Alligator Weed
A-13	6/3/20	Alligator Weed
A-13	6/3/20	Pennywort
A-13	6/3/20	Shoreline Grasses
A-20	6/24/20	Clean
A-21	6/24/20	Clean
A-22	6/24/20	Clean

B-1	6/29/20	Pennywort
B-1	6/29/20	Shoreline Grasses
B-1	6/29/20	Filamentous
B-1	6/29/20	Duckweed
B-1	6/29/20	Alligator Weed
B-5	6/23/20	Alligator Weed
B-5	6/23/20	Shoreline Grasses
B-5	6/23/20	Pennywort
B-6	6/23/20	Alligator Weed
B-6	6/23/20	Pennywort
B-6	6/23/20	Shoreline Grasses
B-11	6/29/20	Filamentous
B-15	6/3/20	Shoreline Grasses
B-15	6/3/20	Alligator Weed
B-15	6/3/20	Pennywort
B-16	6/3/20	Pennywort
B-16	6/3/20	Alligator Weed
B-16	6/3/20	Shoreline Grasses
C-1	6/29/20	Alligator Weed
C-1	6/29/20	Shoreline Grasses
C-1	6/29/20	Pennywort
C-2	6/23/20	Alligator Weed
C-2	6/23/20	Pennywort
C-2	6/23/20	Shoreline Grasses
C-3	6/23/20	Cattail
C-3	6/23/20	Pennywort
C-3	6/23/20	Alligator Weed
C-3	6/23/20	Shoreline Grasses
C-6	6/24/20	Filamentous
C-6B	6/24/20	Filamentous
C-8	6/9/20	Alligator Weed
C-8	6/9/20	Pennywort
C-8	6/9/20	Shoreline Grasses
C-9	6/29/20	Filamentous
C-10	6/25/20	Filamentous
C-10	6/25/20	Hydrilla
C-11	6/16/20	Alligator Weed
C-11	6/16/20	Shoreline Grasses
C-11	6/16/20	Filamentous
C-11	6/16/20	Pennywort
C-12	6/29/20	Shoreline Grasses
C-12	6/29/20	Pennywort
C-12	6/29/20	Hydrilla
C-12	6/29/20	Alligator Weed
C-13	6/4/20	Baby Tears
C-13	6/4/20	Spike Rush
C-14	6/4/20	Clean
C-15	6/9/20	Alligator Weed

C-15	6/9/20	Shoreline Grasses
C-15	6/9/20	Pennywort
C-16	6/4/20	Clean
C-17	6/16/20	Alligator Weed
C-17	6/16/20	Filamentous
C-17	6/16/20	Pennywort
C-17	6/16/20	Shoreline Grasses
C-18	6/9/20	Alligator Weed
C-18	6/9/20	Shoreline Grasses
C-18	6/9/20	Pennywort
C-19	6/16/20	Filamentous
C-19	6/16/20	Shoreline Grasses
C-19	6/16/20	Pennywort
C-19	6/16/20	Alligator Weed
C-20	6/29/20	Alligator Weed
C-20	6/29/20	Shoreline Grasses
C-20	6/29/20	Pennywort
C-20	6/29/20	Filamentous
D-1	6/29/20	Alligator Weed
D-1	6/29/20	Pennywort
D-1	6/29/20	Shoreline Grasses
D-2	6/9/20	Pennywort
D-2	6/9/20	Shoreline Grasses
D-2	6/9/20	Alligator Weed
D-3	6/9/20	Shoreline Grasses
D-3	6/9/20	Alligator Weed
D-3	6/9/20	Pennywort
D-4	6/9/20	Pennywort
D-4	6/9/20	Alligator Weed
D-4	6/9/20	Shoreline Grasses
D-5	6/9/20	Pennywort
D-5	6/9/20	Shoreline Grasses
D-5	6/9/20	Alligator Weed
D-6	6/17/20	Pennywort
D-6	6/17/20	Shoreline Grasses
D-6	6/17/20	Alligator Weed
D-6	6/17/20	Baby Tears
D-7	6/17/20	Pennywort
D-7	6/17/20	Shoreline Grasses
D-7	6/17/20	Alligator Weed
D-7	6/17/20	Baby Tears
D-8	6/17/20	Baby Tears
D-8	6/17/20	Shoreline Grasses
D-8	6/17/20	Pennywort
D-8	6/17/20	Alligator Weed
D-9	6/17/20	Baby Tears
D-9	6/17/20	Alligator Weed
D-9	6/17/20	Pennywort

D-9	6/17/20	Shoreline Grasses
D-10	6/9/20	Alligator Weed
D-10	6/9/20	Pennywort
D-10	6/9/20	Shoreline Grasses
D-10	6/9/20	Cattail
D-11	6/9/20	Pennywort
D-11	6/9/20	Shoreline Grasses
D-11	6/9/20	Alligator Weed
E-1	6/29/20	Clean
E-2	6/25/20	Filamentous
E-3	6/29/20	Clean
E-5	6/24/20	Clean
E-6	6/24/20	Clean
F-7	6/23/20	Shoreline Grasses
F-7	6/23/20	Pennywort
F-7	6/23/20	Alligator Weed
E-8	6/24/20	Clean
E-11	6/24/20	Clean
E-18	6/24/20	Clean
E-19	6/24/20	Clean
E-21	6/24/20	Clean
E-31	6/24/20	Clean



**PCDD Monthly Midge Treatment Report  
July 2020**

Customer	Route	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
PCDD TRUCK ULV	Venezia	7/1/20	7/1/20	9.3	mi	2.06	gal
PCDD TRUCK ULV	Bella Viana	7/3/20	7/3/20	2.3	mi	0.56	gal
PCDD TRUCK ULV	Lago Vista	7/3/20	7/3/20	2	mi	0.44	gal
PCDD TRUCK ULV	Monte Lena	7/3/20	7/3/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Rainbow Lakes	7/3/20	7/3/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Terra/Flora Vista	7/3/20	7/3/20	0.4	mi	0.11	gal
PCDD TRUCK ULV	Capri	7/3/20	7/3/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Portofino	7/3/20	7/3/20	0.8	mi	0.17	gal
PCDD TRUCK ULV	ATV-all ponds	7/3/20	7/3/20	1.3	mi	0.26	gal
PCDD TRUCK ULV	Venezia	7/9/20	7/9/20	9.6	mi	2.11	gal
PCDD TRUCK ULV	Bella Viana	7/13/20	7/13/20	2.3	mi	0.55	gal
PCDD TRUCK ULV	Lago Vista	7/13/20	7/13/20	2	mi	0.44	gal
PCDD TRUCK ULV	Monte Lena	7/13/20	7/13/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Rainbow Lakes	7/13/20	7/13/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Terra/Flora Vista	7/13/20	7/13/20	0.4	mi	0.11	gal
PCDD TRUCK ULV	Capri	7/13/20	7/13/20	2.6	mi	0.58	gal
PCDD ATV ULV	Portofino	7/13/20	7/13/20	0.8	mi	0.16	gal
PCDD ATV ULV	ATV-all ponds	7/13/20	7/13/20	1.8	mi	0.26	gal
PCDD TRUCK ULV	Venezia	7/16/20	7/16/20	9.7	mi	2.13	gal
PCDD TRUCK ULV	Bella Viana	7/20/20	7/20/20	2.5	mi	0.55	gal
PCDD TRUCK ULV	Lago Vista	7/20/20	7/20/20	2	mi	0.44	gal
PCDD TRUCK ULV	Monte Lena	7/20/20	7/20/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Rainbow Lakes	7/20/20	7/20/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Terra/Flora Vista	7/20/20	7/20/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Capri	7/20/20	7/20/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Portofino	7/20/20	7/20/20	0.8	mi	0.17	gal
PCDD ATV ULV	ATV-all ponds	7/20/20	7/20/20	1.8	mi	0.26	gal
PCDD TRUCK ULV	Venezia	7/23/20	7/23/20	0.8	mi	0.17	gal
PCDD TRUCK ULV	Bella Viana	7/27/20	7/27/20	2.5	mi	0.57	gal
PCDD TRUCK ULV	Lago Vista	7/27/20	7/27/20	2	mi	0.44	gal
PCDD TRUCK ULV	Monte Lena	7/27/20	7/27/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Rainbow Lakes	7/27/20	7/27/20	0.7	mi	0.12	gal
PCDD TRUCK ULV	Terra/Flora Vista	7/27/20	7/27/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Capri	7/27/20	7/27/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Portofino	7/27/20	7/27/20	0.8	mi	0.17	gal
PCDD ATV ULV	ATV-all ponds	7/27/20	7/27/20	1.3	mi	0.26	gal
<b>Total For The Month</b>				<b>73.00</b>	<b>mi</b>	<b>15.76</b>	<b>gal</b>

Abate 5% Pellets Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
NONE FOR JULY				ac		lb
<b>Total For The Month</b>			<b>0.00</b>	<b>ac</b>	<b>0.00</b>	<b>lb</b>

Abate 4E Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
NONE FOR JULY				ac		oz
<b>Total For The Month</b>			<b>0.00</b>	<b>ac</b>	<b>0.00</b>	<b>oz</b>



Poinciana Community Development District  
Monthly Midge Treatment Report  
*June 1<sup>st</sup>, 2020- June 30<sup>th</sup>, 2020*

Night Truck Spray

- 42.20 Miles were sprayed

ATV ULV Spray

- 38.50 Miles were sprayed

Backpack Pellet Larvicide

- 0 Acres were treated

Boat Larvicide Treatments

- 18.03 Acres were treated

## PCDD Monthly Treatment Report

Date between : 07/01/2020 and 07/31/2020

Customer Site ID	Treatment Date	Condition/Weeds Treated
10-A	7/9/2020	Clean
10-B	7/9/2020	Clean
A-1	7/28/2020	Alligator Weed
A-1	7/28/2020	Hydrilla
A-1	7/28/2020	Pennywort
A-1	7/28/2020	Shoreline Grasses
A-2	7/28/2020	Pennywort
A-2	7/28/2020	Shoreline Grasses
A-2	7/28/2020	Filamentous
A-2	7/28/2020	Alligator Weed
A-3	7/9/2020	Baby Tears
A-3	7/9/2020	Duckweed
A-4	7/9/2020	Duckweed
A-4	7/9/2020	Baby Tears
A-5	7/9/2020	Clean
A-6	7/9/2020	Clean
A-7	7/9/2020	Clean
A-8	7/29/2020	Clean
A-9	7/29/2020	Clean
A-11	7/9/2020	Shoreline Grasses
A-11	7/9/2020	Alligator Weed
A-11	7/9/2020	Pennywort
A-12	7/9/2020	Planktonic
A-12	7/9/2020	Crested Floating Heart
A-12	7/9/2020	Baby Tears
A-13	7/9/2020	Planktonic
A-13	7/9/2020	Baby Tears
A-13	7/9/2020	Crested Floating Heart
A-20	7/28/2020	Alligator Weed
A-20	7/28/2020	Shoreline Grasses
A-20	7/28/2020	Pennywort
A-21	7/28/2020	Clean
A-22	7/28/2020	Clean
B-1	7/28/2020	Filamentous
B-6	7/29/2020	Shoreline Grasses
B-6	7/29/2020	Pennywort
B-6	7/29/2020	Alligator Weed
B-11	7/28/2020	Clean
B-15	7/9/2020	Clean
B-15	7/9/2020	Hydrilla
B-16	7/9/2020	Clean
C-1	7/29/2020	Hydrilla
C-1	7/29/2020	Clean
C-2	7/29/2020	Clean
C-3	7/29/2020	Clean

C-6	7/29/2020	Shoreline Grasses
C-6	7/29/2020	Pennywort
C-6	7/29/2020	Alligator Weed
C-6B	7/29/2020	Shoreline Grasses
C-6B	7/29/2020	Pennywort
C-6B	7/29/2020	Alligator Weed
C-8	7/9/2020	Clean
C-9	7/29/2020	Clean
C-10	7/16/2020	Hydrilla
C-10	7/16/2020	Filamentous
C-11	7/29/2020	Hydrilla
C-11	7/29/2020	Clean
C-12	7/29/2020	Clean
C-12	7/29/2020	Hydrilla
C-13	7/23/2020	Clean
C-14	7/9/2020	Clean
C-15	7/29/2020	Clean
C-16	7/9/2020	Clean
C-17	7/29/2020	Alligator Weed
C-17	7/29/2020	Hydrilla
C-17	7/29/2020	Shoreline Grasses
C-17	7/29/2020	Pennywort
C-18	7/23/2020	Alligator Weed
C-18	7/23/2020	Shoreline Grasses
C-18	7/23/2020	Pennywort
C-19	7/29/2020	Alligator Weed
C-19	7/29/2020	Pennywort
C-19	7/29/2020	Shoreline Grasses
C-20	7/28/2020	Hydrilla
C-20	7/28/2020	Filamentous
D-1	7/23/2020	Clean
D-1	7/23/2020	Hydrilla
D-2	7/9/2020	Clean
D-3	7/9/2020	Clean
D-4	7/9/2020	Clean
D-5	7/23/2020	Clean
D-6	7/22/2020	Pennywort
D-6	7/22/2020	Shoreline Grasses
D-6	7/22/2020	Baby Tears
D-6	7/22/2020	Alligator Weed
D-7	7/22/2020	Pennywort
D-7	7/22/2020	Shoreline Grasses
D-7	7/22/2020	Alligator Weed
D-7	7/22/2020	Baby Tears
D-8	7/22/2020	Alligator Weed
D-8	7/22/2020	Baby Tears
D-8	7/22/2020	Shoreline Grasses
D-8	7/22/2020	Pennywort



D-9	7/22/2020	Baby Tears
D-9	7/22/2020	Pennywort
D-9	7/22/2020	Shoreline Grasses
D-9	7/22/2020	Alligator Weed
D-10	7/9/2020	Clean
D-11	7/9/2020	Clean
E-1	7/15/2020	Pennywort
E-1	7/15/2020	Shoreline Grasses
E-1	7/15/2020	Hydrilla
E-1	7/15/2020	Alligator Weed
E-2	7/15/2020	Filamentous
E-2	7/15/2020	Pennywort
E-2	7/15/2020	Hydrilla
E-2	7/15/2020	Shoreline Grasses
E-2	7/15/2020	Alligator Weed
E-2	7/15/2020	Planktonic
E-3	7/28/2020	Clean
E-3	7/28/2020	Hydrilla
E-5	7/15/2020	Alligator Weed
E-5	7/15/2020	Pennywort
E-5	7/15/2020	Shoreline Grasses
E-6	7/28/2020	Alligator Weed
E-6	7/28/2020	Clean
E-6	7/28/2020	Pennywort
E-6	7/28/2020	Shoreline Grasses
E-8	7/28/2020	Pennywort
E-8	7/28/2020	Shoreline Grasses
E-8	7/28/2020	Clean
E-8	7/28/2020	Alligator Weed
E-11	7/28/2020	Alligator Weed
E-11	7/28/2020	Clean
E-11	7/28/2020	Shoreline Grasses
E-11	7/28/2020	Pennywort
E-18	7/28/2020	Clean
E-18	7/28/2020	Alligator Weed
E-18	7/28/2020	Pennywort
E-18	7/28/2020	Shoreline Grasses
E-19	7/15/2020	Alligator Weed
E-19	7/15/2020	Shoreline Grasses
E-19	7/15/2020	Pennywort
E-21	7/15/2020	Pennywort
E-21	7/15/2020	Alligator Weed
E-21	7/15/2020	Spatterdock
E-31	7/15/2020	Clean
F-7	7/29/2020	Clean
POND B-5	7/29/2020	Clean



**PCDD Monthly Midge Treatment Report  
June 2020**

Customer	Route	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
PCDD TRUCK ULV	Venezia	6/2/20	6/2/20	2.3	mi	0.57	gal
PCDD TRUCK ULV	Bella Viana	6/2/20	6/2/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	6/2/20	6/2/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	6/2/20	6/2/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Rainbow Lakes	6/2/20	6/2/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	6/2/20	6/2/20	2.6	mi	0.57	gal
PCDD TRUCK ULV	Capri	6/2/20	6/2/20	0.8	mi	0.17	gal
PCDD TRUCK ULV	Portofino	6/2/20	6/2/20	1.3	mi	0.26	gal
PCDD TRUCK ULV	Venezia	6/8/20	6/8/20	2.5	mi	0.57	gal
PCDD TRUCK ULV	Bella Viana	6/8/20	6/8/20	2	mi	0.45	gal
PCDD TRUCK ULV	Lago Vista	6/8/20	6/8/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	6/8/20	6/8/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Rainbow Lakes	6/8/20	6/8/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	6/8/20	6/8/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Capri	6/8/20	6/8/20	0.8	mi	0.17	gal
PCDD TRUCK ULV	Portofino	6/8/20	6/8/20	1.3	mi	0.26	gal
PCDD ATV ULV	ATV-all ponds	6/8/20	6/8/20	9.6	mi	2.17	gal
PCDD ATV ULV	ATV-all ponds	6/10/20	6/10/20	9.5	mi	2.08	gal
PCDD TRUCK ULV	Venezia	6/15/20	6/15/20	2.3	mi	0.57	gal
PCDD TRUCK ULV	Bella Viana	6/15/20	6/15/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	6/15/20	6/15/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	6/15/20	6/15/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Rainbow Lakes	6/15/20	6/15/20	0.4	mi	0.1	gal
PCDD TRUCK ULV	Terra/Flora Vista	6/15/20	6/15/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Capri	6/15/20	6/15/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Portofino	6/15/20	6/15/20	1.3	mi	0.26	gal
PCDD ATV ULV	ATV-all ponds	6/17/20	6/17/20	9.7	mi	2.14	gal
PCDD TRUCK ULV	Venezia	6/22/20	6/22/20	2.5	mi	0.57	gal
PCDD TRUCK ULV	Bella Viana	6/22/20	6/22/20	2	mi	0.44	gal
PCDD TRUCK ULV	Lago Vista	6/22/20	6/22/20	0.4	mi	0.08	gal
PCDD TRUCK ULV	Monte Lena	6/22/20	6/22/20	0.7	mi	0.13	gal
PCDD TRUCK ULV	Rainbow Lakes	6/22/20	6/22/20	0.5	mi	0.11	gal
PCDD TRUCK ULV	Terra/Flora Vista	6/22/20	6/22/20	2.6	mi	0.58	gal
PCDD TRUCK ULV	Capri	6/22/20	6/22/20	0.8	mi	0.16	gal
PCDD TRUCK ULV	Portofino	6/22/20	6/22/20	0.8	mi	0.26	gal
PCDD ATV ULV	ATV-all ponds	6/25/20	6/25/20	9.7	mi	2.19	gal
<b>Total For The Month</b>				<b>80.70</b>	<b>mi</b>	<b>17.91</b>	<b>gal</b>

Abate 5% Pellets Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
NONE FOR JUNE				ac		lb
<b>Total For The Month</b>			<b>0.00</b>	<b>ac</b>	<b>0.00</b>	<b>lb</b>

Abate 4E Larvicide Ponds	Start Date	End Date	Used Quantity	Unit of Measure	Chemical Used Quantity	Unit of Measure
E3,F7,B1	6/25/20	6/25/20	18.03	ac	27	oz
<b>Total For The Month</b>			<b>18.03</b>	<b>ac</b>	<b>27.00</b>	<b>oz</b>



Poinciana Community Development District  
Monthly Midge Treatment Report  
*July 1<sup>st</sup> , 2020- July 31<sup>st</sup> , 2020*

Night Truck Spray

- 43.60 Miles were sprayed

ATV ULV Spray

- 29.40 Miles were sprayed

Backpack Pellet Larvicide

- 0 Acres were treated

Boat Larvicide Treatments

- 0 Acres were treated

## SECTION 2

### Customer Complaint Log Poinciana CDD

Date	Resident	Address	Pond	Complaint	Assigned To	Resolution	Date Resolved
5/26/20	Jeffrey Schmidt	612 Volterra Blvd	P-A21	Low pond level	Clayton Smith	Spoke with homeowner	5/26/20
6/2/20	Bob Lorrey	500 Santavita Place	P-C10	Algae in pond	Clayton Smith	Sprayed	6/11/20
6/4/20	Bob Berry	537 Milano Road	P-B5	Landscape Buffer Request	Clayton Smith	Spoke with homeowner, directed to HOA	6/4/20
6/5/20	Bob Cantor	494 Davinci Pass	P-D5	Bushes need trimmed	Clayton Smith	Sent to Floralawn	6/5/20
6/15/20	Teddy Van Bommel	356 Davinci Pass	P-D6	Algae in pond	Clayton Smith	Sprayed	6/25/20
6/16/20	Bob Lorrey	500 Santavita Place	P-C10	Algae in pond	Clayton Smith	Sprayed	6/25/20
6/16/20	Gregg Dellarocca	243 Treviso Drive	P-1F	Algae in pond	Avatar	Sent to Avatar	6/16/20
6/17/20	Judie Chiappone	183 Largo Drive	P-B16	Lake Easement	Clayton Smith	Work completed, spoke with homeowner	6/17/30
6/29/20	Donovan Brown	687 Glendora Road	P-D8	Grass in pond	Clayton Smith	Sprayed	7/2/20
7/1/20	Andrew Parr	575 San Raphael Street	P-1	Midge control	Clayton Smith	Sprayed	7/9/20
7/6/20	Barbara Patton	560 Grand Canal Drive	Canal-1	Overgrown, fallen tree	Avatar	Sent to Avatar	7/6/20
7/8/20	Mike		E-21	Drain skimmer partially broken	Clayton Smith	In process of being repaired, spoke to Homeowner	7/8/20
7/13/20	Bonnie Lyon	793 Grand Canal Drive	P-1213	Fish stuck in drain box	Clayton Smith	Removed	7/16/20
7/15/20	Wilbekin Tymes	214 Acadia Drive	P-C20	Algae in pond	Clayton Smith	Treated	7/28/20
7/20/20	Wanda Lawson	704 Grand Canal Drive	Canal-1	Weeds in pond	Avatar	Sent to Avatar	7/20/20
7/22/20	Rose Marie Ellett	112 Prima Drive	P-D3	Midge Control	Clayton Smith	TBD	
7/28/20	Barbara Boness	304 New River Drive	P-B16	Dead tree around pond	Clayton Smith	TBD	
8/7/20	Larry Anson	530 Santavita Place	P-C10	Algae in pond	Clayton Smith	TBD	