

**MINUTES OF MEETING  
POINCIANA  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Poinciana Community Development District was held on Wednesday, **September 15, 2021** at 11:00 a.m. in the Starlite Ballroom, 384 Village Drive, Poinciana, Florida.

Present and constituting a quorum were:

Lita Epstein	Chair
Michael Luddy	Vice Chairman
Robert Zimbardi	Assistant Secretary
Tony Reed ( <i>via Zoom</i> )	Assistant Secretary
Elizabeth Lambrides	Assistant Secretary

Also present were:

Tricia Adams	District Manager
Kristen Trucco	Latham, Shuker, Eden et. Al.
Kathy Leo	District Engineer
Clayton Smith	Field Manager
Cherrief Jackson	Clarke
Residents	

*The following is a summary of the discussions and actions taken at the September 15, 2021 Poinciana Community Development District's Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Adams called the meeting to order and call the roll at 11:00 a.m. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Public Comment Period on Agenda Items**

Residents addressed the following:

- Ms. Marjorie Wealthy, Tivoli Trace Court, requested moving the tunnel bollards onto the Volterra side in Bella Vianna to allow greater turning radius. A resident of Sorrento agreed and requested the lane markers in the tunnel be re-painted.

Mr. Smith explained when the bollards were installed, there was a possibility they would be hit. There were only so many places where they could be installed to prevent vehicle traffic from going through the tunnel. It was placed in the center of the sidewalk close to the tunnel so there was a way to go around it if needed. The Venezia tunnel did not have these issues because it was wider and more accessible. Mr. Smith recommended removing the bollards from the Bella Vianna side. Ms. Epstein proposed placing a bollard on the other side where there were no issues to deter cars. Ms. Leo and Mr. Smith would look at it and come back to the Board with recommendations. Ms. Epstein requested a sign saying there was a bollard on the other side and no cars were permitted as a warning.

- Ms. Rita Grisius, Palm Tree Drive, asked if the District had stormwater ponds. She was having problems obtaining flood insurance because Viereggio was developed 4 feet high. *Ms. Epstein confirmed that the District had stormwater ponds to control flooding as part of the 500-year floodplain and directed residents to contact the HOA, if insurance companies would not provide flood insurance.*
- Mr. Bernie Bekkers, Rancho Mirage Drive questioned why the CDD prohibited non-motorized boats in all ponds with the exception of the one that's governed by HOA. *Ms. Epstein stated this item was on the agenda.*
- Mr. Dennis Glass, Glendora Road, offered to provide a consultation on the ponds at no cost. He owned a landscaping business for 25 years and maintained eight ponds. The way Floralawn was cutting the edge of the ponds was the issue and water collecting on the street going into drains and into the ponds and wind moving the water back and forth was causing the erosion. None of his neighbors had any objection to him boating.

Hearing no other comments, Ms. Epstein closed the public comment period.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the July 21, 2021 Meeting**

Ms. Epstein presented the minutes of the July 21, 2021 Meeting. Mr. Reed noted instances where he was confused with Mr. Luddy on Pages 2, 3 and 8.

On MOTION by Ms. Lambrides seconded by Mr. Zimbardi with all in favor the minutes of the July 21, 2021 Meeting were approved as amended.

**FIFTH ORDER OF BUSINESS**

**Discussion Items**

**A. Rule Regarding Use of Tunnels**

Ms. Adams presented the rules regarding the use of the District tunnels, which were included in the agenda packet. The Board received them earlier in the year, but deferred them because the initial policies prohibited vehicle traffic and had speed limit restrictions. It was not the most enforceable policy in terms of identifying golf carts going in excess of 25 miles-per-hour. This item was brought back to the Board to discuss the current policy and make any changes.

Mr. Reed suggested revisiting what vehicles are allowed and which were prohibited, rather than going by the speed limit. Ms. Epstein wanted to be more public about the 10 miles-per-hour speed limit through the tunnels and have it on the signs. Ms. Lambrides proposed removing the provision that vehicles not incapable of speeds in excess of 25 miles-per-hour and leaving the height limit. Ms. Adams explained there was specificity to golf carts, which included neighborhood electric vehicles and low-speed vehicles not exceeding 78 inches in height. To change a rule, there must be a rule hearing, requiring a 28, 29-day legal notice. Ms. Epstein requested this item be placed on the agenda when there was a rule hearing, as the primary concern was the speed limit in the tunnels. When the signs were changed, they should reflect the speed limit of 10 miles-per-hour. Ms. Lambrides agreed. After further discussion, this item was tabled.

**B. Pond Policy for Stormwater Ponds and Infrastructure**

Ms. Adams presented a policy prohibiting use of CDD infrastructure as recreational facilities, which was included in the agenda packet. The District has two property assets; the

stormwater system and the tunnels. The policy dealt with the stormwater system, which has been in place for at least 10 years. It was revised in 2015 to include a provision that golf carts should not be driving around the ponds. The purpose of the policy was to treat the stormwater system as a utility system, not as a recreational amenity. Ms. Epstein was not in favor of using the ponds as an amenity, due to recent incidents with alligators. In a community of over 150 ponds, asking people to show identification, was asking for trouble. Ms. Trucco advised the CDD would have some liability; however, the Board could have rules or policies for trespassing on private property, recreational use in the ponds and requiring residents to sign a waiver. Ms. Lambrides was open to permitting kayaking and non motorized boats on the ponds with reasonable protections of liability and offered to meet with those interested in boating on CDD ponds and present suggestions to the Board at the next meeting. Ms. Epstein understood The Villages allowed kayaking on CDD ponds and requested a copy of their policy and rules. Ms. Adams would email the policies to Ms. Lambrides and contact the District's insurance provider for their input. *There was Board consensus to schedule a workshop at 9:30 a.m. prior to the October meeting.*

## **SIXTH ORDER OF BUSINESS**

### **Consideration of Policy for Acquisition and Acceptance of Common Area Property from Developers**

Ms. Trucco stated that Ms. Carpenter wanted to incorporate a policy with the same guidelines and requirements as the initial Acquisition Agreement for the upcoming bond conveyances. There was a requirement that the developer provide title, survey and environmental work as requested by District Council or District Engineer and pay a \$2,500 deposit for costs the District incurs. Attached to the policy was Schedule A, which was the application that the developer completes for acceptance of real property and/or improvements and a form for the District Engineer to certify that the real property improvements were up to the standards of the District. Discussion ensued and the Board addressed the following:

- Mr. Zimbardi asked if the form was per parcel or would be in one format. *Ms. Trucco stated it could be for multiple tracks if they were related improvements.* Mr. Reed preferred per parcel as \$2,500 would not cover much. *Ms. Trucco would add that the amount of the deposit would be at the District's discretion.*

- Ms. Lambrides questioned the hard cost to the District for the transfer. *Ms. Trucco explained there was engineering and legal time to convey the documents and review the plans.*
- Ms. Epstein noted it was hard to set an amount without knowing the actual costs. *Ms. Trucco estimated a couple of days of work, which was close to the \$2,500. Ms. Epstein preferred \$2,500 per parcel.*
- Mr. Luddy noted on Page 7, "*reasonable acceptable*" should be "reasonably acceptable." *Ms. Trucco will make this change.* Mr. Reed requested clarification on "*substantially comply.*" Ms. Leo would provide a Certificate of the District Engineer. *Ms. Trucco stated there was an Owners Affidavit, which the developer was required to sign before the Board's acceptance, certifying that the construction and real property improvements were up to code and providing Certificates of Completion.*
- Mr. Reed asked if the policy was approved in the past or if it was a new policy. *Ms. Adams explained that it was a new policy. Moving forward, if the developer wants to convey property, these are the guidelines that the Board want to be considered before accepting the property.*
- Ms. Leo recalled when the District was first created, there were construction acquisition funds to buy the assets. *Ms. Adams confirmed the construction funds were exhausted. Since the developer wanted to convey certain ponds to the District for ownership and maintenance purposes, District Counsel prepared a policy to have in place before the property was conveyed.*

<p>On MOTION by Mr. Reed seconded by Mr. Luddy with all in favor the Policy for Acquisition and Acceptance of Common Area Property from the Developer was approved in substantially final form subject to execution by the District Engineer.</p>
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**SEVENTH ORDER OF BUSINESS**                      **Consideration**                      **of**                      **Maintenance**  
**Agreements**

Ms. Adams stated these were the service agreements for the upcoming fiscal year. Three different service agreements were scheduled for renewal. The current agreements expire on September 30<sup>th</sup> and the new agreements would start on October 1<sup>st</sup>.

**A.        Landscape Maintenance with Floralawn**

Ms. Adams presented an extension to the Landscape Maintenance Agreement with Floralawn, which was prepared by District Counsel. Changes include the inclusion of the E-Verify compliance requirements on Page 2 and a 3 percent increase in compensation. The current compensation was \$143,645, the proposed price increase for the annual amount was \$4,309 and the new cost was \$147,954.39, which was in accordance with the budget the Board adopted for the upcoming fiscal year. Mr. Smith was working with the vendor.

Mr. Luddy questioned why the Landscape Maintenance Addendum included a signature for Solivita Community Association, Inc. Ms. Adams stated it did not need to be signed by Solivita and the signature line for the CDD was on Page 4. Mr. Luddy had a problem with the way Floralawn was cutting the lake banks. Floralawn had a deflector for their mowers that prevented grass clippings from going into the ponds, but they were not using it. They also blew clippings off of residents screens, which was unnecessary. Mr. Smith explained that the scope outlined how they were supposed to mow the ponds and what they were supposed to use. They were not supposed to discharge grass into the pond regardless of what mower they were using; however, they had a lot of new people and this specific branch of FloraLawn was huge. Mr. Luddy would inform Mr. Smith of future problems, but it occurred every week and will forward a video to Mr. Smith and direct residents who live on ponds to call or email Mr. Brad Thompson at Floralawn if they see their staff throwing clippings into the pond. Ms. Adams provided a customer complaint line for Solivita.

Mr. Lambrides asked if the District could issue fines if they were damaging the pond. Ms. Adams explained if they were not performing according to standard, they would be formally notified, but ultimately, the Board could cancel the agreement if they were not performing in accordance with the scope of services. Mr. Smith would meet with the Site Manager for FloraLawn to bring this to their attention for training, monitoring and supervising the staff that

are mowing. Ms. Trucco asked Mr. Smith to provide language that she could add to the extension regarding grass clippings and recommended that the Board approve the Maintenance Agreement in substantially final form, subject to District staff incorporating any final revisions they believe are necessary. Ms. Adams noted the Board budgeted \$160,150 for landscaping services, taking into account the 3% increase and a contingency.

On MOTION by Mr. Luddy seconded by Mr. Reed with all in favor the third extension to the Landscape Maintenance Agreement with Floralawn to renew the 12-month term and new E-Verify requirements in the amount of \$147,954.39 was approved in substantial final form subject to staff review.

**B. Aquatic Maintenance Services with Clarke**

Ms. Adams presented the third extension to the Aquatic Maintenance Services Agreement with Clark, which was included in the agenda packet. The current agreement expires on September 30<sup>th</sup> and starts on October 1st. It was for an additional 12 months. Exhibit A included a letter dated August 10<sup>th</sup> proposing a 2% increase. The Board budgeted \$107,049.96, taking into account the 2% increase and \$11,000 contingency.

Ms. Lambrides MOVED to approve the Aquatic Maintenance Services Agreement with Clarke to renew the 12-month term and new E-Verify requirements in the amount of \$107,049.96 in substantial final form subject to staff review and Mr. Luddy seconded the motion.

Mr. Luddy noted on Page 2, Item 7, the end of the first sentence that says, "*Execution of this third extension,*" the word "*This*" was repeated twice. Ms. Trucco would make that change.

On VOICE VOTE with all in favor the Aquatic Maintenance Services Agreement renewal with Clarke to renew the 12-month term and new E-Verify requirements in the amount of \$107,049.96 was approved in substantial final form subject to staff review.

**C. Midge Control Services with Clarke**

Ms. Adams presented the third extension to the Midge Control Services Agreement with Clarke, which was included in the agenda packet. There were several changes to the scope. The Midge Management Program has been evolving. It contemplates a 12-month agreement starting on October 1<sup>st</sup>. Exhibit A has the general services for the pond, identifying deep water and adult midge control. The cost for the associated program is \$154,019.99 annually, which was included in the budget for this fiscal year. The Board approved \$160,000 for midge management, which takes into consideration this agreement as well as contingency if there are issues above and beyond the scope

Mr. Zimbardi questioned how 10 miles of backpack barrier treatment was calculated. Ms. Cherrief Jackson of Clarke explained for every site they handle, before they start, their GIS Department maps out the mileage and acreage. There was a rate per mile. Mr. Zimbardi asked what happened if there was an exceptionally bad year and they did more than 10 miles of backpack treatment. Ms. Jackson noted they did that as a courtesy, but going forward, it was included. Midges are extremely hard to control and unpredictable. Clarke could no longer use the product that they were using in the deep pond and found another product that was effective on both types of midges, although it was more expensive. For the granular product for edge midges, they would be moving to RG-30, which was organic and highly effective. It was slightly more expensive, which was the reason for the increase.

On MOTION by Mr. Luddy seconded by Mr. Zimbardi with all in favor the third extension to the Midge Control Services Agreement with Clarke to renew the 12-month term and new E-Verify requirements in the amount of \$154,019.99 was approved in substantial final form subject to staff review.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.



**C. District Manager****i. Action Items List**

Ms. Adams reported on the following action items:

1. Pond Turnover from Taylor Morrison: The conveyance policies were reviewed today.
2. Planting Littoral Shelves: Completed. Photos would be distributed to residents as well as information from the University of Florida regarding the benefits and how they enhance the stormwater system. Staff was monitoring the growth of the ponds.
3. The Field Manager was working on punchlist items that were identified as a result of the annual District Engineer's inspection.
4. Communication to Residents Regarding Bond Payoff: At the last meeting, residents expressed confusion over whether they could pay their debt service payment in a lump sum versus annual payments on the Tax Bill. A draft letter of explanation was provided to the Board, identifying the original purpose of the bonds and the amount of the annual debt service payments, which was \$438 to \$458 per unit to be placed on the Tax Bill through 2031 as well as the lump sum payoff information.

Ms. Epstein noted large savings by saving the interest and taxes. Ms. Adams explained the interest rate was not always straightforward and changed throughout the maturity of the bond, but she would look at the bond documents and revise the letter to incorporate the savings on fees assessed by the county. Ms. Epstein believed that people would be more interested in a payoff if they realized how much they could save. Ms. Adams agreed. Ms. Lambrides proposed outlining the cost savings to residents and to the District. Ms. Lambrides requested clarification whether residents would save money on the interest if they paid tomorrow instead of July 31, 2022. Ms. Adams noted the payment amount could vary, but the lump sum amount would be the same amount, \$3,000, until July 31<sup>st</sup>. Ms. Epstein directed that it be sent out now. Ms. Lambrides requested a better explanation on the cost savings to the individual.

Ms. Adams would add the Tunnel Rules and pond policy to the Action Items List. Mr. Reed requested an open item to see the documents for the turnover of the ponds to educate

himself. Documentation for one pond was all that he needed. Ms. Epstein requested Mr. Reed send an email to the District Engineer regarding his request.

**ii. Approval of Check Register**

Ms. Adams presented the Check Register from July 14, 2021 through September 6, 2021 in the amount of \$183,371.84.

On MOTION by Mr. Zimbardi seconded by Mr. Luddy with all in favor the July 14, 2021 through September 6, 2021 Check Register in the amount of \$183,371.84 was approved.
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**iii. Balance Sheet and Income Statement**

Ms. Adams presented the Unaudited Financial Statements through July 31, 2021. No action was required. The District was fully collected on their assessments.

**D. Field Manager**

**i. Field Manager's Report**

Mr. Smith presented the Field Manager's Report, a copy of which was included in the agenda packet. The tunnel bollards were installed, but they would work on issues with the bollards, specifically on the west side of the Bella Vianna tunnel. The E-1 and E-3 golf course lake bank repairs were scheduled for the end of September and hopefully, would be completed by the next meeting. The plantings on Ponds A-12 and C-20 were completed and would be on a year-long monitoring and maintenance program through Clarke. Some plants were establishing. Up to 80% of the plantings under the contract could be replaced throughout the monitoring period in the first year. The pond conveyance was discussed. The aerators continue to be a maintenance issue. They need some additional repairs and general maintenance, but the warranty periods for the pumps expired. The vendor provided 14 pumps for free. There was now a budget line item for general maintenance. The monthly Pond Treatment and Midge Treatment Reports were provided to the Board for review.

Mr. Luddy requested a list of open or planned tasks noting when they were completed. Mr. Smith would provide at the next meeting. All of the drains in Poinciana were being repaired. Ms. Lambrides questioned the life expectancy of the pumps. Mr. Smith stated five to six years.

Ms. Epstein wondered if they should look at proactively replacing the pumps before they start failing, since they were no longer under warranty and there was newer technology. Mr. Smith agreed that it may be more beneficial to look into replacing some of the units with the upgraded technology and would look into the cost. Mr. Luddy requested feedback on the survival of the small fish for the midges. Mr. Smith stated the gambusia were placed in B-1 and as of this morning, they were still in the pond. Mr. Luddy asked if they needed to add more gambusia to all of the ponds. Mr. Smith recommended 1000 gambusia per acre and 500 ghost shrimp per acre at a cost of \$140 per acre to get the fish delivered and stocked. At the Board's request, he would provide a breakdown at the next meeting for lakes that were a priority and a five year plan.

**ii. Customer Complaint Log**

Mr. Smith presented the Customer Complaint Report, a copy of which was included in the agenda packet. There was grass in Pond E-18. They were still working on the details and hopefully would come to a resolution on who was going to be taking care of that as well as the berm landscape replacement. Mr. Luddy asked if the berm landscape replacement was addressed. Ms. Adams stated that staff does not typically make any landscape design changes and Floralawn maintained the existing landscaping. Plants that were at the end of their useful life are usually replaced

**NINTH ORDER OF BUSINESS**

**Supervisor's Requests**

There being none, the next item followed.

**TENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS****General Audience Comments**

Mr. Steve Mizel of Torino Lane requested replacement of the Fakahatchee grass behind his property, as it blocked his view of the pond. Mr. Smith evaluated the area and there was Fakahatchee, which was an ornamental grass that was supposed to be pruned once a year between fall and early winter. It would be cut back to about 18 inches and then would grow 3 to 4 feet tall the remainder of the year. One solution was to allow Floralawn continue to trim them; however, this led to the current situation where the Fakahatchee was dead because they were trimmed so many times. It was not designed to be constantly hedged. The Fakahatchee in the area behind the other homes, have some spider mites, which was an ongoing issue with Fakahatchee grass. All the plant life looked old. Mr. Mizel asked if any other home had their entire view blocked. Mr. Smith stated the vision blocking varied. If the grasses were left to grow to 4 or 5 feet, Mr. Mizel would not be able to see the pond. Ms. Lambrides asked whether they could clear out some of his bushes so it was not so solid. Mr. Smith stated they could easily pull out the Fakahatchee and put in some lower ground covered plants. Ms. Lambrides asked if it would hurt the pond. Mr. Mizel pointed out it was not even close to the pond. Ms. Adams suggested a mulch bed with Palms. *There was Board consensus for staff to remove the Fakahatchee.*

A lengthy discussion ensued regarding alligators in ponds and the following residents voiced concerns:

- Ms. April Smith, Bell Tower, reported while her husband was walking their two dogs, a pit bull and lab, on a leash down Bell Tower past the Late Butler pond, a 10.4 foot long alligator pulled her husband and both dogs 51 feet across the pond. The pit bull died. She requested that the Board protect residents of Solivita and not judge her or her husband. There was no education or signs.
- Mr. Gordon Rae, Palm Tree Drive requested that the Board reach out to the Florida Fish and Wildlife Conservation Commission (FWC) and the Community Association Manager (CAM) to request that alligators 7 feet or greater when identified and verified by FWC, be relocated outside of the community. According to [www.myfwc.com](http://www.myfwc.com), an alligator was deemed a nuisance if it was 4 feet and posed a threat to people's pets or property. Residents reported people are illegally feeding alligators.

Ms. Adams noted the CDD cannot enforce traffic laws or any other laws, it could not enforce laws related to wildlife. FWC was responsible to enforce laws in the State of Florida related to fish and wildlife. Residents could report someone feeding wildlife to FWC through an 800 wildlife alert. The more that residents call and report wildlife violations to FWC, the more of a response they would get. The State of Florida runs a program through FWC, the Statewide Nuisance Alligator Program or SNAP. As far as alligator removal, FWC's SNAP staff confirm with the CAM, Mr. Rudy Bautista that they have permission to come on the property and then assign nuisance alligators to a trapper. The trapper is not an employee of FWC. They were contracted for the removal of the alligator. The trappers make every effort not to destroy them onsite in the visibility of others, but if they deem that alligator is too dangerous to transport, they could make a decision to destroy it onsite. FWC does not compensate the trappers. They must apply for a license. Their financial incentive is what they do with the alligator to generate income.

Ms. Lambrides asked if the Board could make an agreement for large alligators. Ms. Adams stated the Board could enter into an agreement with FWC giving permission to trappers to remove nuisance alligators. Ms. Epstein noted that once they gave carte blanche, the trappers could come in at any time and grab any alligator that was 4 feet or larger. Ms. Adams would provide information regarding alligator removal permits to the Board at the next meeting. Ms. Trucco advised that there was a Florida Statute, Section 479.409, making it illegal to intentionally kill, injure, possess or capture an alligator or their eggs. It also finds potential criminal penalties as well for violating that law. Ms. Epstein requested placing this item be placed on the next agenda for further discussion and having a public hearing to take resident input. Ms. Adams would ask FWC to attend to answer Board member questions. The Club Manager stated earlier that they were making efforts to better educate residents regarding the danger of the alligators. Everyone was sorry about what happened to Ms. Smith's dog.

- Mr. and Mrs. Dolsay, Lazio Loop, addressed alligators in pools and posting *Beware – Do Not Feed Alligator* signs at every pond.
- Ms. Yvette Studdard, Russ Pond Drive, considered alligators to be predators that were unpredictable and extremely dangerous and requested the Board take steps to educate residents and post signs about feeding the alligators and fining violators \$500.

Ms. Lambrides requested District Council report back to the Board regarding the District's ability of putting up signs and what can be included on the signs. Ms. Epstein encouraged residents to call the 1-800 number for FWC when they see an alligator more than 4 feet. She asked the Amenity Manager to put this information in an e-blast and in the newsletter. Mr. Luddy requested Mr. Bautista and the Club Manager attend the next meeting.

- Mr. George Vassilakis, Grand Canal Drive, emphasized that nothing was going to get resolved immediately and wanted everyone to be aware there was a hazard.
- Mr. Lonnie Martin, San Joaquin Road, felt the Chairperson was passing the buck. In the second to last pond on the right-hand side of the west gate, there was an 8-to-10-foot alligator. He wanted the Board to be proactive.
- Ms. Geraldine Butters, Cape Florida Drive, had to use a scooter to walk her two dogs because she was handicapped and requested a handicapped ramp on the corner of Crystal River and Hamrick Drive. *Ms. Lambrides was sympathetic to the situation, but the CDD did not have control over handicap ramps. It was an HOA matter.*

## **TWELFTH ORDER OF BUSINESS**

**Next Meeting Date – October 20, 2021**

Ms. Adams reported that the ballroom was not available at the next meeting, which was scheduled for October 20, 2021 at 11:00 a.m. Therefore, the workshop and the Board Meeting would be held at Mosaics. Board Members noted this was unacceptable, due to the size of the room since it was a public hearing. Staff was aware that the CDD meetings were held the third Wednesday of every month. Ms. Epstein proposed meeting in November. Ms. Adams noted if there were no urgent items, the October meeting would be canceled and all items, including discussion on the alligators would be deferred to November. The only agenda item for the workshop was the policy on the ponds and boating. At the next scheduled meeting, the Board would be reviewing the permit from FWC regarding nuisance alligator removal, as well as any information from District Counsel or the Field Manager on signage. Mr. Luddy did not want to meet unless the CAM, Club Manager and FWC were in attendance. Ms. Epstein agreed there should be full representation if they going to have a public hearing.

Ms. Lambrides suggested meeting at The Palms or moving the meeting. Ms. Epstein suggested contacting the Club Manager to determine what days the room was available versus

postponing the meeting. Ms. Lambrides agreed since the November meeting was right before Thanksgiving and people would be traveling. Ms. Adams contacted the Club Manager to discuss a location that would accommodate a large crowd, starting at 9:30 a.m. in October. Discussion ensued regarding other alternative dates and locations.

*The meeting was recessed for 5 minutes*

*The meeting was reconvened.*

The Club Manager confirmed that the ballroom was available on October 20, 2021 from 9:30 a.m. to 11:00 a.m. for the public hearing.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Lambrides seconded by Mr. Reed with all in favor the meeting was adjourned.

  
Secretary / Assistant Secretary

  
Chair/Vice Chairman